



# Livingston PUBLIC SCHOOLS

Carlos Gramata, Principal  
Hillside Elementary School  
*A National School of Character*

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September 11, 2019

Dear Hillside Families:

*Back to School Night* at Hillside will be held on **Thursday, September 19, 2019**, beginning at 6:45 p.m. in the school's upper gymnasium. Teachers are excited about showcasing their classrooms and are preparing wonderfully informative presentations for you.

This event is designed for you to acquaint yourselves with your children's teachers and classrooms, general classroom rules, expectations, and procedures, and subject area curricula. It is **not** intended for individual parent-teacher conferences and I ask, respectfully, that you do not engage in such conversations at this time. Parent-teacher conferences are scheduled for early November and you may certainly schedule a conference with teachers at any time to discuss your children's progress and are encouraged to do so should you find it necessary.

Child care services will not be provided for the evening and children are, therefore, not permitted to attend. I thank you, in advance, for your cooperation.

The schedule for the evening is as follows:

- 6:45 p.m. – 7:10 p.m.      **General Session:** General meeting for parents with Mr. Gramata in the upper gym
- 7:15 p.m. – 7:45 p.m.      **Session 1:** Classroom Presentations\*

*\*Note: Fifth grade parents must remain in the upper gymnasium at this time for a shared presentation by fifth grade teachers. Fifth grade teachers will only present once as a team.*

- 7:50 p.m. – 8:20 p.m.      **Session 2:** Classroom Presentations
- 8:25 p.m. – 8:45 p.m.      **Session 3:** Additional shortened session to meet with special area personnel

(Over, please)

*Livingston Public Schools: Empowering all to learn, create, contribute and grow.*

An announcement will be made to indicate the conclusion of each session. Parents and teachers must adhere to the schedule above. Parents should avoid entering a teacher's presentation mid-session as it can be disruptive.

Parents who have multiple children can attend up to two sessions of their choice (note: classroom and special education teachers are only presenting during sessions 1 and 2).

There is an additional third, shortened session for parents to meet with special area faculty (e.g., Music, Art, Physical Education, World Language, Library-Media, Child Study Team, School Counselor, Reading and Mathematics Basic Skills Instructors, ESL teachers), as appropriate.

Other arrangements can be made, if necessary, for parents of multiple children to meet with teachers. Parents may contact teachers and/or specialists directly to arrange mutually convenient times to meet. Parents may also choose to split up throughout the evening to attend more than two presentations.

As noted above, parents of fifth grade students must attend the shared presentation by fifth grade teachers in the upper gym immediately following my presentation; these teachers will only present once.

Thank you and please do not hesitate to contact me with questions. I look forward to seeing you on Thursday, September 19<sup>th</sup>!

Best regards,



Mr. Carlos Gramata

