

**LIVINGSTON SCHOOL DISTRICT  
LIVINGSTON, NEW JERSEY**

**BOARD OF EDUCATION  
VOTING MEETING AGENDA**

Monday, September 10, 2007 – 7:30 p.m.  
Heritage Middle School – Media Center

**A. CALL TO ORDER AND STATEMENT BY PRESIDENT**

Adequate notice of this meeting has been provided by amendment to notice approved at the Board's organization meeting April 23, 2007 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune* and Livingston Township Clerk.

**B. FLAG SALUTE**

**C. ROLL CALL**

Antonio Calcado  
Natalie Agajanov  
Sheri Goldberg  
Stanley Graboski  
Charles Granata  
Bonnie Granatir

**PROCLAMATIONS**

**D. SUPERINTENDENT'S REPORT**

**E. BOARD REPORT**

**F. APPROVAL OF MINUTES**

The Superintendent recommends the following:

**Resolved**, that the Livingston Board of Education approves the minutes of the July 23, 2007 meeting.

**ROLL CALL VOTE**

**G. PUBLIC INPUT ON AGENDA ITEMS ~ up to 15 minutes**

**H. MOTIONS BY CONTENT AREA**

**1. PROGRAM/CURRICULUM**

The Superintendent recommends the following:

**1.1 Schoolwide Objectives**

**Resolved**, that the Board of Education approves a draft of the 2007-2008 School-Level Performance Objectives for the Livingston Public Schools as listed on **Addendum A**.

**1.2 Student Teachers/Interns**

**Resolved**, that the Livingston Board of Education approves the following college students to do student teaching in the district during the fall (September-December) 2007:

<u>Student Teacher</u>	<u>School</u>	<u>Cooperating Teacher</u>
Karen Conway	Riker Hill	MaryAnn Levine
Ann Trentinelli (replacing Keri Blumenfeld)	Harrison	Lorraine Gullo
Kristina Servidio	Mt. Pleasant Elementary	TBD
Naomi Feldhammer	Riker Hill/Mt. Pleasant Elementary	Christina Dugan

**Resolved**, that the Livingston Board of Education approves *Allison Thau* to work as a practicum student at Hillside Elementary School two days per week for the period between September 6 and October 20, 2007.

## **ROLL CALL VOTE**

### **2. STUDENT SERVICES**

The Superintendent recommends the following:

#### **2.1 Out-of-District Placements**

**Resolved**, that the Board of Education approves placement for the academic year 2007 – 2008 for twelve (12) handicapped Livingston students, as classified and recommended by the Child Study Team in a facility with tuition costs to be determined within the limits established by the New Jersey Board of Education.

<u>Student(s)</u>	<u>School</u>	<u>Tuition</u>
1	Camphill Special school – 10 months (includes educational, residential, therapy and aide fees)	\$75,780.00
2	Ringwood Board of Education – 10 months	\$59,211.00 each
2	Aides – 10 months	\$25,352.00 each
3	ESC of Morris County – 10 months	\$59,144.00 each
1	Essex County Vocational School – 10 months	\$8,915.00
1	Lafayette Learning Center – 10 months	\$5,078.90
2	Terranova Group T/A Chapel Hill Academy – 10 months	\$46,800.00 each

#### **2.2 Extended School Year Out-of-District Placements**

**Resolved**, that the Board of Education approves placement for Extended School Program 2007 (Summer Programs) for two (2) handicapped Livingston students, as classified and recommended by the Child Study Teams in facilities with tuition costs to be determined within the limits established by the New Jersey Board of Education.

<u>Student(s)</u>	<u>School</u>	<u>Tuition</u>
2	Ringwood Board of Education	\$8,882.00 each
2	Aides	\$3,803.00 each

#### **2.3 Related Services/Medical Consultants**

**Resolved**, that the Livingston Board of Education approve the following list of consultants that will be utilized to provide related services and medical evaluations for the 2007-2008 school year:

**Behavioral Consultant**

Michelle Lawton \$95.00/hour

**Teacher of the Deaf**

Iris Negron (consultant) \$200.00/day

**Medical**

Somerset Medical Center \$37.95/hour

**Occupational Therapist**

Nancy Schumann \$116.67/hour (correction)

**ROLL CALL VOTE**

**3. BUSINESS**

The Superintendent recommends the following:

**3.1 School Bond Sale**

**Resolved**, that the Livingston Board of Education approves the contract for the School Bond Sale as outlined on **Addendum B**.

**3.2 Computer Consultants**

**Resolved**, that the Board of Education enter into the following contracts with computer consultants as stipulated in the attached contracts for the 2007-2008 school year in an amount not to exceed a total budget of \$130,000:

*Linda Miske  
Sandra Shultz Cantwell  
Ellen Fishter  
Doris Ehrlich*

**3.3 Board Secretary Report – June 2007**

**Whereas**, the Livingston Board of Education has received the Report of the Board Secretary for June 30, 2007, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

**Whereas**, the Livingston Board of Education has received the report of the Treasurer for June 30, 2007, which report is in agreement with the Report of the Board Secretary, and

**Whereas**, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance

(10) General Current Exp. Fund	\$4,455,104		
(11) Current Expense		\$8,943	\$1,896,373
(12) Capital Outlay		242,823	494,117
(13) Special Schools			
(20) Special Revenue Fund	157,740	65,383	
(30) Capital Projects Fund	3,997,950		
(40) Debt Service Fund	13,954		
<b>Total</b>	<b><u>\$8,624,748</u></b>	<b><u>\$317,149</u></b>	<b><u>\$2,390,490</u></b>

**Whereas**, pursuant to N.J.A.C. 6:20-212(d), the board secretary has certified that as of June 30, 2007, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

**Resolved**, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

**Further Resolved**, the Livingston Board of Education certifies that, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### **3.4 Transfers**

**Whereas**, the Superintendent of Schools recommends certain transfers among accounts in the 2006-2007 budget for June 2007 pursuant to Board of Education Policy 6422, now therefore be it

**Resolved**, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10:

<b><u>Object</u></b>	<b><u>Description</u></b>	<b><u>To</u></b>	<b><u>From</u></b>
0100	Salaries	\$269,875	
0270	Health Benefits		\$152,229
0280	Tuition Reimbursements		2,553
0320	Purchased prof. Serv.		47,738
0330	Other Purchased Prof Serv.		1,270
0331	Legal Services	2,000	
0390	Purchased Tech. Serv.		1,647
0420	Repairs		8,208
0440	Rentals		1,799
0490	Other Purchased Property Serv.	236	
0512	Contracted Services Other	13,737	
0513	Contracted Services Joint	88,570	
0530	Communications/Telephone	6,262	
0562	Tuition other LEA's w/I state		30,572
0566	Tuition private school hand.		12,119
0580	Travel		11,981

0590	Misc. Purchased Serv.	10,884
0600	Supplies and Materials	40,693
0610	General Supplies	39,110
0620	Energy	314
0630	BOE Supplies	201
0640	Textbooks	6,054
0800	Miscellaneous	13,308

**Totals      \$380,680    \$380,680**

### **3.5 Payment of Bills**

**Whereas**, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

**Resolved**, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
10 & 11	General Current Expense Funds	\$2,843,568.11
12	Capital Outlay Fund	221,110.60
20	Special Revenue Fund	89,454.15
30	Capital Projects Fund	710,466.04
	<b>TOTAL</b>	<b><u>\$3,864,598.90</u></b>

Regular Checks	#17277-17684	\$3,157,657.86
Referendum Checks	#104-121	706,941.04
	<b>TOTAL</b>	<b><u>\$3,864,598.90</u></b>

## **ROLL CALL VOTE**

### **4. PERSONNEL**

The Superintendent recommends the following:

#### **4.1 Resignations**

#### **4.2 Leaves of Absence**

#### **4.3 Appointments**

#### **4.4 Transfers**

#### **4.5 Substitutes**

#### **4.6 Contract Adjustments**

#### **4.7 Stipends**

#### **4.8 Extra Period Assignments**

## ROLL CALL VOTE

### I. PUBLIC COMMENT ~ up to 15 minutes

### J. PROPOSED FUTURE AGENDA ITEMS (dates subject to change)

September 17, 2007 – *Workshop (Burnet Hill)*

- Review of Committee Structure
- Presentation of Guidance Survey
- Policy on Funding of Athletic Competitions & Co-Curricular Activities

October 8, 2007 - *Voting*

October 29, 2007 – *Workshop (Collins)*

- QAAR Discussion
- 2008 – 2009 Calendar Discussion
- Strategic Planning – Organizational Chart (Strand 8)
- Approval of EVVRS Report

November 5, 2007 - *Voting*

- Approval of QAAR
- Approval of 2008-2009 Calendar
- Approval of Organizational Chart (Strategic Planning – Strand 8)

November 19, 2007 – *Workshop (Harrison)*

- Presentation of Audit
- Strategic Planning – Facilities Cost Analysis (Strand 6)
- Strategic Planning – Facilities and Accommodation Plan (Strand 6)

December 10, 2007 - *Voting*

- Approval of Facilities Cost Analysis (Strategic Planning – Strand 6)
- Approval of Facilities and Accommodation Plan (Strategic Planning – Strand 6)

January 14, 2008 - *Voting*

- First Draft of 2008 – 2009 Budget

January 28, 2008 – *Workshop (Hillside)*

- 2008 – 2009 Budget Discussion
- Strategic Planning – Budget Template (Strand 5)
- Strategic Planning – New Professional Development Plan (Strand 3)

February 4, 2008 - *Voting*

- 2008 – 2009 Budget Discussion
- Approval of Budget Template (Strategic Planning – Strand 5)
- Approval of New Professional Development Plan (Strategic Planning – Strand 3)

February 11, 2008 – *Workshop (Mt. Pleasant Elementary)*

- 2008 – 2009 Budget Discussion

March 3, 2008 - *Voting*

- Approval of Tentative 2008 – 2009 Budget

March 24, 2008

- Public Hearing on 2008 – 2009 Budget

April 7, 2008 - *Voting*

April 28, 2008 – Reorganization Meeting

May 2008 (*workshop to be held at Riker Hill*)

- Strategic Planning – New Observation/Evaluation Instruments (Strand 3)
- Strategic Planning – Social Studies curriculum for grades K-12.

June 2008

- Strategic Planning – Grading Assessment (Strand 1)
- Strategic Planning – Teachers Skilled in Evaluating Students (Strand 2)
- Strategic Planning – Voluntary Staff Evaluation Process (Strand 3)
- Strategic Planning – Technology Plan (Strand 4)

August 2008

- Strategic Planning – Implementation of Reorganization Plan (Strand 8)

September 2008

June 2009

- Strategic Planning – Teachers Skilled in Developing Learning Objectives (Strand 2)

## **ADJOURNMENT**

## **ROLL CALL VOTE**

## **CLOSED SESSION**

1. Legal Matters
2. Negotiations
3. Personnel

**Whereas**, N.J.S.A. 10:4-1 et seq., also known as the “Sunshine Law,” authorizes a public body to meet in executive or private session under certain limited circumstances, and

**Whereas**, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

**Resolved**, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on September 10, 2007 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
1. Matter rendered confidential by federal law, state statute or rule of court.
  2. Matter in which the release of information would impair a right to receive federal funds.
  3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
  4. Collective bargaining matter.
  5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
  6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
  7. Investigation of violations or possible violations of law.
  8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
  9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
  10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

**ROLL CALL VOTE**

**ADJOURNMENT**