Grade 8 - Integrated Business Applications - Scope and Sequence

Topic	Topic	Topic	Topic
Spreadsheet Skills		Publisher/Page Layout	
Activity	**Activity**	**Activity**	**Activity**
Review of Excel Skills; Using Excel Functions; Using Excel to Make Predictions/Forcast; Creating Graphs and Charts		Publish/Page Layout Fundamentals; Create Flyers that Effectively Communicate Ideas	

Topic	Topic	Topic	Topic	Topic
Database Skills		Website Design and Programming		
Activity	**Activity**	**Activity**	**Activity**	**Activity**
Access Overview; Create/Edit/Sort/Print a Simple Database; Perform Queries; Generate a Report		Utilize Web Authoring Software to Generate a Website; Web/Network Security/Ethics/Etiquette; Utilize Programming Skills to Generate App		