

**LIVINGSTON SCHOOL DISTRICT
LIVINGSTON, NEW JERSEY**

**BOARD OF EDUCATION
VOTING MEETING MINUTES**

Monday, July 23, 2012

A **Voting Meeting** of the Livingston Board of Education was held on this date in the Administration Building. The meeting was called to order at 4:20 p.m. by the Board President, Leslie Winograd, who announced that adequate notice of this meeting had been provided by amendment to notice approved at the Board's voting meeting on February 13, 2012 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *The Alternative Press*, *Patch.com* and Livingston Township Clerk.

Members Present: Charles Granata, Bonnie Granatir, Leslie Winograd and Mo Pasternak

Members Absent: Barry Funt and Ronnie Spring

Also in Attendance: Brad Draeger, Steven Robinson, Mary Oates, Lawrence Russell, Susan Burman, Thomas Douglas, Joann Goldberg and approximately 15 members of the public

SUPERINTENDENT'S REPORT

Dr. Draeger explained that five Livingston High School Future Business Leaders of America won in three different events at the annual FBLA National Conference held in San Antonio, Texas. Zach Lustbader won first place nationally in Economics and Peter Yao won first place nationally in Sports Management. Sharon Chen, Ximin Wang and Sasmyra Matta won seventh place nationally in Entrepreneurship.

Dr. Draeger continued that Moshe Pasternak, Jordan Katz, Alex Dashman and William Boni were selected to represent Livingston High School at Boys State and Lauren Vaca, Jennifer Wu and Shivangi Khanna were selected at Girls State.

Dr. Draeger announced that we kicked off our second annual voluntary technology camp for 114 staff members on June 25.

Lastly, Dr. Draeger explained we have received a letter with two questions about Monmouth Court. The first question asked about the cost differential between locating the elevator on the side of the building as opposed to the back. Dr. Draeger answered we felt placing the elevator on the side of the building was the correct location and did not price out alternate locations. The second question asked if the ADA law requires the entire building be made handicapped accessible. The spaces we are involved in renovating will all be ADA compliant. Dr. Draeger stated he cannot speak to how the Township is going to use their unrenovated space.

BOARD REPORTS

There were no Board reports.

APPROVAL OF MINUTES

Mrs. Granatir moved the following:

Resolved, that the Livingston Board of Education approves the minutes of the June 4, 2012, June 18, 2012 and June 21, 2012 meetings.

Mr. Granata seconded the motion.

ROLL CALL VOTE: Ayes –Mr. Granata, Mrs. Granatir, Mrs. Winograd
Nays - None

DISCUSSION ITEMS

1. Strategic Plan – Instructional Model Incorporating Key Learning Principles and Key Assessment Principles (Strand 2)

Ms. Oates explained that during the last two years a major focus for professional development has been to develop a common understanding and language of instruction to be used throughout the district. Ms. Oates went on to explain the three phases of professional development. The first phase includes a two-day training session on *the Art and Science of Teaching* which serves as the foundation for developing an instructional model in Livingston. The second phase includes participating in an instructional rounds session where staff members watch their colleagues teach and experience debriefing the lesson segments. Staff reflect on strategies observed in the classroom and share ideas. The third phase will begin in September 2012 and includes administrators, supervisors and staff members spending the year reflecting on the status of the implementation of ten design questions. Throughout the year, various groups will meet to revise and edit the Teacher Scales for Reflective Practice in order to customize it to reflect the Livingston School District.

2. Long Range Facilities Plan 2037

Mr. Jerry Rubino, Mr. Allen Barnett and Ms. Allison Scirocca from DiCara Rubino gave a preliminary conceptual presentation of our facilities needs going out through 2037. Mr. Rubino began by discussing the projected needs of the district and followed with proposed floor plans showing new educationally adequate Media Centers for Collins, Harrison and Riker Hill. The plans also showed additional academic classrooms at Collins, Harrison, Mount Pleasant Elementary and Riker Hill to address enrollment capacity and special education inclusion. The plans continued by showing the way to address the remaining ADA issues at Livingston High School. Mr. Rubino also showed plans to provide air conditioning in the existing gymnasiums at Burnet Hill, Collins, Harrison, Hillside, Heritage and Mount Pleasant Middle.

The Board discussed the plan expressing the Media Centers, additional classroom space and ADA renovations were a priority. The Board discussed holding off on the air conditioning in the gymnasiums to sometime in the future when the economy turns around.

Dr. Draeger added air conditioning may be able to be taken care of through capital improvements.

Mrs. Granatir asked if the work at the high school is completed, would the building be 100% ADA compliant and Dr. Draeger responded yes.

Mr. Granata agreed with the need and expressed residents have been very supportive of the last two referendums but asked that everyone tread lightly and take into account these are still tenuous economic times for the members of our community.

Mrs. Winograd and Mrs. Granatir agree there needs to be community input before proceeding.

The Board asked about a timeline if they chose to proceed with a referendum package in March 2013 and were told it takes approximately 28 weeks from the time the Board passes a resolution to hold a referendum on a certain date through the election. If an approval is given to go out for the referendum in March 2013, the District would have one full year from that date to hold the election.

The three Board members decided to table moving further until they are able to discuss it with the two Board members who were unable to attend the meeting today. Afterwards, they will let Dr. Draeger know how they wish to proceed.

PUBLIC INPUT ON AGENDA ITEMS ~ up to 15 minutes

Bernard Searle, 14 Washington Court, expressed he likes the conceptual drawing that puts the media center in the middle of the school as shown at Collins. Dr. Searle also expressed concern about not including all of the future needs. Dr. Searle stated he would like to have seen a similar presentation on Monmouth Court.

Theresa Ellard, 21 Scotland Drive, expressed concern about safety with all the glass and high technological equipment shown in the new media center concepts. Ms. Ellard also requested that crossing guard parking signs be provided.

Bernard Searle, 14 Washington Court, added that all glass media centers are not energy efficient. Dr. Searle continued we should use our core people to provide the same service we would be paying an outside contractor such as the architect.

MOTIONS BY CONTENT AREA

PROGRAM/CURRICULUM

Mr. Granata moved the following:

1.1 Textbooks/DVDs

Resolved, that the Livingston Board of Education approves the following textbooks/DVDs as shown on **Addendum A**.

1.2 Student Teachers

Resolved, that the Livingston Board of Education approves the following college students to perform student teaching in the district:

<u>Student Teacher</u>	<u>School</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Phillip Yap	Heritage Middle School	Christine Maccarella	9/6/12-12/16/12

1.3 Professional Development Plan

Resolved, that the Livingston Board of Education approves the 2012-2013 Livingston School District Professional Development Plan.

Mrs. Granatir seconded the motion.

ROLL CALL VOTE: Ayes –Mr. Granata, Mrs. Granatir, Mrs. Winograd
Nays - None

STUDENT SERVICES

Mrs. Granatir moved the following:

2.1 Out-of-District Placements

Resolved, that the Livingston Board of Education approves placement for the academic year 2012-2013 for eighty-three (83) Livingston students with disabilities and for Extended School Program 2012 (Summer Programs) for sixty-eight (68) Livingston students with disabilities, as classified and recommended by the Child Study Team in facilities with tuition costs to be determined within the limits established by the New Jersey Board of Education as shown on **Addendum B**.

2.2 Related Services/Medical Consultants

Resolved, that the Livingston Board of Education approves the following consultants that will be utilized to provide related services for the 2012–2013 school year:

ASSISTIVE TECHNOLOGY

Advancing Opportunities – Cerebral Palsy of NJ	
FFS Assistive Technology Evaluation	\$880.00/evaluation
FFS Assistive Technology Tech. Assistance	\$110.00/hour
Travel	\$55.00/hour

BEHAVIOR CONSULTANTS/AGENCY

ABA 4 U	
ABA Therapy	\$75.00/hour
Program Coordination at home	\$100.00/hour
Program Coordination at school	\$100.00/hour

CHILD STUDY TEAM – EVALUATIONS

Patrick, Patricia P. – Social & Psychological	\$400.00/evaluation
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BILINGUAL EVALUATIONS

Learning Tree – (Cantonese/Russian/Portuguese)	
Psychological	\$700.00/evaluation
Educational/Learning	\$700.00/evaluation
Speech	\$700.00/evaluation
Social History	\$350.00/evaluation

HOME SUPPORT SERVICES

Education, Inc.	\$40.00/hour
P.G. Chambers	\$80.00/hour
Professional Education Services, Inc. (P.E.S.I.)	\$44.00/hour
Saint Clare's Hospital	\$54.00/hour

NEUROLOGICAL

Morristown Memorial Hospital Child Development Center	\$625.00/evaluation
Saint Joseph's Children's Hospital Child Development Center	\$400.00/evaluation

NEUROPSYCHOLOGICAL

Short Hills Associates in Clinical Psychology	
Michael Adam Koffman, Ph.D.	
Intake w/ parents	\$150.00/hour
Review of records	\$200.00/hour
Testing/report	\$450.00/hour

NURSING

Bayada Nurses, Inc.	RN Services	\$54.50/hour
	LPN Services	\$44.50/hour
Loving Care Agency, Inc.	RN Services	\$55.00/hour
	LPN Services	\$45.00/hour

OCCUPATIONAL THERAPY

AJL Physical & Occupational Therapy	\$65.00/half hour
	\$90.00/hour
	\$350.00/evaluation

Essex Regional Educational Services Commission	\$97.00/hour
Oxford	\$85.00/hour
	\$300.00/evaluation
P.G. Chambers	\$80.00/hour
Shah, Cynthia	\$78.00/hour
	\$275.00/evaluation

PHYSICAL THERAPY

AJL Physical & Occupational Therapy	\$65.00/half hour
	\$90.00/hour
	\$350.00/evaluation
Essex Regional Educational Services Commission	\$97.00/hour
Miller, Diana	\$80.00/hour
	\$300.00/evaluation
Passaic County Educational Services Commission	\$95.00/hour
	\$300.00/initial evaluation
	\$150.00/IEP service fee
P.G. Chambers	\$80.00/hour
Trinitas Children's Therapy Services	\$82.00/hour

PSYCHIATRIC

Mark Faber, M.D.	\$550.00/evaluation
J.G. Moreno, M.D.	\$500.00/evaluation
Short Hills Associates in Clinical Psychology	\$550.00/evaluation

SPEECH/LANGUAGE THERAPY

P.G. Chambers	\$80.00/hour
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VISUALLY IMPAIRED THERAPISTS

Thrapp, Patricia	\$110.00/hour
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VOCATIONAL EVALUATIONS

Jewish Vocational Service	\$850.00/evaluation
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Mr. Granata seconded the motion.

ROLL CALL VOTE: Ayes –Mr. Granata, Mrs. Granatir, Mrs. Winograd
Nays - None

BUSINESS

Mr. Robinson stated we are tabling 3.10 until the August meeting.

Mrs. Granatir moved 3.1 to 3.9 and 3.11 to 3.12.

3.1 Payment of Bills

Whereas, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

Resolved, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
10&11	Regular	\$2,394,803.53
12	Regular	247,451.27
20	Regular	275,666.46
30	Referendum	719,805.64
60	Cafeteria	96,041.23
	TOTAL	<u>\$3,733,768.13</u>

Regular Checks	42162-42308	\$617,696.69
Regular Checks	44236-44744	2,300,224.57
Referendum Checks	433-435	278,893.78
Referendum Checks	465-473	440,911.86
Cafeteria Checks	210-211	<u>96,041.23</u>
	TOTAL	<u>\$3,733,768.13</u>

3.2 Board Secretary Report – May 2012

Whereas, the Livingston Board of Education has received the Report of the Board Secretary for May 31, 2012, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

Whereas, the Livingston Board of Education has received the report of the Treasurer for May 31, 2012, which report is in agreement with the Report of the Board Secretary, and

Whereas, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	2,034,869		
(11) Current Expense		1,407,542	2,508,782
(12) Capital Outlay		61,951	1,529,895
(13) Special Schools			
(20) Special Revenue Fund	(175,576)	327,386	
(30) Capital Projects Fund	460,565		
(40) Debt Service Fund			
Total:	\$2,319,858	\$1,796,879	\$4,038,677

Whereas, pursuant to N.J.A.C. 6:20-212(d), the Board Secretary has certified that as of May 31, 2012, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

Resolved, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

Further Resolved, the Livingston Board of Education certifies that, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3.3 Transfers

Whereas, the Superintendent of Schools recommends certain transfers among accounts in the 2011-2012 budget for June pursuant to Board of Education Policy 6422, now therefore be it

Resolved, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10:

<u>Object</u>	<u>Description</u>	<u>To</u>	<u>From</u>
100	Salaries	\$47,531	
249	Other Retirement Contrib DCRP	\$4,242	
270	Health Benefits		\$142,963
280	Tuition Reimbursement	\$711	
320	Purch. Prof-Educational Services	\$85,497	
330	Purchased Professional	\$37,909	
331	Legal Services	\$20,000	
339	Other Prof Services		\$2,300
390	Other Purch Pro/Tech		\$4,519
420	Clean/Repair Maintenance		\$11,130
440	Rentals		\$5,744
512	Cont. Services (Other)		\$10,869
514	Cont. Services (Sped)	\$121,352	
520	Insurance		\$3,922
530	Communications/Telephone	\$408	
562	Tuition other LEA Spec	\$44,445	
566	Tuition Pri Scl Handicapped	\$11,600	
567	Tuition Pri Scl Hndcp LEA		\$6,200
580	Travel		\$14,126
585	BOE Purchased Services		\$750
590	Misc Purch Services		\$8,143
600	Supplies and Materials		\$54,597
610	General Supplies		\$51,357
615	Transportation Supplies		\$4,241
630	BOE Supplies		\$8,000
640	Textbooks		\$5,761
732	Non-Instructional Equipment	\$652	
800	Miscellaneous		\$39,725
	Totals	\$374,347	\$374,347

3.4 Approval of Property, Liability and Workers Compensation Insurance for 2012-2013

Resolved, that the Livingston Board of Education awards the property and liability insurance policies to:

School Alliance Insurance Fund

Brown and Brown Insurance (Broker) Comprehensive Board Program Property, General Liability, Employee Benefit Liability, Travel Accident Insurance and Excess Liability, Auto Coverage, Inland Marine, Boiler & Machinery, Crime Coverage, Environmental Impairment Liability, Excess Liability Insurance	(7/1/12-7/1/13)	\$270,162
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New Jersey School Boards Association Insurance Group

Brown and Brown Insurance (Broker) School Board Legal Liability	(7/1/12-7/1/13)	\$73,721
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Markel Insurance Company

Brown and Brown Insurance (Broker) Volunteer Accident Policy	(7/1/12-7/1/13)	\$732
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CNA Surety

Brown and Brown Insurance (Broker) Bond-Board Secretary/Treasurer	(7/1/12-7/1/13)	\$1,600
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Monumental Life Insurance

Brown and Brown Insurance (Broker) Student/Athletic Insurance	(7/1/12-7/1/13)	\$33,000
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New Jersey School Boards Association Insurance Group

Brown and Brown Insurance (Broker) Workers Compensation	(7/1/12-7/1/13)	\$582,902
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Axis Insurance Company

Brown and Brown Insurance (Broker) Media Liability	(7/1/12-7/1/13)	\$3,396
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TOTAL INSURANCE COST		<u>\$965,513</u>
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3.5 School Alliance Insurance Fund Indemnity and Trust Renewal Agreement

Whereas, the Livingston Board of Education, hereafter referred to as “**Educational Facility**” is a member of the School Alliance Insurance Fund, hereafter referred to as “**Fund**”; and

Whereas, said renewal membership terminates as of July 1, 2012 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Educational Facility** and the **Fund**; and

Whereas, the Educational Facility is afforded the following types of coverages:

- Package – Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- Excess Liability (AL/GL)

Whereas, the Educational Facility desires to renew said membership;

Now, Therefore, Be it Resolved, as follows:

1. The **Educational Facility** agrees to renew its membership in the **Fund** for a period of three years beginning July 1, 2012 and ending July 1, 2015 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.
2. The **Educational Facility’s** Business Official, Steven Robinson, is hereby appointed as the **Educational Facility’s** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to delivery same to the **Fund** the **Educational Facility’s** renewal of its membership.

3.6 Approval of Conference/Overnight Trips

Resolved, that the Livingston Board of Education approves *Mary Oates, Mark Stern and Bronawyn O’Leary*, Assistant Superintendent of Curriculum and Instruction, Principal and Assistant Principal of Livingston High School, to attend the Professional Learning Communities at Work Institute in Hartford, Connecticut, from August 1 to 3, 2012 at a cost not to exceed \$1,200 each.

Resolved, that the Livingston Board of Education approves *Steven Robinson*, Business Administrator, to attend the Association of School Business Officials International Conference (ASBO) in Phoenix, Arizona, from October 12 to 15, 2012, at a cost not to exceed \$2,600.

Resolved, that the Livingston Board of Education approves *Mary Oates*, Assistant Superintendent of Curriculum and Instruction, to attend the Effective Instruction Institute: Differentiation and the Brain Conference in St. Charles, Missouri, from October 16 to 18, 2012, at a cost not to exceed \$1,600.

Resolved, that the Livingston Board of Education approves *Dr. Brad Draeger*, Superintendent, to attend the American Association of School Administrators Conference (AASA) in Los Angeles, California, from February 21 to 24, 2013, at a cost not to exceed \$3,600.

Resolved, that the Livingston Board of Education approves *Dr. Brad Draeger*, Superintendent, to attend the National School Board Association Conference (NSBA) in San Diego, California, from April 13 to 16, 2013 at a cost not to exceed \$3,700.

Resolved, that the Livingston Board of Education approves *Mary Oates*, Assistant Superintendent of Curriculum and Instruction, to attend the Annual Conference on Common Core Standards and Assessment in Phoenix, Arizona, from April 29 to May 2, 2013 at a cost not to exceed \$2,200.

3.7 Joint Transportation Agreement – Millburn Township Schools

Resolved, that the Livingston Board of Education approves the agreement with Millburn Township Schools in which the Livingston Board of Education will administer joint transportation services for the extended school year during July and August 2012.

3.8 Camp TBJ

Resolved, that the Livingston Board of Education enters into a contract with Camp Temple B’Nai Jeshrun (TBJ) to hold a summer program at Mount Pleasant Elementary School in the summer of 2013.

3.9 School Physician

Resolved, that the Livingston Board of Education approves the appointment of *Dr. Richard Bezozo* to serve as the school physician during the 2012-2013 school year.

3.10 Livingston High School Folding Door Replacement

Whereas, on July 11, 2012, the Livingston Township Board of Education (“Board”) held a public bid opening for the re-bid of the Livingston High School Folding Door Replacement Project (“Project”); and

Whereas, the Board received three (3) bids at the public bid opening as follows:

Bidder	Bid Amount
Tomkin Company, a Division of MPS, Inc.	\$60,658.00
Degler-Whiting, Inc.	\$62,832.00
Tri-State Folding Partitions, Inc.	\$71,999.00

Whereas, the lowest numerical bid for the Project was submitted by Tomkin Company, a Division of MPS, Inc. (“Tomkin”), Scotch Plains, New Jersey, with a base bid of Sixty Thousand Six Hundred Fifty Eight Dollars (\$60,658.00); and

Whereas, the Board has determined Tomkin to be the lowest responsive and responsible bidder.

Now, Therefore, Be It Resolved, that the above recitals are incorporated herein by reference; and

Be It Further Resolved, that in accordance with the provisions of N.J.S.A. 18A:18A-1, et seq., the Board hereby awards a contract for the Livingston High School Folding Door Replacement Project to **Tomkin Company, a Division of MPS, Inc.** in the amount of **Sixty Thousand Six Hundred Fifty Eight Dollars (\$60,658.00)**; and

Be It Further Resolved, that the Board’s Counsel is hereby authorized to prepare the contract for the Project, transmit same to Tomkin, and to obtain all documents required thereby; and

Be It Further Resolved, that upon receipt of the executed contract from Tomkin, as well as the insurance certificate, bonds and other documents required by the contract, the Business Administrator is authorized to return the bid securities to the bidders.

3.11 Boiler Replacement – LBOE Building

Whereas, a recommendation was made by the Superintendent of Schools to the **Livingston Board of Education (“Board”)** to seek a contract for the Boiler Replacement at the Board of Education Building (hereinafter “Project”); and

Whereas, the Project was advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4 on or about July 6, 2012; and

Whereas, on Wednesday July 18, 2012 the Board received the following bid from a potential bidder in accordance with N.J.S.A. 18A:18A-1, *et seq.*;

<u>Contractor</u>	<u>Base Bid</u>
Frank C. Gibson, Inc.	\$97,765.00
DeSesa Engineering, Inc.	\$100,000.00
Liberty Mechanical, Inc.	\$105,870.00
MPA, Inc.	\$109,890.00
Centralpack Engineering, Inc.	\$130,548.00

Whereas, the bid submitted by Frank C. Gibson, Inc. has been reviewed and deemed compliant with New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 *et seq.* and the bid specifications, and

Whereas, the Board, has considered the recommendation of the Superintendent of Schools and approves same;

Now, Therefore:

Be It Further Resolved, that the Board hereby awards the Project to Frank C. Gibson, Inc. as the lowest responsible bidder at a total contract amount of \$97,765.00.

3.12 Change Orders

Resolved, that the Livingston Board of Education approves the following change orders that have been approved by the construction manager and architect:

Solar Panels

P & K Contracting – Collins Elementary School		
Original contract		\$620,860.00
Previously approved change orders		(4,035.28)
Contract sum prior to additional change orders		\$616,824.72
Change Order #6 – Provide a credit due the Owner to forgo the implementation of the Service Agreement for the solar PV system.		(\$3,750.00)
Revised contract		\$613,074.72

P & K Contracting – Harrison Elementary School		
Original contract		\$279,800.00
Previously approved change orders		(485.28)
Contract sum prior to additional change orders		\$279,314.72
Change Order #4 - Provide a credit due the Owner to forgo the implementation of the Service Agreement for the solar PV system.		(\$2,000.00)

Revised contract		<u>\$277,314.72</u>
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P & K Contracting – Hillside Elementary School		
Original contract		\$609,690.00
Previously approved change orders		<u>9,646.72</u>
Contract sum prior to additional change orders		\$619,336.72
Change Order #5 - Provide a credit due the Owner to forgo the implementation of the Service Agreement for the solar PV system.		
		(\$3,750.00)
Revised contract		<u>\$615,586.72</u>

P & K Contracting – Mount Pleasant Elementary School		
Original contract		\$610,060.00
Previously approved change orders		<u>(6,635.28)</u>
Contract sum prior to additional change orders		\$603,424.72
Change Order #4 - Provide a credit due the Owner to forgo the implementation of the Service Agreement for the solar PV system.		
		(\$3,000.00)
Revised contract		<u>\$600,424.72</u>

P & K Contracting – Riker Hill Elementary School		
Original contract		\$1,059,750.00
Previously approved change orders		<u>(10,985.27)</u>
Contract sum prior to additional change orders		\$1,048,764.73
Change Order #4 - Provide a credit due the Owner to forgo the implementation of the Service Agreement for the solar PV system.		
		(\$3,750.00)
Revised contract		<u>\$1,045,014.73</u>

P & K Contracting – Mount Pleasant Middle School		
Original contract		\$504,130.00
Previously approved change orders		<u>39,251.73</u>
Contract sum prior to additional change orders		\$543,381.73
Change Order #7 - Provide a credit due the Owner to forgo the implementation of the Service Agreement for the solar PV system.		
		(\$1,750.00)
Revised contract		<u>\$541,631.73</u>

P & K Contracting – Heritage Middle School		
Original contract		\$683,160.00
Previously approved change orders		<u>(\$6,665.28)</u>
Contract sum prior to additional change orders		\$676,494.72
Change Order #7 - Provide a credit due the Owner to forgo the implementation of the Service Agreement for the solar PV system.		
		(\$3,750.00)
Revised contract		<u>\$672,744.72</u>

P & K Contracting – Livingston High School		
Original contract		\$705,120.00
Previously approved change orders		<u>4,120.26</u>
Contract sum prior to additional change orders		\$709,240.26
Change Order #5 - Provide a credit due the Owner to forgo the implementation of the Service Agreement for the solar PV system.		(\$4,500.00)
Revised contract		<u>\$704,740.26</u>

Facility Upgrades

Vanas Construction – Burnet Hill Elementary School		
Original contract		\$2,866,965.00
Previously approved change orders		<u>47,559.00</u>
Contract sum prior to additional change orders		\$2,914,524.00
Change Order #39 – Provide labor and materials for a change in the disconnect amperage rating for the condensing units 6 & 9. Deduct \$1,964 from allowance.		\$0
Revised contract		<u>\$2,914,524.00</u>

Vanas Construction – Collins Elementary School		
Original contract		\$3,762,035.00
Previously approved change orders		<u>81,088.00</u>
Contract sum prior to additional change orders		\$3,843,123.00
Change Order #48 – Provide labor and materials necessary to relocate existing lights that interfere with the newly installed Airedale Unit access door in classroom K-3. Deduct \$855 from allowance.		\$0
Change Order #49 – Provide a credit due the Owner for demolition not performed in various rooms, provide labor and materials necessary to install existing combustion air dampers in the newly installed windows for the boiler room, provide labor to accelerate the HVAC installation schedule for classrooms K-3 and 6.		(\$463.00)
Revised contract		<u>\$3,842,660.00</u>

Vanas Construction – Harrison Elementary School		
Original contract		\$5,737,320.00
Previously approved change orders		<u>226,256.35</u>
Contract sum prior to additional change orders		\$5,963,576.35
Change Order #74 – Provide labor and materials for electric code remediation. Deduct \$555 from allowance.		\$0
Change Order #75 – Provide labor and materials to reroute existing plumbing lines found below the mud bed floor and to refeed existing electrical wiring in the slab due to the installation of a new floor drain in the teacher toilet room. Deduct \$7,178 from allowance.		\$0
Change Order #76 – Provide additional electrical demolition in rooms 6A and 6B, provide additional fire alarm work in rooms 7B and 8B, provide additional switching and circuitry for the elevator lobby lights, provide additional painting for the new gypsum board ceiling in rooms		\$7,355.49

7B and 8B and provide reimbursement to Vanas for additional four months of fencing rental.		
Change Order #77 – Provide labor and materials to perform electrical code remediation. Deduct \$1,420 from allowance.		\$0
Change Order #78 – Provide and install new sheetrock ceilings in rooms 7B and 8B. Provide labor and materials for investigation of existing masonry lintels in order to determine the magnitude of deterioration of the steel.		\$6,999.00
Revised contract		<u>\$5,977,930.84</u>

Tormee Construction – Mount Pleasant Elementary School		
Original contract		\$1,945,000.00
Previously approved change orders		<u>65,015.00</u>
Contract sum prior to additional change orders		\$2,010,015.00
Change Order #13 – Provide and install new ceilings and lighting fixtures in room 2B Guidance Office as requested by the Owner.		\$4,406.00
Revised contract		<u>\$2,014,421.00</u>

Tormee Construction – Riker Hill Elementary School		
Original contract		\$3,717,769.00
Previously approved change orders		<u>104,298.00</u>
Contract sum prior to additional change orders		\$3,822,067.00
Change Order #16 – Provide labor and materials to reconfigure existing lighting in rooms K-2 and K-3 in order to accommodate new soffit for ductwork.		\$1,624.21
Revised contract		<u>\$3,823,691.21</u>

Tormee Construction – Mount Pleasant Middle School		
Original contract		\$3,750,000.00
Previously approved change orders		<u>305,409.00</u>
Contract sum prior to additional change orders		\$4,055,409.00
Change Order #45 – Provide labor and materials to install metal drip pans at the steam condensate pumps in rooms 101 and 102; provide and install walls, ceilings and associated electrical work for storage room 155; provide labor and materials to remove the sheetrock coverings at the second floor existing exhaust fans; provide labor and materials necessary to remove and relocate existing emergency lights and fire alarm devices in the cafeteria in order to accommodate newly installed wall mounted lighting fixtures and provide labor and materials to modify the existing ceilings on the second floor in order to accommodate the window operation.		\$9,568.82
Change Order #46 – Provide materials for new Marlite High Pressure Laminated Panels to replace designated portions of the original installation.		\$35,882.00
Revised contract		<u>\$4,100,859.82</u>

Tormee Construction – Heritage Middle School		
Original contract		\$9,781,588.00
Previously approved change orders		<u>152,434.60</u>
Contract sum prior to additional change orders		\$9,934,022.60
Change Order #35 – Provide labor and materials for new ceilings, lighting and HVAC for the HMS third floor classrooms. Reduce allowance #1 by \$116,365.32 and reduce allowance #2 by \$390,379.86. The remaining balance is being added to the contract.		\$3,952.82
Change Order #36 – Reconfigure ceiling and soffits in science prep rooms 102, 202 and 302 in order to conceal the existing piping and provide labor and materials to install new plenum surrounds at the unit ventilators for rooms 220 and 220 to adapt the newly installed unit to the existing wall opening.		\$5,010.00
Revised contract		<u>\$9,942,985.42</u>

3.12 Policies

Resolved, that the Livingston Board of Education approves the following policies for first reading:

Policy #2700 – Services to Non-Public School (M) (replaces Policy #'s 5200 and 6156 (NJSBA))

Resolved, that the Livingston Board of Education approves the following policies for second reading and adoption:

Policy #2330 – Homework (replaces Policy #6154 (NJSBA))

Mr. Robinson explained that the solar panel change orders close out the project and that it came in \$2.5 million under budget.

ROLL CALL VOTE: Ayes –Mr. Granata, Mrs. Granatir, Mrs. Winograd
Nays - None

PERSONNEL

Mr. Granata moved the following:

4.1 Resignations

Resolved, that the Livingston Board of Education accepts the resignations of:

Name	Position	Reason	Location	Last Day of Employment
<i>Marlene Goudreau</i>	School Counselor	Resignation	LHS	June 30, 2012
<i>Jamie Weber</i>	School Social Worker	Resignation	LHS	June 30, 2012
<i>Pamela Lawrence</i>	Teacher of Students with Disabilities	Resignation	Hillside	June 30, 2012

<i>Rory Yakubov</i>	Supervisor of Math (K-12)	Resignation (return to teaching – see appointments)	District	June 30, 2012
<i>Jessica Lipper</i>	Manager of Comm. & Community Outreach	Resignation	District	August 17, 2012
<i>Edward Feeley</i>	Bus Driver (20 hour)	Resignation	District	June 30, 2012
<i>Chew Jung</i>	Bus Driver (20 hour)	Retirement	Transportation	June 30, 2012
<i>Rubens Arantes</i>	Custodian	Retirement	MPE	October 31, 2012
<i>Robert Myers</i>	Custodian	Retirement	MPMS	December 31, 2012

4.2 Transfers

Resolved, that the Livingston Board of Education approves the list of transfers as reflected on **Addendum C**.

4.3 Leaves of Absences

Resolved, that the Livingston Board of Education accepts the leaves of absences of:

Name	Position	Location	LOA w/pay and benefits	LOA w/o pay, but with benefits	Extended LOA w/o pay or benefits	Return Date
<i>Courtney Ferraro*</i>	Elementary School Teacher	BHE	3/19/2012-5/16/2012	5/17/2012-6/30/2012**	NA	9/1/12

*As amended from a previous agenda

**designated as FMLA or NJFLA

4.4 Appointments

Resolved, that the Livingston Board of Education approves the applications indicated below (*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
<i>Lesley Caithness</i>	MPMS	Teacher of the Handicapped (Autism program)	First Year Tenure Track	New position	BA	3	\$51,417	9/1/12
<i>Alexandra Fiore</i>	Collins/Hillside/ MPE/BHE	Teacher of Art (part-time) (12/30)	Second Year Tenure Track	Sharon McLaughlin	BA	1	\$20,404	9/1/12
<i>Gina Montalto</i>	LHS	Teacher of Italian (part-time) (3/5)	First Year Tenure Track	New position	MA	1	\$34,750	9/1/12
<i>Nadia Estrada</i>	LHS	Teacher of Art	First Year Tenure Track	Leonard Merlo	BA	1	\$51,011	9/1/12
<i>Lauren Condon*</i>	Harrison	Elementary School	Second Year Tenure Track	New position	BA	2	\$51,214	9/1/12

		Teacher						
<i>Stephanie Chinni</i>	BHE	Elementary School Teacher	First Year Tenure Track	New position	MA	5	\$58,728	9/1/12
<i>Deena Curivan</i>	Collins	Elementary School Teacher	First Year Tenure Track	Elizabeth Green	BA	1	\$51,011	9/1/12
<i>Maureen Kane</i>	Collins	Teacher of Students with Disabilities	First Year Tenure Track	Lacey Plichta	BA	1	\$51,011	9/1/12
<i>Fiorella Saraceno</i>	Collins/Hillside	Teacher of Spanish	First Year Tenure Track	New position	BA	3	\$51,417	9/1/12
<i>Sylvia Sekula</i>	HMS	Teacher of Students with Disabilities/ Teacher of Health & PE	Leave Replacement	Linda Wishnia/ Krista Faust	MA	5	\$58,728	9/1/12
<i>Kristi DeMiceli</i>	MPE	Teacher of Students with Disabilities (part-time) (.5)	Leave Replacement	Kelly Norman	BA+16	1	\$26,419	9/1/12
<i>Michele Duskin</i>	Harrison	Elementary School Teacher	Leave Replacement	Angela Raiola	BA	1	\$51,011	9/1/12
<i>Annette Ferreira</i>	LHS	Office Support -12 month	First Year Tenure Track	Patricia Nave	OS-12 (new)	6	\$48,274 (pro-rated)	7/9/12
<i>Elizabeth Davidek</i>	Harrison	Office Support- 10 month	Leave Replacement	Jennifer Imes	OS-10 (new)	7	\$41,477, plus \$1,200 BA degree	9/1/12
<i>Sinead Mallon</i>	LHS	School Counselor	First Year Tenure Track	Marlene Goudreau	M	1	\$57,916, plus up to 6 summer days	9/1/12
<i>Mary Kate Rulka</i>	LHS	Office Support – 10 month	Second Year Tenure Track	Susan Oberlieton	OS-10	5	\$46,469, plus \$800 AA degree	9/1/12
<i>Adam Berryann</i>	LHS	School Counselor	First Year Tenure Track	Matthew McKenna	MA	1	\$57,916, plus up to 6 summer days	9/1/12
<i>Brooke DeSantis</i>	HMS	Teacher of the Handicapped (Autism)	First Year Tenure Track	New position	BA+16	9	\$63,155	9/1/12
<i>Rory Yakubov</i>	MPMS	Teacher of Students with Disabilities (Math)	Leave Replacement	Lindsay Perelman	MA	7	\$61,663	9/1/12
<i>William Peklo</i>	LHS	Teacher of Students with Disabilities (Math)	First Year Tenure Track	New position	BA+16	7	\$56,586	9/1/12
<i>Nikola Poposki</i>	LHS	Teacher of Students with Disabilities (Science)	First Year Tenure Track	Kristine DaCosta	MA	1	\$57,916	9/1/12
<i>Lori Palazzo</i>	MPMS	Basic Skills Instructor (.8)	Leave Replacement	Kelly Norman	BA+16	11	\$56,956	9/1/12

Valerie Tonini	MPMS	Teacher of Students with Disabilities	First Year Tenure Track	Giuseppina DiMaggio	BA	2	\$51,214	9/1/12
Pia Domicolo	Hillside	Teacher of Students with Disabilities	First Year Tenure Track	Pamela Lawrence	BA	2	\$51,214	9/1/12
Donna McCallion	HMS	Teacher of Students with Disabilities	First Year Tenure Track	New position	BA	1	\$51,011	9/1/12
Nicole Gross	LHS	Learning Disabilities Teacher - Consultant	First Year Tenure Track	Jamie Weber	MA+16	10	\$75,419	9/1/12
Jared Sloven	District	Computer Technician	NA	New position	NA	NA	\$45,500 (pro-rated)	8/1/12
Amy Ennis	District	Registrar/ Coordinator of District Facilities	NA	Adjustment to position	NA	NA	\$64,500 (pro-rated)	7/24/12
Erin Crookhorn	Central Office	Administrative Assistant, Student Services	NA	Gail Ring	NA	NA	\$55,000 (pro-rated)	9/1/12
Ella Davis	Transportation	Bus Driver	NA	Edward Feeley	BD-20	5	\$18,277	9/1/12
Dawn Elasser	Transportation	Bus Driver	NA	Chew Jung	BD-20	2	\$16,371	9/1/12
Richard Grieco	Transportation	Bus Driver	NA	Deborah Rahman	BD-20	5	\$18,277	9/1/12
Katarzyna McWayne	MPE	Playground Aide	NA	NA	NA	NA	\$12.50 hour	9/1/12
Jamie E. Fredette	Transportation	Bus Aide	NA	NA	NA	NA	\$12.50/hour	9/1/12
Susan LaGravenis	Transportation	Bus Aide	NA	NA	NA	NA	\$12.50/hour	9/1/12

**as amended from a previous agenda*

Resolved, that the Livingston Board of Education approves the appointment of the individuals listed on **Addendum D** as Instructional Aides for the 2012-13 school year.

4.5 Substitutes

Resolved, that the Livingston Board of Education approves the appointment of *Shelley Liu* as a long-term substitute Teacher of English as a Second Language (replacing Barbara Whitehill) from June 1, 2012 until the end of the 2011-12 school year. Ms. Liu will be compensated at the rate of \$250 per day for this assignment.

Resolved, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes for the remainder of the 2011-2012 school year and the 2012-2013 school year:

Teachers

*Joseph Cullen
Thomas Noto
Ellen Tiedeken
Howard Toffey*

Custodians

Maurice Enmore (\$11.00/hr.)
Cordel O. McNeil (\$11.00/hr.)
Dexter Jones (\$11.00/hr.)
Ewan Douse (\$13.00/hr.)(HVAC & Painting)
Neville Solomon (\$11.00/hr.)(Painting)
Patrick Sears (\$11.00/hr.)
Benjie Beriso (\$11.00/hr.)

Secretary

Rosaria DiPopolo (\$15.00/hr.)

4.6 Extra Work Pay

Resolved, that the Livingston Board of Education approves the payments as listed on **Addendum E** for work performed.

4.7 2012-2013 Substitute and Hourly Rates

Resolved, that the Livingston Board of Education approves the rates for substitutes and hourly workers as listed on **Addendum F**.

4.8 2012-2013 Reappointments

Resolved, that the Livingston Board of Education approves the reappointment of certified staff for the 2012-2013 school year as shown on **Addendum G**.

Resolved, that the Livingston Board of Education reappoints the individuals listed on **Addendum H** as part-time, hourly Playground, Kitchen and Media Aides on an as needed basis for the 2012-2013 school year.

Resolved, that the Livingston Board of Education approves the reappointment of the individuals on **Addendum I** as Instructional, Kindergarten or Lead Playground Aides for the 2012-2013 school year.

Resolved, that the Livingston Board of Education approves the rates for the Substitute Secretaries listed on **Addendum J** for the 2012-13 school year.

Resolved, that the Livingston Board of Education approves the rates for the Bus Aides listed on **Addendum K** for the 2012-13 school year.

Resolved, that the Livingston Board of Education approves the reappointment of *Peter Gutheil* as a part-time TV Studio Technician for the 2012-13 school year at an hourly rate of \$25.00 per hour.

4.9 Contract Adjustments

Resolved, that the Livingston Board of Education approves the contract adjustments as reflected on **Addendum L**.

4.10 Stipends

Resolved, that the Livingston Board of Education approves *Sara Ilkowitz*, Custodian at Heritage Middle School, and *Erania Armstrong*, Custodian at Livingston High School, to receive a stipend of \$625 (pro-rated) for obtaining their boiler's licenses, effective and retroactive to June 1, 2012.

Resolved, that the Livingston Board of Education approves *Edwin Tomlinson*, Custodian at Heritage Middle School, to receive a stipend of \$1,300 (pro-rated) for serving as the Night Supervisor, effective and retroactive to August 1, 2011.

Resolved, that the Livingston Board of Education approves the LHS Athletic Stipends for the 2012-2013 school year as reflected on **Addendum M**.

4.11 Longevity

Resolved, that the Livingston Board of Education approves the following amendments to the longevity that was approved on June 18, 2012:

Nora Lichtenstein should be placed on the 20 year rate (\$3,490) for the 2011-12 school year.

Zuilda Duarte added to the list for 15 years of Longevity (\$2,340) effective July 1, 2012.

Kathryn Tuvey removed from the 15 year list effective September 1, 2012.

4.12 Mentor Fees

Resolved, that the Livingston Board of Education approves *Barbara Kaplan* as the assigned mentor for *Gina Montalto* for the 2011-2012 school year. Ms. Kaplan will be compensated at the rate of \$1,000 for her services, as required by the State.

4.13 Summer Appointments

Resolved, that the Livingston Board of Education approves the individuals listed on **Addendum N** as Summer Workers in the Buildings & Grounds Department.

Resolved, that the Livingston Board of Education approves the individuals listed on **Addendum O** to work on August 8, 2012 assisting in summer sports physicals. They will be compensated at their per diem or hourly rate for all hours worked.

Resolved, that the Livingston Board of Education approves the individuals listed on **Addendum P** to conduct summer evaluations at the rates listed.

Resolved, that the Livingston Board of Education approves the appointment of *Melanie Spaltro* as a Teacher in the Summer Project (replacing Pamela Lawrence) during the summer of 2012 at the hourly rate of \$45.00.

Resolved, that the Livingston Board of Education approve the list of summer curriculum writers as reflected on **Addendum Q**.

Resolved, that the Livingston Board of Education approves the individuals listed on **Addendum R** to work over the summer at Livingston High School at their per diem or hourly rates, not to exceed the days/hours specified.

4.14 Job Descriptions

Resolved, that the Livingston Board of Education approves the following job description:

Department Lead Teacher (Visual and Performing Arts)
Registrar and District Facilities Coordinator

4.15 Home Instruction

Resolved, that the Livingston Board of Education adopts the rates as specified in LEA contract for all individuals providing home instruction for the 2012-2013 school year, whether currently or formerly employed by the district, regardless of the capacity in which the individual is/was employed, provided proper certification is held. Furthermore, with this resolution, the Board authorizes all appropriately certified current employees, retirees and approved substitutes of the district to serve as home instructors for the 2012-2013 school year, provided they have not had a break in service and have appropriate criminal history review authorization on file with the district.

Mrs. Granatir seconded the motion.

ROLL CALL VOTE: Ayes –Mr. Granata, Mrs. Granatir, Mrs. Winograd
Nays - None

OLD BUSINESS

There was no old business.

PUBLIC COMMENT ~ up to 15 minutes

There was no public comment.

ADJOURNMENT

At 6:20 p.m., Mrs. Granatir made a motion to adjourn the meeting. Mr. Granata seconded the motion.

Respectfully submitted,

Steven K. Robinson
Board Secretary