

**LIVINGSTON SCHOOL DISTRICT
LIVINGSTON, NEW JERSEY**

**BOARD OF EDUCATION
WORKSHOP/VOTING MEETING AGENDA**

Monday, November 12, 2012 – 7:30 p.m.

Livingston High School – Auditorium

A. CALL TO ORDER AND STATEMENT BY PRESIDENT

Adequate notice of this meeting has been provided by amendment to notice approved at the Board's voting meeting on February 13, 2012 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *The Alternative Press*, *Patch.com* and Livingston Township Clerk.

B. FLAG SALUTE

C. ROLL CALL

Barry Funt
Charles Granata
Bonnie Granatir
Ronnie Spring
Leslie Winograd
Moshe Pasternak

D. WORKSHOP DISCUSSION ITEMS

1. Solar Panel Update

E. SUPERINTENDENT'S REPORT

F. BOARD REPORTS

G. APPROVAL OF MINUTES

The Superintendent recommends the following:

Resolved, that the Livingston Board of Education approves the minutes of the October 16, 2012 meeting.

ROLL CALL VOTE

H. PUBLIC INPUT ON AGENDA ITEMS ~ up to 15 minutes

An excerpt from Policy #0167 adopted on January 10, 2011 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

I. MOTIONS BY CONTENT AREA

1. PROGRAM/CURRICULUM

The Superintendent recommends the following:

1.1 Textbooks/DVDs

Resolved, that the Livingston Board of Education approves the following textbooks/DVDs as shown on [Addendum A](#).

1.2 Administrative Intern

Resolved, that the Livingston Board of Education approves the following supervisor to serve as an administrative intern in the district:

<u>Administrative Intern</u>	<u>School</u>	<u>Administrator</u>	<u>Dates</u>
Brian Carey	District	Brad Draeger	1/2/13-6/30/13

ROLL CALL VOTE

2. STUDENT SERVICES

The Superintendent recommends the following:

2.1 Out-of-District Placements

Resolved, that the Livingston Board of Education approves placement for the academic year 2012-2013 for fifteen (15) Livingston students with disabilities and for the Extended School Program 2012 (Summer Programs) for eight (8) Livingston student with disabilities, as classified and recommended by the Child Study Team in facilities with tuition costs to be determined within the limits established by the New Jersey Board of Education as shown on [Addendum B](#).

2.2 Related Services/Medical Consultants

Resolved, that the Livingston Board of Education approves the following consultants that will be utilized to provide related services for the 2012–2013 school year:

HOME SUPPORT SERVICES

Stepping Forward Counseling Center, Inc.	\$75.00/hour
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CHILD STUDY TEAM EVALUATIONS

Parisi, Danielle	\$400.00/Evaluation
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OCCUPATIONAL THERAPY

Pediatric Therapeutics	\$935.00/Evaluation
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PHYSICAL THERAPY

Pediatric Therapeutics	\$575.00/Evaluation
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ROLL CALL VOTE

3. BUSINESS

The Superintendent recommends the following:

3.1 Payment of Bills

Whereas, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

Resolved, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
10&11	Regular	\$1,557,115.46
12	Regular	94,309.60
20	Regular	132,944.40
30	Referendum	1,575.00
60	Cafeteria	67,491.61
	TOTAL	<u>\$1,853,436.07</u>

Regular Checks	46118-46530	\$1,784,369.46
Referendum Checks	489	1,575.00
Cafeteria Checks	216	<u>67,491.61</u>
	TOTAL	<u>\$1,853,436.07</u>

3.2 NJQSAC – Statement of Assurance

Whereas, the Superintendent of Livingston in the County of Essex is required to hold a public meeting to present the District's Statement of Assurance annually, and

Whereas, the Livingston Board of Education in the County of Essex is required to approve and to attest to the accuracy of the District's Statement of Assurance, and

Whereas, the Livingston Board of Education in the County of Essex has reviewed the District's Statement of Assurance and hereby approves this document.

Now Therefore Be It Resolved, that the Livingston Board of Education does hereby authorize the Superintendent of Schools to submit the attached Statement of Assurance to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (e)

3.3 Field Trips

Resolved, that the Livingston Board of Education approves the field trips as outlined in [Addendum C.](#)

3.4 Approval of Educational Specifications and Plans and Submission to State

Whereas, the Board of Education of Livingston in the County of Essex, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

- KINDERGARTEN BUILDING ADDITION AND INTERIOR RENOVATIONS AT BURNET HILL ELEMENTARY SCHOOL
- MEDIA CENTER BUILDING ADDITION AND INTERIOR RENOVATIONS AT COLLINS ELEMENTARY SCHOOL
- MEDIA CENTER BUILDING ADDITION AND INTERIOR RENOVATIONS AT HARRISON ELEMENTARY SCHOOL
- KINDERGARTEN BUILDING ADDITION AND INTERIOR RENOVATIONS AT HILLSIDE ELEMENTARY SCHOOL

- MEDIA CENTER BUILDING ADDITION AND INTERIOR RENOVATIONS AT RIKER HILL ELEMENTARY SCHOOL
- INTERIOR RENOVATIONS AT LIVINGSTON HIGH SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF LIVINGSTON IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval. The Board further authorizes the submission of the Schematic Plans to the Municipal planning board for its review.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a grant with respect to the proposed Project.

Section 5. This resolution shall take effect immediately.

3.5 Approval of Educational Specifications and Plans and Submission to State

Whereas, the Board of Education of Livingston in the County of Essex, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

PARTIAL ROOF REPLACEMENT AT LIVINGSTON HIGH SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF LIVINGSTON IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval.

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Section 5. This resolution shall take effect immediately.

3.6 Approval of 2013-2014 and 2014-2015 School Calendars

Resolved, that the Livingston Board of Education approves the 2013-2014 and 2014-2015 school calendars as indicated on [Addendum D](#) and [Addendum E](#).

3.7 Award of Contract - Copiers

Whereas, the Livingston Board of Education obtained pricing for the replacement of copiers throughout the District. These copiers can be networked for use as printers, scanners and fax machines; and

Whereas, Konica Minolta Business Solutions, USA, Inc. provided us with a proposal under state contract A52046 and WSCA number 1715 in the amount of \$29,157.84 per month (which includes 1,550,000 copies per month, service, toner and staples) for 48 months for 109 machines and a cost for additional copies of .0049 for black and white and .049 for color; and

Whereas, this agreement saves the District approximately \$5,000.00 per month or \$60,000.00 per year from what is currently being spent;

Now Therefore Be It Resolved, that the Livingston Board of Education enter into a contract with Konica Minolta Business Solutions, USA, Inc. for a 48 month period.

3.8 Approval of Overnight Trip

Resolved, that the Livingston Board of Education approves *Guy Rabner*, World Language teacher, to take the Italian exchange students to Boston, Massachusetts, on November 17 and 18, 2012, as part of the Italy Exchange program. Mr. Rabner and six other adults will chaperone 34 students (17 from Livingston High School and 17 from Italy) at no cost to the district.

3.9 Policies

Resolved, that the Livingston Board of Education approves the following policies for first reading:

Policy #[5561](#) – Use of Physical Restraint & Seclusion (new to district)

Resolved, that the Livingston Board of Education approves the following policies for second reading and adoption:

Policy #[2340](#) – Field Trips (replaces Policy # 6153 (NJSBA))

Policy #[2622](#) – Student Assessments (M) (with revisions)

ROLL CALL VOTE

4. PERSONNEL

The Superintendent recommends the following:

4.1 Abolishment of Position

4.2 Creation of Position

4.3 Resignations

4.4 Transfer

4.5 Leaves of Absences

4.6 Appointments

4.7 Substitutes

4.8 Extra Work Pay

4.9 Contract Adjustments

4.10 Establishment of the District Evaluation Advisory Committee (DEAC)

4.11 Appointment of District HIB Coordinator and Affirmative Action Officer

4.12 Summer Work

ROLL CALL VOTE

J. OLD BUSINESS

K. PUBLIC COMMENT ~ up to 15 minutes

An excerpt from Policy #0167 adopted on January 10, 2011 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

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ADJOURNMENT

L. PROPOSED FUTURE AGENDA ITEMS (dates subject to change)

November 19, 2012 (workshop)

- Strategic Plan – English Language Arts (ELA) Curriculum Grades K-5 (Strand 1)
- District Testing Presentation
- Option II for Physical Education

December 10, 2012 (voting)

- Strategic Plan – Results of Equitable Access to the Curriculum (Strand 1)

January 7, 2013 (reorganization)

CLOSED SESSION

1. Legal Matters
2. Negotiations
3. Personnel

Whereas, N.J.S.A. 10:4-1 et seq., also known as the “Sunshine Law,” authorizes a public body to meet in executive or private session under certain limited circumstances, and

Whereas, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

Resolved, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on November 12, 2012 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
1. Matter rendered confidential by federal law, state statute or rule of court.
 2. Matter in which the release of information would impair a right to receive federal funds.
 3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
 4. Collective bargaining matter.
 5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
 6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
 7. Investigation of violations or possible violations of law.
 8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
 9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
 10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

M. MISCELLANEOUS

1. Suspension and HIB Report ([October](#))