



## LIVINGSTON BOARD OF EDUCATION WORKSHOP/VOTING MEETING AGENDA

Monday, May 14, 2018

Executive Session - Administration Building Large Conference Room – 6:00 p.m.

Public Session – Administration Building Large Conference Room – 7:00 p.m.

### I. OPEN SESSION

#### A. Call to Order – Pamela Chirls, President

#### B. Reading of Meeting Notice

Adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 2, 2018 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *The Alternative Press* and the Livingston Township Clerk.

#### C. Executive Session

**Whereas**, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

**Resolved**, that the Livingston Board of Education adjourns to closed session to discuss:

- Personnel

Action may be taken upon return to public session. The full length of the meeting is anticipated to be approximately 60 minutes and be it

**Further Resolved**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

#### D. Pledge of Allegiance / Roll Call

#### E. Burnet Hill Student Presentation

#### F. Superintendent's Report

1. Student Safety Data System Report (Report Period 1)
2. SEPAC

**G. Board Reports**

- 1. Curriculum Committee
- 2. Finance and Facilities Committee
- 3. LTV
- 4. LACD
- 5. Diversity Committee
- 6. Essex County Educational Services Commission
- 7. Essex County School Boards

**H. Public Input on Agenda Items ~ up to 15 minutes**

An excerpt from Policy #0167 adopted on January 10, 2011 and reviewed on March 4, 2013 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- 2. Each statement made by a participant shall be limited to three minutes' duration;
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

**II. RECOMMENDATIONS FOR APPROVAL**

**3. PERSONNEL**

The Superintendent recommends the following:

**3.1 Overnight Trip**

**Resolved**, that the Livingston Board of Education approves *James Novotny*, 7-12 Supervisor, Business Ed/F&CS/TDE, to chaperone approximately seven students visiting Arad, Israel, from July 11 to 20, 2018, at no cost to the district. Some of the cost of the trip will be covered through the Living Bridge grant that was previously approved on April 23, 2018. Two out-of-district chaperones will also accompany students taking the trip.

**ROLL CALL VOTE**

**4. PERSONNEL**

The Superintendent recommends the following:

**4.1 Resignations**

**Resolved**, that the Livingston Board of Education accepts the resignations of:

Name	Position	Reason	Location	Last Day of Employment
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<i>Brian Sentowski</i>	Instructional Aide	Resignation	HMS	May 18, 2018
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#### 4.2 Leaves of Absences

**Resolved**, that the Livingston Board of Education approves the leaves of absences of:

Name	Position	Location	LOA w/pay and benefits	LOA w/o pay, but with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
<i>Melissa Rosario</i>	Elementary School Teacher	RHE	8/31/18-10/26/18	10/29/18-1/25/19**	NA	1/28/19
<i>Lindsey Gursky*</i>	Elementary School Teacher	Hillside	3/19/18-5/21/18	5/22/18-6/21/18 & 8/29/18-10/19/18**	10/22/18-1/1/19	1/2/19
<i>Kristi DeMiceli*</i>	TOSD	MPE	4/30/18 - 6/30/18	8/29/18 - 11/23/18**	11/26/18 - 6/30/19	8/29/19
<i>Dr. Jennifer Lernihan*</i>	School Psychologist	Collins	4/2/18-4/9/18 (.5)	4/9/18 (.5)-6/30/18**	NA	8/29/18
<i>Jessica Ayars*</i>	Elementary School Teacher	RHE	3/12/18-4/27/18	4/30/18-6/30/18 & 8/29/18-9/26/18**	9/27/18-9/30/18	10/1/18
<i>Kristen Murray</i>	Elementary School Teacher	Hillside	8/29/18-9/12/18	9/13/18-12/6/18**	12/7/18-4/19/19	4/22/19
<i>Lisa LeBlanc*</i>	Tech Coach	HMS	4/2/18 – 6/15/18	6/18/18 - 6/30/18**	NA	8/29/2018
<i>Donna Ofstad</i>	Intervention/Enrichment Specialist	MPMS	NA	8/29/18-11/23/18**	NA	11/26/18
<i>Stephanie Brunn</i>	Teacher of ESL	HMS/RHE	10/22/18-12/4/18	12/5/18-3/6/19**	3/7/19-4/5/19	4/8/19
<i>Jessica Blomn*</i>	Teacher of Health & PE	MPMS	4/9/18-5/9/18	1/2/18 – 4/6/18**	5/10/18-5/23/18	5/24/2018

*\*as amended from a previous agenda*

*\*\*Designates time counted toward NJFLA/FMLA*

### 4.3 Transfers

**Resolved**, that the Livingston Board of Education approves the transfers as listed on **Attachment A**.

### 4.4 Appointments

**Resolved**, that the Livingston Board of Education approves the applications indicated below (\*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq.

Name	Location	Title	Tenure Track/L OA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
<i>Giulia Melucci</i>	RHE	Elementary School Teacher	First Year Tenure Track	Dana Monachello	MA	6	\$63,422	8/29/18
<i>Shira Roth</i>	MPE	Elementary School Teacher	First Year Tenure Track	Kristin Macagney	MA	6	\$63,422	8/29/18
<i>Melissa Serrani</i>	Hillside	Elementary School Teacher	First Year Tenure Track	Lauren Castoro	MA+16	4	\$65,362	8/29/18
<i>Jennifer Wise</i>	Elementary	Teacher of Music	First Year Tenure Track	John Palatucci	BA+32	8	\$65,109	8/29/18
<i>Helene McNanna</i>	HMS	Teacher of Social Studies	One Year Leave Replacement	Vanessa Stock	D	2	\$69,090	8/29/18
<i>Monica Spooner</i>	LHS	Teacher of Biology	First Year Tenure Track	Asha Sohan	BA	1	\$52,515	8/29/18
<i>Rachel Atkins</i>	LHS	Teacher of English	First Year Tenure Track	Jaimee Mirsky	MA	1	\$59,624	8/29/18
<i>Diane Mondoro</i>	LHS	Teacher of Business Ed	First Year Tenure Track	Merle Gehman	MA+16	8	\$71,419	8/29/18
<i>Christine Yarish</i>	LHS	Teacher of English	First Year Tenure Track	Fredrica Glucksman	BA	3	\$53,806	8/29/18
<i>Susanna Pastorino</i>	LHS	Teacher of Italian	First Year Tenure Track	Michael Santoro (transfer)	MA+32	7	\$69,782	8/29/18
<i>Tanis Chavanne</i>	LHS	TOSD	First Year Tenure Track	Peter Astras	BA	8	\$60,797	8/29/18
<i>Jeanne Ziobro</i>	LHS	Teacher of Technology Education	First Year Tenure Track	Lauren Atkins	MA	10	\$76,039	8/29/18
<i>Yooree Gillman</i>	LHS	Teacher of Math	First Year Tenure Track	Joelle Smith	MA	2	\$60,281	8/29/18
<i>Justin Grossman</i>	Hillside	Elementary School Teacher	First Year Tenure Track	Amy Zweiback	BA	2	\$53,119	8/29/18
<i>Mary Kate O'Brien</i>	HMS	School Counselor	First Year Tenure Track	Andrew Reitter (transfer)	MA	3	\$61,033	8/29/18
<i>Samantha Aaron</i>	LHS	Teacher of Biology	First Year Tenure Track	Kevin Huang	BA	1	\$52,515	8/29/18

<i>Carlos Torres</i>	Collins	Elementary School Teacher	First Year Tenure Track	Rebecca Rosenberg	BA+16	4	\$56,459	8/29/18
<i>Camila del Castillo</i>	LHS	Teacher of Spanish	First Year Tenure Track	New	MA	7	\$64,031	8/29/18
<i>Jill McLaughlin</i>	RHE	Elementary School Teacher	One Year Leave Replacement	Erin Lurie	BA	2	\$53,119	8/29/18
<i>Meghan Clark</i>	BHE	Elementary School Teacher	First Year Tenure Track	Stephanie Kilpatrick	BA	2	\$53,119	8/29/18
<i>Nicole Soutar</i>	MPE	10 mo Office Support	First Year Tenure Track	Theresa Masi	10 mo OS (>7/12)	1	\$37,893 plus \$1,200 for degree	8/29/18
<i>Gerard Victor</i>	Transportation	Bus Driver (25 Hour)	NA	NA	BD-25	5	\$23,399 (pro-rated)	5/7/18
<i>Claudius Gayle</i>	Transportation	Bus Driver (25 Hour)	NA	NA	BD-25	6	\$24,461 (pro-rated)	5/7/18

*\*begins 60-day probationary period*

#### **4.5 Substitutes**

<b>Name</b>	<b>Location</b>	<b>Title</b>	<b>Leave Replacement or Long Term Sub</b>	<b>Replacing</b>	<b>Salary</b>	<b>Effective Date</b>
<i>Shirley Osco Garrido</i>	BHE/RHE	Teacher of Spanish	Long Term Sub	Sofia Fernandez	\$262/day	4/13/18 – TBD
<i>Carolyn Otte</i>	LHS	TOSD	Long Term Sub	Niobel Torres	\$262/day	5/7/18 – 6/21/18
<i>Monique DiPasalegne</i>	BHE	ABA Discrete Trial TA	Long Term Sub	Christine Lekhrajmal	\$170/day	5/1/18 – 6/21/18
<i>Amanda DeCaito</i>	BHE	ABA Discrete Trial TA	Long Term Sub	Madeley Real	\$170/day	5/3/18 – 6/21/18
<i>Patricia Valatka</i>	BHE	ABA Discrete Trial TA	Long Term Sub	Carolyn Otte	\$170/day	5/15/18 – 6/21/18
<i>Ashley Milano</i>	RHE	Instructional Aide	Long Term Sub	New	\$120/day	5/7/18 – 6/21/18
<i>Nicole Amoresano</i>	Collins	Instructional Aide	Long Term Sub	Brett Coleman	\$120/day	5/14/18 – 6/21/18
<i>Jamie Singer</i>	Harrison	Instructional Aide	Long Term Sub	Darcey Gohring	\$120/day	4/26/18 – 6/21/18
<i>Kelsey Murray</i>	Collins	Instructional Aide	Certified Substitute	NA	\$50/day	4/13/18 – 6/21/18

**Resolved**, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes for the 2017-2018 school year:

#### **Teachers**

*Carol Berger*  
*Emily Gibbons*  
*Jesse Hein*

#### **Custodians**

*Benji Armour (\$15.50/hr)*

#### **4.6 2018-2019 Re-Appointments**

**Resolved**, that the Livingston Board of Education approves the reappointment of certificated staff for the 2018-2019 school year as shown on **Attachment B**.

**Resolved**, that the Livingston Board of Education approves the reappointment of security staff for the 2018-2019 school year as shown on **Attachment C**.

**Resolved**, that the Livingston Board of Education approves the reappointment of support staff for the 2018-2019 school year as shown on **Attachment C**.

**Resolved**, that the Livingston Board of Education approves the reappointment of Supervisors for the 2018-2019 school year as shown on **Attachment D**.

**Resolved**, that the Livingston Board of Education approves the reappointment of the Administrators for the 2018-2019 school year as shown on **Attachment D**.

#### **4.7 Withholding of Increments**

**Resolved**, that the Livingston Board of Education approves the withholding of increments for the 2018-2019 school year for those individuals whose names are listed on file at the Board office.

#### **4.8 Extra Period Assignments**

**Resolved**, that the Livingston Board of Education approves the individuals listed on **Attachment E** for extra period assignments.

#### **4.9 Longevity**

**Resolved**, that the Board approve the individuals on **Addendum F** for longevity effective July 1, 2018 for 12-month employees or September 1, 2018 for 10-month employees.

### **ROLL CALL VOTE**

#### **5. MISCELLANEOUS**

The Superintendent recommends the following:

##### **5.1 HIB Report**

**Resolved**, that the Livingston Board of Education accepts the findings of HIB cases.

### **ROLL CALL VOTE**

### **III. ITEMS TO BE VOTED ON MAY 21, 2018**

#### **1. PROGRAM/CURRICULUM**

There is no action.

**2. STUDENT SERVICES**

**2.1 Out of District Placements**

**Resolved**, that the Livingston Board of Education approves placement for the academic year 2017-2018 for five (5) Livingston student with disabilities, as classified and recommended by the Child Study Team, in facilities with tuition costs to be determined within the limits established by the New Jersey Board of Education as shown on **Attachment G**.

**3. BUSINESS**

**3.1 Payment of Bills**

**Whereas**, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

**Resolved**, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

<b>Fund</b>	<b>Name</b>	<b>Amount</b>
10&11	Regular	\$1,756,468.40
12	Regular	19,173.60
20	Regular	176,597.78
	<b>TOTAL</b>	<b><u>\$1,952,239.78</u></b>
Regular Checks	75829-76255	\$1,952,239.78
	<b>TOTAL</b>	<b><u>\$1,952,239.78</u></b>

**3.2 Board Secretary Report – March 2018**

**Whereas**, the Livingston Board of Education has received the Report of the Board Secretary for March 31, 2018, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

**Whereas**, the Livingston Board of Education has received the report of the Treasurer for March 31, 2018, which report is in agreement with the Report of the Board Secretary, and

**Whereas**, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	4,662,275	12,222	

(11) Current Expense		2,203,034	3,533,719
(12) Capital Outlay		94,705	3,178,235
(20) Special Revenue Fund	765,583		
(30) Capital Projects Fund	2,068,292		
(40) Debt Service Fund	19,565		
Total:	\$7,515,715	\$2,310,561	\$6,711,954

**Whereas**, pursuant to N.J.A.C. 6:20-212(d), the Board Secretary has certified that as of March 31, 2018, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

**Resolved**, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

**Further Resolved**, the Livingston Board of Education certifies that, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### 3.3 Transfers

**Whereas**, the Superintendent of Schools recommends certain transfers among accounts in the 2017-2018 budget for March pursuant to Board of Education Policy 6422, now therefore be it

**Resolved**, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10:

<u>Object</u>	<u>Description</u>	<u>To</u>	<u>From</u>
0100	Salaries	\$271,000	
0241	Other Retirement Cont. Reg	\$93,043	
0260	Workmen's Compensation		\$93,043
0270	Health Benefits		\$382,065
0320	Purch. Prof-Educational Services	\$15,000	
0566	Tuition Pri Scl Handicapped	\$76,000	
0610	General Supplies	\$50,912	
0621	Energy-Electricity	\$150,000	
0622	Energy-Gas		\$180,000
0890	Other Objects		\$847
	TOTALS	\$655,955	\$655,955

### 3.4 Travel and Conferences Expenses

**Whereas**, the State of New Jersey has enacted P.L. 2007 An Act Concerning School District Accountability requiring boards of education to annually approve the total



amount of funds budgeted for travel and conferences for all faculty, staff, administration and board members; and

**Whereas**, the ACT became effective on March 15, 2007, and requires prior approval of all travel and conference costs before they are incurred; and

**Whereas**, there are three categories of travel and conferences that faculty, staff, administrators and board members generally attend, including routine meetings held on annually scheduled dates, meetings of an emergent nature with little prior notice, and meetings/conferences that can be scheduled with at least several weeks' notice; and

**Whereas**, it is practical to anticipate as many activities as possible, and receive annual approval for those and monthly approvals for unanticipated activities;

**Now, Therefore, Be It Resolved**, that the following budget amounts are acknowledged and costs of travel and conferences are approved for the 2018-2019 school year:

Total amount budgeted for travel and conferences 2018-2019	\$179,224
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Intra-district business mileage for administrators, and where required, for members of the faculty and staff, including but not limited to, faculty who teach in more than one school, child study team members, secretaries, etc. will be reimbursed at the rate permitted by the New Jersey Office of Management and Budget.

Out-of-district business travel for administrators, faculty and staff to attend conferences and professional development opportunities as approved by the superintendent will be reimbursed pursuant to N.J.A.C. 6A:23B-1.2(c)3.

### **3.5 Conferences and Overnight Trips**

**Resolved**, that the Livingston Board of Education approves the conferences as shown on *Attachment H*.

**Resolved**, that the Livingston Board of Education approves *Steven Robinson*, Business Administrator, to attend the New Jersey Association of School Business Officials Annual Conference from June 5 to 8, 2018, in Atlantic City, New Jersey, at a cost not to exceed \$850.

**Resolved**, that the Livingston Board of Education approves *Steven Robinson*, Business Administrator, to attend ASBO International's 2018 Annual Meeting and Expo from September 20 to 24, 2018, in Kissimmee, Florida, at a cost not to exceed \$2,900.

**Resolved**, that the Livingston Board of Education approves *Guy Rabner*, World Language teacher and *Chrystie Young*, Assistant Principal, to chaperone approximately 25 students visiting Latina, Italy from April 10 to 22, 2019, at no cost to the district.

### **3.6 General Education Out of District Tuition Rates**

**Resolved**, that the Livingston Board of Education approves general education out of district tuition rates for the 2018-2019 school year as follows:

Kindergarten (full day)	\$14,570
Grades 1-5	\$14,988
Grades 6-8	\$15,787

**3.7 Sale of SRECs**

**Resolved**, that the Livingston Board of Education designates the Business Administrator/Board Secretary to act on behalf of the Board as the officer to sell and to award the Solar Renewable Energy Certificates (SRECs). The SRECs will be sold via a competitive auction through SREC Trade, San Francisco, California at no cost per SREC and the Business Administrator/Board Secretary shall report in writing the result of the sale to the Board.

**3.8 Educational Data Services, Inc.**

**Resolved**, that the Livingston Board of Education enters into a cooperative bidding agreement with Educational Data Services Cooperative Bidding Management Program for the 2018-2019 school year in the amount of \$19,500.

**3.9 New Jersey State Interscholastic Athletic Association**

**Resolved**, that the Livingston Board of Education approves the enrollment of Livingston High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interscholastic athletic program sponsored by NJSIAA for the 2018-2019 school year.

**3.10 On-Tech Consulting**

**Resolved**, that the Livingston Board of Education authorizes the Business Administrator to enter into a Letter of Intent with On-Tech Consulting, Inc. to complete the Universal Services Fund (E-Rate) application process for the 2018-2019 school year. The district will pay On-Tech an amount equal to 10% of any funding received.

**3.11 Student Safety Data System Report**

**Resolved**, that the Livingston Board of Education approves the Student Safety Data System Report for the 2017-2018 Report Period 1.

**3.12 Donation**

**Resolved**, that the Livingston Board of Education accepts the donation of a DJI Phantom 4 Adv drone.

**3.13 Union County Educational Services Commission - Transportation**

**Resolved**, that the Livingston Board of Education authorizes the Union County Educational Services Commission to coordinate and administer the transportation for all applications submitted by the district for the 2018-2019 school year.

**3.14 Award of Contract – Food Service Management**

**Whereas**, the Livingston Board of Education received proposals for the operation and management of the Livingston Public School food service program on April 12, 2018; and

**Whereas**, the Livingston Board of Education received two proposals; and

**Whereas**, the proposal from ARAMARK Education guarantees a minimum client return of \$106,385 plus a capital contribution of \$100,000 and is in compliance with Policy #8505 and state regulations cited in N.J.S.A. 18A:33-16; and

**Whereas**, this contract is being awarded under 18A:18A-4.5 Competitive Contracting; now therefore be it

**Resolved**, that the Livingston Board of Education approves the contract with ARAMARK Education to provide food services for the 2018-2019 school year with options not to exceed four additional years.

### **3.15 Annual Appointments**

**Resolved**, that the Livingston Board of Education approves the following appointments for the 2018-2019 school year which are in effect until changed by resolution:

Board Secretary/SBA	Steven K. Robinson
Custodian of Records	Steven K. Robinson
OPRA Representative	Steven K. Robinson
Public Agency Compliance Officer (PACO)	Steven K. Robinson
Qualified Purchasing Agent	Steven K. Robinson
Treasurer	Steven K. Robinson
AHERA Coordinator	James Perrette
Integrated Pest Management Coordinator	James Perrette
Right to Know Officer	James Perrette
504 Compliance Officer	Lisa Capone-Steiger
Affirmative Action Officers	Andrew Espinoza, Chrystie Young and Amro Mohammed
Anti-Bullying Coordinator	Lisa Capone-Steiger
Homeless Liaison	Sinead Crews
School Safety Specialist	Cynthia Healy
Title IX Coordinator	Bronawyn O'Leary
Auditor of School District	Wiss & Company, LLP
Architect of Record	Di   Cara Rubino Architects
Broker of Record	IMAC Insurance Agency
School Physician	Dr. Michael Kelly
Board Attorney	Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC
Special Counsel	Machado Law Group, LLC
Livingston Public Broadcasting Executive Board	Jonathan Aronoff, Stu Bodow, Don Schwartz

### **3.16 Policies and Regulations**

**Resolved**, that the Livingston Board of Education approves the following policies and regulations for first reading:

#### **Policies**

Program  
Policy #2422 - Health and Physical Education (completely rewritten)

Students  
Policy #5410 - Promotion and Retention (with revisions)  
Policy #5460 - High School Graduation (M) (with revisions)

Property

Policy #7440 – School District Security (M) (with revisions)

Policy #7441 – Electronic Surveillance in School Buildings & on School Grounds (M) (with revisions)

Community

Policy #9150 – School Visitors (with revisions)

Policy #9160 – Public Attendance at School Events (with revisions)

**Regulations**

Students

Regulation #5460.1 – High School Transcripts (M) (new to district)

Property

Regulation #7440 – School District Security (M) (new to district)

Regulation #7441 – Electronic Surveillance in School Buildings & on School Grounds (M) (with revisions)

**Resolved**, that the Livingston Board of Education approves the following policies for second reading and adoption:

Policy #0168 – Recording Board Meetings (with revisions)

Policy #8505 – Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M)(rewritten)

**Resolved**, that that Livingston Board of Education abolishes Policy #2425 - Physical Education, as it has been incorporated into Policy #2422 – Health & Physical Education (see above).

**Resolved**, that the Livingston Board of Education approves the abolishment of Policy #5465 – Early Graduation, as the required provisions of this Policy have been updated and incorporated into Policy #5460.

4. **PERSONNEL**

4.1 **Extra Work Pay**

**Resolved**, that the Livingston Board of Education approves the following payments as listed on ***Attachment I*** for work performed.

4.2 **Summer Work**

**Resolved**, that the Livingston Board of Education approves the individuals listed on ***Attachment J*** to work over the summer of 2018 at the Summer Academy Bridge Program at the approved rate.

**Resolved**, that the Livingston Board of Education approves the individuals listed on ***Attachment J*** to work over the summer of 2018 at the Summer Academy Enrichment Program at the approved rate.

**Resolved**, that the Livingston Board of Education approves the individuals listed on ***Attachment J*** to work over the summer of 2018 at the Summer Academy Remedial Program at the approved rate.

**Resolved**, that the Livingston Board of Education approves the individuals listed on **Attachment K** to work over the summer of 2018 at the MCC Summer Enrichment Program at the approved rate.

#### **4.3 Stipends**

**Resolved**, that the Livingston Board of Education amends the individuals on **Attachment L** for Elementary stipends in accordance with the contract between the LBOE and the LEA.

#### **4.4 Job Descriptions**

**Resolved**, that the Livingston Board of Education approves the following job descriptions:

Transportation Manager (with revisions)  
Assistant Transportation Manager (with revisions)  
School Nurse Coordinator (stipend position)

#### **4.5 Memoranda of Understanding**

**Resolved**, that the Livingston Board of Education approve the following Memoranda of Understanding between the following parties:

LBOE and the LAA dated 5/21/18  
LBOE and the LSA dated 5/21/18  
LBOE and the LEA dated 5/21/18  
LBOE and Employee #6311

### **5. MISCELLANEOUS**

#### **5.1 HIB Report**

**Resolved**, that the Livingston Board of Education accepts the findings of HIB cases.

#### **5.2 Suspension Report**

**Resolved**, that the Livingston Board of Education approves the Suspension Report for the month of April.

### **I. Public Comment ~ up to 15 minutes**

An excerpt from Policy #0167 adopted on January 10, 2011 and reviewed on March 4, 2013 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

## **J. Old Business**

1. Hebrew Language Course

## **K. New Business**

### **III. ADJOURNMENT**

#### **EXECUTIVE SESSION**

1. Legal Matters
2. Negotiations
3. Personnel

**Whereas, N.J.S.A. 10:4-1 et seq.,** also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

**Whereas,** said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

**Resolved,** by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on May 14, 2018 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
1. Matter rendered confidential by federal law, state statute or rule of court.
  2. Matter in which the release of information would impair a right to receive federal funds.
  3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
  4. Collective bargaining matter.
  5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
  6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
  7. Investigation of violations or possible violations of law.
  8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
  9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
  10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.