

Harrison Elementary School- Spring Return Guidelines

IMPORTANT DATES:

- **March 15th** - Kindergarten-Grade 2 students will start in-person instruction five days a week. Students who selected hybrid will be in school from 8:00 - 12:45. Students who selected virtual will continue to learn remotely.
- **March 17th** - will now be a Cohort A (3rd-5th Graders) day of school as conferences are moved, and we will have a regular day. More details around conferences will be communicated soon.
- **April 5th** - 3rd - 5th Grade will start in-person instruction for five days a week. Students who selected hybrid will be in school five days a week from 8:00 - 12:45. Students who selected virtual will continue to learn remotely.



SPRING BREAK

- **March 29 - April 2nd - Closed for Spring Break.**

Please note - quarantine time is 7 days with a negative PCR(test on day 3-5 of return) or 10 days from a return to New Jersey. Please check with the nurse and report ANY TRAVEL before returning to school on April 5th.

ATTENDANCE NOTES:

- Students who chose the in-person option are expected to be in school every day.
- If a hybrid student logs on from home (for a reason not listed below) they will be marked absent. Families who have chosen the Hybrid model are expected to make every effort to attend in-person.
- Student Absence - Call the *Call For Safety line* (973-535-8000 x 7103) to report the specific reason for the student's absence.

Instances when a student who attends in person may be permitted to log in and attend class remotely without being marked absent:

- Student is in quarantine or isolation due to COVID-19.
- Any other reason to attend remotely would require approval from the principal or nurse.

DROP OFF/ARRIVAL PROCEDURES

** Please consider walking or carpooling.

There will be a screening form (Qualtrics COVID Tracker) that all parents MUST fill out. Children will not be admitted into school until the form is complete.

Bus: Students will have their temperature taken before getting on the bus and before entering the building and will use the main entrance. Forms will be verified before they get on the bus.

DROP OFF BEGINS AT 8:00 am. Please note that our doors will not open until 8:00 am. For walkers, we will not have supervision outside until 8:00 am.

Drop off by Car:

Please see the attached picture of our drop-off line below. Please be advised that this year we do not have a Pick-Up Line at dismissal.

- Do not let your child out of the car until instructed by a staff member.
- Please show the staff member the green check, on your phone, indicating the Covid tracker form has been completed. If you are unable to show the green check, we will manually verify the form has been completed.
- Once we verify the completed form the student will have their temperature taken by a staff member.
- Students will be admitted to school after their temperature is checked and the form is complete.
- Students must wear their masks as soon as they exit the car.



Walkers:

- Students may not enter school grounds prior to 8:00 am.
- A staff member will verify that the Covid form was completed by parents.
- Staff will be present to take temperatures.

LATE ARRIVAL/EARLY DISMISSAL

If your child is tardy.

- You must walk your child to the front door.
- The Covid form must be completed prior to arrival.
- Parents must sign their children into school.

If your child will have an early dismissal, you must notify the office.

- Once you arrive, please buzz in from the outside and notify the office and we will bring the child outside to you.

DISMISSAL

***Parents please wear masks when on school grounds and please do not park in areas where you are blocking another car.

ANY changes in dismissal must be called into the main office...973-535-8000 x8110.

Bus: Students will be dismissed from their classroom at 12:30 and will report directly to their bus.

YMCA Aftercare: Students will be dismissed to the Old Gym.

K-5 Students - MUST be handed off to an adult at the assigned locations (Please see attached photo for grade level dismissal). Walkers are allowed to walk off the premises. Students and families must depart school grounds.



BUILDING RULES

- Masks must be worn at all times.
- Parents must provide masks for the children. We ask that a backup mask is packed in their backpack.
- Parents are to wear masks whenever they are on school grounds.
- Dogs are not permitted on school grounds.

SNACK TIME

Parents, please pack a daily snack for your child. We do not have food or food services available in the school.

- Weather Permitting each grade is to have a snack at the assigned areas outside.
- If snack is being served inside children remain at their desks.
- Barriers are placed on each child's desk while their masks are removed for snack.
- Once the child is done with snack, they will put the mask back on to throw their garbage away.