



## LIVINGSTON BOARD OF EDUCATION VOTING/WORKSHOP MEETING AGENDA

Monday, June 4, 2018

Executive Session – Administration Building Large Conference Room – 6:15 p.m.

Public Session - Administration Building Large Conference Room – 7:00 p.m.

### I. OPEN SESSION

#### A. Call to Order – Pamela Chirls, President

#### B. Reading of Meeting Notice

Adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 2, 2018 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *The Alternative Press* and the Livingston Township Clerk.

#### C. Executive Session

**Whereas**, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

**Resolved**, that the Livingston Board of Education adjourns to closed session to discuss:

- Superintendent's Evaluation

Action may be taken upon return to public session. The full length of the meeting is anticipated to be approximately 45 minutes and be it

**Further Resolved**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

#### D. Pledge of Allegiance / Roll Call

#### E. Conference with the Livingston Education Association

#### F. Superintendent's Report

1. Class Size/Enrollment
2. 1:1 Update at MPMS

#### G. Board Reports

## H. Public Input on Agenda Items ~ up to 15 minutes

An excerpt from Policy #0167 adopted on January 10, 2011 and reviewed on March 4, 2013 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

## II. RECOMMENDATIONS FOR APPROVAL

### 3. BUSINESS

The Superintendent recommends the following:

#### 3.1 Purchase of Buses

**Resolved**, that the Livingston Board of Education approves the purchase of five 2019 54-passenger diesel buses at the cost of \$100,735.68 each through cooperative purchasing via the Middlesex Regional Educational Services Commission pricing bid 17/18-36. All five buses will be air conditioned.

#### 3.2 Open Campus – Livingston High School Seniors

**Resolved**, that the Board of Education hereby grants permission for the Livingston High School administration to extend Open Campus privileges to Livingston HS seniors for the 2018/19 school year with the understanding that all rules and regulations governing Open Campus will remain in effect.

#### 3.3 Policy

**Resolved**, that the Livingston Board of Education approves the following policy for first reading:

Administration

Policy #1110 – Organizational Chart (with revisions, chart effective 7/1/18)

## ROLL CALL VOTE

### 4. PERSONNEL

The Superintendent recommends the following:

#### 4.1 Resignations

**Resolved**, that the Livingston Board of Education accepts the resignations of:

Name	Position	Reason	Location	Last Day of Employment
<i>Susan Carley</i>	Instructional Aide	Retirement	Collins	June 30, 2018

<i>Alanna Seid</i>	Teacher of Business Education	Resignation	LHS	June 30, 2018
<i>Michelle Ritz</i>	Instructional Aide	Resignation	BHE	June 8, 2018

#### 4.2 Leaves of Absences

**Resolved**, that the Livingston Board of Education approves the leaves of absences of:

Name	Position	Location	LOA w/pay and benefits	LOA w/o pay, but with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
<i>Erika Yersak</i>	TOSD	Hillside	8/29/18-10/10/18	10/11/18-1/10/19**	1/11/19-1/23/19	1/24/19
<i>Ekaterina Vorobiev</i>	TOSD	HMS	9/24/18-11/13/18 (.5)	11/13/18(.5)-11/30/18 & 12/3/18-2/28/19**	NA	3/1/19

\*as amended from a previous agenda

\*\*Designates time counted toward NJFLA/FMLA

#### 4.3 Transfers

**Resolved**, that the Livingston Board of Education approves the transfers as listed on **Attachment A**.

#### 4.4 Appointments

**Resolved**, that the Livingston Board of Education approves the applications indicated below (\*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
<i>Kristina Duda</i>	HMS	TOSD	One Year Leave Replacement	Ekaterina Vorobiev	MA	2	\$60,281	8/29/18
<i>Jennifer Szostak</i>	MPE	Elementary School Teacher	One Year Leave Replacement	Jamie Geltzeiler (transfer)	BA+16	2	\$55,014	8/29/18
<i>Nicole Mauro</i>	Hillside	TOSD	First Year Tenure Track	New	MA	4	\$61,822	8/29/18
<i>Jordan Montgomery</i>	HMS	Teacher of Art	One Year Leave Replacement	Jennifer Randazzo	MA	1	\$59,624	8/29/18
<i>Brynn Reid</i>	Collins	Elementary School Teacher	First Year Tenure Track	Jennifer Merlo (transfer)	BA+16	4	\$56,459	8/29/18
<i>Amy Newman</i>	LHS	Teacher of Art	First Year Tenure Track	Pamela Fenelon	MA	5	\$62,618	8/29/18
<i>Noah Meineke</i>	LHS	Teacher of Art	First Year Tenure Track	Janice Reis (transfer)	BA+32	8	\$65,109	8/29/18
<i>Jill McLaughlin**</i>	RHE	Elementary School Teacher	Leave Replacement	Melissa Rosario	BA	2	\$53,119	8/29/18-1/31/19

<i>Gianna DiPisa</i>	RHE	Elementary School Teacher	One Year Leave Replacement	Erin Lurie	BA	1	\$52,515	8/29/18
<i>Stacey Kaplan-Layton</i>	MPE	Lead Playground Aide	NA	Nicole Soutar	LPA	1	\$18,119	8/29/18
<i>Janet Martin</i>	RHE	Playground Aide	NA	NA	NA	NA	\$14.00/hr	5/29/18

*\*begins 60-day probationary period*

*\*\*as amended from a previous agenda*

#### **4.5 Substitutes**

**Resolved**, that the Livingston Board of Education approves the long term substitutes as shown below:

<b>Name</b>	<b>Location</b>	<b>Title</b>	<b>Leave Replacement or Long Term Sub</b>	<b>Replacing</b>	<b>Salary</b>	<b>Effective Date</b>
<i>Thomas Montesion</i>	Collins	Instructional Aide	Long Term Sub	New	\$120/day	5/14/18 – 6/21/18
<i>Alanna LeDonne</i>	Collins	Instructional Aide	Long Term Sub	New	\$120/day	5/21/18 – 6/21/18
<i>Blair Godfrey</i>	BHE	Elementary School Teacher	Long Term Sub	Melissa Lowenthal	\$262/day	5/24/18 – 6/21/18

#### **ROLL CALL VOTE**

#### **5. MISCELLANEOUS**

The Superintendent recommends the following:

#### **5.1 HIB Report**

**Resolved**, that the Livingston Board of Education accepts the findings of HIB cases.

#### **ROLL CALL VOTE**

#### **III. Workshop - Preview of June 18, 2018 Agenda (Board Only)**

##### **1. PROGRAM/CURRICULUM**

There is no action

##### **2. STUDENT SERVICES**

**2.1 Out of District Placements 2017-2018**

**2.2 Out of District Placements 2018-2019**

**2.3 Related Services/Medical Consultants**

##### **3. BUSINESS**

**3.1 Payment of Bills**

**3.2 Board Secretary Report – April 2018**

**3.3 Transfers**

**3.4 2018/19 Anticipated Contracts to be Renewed, Awarded or to Expire During the School Year – PL 2015 – Chapter 47**

**3.5 Collection, Removal and Disposal of Solid Waste**

**3.6 Resolution of the Board of Education of the Township of Livingston in the County of Essex, New Jersey Providing for the Acquisition of Technology Equipment, School Buses and Buildings and Grounds Equipment Through a Lease Purchase Transaction**

**3.7 Settlement Agreements**

- 3.8 West Essex YMCA
- 3.9 Policies and Regulations
- 4. PERSONNEL
- 5. MISCELLANEOUS
  - 5.1 HIB Report
  - 5.2 Suspension Report

**I. Public Comment ~ up to 15 minutes**

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**J. Old Business**

**K. New Business**

**IV. ADJOURNMENT**

**EXECUTIVE SESSION**

1. Legal Matters
2. Negotiations
3. Personnel

**Whereas**, N.J.S.A. 10:4-1 et seq., also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

**Whereas**, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

**Resolved**, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on June 4, 2018 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
1. Matter rendered confidential by federal law, state statute or rule of court.
  2. Matter in which the release of information would impair a right to receive federal funds.
  3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
  4. Collective bargaining matter.
  5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
  6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
  7. Investigation of violations or possible violations of law.
  8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
  9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
  10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.

- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.

### **PROPOSED FUTURE AGENDA ITEMS (dates subject to change)**

June 18, 2018 (*voting @ LHS*)

- Harrison Elementary Presentation
- Student Representative to the Board
- Retirement Ceremony
- Board Self-Evaluation and Goals
- Gifted and Talented Program
- Curricular Writer Names and Locations
- Compliance with PL 2015, Chapter 47
- Superintendent Goals Completion & Approval

July 18, 2018 (*voting*)

- Property, Liability and WC Insurance
- Strategic Plan Update
- Superintendent Goals for Upcoming Year
- Board Self-Evaluation and Goals
- Setting District Goals

August 15, 2018 (*voting*)

- Public Hearing for District and School HIB Self-Assessment Report
- Enrollment Update
- Travel and Conferences Expenses
- Livingston Chinese School
- Livingston Huaxia Chinese School

September 4, 2018 (*workshop*)

- Student Safety Data System Report (Report Period 2)
- Board Self-Evaluation

September 17, 2018 (*voting*)

- Approval of Student Safety Data System Report (Report Period 2)
- District Nursing Services Plan

October 8, 2018 (*workshop*)

- Conference with the Livingston Education Association
- PARCC Testing
- Summer Curriculum Writing Report

October 15, 2018 (*voting*)

November 12, 2018 (*workshop*)

- Budget Goals
- Assessment Update

November 19, 2018 (*voting*)

- NJQSAC Statement of Assurance

December 3, 2018 (*workshop*)

- Comprehensive Annual Financial Report
- Counseling Report – LHS Report on Graduates for Class of 2018

June 4, 2018

- New Course Offerings

December 10, 2018 (*voting*)

- Approval of Comprehensive Annual Financial Report (Corrective Action Plan)