



## **LIVINGSTON BOARD OF EDUCATION VOTING MEETING AGENDA**

Monday, June 15, 2020

Public Session - Virtual Meeting Via Zoom and Facebook Live – 7:00 p.m.

*This is a public meeting of the Board of Education. The Livingston Board of Education will be video recording and posting its open public meetings on the district website. The Board reserves the right to edit the videotape prior to posting to protect the privacy of students and staff.*

*The Board's Bylaw #0168 allows videotaping and livestreaming of public meetings with prior approval from the Board Secretary. Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, distract Board members or other observers present at the meeting, or violate the privacy of students and staff. The Board will permit the use of tape recorder(s), video camera(s) or live streaming only when notice of such intended use has been given to the Board Secretary five days in advance of the meeting. Any camera(s) must be operated in an inconspicuous location in the meeting room. The Board reserves the right to request a copy of the tape. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.*

***While the Board of Education discourages the videotaping/livestreaming of students without written parental consent, public meetings are not subject to the same restrictions as other school events. Please be aware that you and your children may be videotaped or livestreamed as a result of your participation at this meeting.***

*In accordance with Policy #9131, the Livingston Board of Education members, district administration, and staff will treat students, parents/guardians and other members of the public with respect and expect the same consideration in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.*

### **I. OPEN SESSION**

#### **A. Call to Order – Ronnie Konner, President**

#### **B. Reading of Meeting Notice**

Adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 7, 2020 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *TAPinto Livingston* and the Livingston Township Clerk.

#### **C. Pledge of Allegiance / Roll Call**

#### **D. Retirement Ceremony**

#### **E. Superintendent's Report**

##### **1. SEPAC Presentation**

## **F. Board Reports**

## **G. Approval of Minutes**

The Superintendent recommends the following:

1. Public Hearing on the Budget Minutes of May 7, 2020
2. Voting/Workshop Meeting Minutes of May 11, 2020
3. Voting Meeting Minutes of May 18, 2020

## **ROLL CALL VOTE**

## **H. Public Input on Agenda Items ~ up to 15 minutes**

An excerpt from Policy #0167 adopted on January 10, 2011 and reviewed on March 4, 2013 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

## **II. RECOMMENDATIONS FOR APPROVAL**

### **1. PROGRAM/CURRICULUM**

There is no motion.

### **2. STUDENT SERVICES**

There is no motion.

### **3. BUSINESS**

The Superintendent recommends the following:

#### **3.1 Payment of Bills**

**Whereas**, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

**Resolved**, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

<b><u>Fund</u></b>	<b><u>Name</u></b>	<b><u>Amount</u></b>
10&11	Regular	1,098,291.52
12	Regular	1,925.00
20	Regular	60,753.60
60	Cafeteria	173,680.92

	<b>TOTAL</b>	<b>\$1,334,651.04</b>
Regular Checks	86502-86687	1,160,970.12
Cafeteria	1188-1196	173,680.92
	<b>TOTAL</b>	<b>\$1,334,651.04</b>

### **3.2 Board Secretary Report – April 2020**

**Whereas**, the Livingston Board of Education has received the Report of the Board Secretary for April 30, 2020, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

**Whereas**, the Livingston Board of Education has received the report of the Treasurer for April 30, 2020, which report is in agreement with the Report of the Board Secretary, and

**Whereas**, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	5,808,256		
(11) Current Expense		3,515,272	4,946,969
(12) Capital Outlay		70,203	1,978,235
(20) Special Revenue Fund	590,229		
(30) Capital Projects Fund	182,918		
(40) Debt Service Fund	90,312		
Total:	6,671,715	3,585,475	6,925,204

**Whereas**, pursuant to N.J.A.C. 6:20-212(d), the Board Secretary has certified that as of April 30, 2020, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

**Resolved**, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

**Further Resolved**, the Livingston Board of Education certifies that, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### **3.3 General Education Out of District Tuition Rates**

**Resolved**, that the Livingston Board of Education approves general education out of district tuition rates for the 2020-2021 school year as follows:

Kindergarten (full day)	\$14,085
Grades 1-5	\$15,208
Grades 6-8	\$15,871
Grades 9-12	\$17,104

### **3.4 Transfer of Current Year Surplus to Capital Reserve**

**Whereas**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**Whereas**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**Whereas**, the Livingston Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

**Whereas**, the Livingston Board of Education has determined that up to \$1,000,000 is available for such purpose of transfer;

**Now, Therefore, Be It Resolved** by the Livingston Board of Education that it hereby authorizes the district's School Business Administrator to make a transfer up to \$1,000,000 consistent with all applicable laws and regulations.

### **3.5 Transfer of Current Year Surplus to Emergency Reserve**

**Whereas**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**Whereas**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**Whereas**, the Livingston Board of Education wishes to deposit anticipated current year surplus into a Emergency Reserve account at year end, and

**Whereas**, the Livingston Board of Education has determined that up to \$676,665 is available for such purpose of transfer;

**Now, Therefore, Be It Resolved** by the Livingston Board of Education that it hereby authorizes the district's School Business Administrator to make a transfer up to \$676,665 consistent with all applicable laws and regulations.

**3.6 RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF LIVINGSTON IN THE COUNTY OF ESSEX, NEW JERSEY DETERMINING TO ACQUIRE AND TO FINANCE EQUIPMENT BY MEANS OF A LEASE PURCHASE FINANCING IN AN AMOUNT NOT EXCEEDING \$1,800,000, AUTHORIZING AN ADVERTISEMENT FOR BIDS TO FINANCE THE EQUIPMENT IF NECESSARY, DELEGATING THE AWARD OF THE BID, AUTHORIZING THE EXECUTION OF THE LEASE AND RELATED DOCUMENTS AND AUTHORIZING OTHER ACTIONS NECESSARY TO COMPLETE THE TRANSACTION**

**Resolved**, that the Livingston Board of Education approves the resolution for the acquisition of technology, three buses, three vans and various maintenance equipment as shown on ***Attachment A***.

**3.7 Conferences and Overnight Trips**

**Resolved**, that the Livingston Board of Education approves the conferences and overnight trips as shown on ***Attachment B***.

**3.8 Resolution Increasing the Bid Threshold—Qualified Purchasing Agent**

**Whereas**, Steven K. Robinson, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

**Whereas**, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to \$44,000, effective July 1, 2020;

**Now, Therefore Be It Resolved** that the Livingston Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Steven K. Robinson, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

**3.9 Application and Receipt of Funds for ESEA Grants**

**Resolved**, that the Livingston Board of Education approves the submission and acceptance of the funds for the fiscal year 2020-2021 for the Elementary and Secondary Act (ESEA) Consolidated Grant as follows:

Title I Part A	\$132,333
ESEA Title II Part A	\$ 77,886
ESEA Title III	\$ 28,958
ESEA Title III Immigrant	\$ 10,000

### **3.10 Individuals with Disabilities in Education Act**

**Resolved**, that the Livingston Board of Education accepts the IDEA grants for the 2020-2021 school year as follows:

Basic	Public	\$1,319,104
	Non Public	\$ 94,685
Preschool	Public	\$ 57,132

### **3.11 CARES Emergency Relief Grant**

**Resolved**, that the Livingston Board of Education accepts the CARES Emergency Relief grant for the 2020-2021 school year as follows:

Public	\$79,561
Non Public	\$20,643

### **3.12 Annual Appointments**

**Resolved**, that the Livingston Board of Education approves the following appointments for the 2020-2021 school year which are in effect until changed by resolution:

Board Secretary/SBA	Steven K. Robinson
Custodian of Records	Steven K. Robinson
OPRA Representative	Steven K. Robinson
Public Agency Compliance Officer (PACO)	Steven K. Robinson
Qualified Purchasing Agent	Steven K. Robinson
Treasurer	Steven K. Robinson
Assistant Board Secretary	Patricia Ramos
AHERA Coordinator	James Perrette
Integrated Pest Management Coordinator	James Perrette
Right to Know Officer	James Perrette
504 Compliance Officer	Lisa Capone-Steiger
Affirmative Action Officers	Lisa Capone-Steiger and Amro Mohammed
Anti-Bullying Coordinator	Lisa Capone-Steiger
Homeless Liaison	Sinead Crews
School Safety Specialists	Cynthia Healy and Justin Toomey
Title IX Coordinator	Richard Porfido
Issuing Officer for Working Papers	Patricia Mattia
Auditor of School District	Wiss & Company, LLP
Broker of Record	IMAC Insurance Agency
School Physician	Dr. Michael Kelly
Board Attorney	Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC
Special Counsel	Machado Law Group, LLC
Livingston Public Broadcasting Executive Board	Jonathan Aronoff, Stu Bodow, Don Schwart

### **ROLL CALL VOTE**

#### 4. **PERSONNEL**

The Superintendent recommends the following:

##### 4.1 **Authorization to Hire**

**Resolved**, that the Livingston Board of Education grants *Dr. Matthew Block*, Superintendent, permission to extend offers of employment to candidates, subject to ratification by the Board at the next available scheduled Board meeting for the period June 16, 2019 through September 9, 2020.

##### 4.2 **Leaves of Absences**

**Resolved**, that the Livingston Board of Education approves the leaves of absences of:

Name	Position	Location	LOA w/pay and benefits	LOA w/o pay, but with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
Jessica Cohen	Speech Language Specialist	Collins	10/22/2020-12/8/2020	12/9/2020-3/17/2021**	3/18/2021-4/2/2021	4/5/2021

*\*as amended from a previous agenda*

*\*\*Designates time counted toward NJFLA/FMLA*

##### 4.3 **Transfers**

**Resolved**, that the Livingston Board of Education approves the transfers of the individuals listed on **Attachment C**.

##### 4.4 **Appointments**

**Resolved**, that the Livingston Board of Education approves the applications indicated below (\*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
Dr. David Greer	District	Supervisor of World Language & ESL	First Year Tenure Track	F. Ruggiero	LSA	7	\$128,377*, plus \$2,400 for doctorate	7/1/2020
Kristin Fullam	HMS	Assistant Principal	First Year Tenure Track	C. Young	LAA	1	\$103,950	7/1/2020
Amanda Bigelow	LHS	Teacher of Dance (.4)	First Year Tenure Track	New	BA	5	\$22,168*	9/1/2020
Nino-Thaddeus Acosta	LHS	Teacher of Business Education	First Year Tenure Track	A. Rakowski	BA	1	\$52,673*	9/1/2020
Kelley Miller	Harrison	Elementary School Teacher	One Year Leave Replacement	L. Herrera	MA	3**	\$61,216*	9/1/2020
Xin Cai	LHS	Teacher of Chinese	First Year Tenure Track	L. Lee	MA+ 32	14	\$101,453*	9/1/2020
Christalla Pahhas	HMS	Teacher of Spanish	First Year Tenure Track	A. Thievon	BA	12	\$77,151*	9/1/2020
Melissa Giordano	MPMS	TOSD	One Year Leave Replacement	L. Shaw	MA+ 16	1	\$63,263*	9/1/2020

<i>Nicholas Dekens</i>	Elementary	Teacher of Music	Leave Replacement	J. Wise	BA	1	\$52,673* (pro-rated)	9/1/2020-2/28/2021
<i>Jessica Soldiviero</i>	Collins	Elementary School Teacher	First Year Tenure Track	C. Torres	BA	4	\$54,691*	9/1/2020
<i>Kelsey Collins</i>	LHS	Teacher of English	First Year Tenure Track	C. Astemborski	BA	6	\$56,159*	9/1/2020
<i>Michelle Sapolnick</i>	HMS	Teacher of English	First Year Tenure Track	New	BA	1	\$52,673*	9/1/2020
<i>Daria Martin</i>	LHS	TOSD	First Year Tenure Track	New	MA	1	\$59,803*	9/1/2020
<i>Brian Cappadonna</i>	Hillside	Head Custodian	NA	J. Pepe	C	3**	\$41,886* plus \$2,025 for Head Custodian and \$625 for Black Seal	7/1/2020

\*all salaries after 7/1/2020 may be adjusted in accordance with contract negotiations

\*\*will remain at the same step in 2020-2021 in accordance with Article X, Section II.C. of the LEA contract

#### **4.5 Substitutes**

**Resolved**, that the Livingston Board of Education amends the appointment of *Natasha Lopes Cunha* as a substitute teacher at the rate of \$100/day worked, effective May 11, 2020 through June 25, 2020, replacing Yooree Gillman, Teacher of Mathematics at Livingston High School.

#### **4.6 Extra Work Pay**

**Resolved**, that the Livingston Board of Education authorizes *Brian Cappadonna* to be paid in accordance with Article X, Section II.A. of the contract from March 2, 2020, through June 30, 2020 for assuming the role of Head Custodian at Hillside Elementary School.

#### **4.7 Longevity**

**Resolved**, that the Livingston Board of Education approves *Dr. Dakashna Lang*, Teacher of English at Heritage Middle School for longevity, effective and retroactive to February 1, 2020 and makes the appropriate contract adjustments as reflected on **Attachment D**.

#### **4.8 Summer Work**

**Resolved**, that the Livingston Board of Education approves the individuals listed on **Attachment E** to perform work over the summer in accordance with Article VII, Section VII of the LEA contract. The number of days are listed and individuals shall be paid at their daily rate of pay.

**Resolved**, that the Livingston Board of Education approves *Christie Giacobbe*, *Erin Field* and *Emily Petrillo*, SAC's at Livingston High School and Heritage Middle School, respectively, to work up to 5 days over the summer at their per diem rate.

**Resolved**, that the Livingston Board of Education approves the individuals listed on **Attachment F** for Extended School Year (ESY) staffing at the listed hourly rates.



**Resolved**, that the Livingston Board of Education approves the individuals listed on **Attachment G** to work over the summer of 2020 at the Summer Academy Program at the approved rate.

#### **4.9    2020-2021 Reappointments\***

**Resolved**, that the Livingston Board of Education approves the reappointment of bus drivers for the 2020-2021 school year as shown on **Attachment H**.

**Resolved**, that the Livingston Board of Education approves the reappointment of custodial and maintenance staff for the 2020-2021 school year as shown on **Attachment I**.

*\*all salaries after 7/1/2020 may be adjusted in accordance with contract negotiations*

### **ROLL CALL VOTE**

#### **5. MISCELLANEOUS**

The Superintendent recommends the following:

##### **5.1    HIB Report**

**Resolved**, that the Livingston Board of Education accepts the findings of HIB cases.

##### **5.2    Suspension Report**

**Resolved**, that the Livingston Board of Education approves the Suspension Report for May.

### **ROLL CALL VOTE**

#### **I.   Public Comment ~ up to 15 minutes**

An excerpt from Policy #0167 adopted on January 10, 2011 and reviewed on March 4, 2013 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1.   A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2.   Each statement made by a participant shall be limited to three minutes' duration;
3.   No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4.   All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

#### **J.   Old Business**

#### **K.   New Business**

### **III.   ADJOURNMENT**

#### **EXECUTIVE SESSION**

1.   Legal Matters
2.   Negotiations
3.   Personnel

**Whereas, N.J.S.A. 10:4-1 et seq.,** also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

**Whereas,** said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

**Resolved,** by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on June 15, 2020 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
1. Matter rendered confidential by federal law, state statute or rule of court.
  2. Matter in which the release of information would impair a right to receive federal funds.
  3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
  4. Collective bargaining matter.
  5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
  6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
  7. Investigation of violations or possible violations of law.
  8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
  9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
  10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.

#### **PROPOSED FUTURE AGENDA ITEMS (dates subject to change)**

##### **June 22, 2020 (voting)**

- Student Representative to the Board
- Out of District Placements for 2020-2021
- Related Services and Medical Consultants for 2020-2021

##### **July 15, 2020 (voting)**

- District Goals
- Property, Liability and WC Insurance
- Food Service Renewal
- YMCA Contract
- Out of District Placements for 2020-2021
- Related Services and Medical Consultants for 2020-2021
- Extended School Year Out of District Placements Summer 2020

##### **August 12, 2020 (voting)**

- Enrollment Update
- Travel and Conferences Expenses
- Livingston Chinese School Contract
- Livingston Huaxia Chinese School Contract

##### **September 9, 2020 (workshop)**

##### **September 21, 2020 (voting)**

- District Nursing Services Plan

##### **October 12, 2020 (workshop)**

- Public Hearing for District and School HIB Self-Assessment Report

June 15, 2020

- NJSLA (as per Policy 2610)

October 19, 2020 (*voting*)

- Conference with the Livingston Education Association
- Summer Curriculum Writing Update

November 9, 2020 (*workshop*)

- Board Budget Goals
- Assessment Update

November 23, 2020 (*voting*)

- NJQSAC Statement of Assurance

December 7, 2020 (*voting*)

- Comprehensive Annual Financial Report
- Counseling Report – LHS Report on Graduates for Class of 2020 (as per Policy 2610)
- New Course Offerings
- Approval of Comprehensive Annual Financial Report (Corrective Action Plan)

January 4, 2021 (*Reorganization*)

EXTRACT from the minutes of a regular meeting of The Board of Education of the  
Township of Livingston in the County of Essex, New Jersey held at  
\_\_\_\_\_, Livingston, New Jersey on June 15, 2020 at \_\_\_\_\_ p.m.

PRESENT:

ABSENT:

\*\*\*\*\*

\_\_\_\_\_ introduced and moved the adoption of the following resolution and

\_\_\_\_\_ seconded the motion:

**RESOLUTION OF THE BOARD OF EDUCATION OF THE  
TOWNSHIP OF LIVINGSTON IN THE COUNTY OF  
ESSEX, NEW JERSEY DETERMINING TO ACQUIRE AND  
TO FINANCE EQUIPMENT BY MEANS OF A LEASE  
PURCHASE FINANCING IN AN AMOUNT NOT  
EXCEEDING \$1,800,000, AUTHORIZING AN  
ADVERTISEMENT FOR BIDS TO FINANCE THE  
EQUIPMENT IF NECESSARY, DELEGATING THE  
AWARD OF THE BID, AUTHORIZING THE EXECUTION  
OF THE LEASE AND RELATED DOCUMENTS AND  
AUTHORIZING OTHER ACTIONS NECESSARY TO  
COMPLETE THE TRANSACTION**

**WHEREAS**, The Board of Education of the Township of Livingston in the County of  
Essex, New Jersey (the "Board") is created and is charged by law with the responsibility of  
providing a system of public education within the school district over which it has jurisdiction  
and to acquire equipment therefor; and

**WHEREAS**, the Board has determined to fund the acquisition of buses, vans, equipment for the Buildings and Grounds Department and various technology equipment, including financing and all incidental or related costs (the "Equipment") by means of a lease purchase financing for a term that does not exceed five (5) years pursuant to the provisions of *N.J.S.A. 18A:20-4.2(f)* and *N.J.S.A. 18A:18A-1 et seq.*; and

**WHEREAS**, the Board has selected Phoenix Advisors, LLC as municipal advisor (the "Municipal Advisor") and McManimon, Scotland & Baumann, LLC as special counsel (the "Special Counsel") for the purpose of advising and assisting with the proposed lease purchase financing of the Equipment; and

**WHEREAS**, in accordance with the procedures set forth in *N.J.S.A. 18A:18A-1 et seq.* (the "Public School Contract Law") and the regulations promulgated thereunder, a notice of the bid will be published if required and bids or quotes (hereinafter simply referred to as bids) are scheduled to be returned to the Business Administrator/Board Secretary, who, with the assistance of the Special Counsel and the Municipal Advisor, will determine the lowest responsive and responsible bidder to purchase the Lease (as hereinafter defined) from the Board (hereinafter referred to as the "Purchaser"); and

**WHEREAS**, the Board will enter into a lease purchase agreement (the "Lease") and other related documents with the Purchaser in an amount not to exceed \$1,800,000 to finance the Equipment; and

**WHEREAS**, the Board desires to authorize the delegation of the award of the bid to the Business Administrator/Board Secretary and further authorizes the Board President, Business Administrator/Board Secretary, Municipal Advisor and Special Counsel to prepare and to

execute the Lease and certain other documents and agreements necessary or incidental to the transactions contemplated thereby;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF LIVINGSTON IN THE COUNTY OF ESSEX, NEW JERSEY** as follows:

Section 1. The Board hereby determines to finance the Equipment by means of a lease purchase financing in a principal amount not exceeding \$1,800,000 in accordance with the requirements of the Public School Contracts Law. The Business Administrator/Board Secretary, the Municipal Advisor, the Special Counsel and other appropriate representatives of the Board are hereby authorized to prepare the necessary timetables and bid documents and other related documents as may be necessary and to take other steps necessary to prepare for and to implement the proposed financing.

Section 2. The Board hereby authorizes the publication of a request for bids if required in accordance with the Public School Contracts Law or the solicitation of quotes in order to prepare for the proposed transaction.

Section 3. The Board President and/or the Business Administrator/Board Secretary are authorized to award the bid and the Lease in accordance with the terms of this resolution to the lowest bidder in accordance with the bid proposals or quotes submitted to the Business Administrator/Board Secretary, which winning bid proposal or quote will be retained on file in the Business Administrator/Board Secretary's office. The Purchaser's interest rate will be held fixed for a period of thirty (30) days from the date of the bid. If the closing does not occur

within thirty (30) days of the date of the bid, the interest rate will be calculated in accordance with the index rate suggested by the Municipal Advisor as set forth in the bid specifications.

Section 4. The Board President and/or the Business Administrator/Board Secretary are hereby authorized to negotiate, execute and deliver, subject to the review of Special Counsel, the Lease, an agent or an escrow agreement, an assignment agreement, if necessary, and such other documents as may be necessary to consummate the transaction. Specifically, the Board authorizes the Board President or the Business Administrator/Board Secretary to establish an escrow account for the deposit of the Lease proceeds and to direct the deposit and investment of the Lease proceeds in the escrow for the term of the Lease in accordance with the requirements of law. The Board hereby authorizes and directs the Board President or the Business Administrator/Board Secretary to approve any changes, additions, or deletions to the Lease or such other documents as may, in the judgment of Special Counsel, be necessary or advisable, such approval to be evidenced by the execution of the Lease or such other documents by the Board President or the Business Administrator/Board Secretary. The Business Administrator/Board Secretary is also authorized to pay any agreed upon fees of the escrow agent, if any. The Board President and/or Business Administrator/Board Secretary are also authorized and directed to take on behalf of the Board such other actions as shall be necessary and appropriate to accomplish the lease purchase financing for the Equipment in accordance with the terms of the Lease and this resolution and pursuant to the terms of the agreements and instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board in respect thereto.

Section 5. The payment of rent or other monies due under the Lease shall be made only from the General Fund of the Board. Neither the Board, nor any agency, department or political subdivision thereof shall be obligated to pay any sum to the Purchaser under the Lease from any taxing source for the payment of any sums due under the Lease unless an appropriation is made in a duly approved budget of the Board. The obligations of the Board shall not constitute indebtedness of the Board or of the Township of Livingston or of any department, agency or political subdivision thereof. The Lease shall set forth the term of the lease purchase agreement for the Equipment, the rental payments to be paid by the Board in respect thereof and the dates on which such rent shall be due and payable.

Section 6. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease, if applicable.

Section 7. The Board authorizes the Business Administrator/Board Secretary to act and determine on behalf of the Board whether the Lease will be designated as "bank qualified" within the meaning of Section 265 of the Code. The Board hereby declares its intent to issue the Lease in the expected maximum principal amount of the Lease set forth herein and to use the proceeds of the Lease to pay or to reimburse expenditures for the costs of the purpose for which the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law.



Section 8. This resolution shall take effect immediately.

The foregoing resolution was adopted by the following vote:

AYES:

NAYS:

## CERTIFICATE

I, Steven K. Robinson, Business Administrator/Board Secretary of The Board of Education of the Township of Livingston in the County of Essex, New Jersey, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the Board of Education duly called and held on June 15, 2020 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the Board of Education and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal  
of the Board of Education this \_\_\_\_ day of \_\_\_\_\_,  
2020.

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Steven K. Robinson  
Business Administrator/Board Secretary

**[BOARD SEAL]**

Conference	Attendee(s)	Date(s)	Location	Cost
AP Studio Art Summer Institute	Deniz Olcay	July 6-10, 2020	Virtually	Not to exceed \$1320
AP Research Summer Institute	Alex Kuziola	June 22-26, 2020	Virtually	Not to exceed \$1075
AP World History Summer Institute	Steve Schaible	July 27-30, 2020	Virtually	Not to exceed \$900

<b>Name</b>	<b>Position</b>	<b>Transferring From</b>	<b>Transferring To</b>	<b>Position</b>	<b>Replacing</b>	<b>Effective Date</b>
Melissa Serrani	Elementary School Teacher	Hillside	MPMS	Intervention/Enrichment Specialist	D. Van Dusen (transfer)	9/1/2020
Gail Kelly	Elementary School Teacher	RHE	RHE	Intervention/Enrichment Specialist	V. Belford (transfer)	9/1/2020
Maryann D'Alessandro	LDTC	BHE	BHE/MPE	LDTC	NA	9/1/2020
Dr. Jennifer Lernihhan	School Psychologist	COL/HIL/OOD	MPE/OOD	School Psychologist	NA	9/1/2020
Alexis Finley	School Psychologist	Harrison	Harrison/Hillside	School Psychologist	NA	9/1/2020
Gerardina Forster	OT	Collins	BHE	OT	NA	9/1/2020
Dr. Rebecca DeFrancisco	School Psychologist	OOD	BHE PRIDE/OOD	School Psychologist	NA	9/1/2020

Last Name	First Name	Position	Guide	Step	Base Salary	Longevity	Other	Total Salary	Dates
Lang	Dakashna	Teacher of English	D	\$13	\$99,900	\$2,340	\$0	\$102,240	2/1/2020-6/30/2020
Lang	Dakashna	Teacher of English	D	\$13	\$99,900	\$2,340	\$0	\$102,240	9/1/2020-6/30/2021

**SCHOOL COUNSELOR  
SUMMER DAYS 2020**

**MPM - 5 days each**

Danielle Iannuzzi

Danielle Imbimbo

**HMS - 7 days each**

Mary Kate O'Brien

Nick Guardabasco

Lori Balasic

Kim Campbell

**LHS - 10 days each**

Tina Renga

Stephanie Molaro

Amy Kessler

Val Desamours

Kathleen Guzman

Sarah Joseph

Loraine Morgenroth

Adam Berryann

Marjorie Duffy

Teacher	Pay Rate		Related Services Staff	Pay Rate		Aides	Pay Rate
Tracy Dunleavy	60		Bridget Vasto - OT	60		Danielle Cohen	20
Angela Selnick	60		Gerardina Forster - OT	60		Deanna Iacullo	20
Jodi Shalom	60		Nicole Sajecki - SLP	60		Shannon San George	20
Janine DeMarsic	60		Brittany Arrington - SLP	60		Mollyann Piegari	20
Taryn Rogalsky	60		Lauren Butera - SLP	60		Margaret Lafferty	20
Marisa Gengaro	60		Emily O'Neill	60		Cathy Lindsey	20
Christina Ness	60		Jenn Alvich	60		Kristina Duda	20
Pearl Silva	60					Kathryn Koury	20
Lenore Gallo	60					Kristen De La Rosa	20
Devon DeGilio	60					Matt Gervasio	20
Brooke Newman	60					Cheri Ratner	20
Jayne Merlo	60					Margaret Wescott	20
Mickey Ennis	60					Lisa Bonvini	20
Loren Svetvilas	60					Maryellen Fabrizio	20
Holli Gibbs	60						
Alex Amster	60						
Caitlin Wittjohann	60						
Laura Fabrizio	60						
Nicole Hanna	60						

**Summer Academy Remedial Program  
June 29 to July 30, 2020**

<b>First Name</b>	<b>Last Name</b>	<b>Course</b>
Stephen	Schaible	Modern World History
Danielle	Roger	English I, II, III
Kimberly	Egipciaco	English Enrichment
Ellen	Friedman	Algebra I
Jessica	Rettagliata	Chemistry
Patricia	Kaes	Biology
Krista	Delia	MS Grade 6 Math Pre-Algebra (Gr. 7/8)

*Courses will run contingent upon sufficient enrollment*

*Rate: \$60.00/hr. (may be adjusted in accordance with contract negotiations)*



**Summer Academy Bridge Program  
August 17 to August 20, 2020**

<b>First Name</b>	<b>Last Name</b>	<b>Course</b>
Priti	Mankikar	Algebra II
William	Peklo	Geometry Honors
Paul	Raiz	Biology Honors
Melissa	Pelullo	AP Biology
Dina	Lawerence	Pre-Calculus H
Kelly	Rocco	AP Calculus AB
Krista	Delia	MS Pre-Algebra Concepts & Skills

*Courses will run contingent upon sufficient enrollment*

*Rate: \$60.00/hr. (may be adjusted in accordance with contract negotiations)*

**Summer Academy Enrichment Program  
July 6 to July 16, 2020**

<b>First Name</b>	<b>Last Name</b>	<b>Course</b>
Kenneth	Zushma	DIP (HS/MS)
Alexandra	Fiore	Art (HS/MS/Elem.)
Amanda	Buyes	College Essay (7/13-7/16)
Melissa	Robol	Beginning Coding
Susan	Latino	DIP (Elem.)

*Courses will run contingent upon sufficient enrollment*

*Rate: \$60.00/hr. (may be adjusted in accordance with contract negotiations)*

**Summer Academy Brain Camp Program**  
**July 6 to July 23, 2020**

<b>First Name</b>	<b>Last Name</b>	<b>Course</b>
Allison	Winka	Brain Camp
Amy	Hinds	Brain Camp
Julie	Bachrach	Brain Camp
Kristen	Trebbe	Brain Camp

*Courses will run contingent upon sufficient enrollment*

*Rate: \$60.00/hr. (may be adjusted in accordance with contract negotiations)*

**Summer Academy Lancer Quest Program**  
**July 20 to July 30, 2020**

<b>First Name</b>	<b>Last Name</b>	<b>Course</b>
Alexander	Kuziola	Lancer Quest

*Courses will run contingent upon sufficient enrollment*

*Rate: \$60.00/hr. (may be adjusted in accordance with contract negotiations)*

**Summer Academy Summer Research Experience Program**  
**June 29 to July 30, 2020**

<b>First Name</b>	<b>Last Name</b>	<b>Course</b>
Alexander	Kuziola	Summer Research Experience

*Courses will run contingent upon sufficient enrollment*

*Rate: \$60.00/hr. (may be adjusted in accordance with contract negotiations)*

**Summer Academy Summer Online Personal Financial Literacy**  
**June 29 to August 24, 2020**

<b>First Name</b>	<b>Last Name</b>	<b>Course</b>
Ellen	Fishter	Online Personal Financial Literacy
Kristi	Malone	Online Personal Financial Literacy
Hal	Mordkoff	Online Personal Financial Literacy

*Courses will run contingent upon sufficient enrollment*

*Rate: \$60.00/hr. (may be adjusted in accordance with contract negotiations)*

Last Name	First Name	Job Title	Step	Base Salary	Longevity	Total Salary
ADLER	DEBBIE	BUS DRIVER (25 HOUR)	6	\$25,076	\$0	\$25,076
ADLER	MICHAEL	BUS DRIVER (25 HOUR)	7	\$26,295	\$0	\$26,295
ELSASSER	DAWN	BUS DRIVER (25 HOUR)	8	\$27,994	\$0	\$27,994
FREDETTE	JAMIE	BUS DRIVER (25 HOUR)	6	\$25,076	\$0	\$25,076
GAYLE	CLAUDIUS	BUS DRIVER (25 HOUR)	8	\$27,994	\$0	\$27,994
HENRY	DIANE	BUS DRIVER (25 HOUR)	7	\$26,295	\$0	\$26,295
HICKS	DENISE	BUS DRIVER (25 HOUR)	9	\$30,089	\$0	\$30,089
KATZ-COCUZZA	CYNTHIA	BUS DRIVER (25 HOUR)	9	\$30,089	\$0	\$30,089
LAYNE	JACQUELINE	BUS DRIVER (25 HOUR)	8	\$27,994	\$0	\$27,994
LEE	GWENDOLYN	BUS DRIVER (25 HOUR)	5	\$23,987	\$0	\$23,987
LEKKAS	ANGELO	BUS DRIVER (25 HOUR)	9	\$30,089	\$2,340	\$32,429
LEWIS	KEVIN	BUS DRIVER (25 HOUR)	9	\$30,089	\$0	\$30,089
OREJARENA	SANDRA	BUS DRIVER (25 HOUR)	6	\$25,076	\$0	\$25,076
ORTIZ	ROSALINA	BUS DRIVER (25 HOUR)	6	\$25,076	\$0	\$25,076
PISCIOTTI	COLLEEN	BUS DRIVER (25 HOUR)	7	\$26,295	\$0	\$26,295
PIVERGER	ERTHA	BUS DRIVER (25 HOUR)	6	\$25,076	\$0	\$25,076
PRAITANO	RICHARD	BUS DRIVER (25 HOUR)	9	\$30,089	\$0	\$30,089
PREDESTIN	ALAN	BUS DRIVER (25 HOUR)	4	\$22,943	\$0	\$22,943
RIVERA	CARMEN	BUS DRIVER (25 HOUR)	5	\$23,987	\$0	\$23,987
ROYSTER	WILLIAM	BUS DRIVER (25 HOUR)	6	\$25,076	\$0	\$25,076
RUBIO	MARIA	BUS DRIVER (25 HOUR)	7	\$26,295	\$0	\$26,295
SILVA	GALVEZ	BUS DRIVER (25 HOUR)	9	\$30,089	\$0	\$30,089
STARNES	ANDRE	BUS DRIVER (25 HOUR)	7	\$26,295	\$0	\$26,295
STPHARD	LOVELY	BUS DRIVER (25 HOUR)	6	\$25,076	\$0	\$25,076
VICTOR	GERARD	BUS DRIVER (25 HOUR)	7	\$26,295	\$0	\$26,295
WARE	JEFFRIE	BUS DRIVER (25 HOUR)	9	\$30,089	\$0	\$30,089
WILLIAMS	PRENTISS	BUS DRIVER (25 HOUR)	9	\$30,089	\$2,340	\$32,429
ZULAUF	MARLENE	BUS DRIVER (25 HOUR)	9	\$30,089	\$0	\$30,089
ZUTA	ARMANDO	BUS DRIVER (25 HOUR)	9	\$30,089	\$2,340	\$32,429

Last Name	First Name	Job Title	STEPDESC	Base Salary	Longevity	Stipends	Calculated Salary
AJETI	ORHAN	Custodian	6	\$ 44,885	\$ -	\$ 625	\$ 45,510
ALEJOS	WALTER	Custodian	11	\$ 58,662	\$ -	\$ 1,600	\$ 60,262
ARMSTRONG	ERAINA	Custodian	11	\$ 58,662	\$ -	\$ 1,600	\$ 60,262
ASANI	ARBENA	Custodian	6	\$ 44,885	\$ -	\$ 1,600	\$ 46,485
BAGNASCO	MASSIMO	Custodian	3	\$ 41,886	\$ -	\$ 625	\$ 42,511
BERISO	BENJIE	Custodian	5	\$ 43,260	\$ -	\$ 1,600	\$ 44,860
CALDERON	VICTOR	Custodian	1	\$ 40,635	\$ -	\$ 975	\$ 41,610
DELUCA	GENNARINO	Custodian	3	\$ 41,886	\$ -	\$ 625	\$ 42,511
DIAS	MARIA	Custodian	11	\$ 58,662	\$ -	\$ 1,600	\$ 60,262
DOUSE	EWAN	Custodian	8	\$ 48,885	\$ -	\$ 2,650	\$ 51,535
DUARTE	CARLOS	Custodian	11	\$ 58,662	\$ 3,490	\$ 2,650	\$ 64,802
DUNCAN	ANTOINETTE	Custodian	11	\$ 58,662	\$ -	\$ 1,600	\$ 60,262
ESPINOSA	GABRIEL	Custodian	11	\$ 58,662	\$ 4,540	\$ 3,625	\$ 66,827
ESPOSITO	MARIA	Custodian	11	\$ 58,662	\$ -	\$ 1,600	\$ 60,262
EVORA	MARIA	Custodian	11	\$ 58,662	\$ -	\$ 1,600	\$ 60,262
FARMER	ALAN	Custodian	11	\$ 58,662	\$ 5,290	\$ -	\$ 63,952
FERRARO	ROBERT	Custodian	11	\$ 58,662	\$ -	\$ 3,450	\$ 62,112
GABRIEL	ZAYVIA	Custodian	8	\$ 48,885	\$ -	\$ 1,600	\$ 50,485
GIBSON	KEVIN	Custodian	4	\$ 42,573	\$ -	\$ 625	\$ 43,198
HAMILTON	LLOYD	Custodian	11	\$ 58,662	\$ -	\$ 1,950	\$ 60,612
HONORE	GREVILLE	Custodian	8	\$ 48,885	\$ -	\$ 2,925	\$ 51,810
HYATT	EASTON	Custodian	6	\$ 44,885	\$ -	\$ 1,600	\$ 46,485
HYKA	MARKEN	Custodian	3	\$ 41,886	\$ -	\$ 1,600	\$ 43,486
ILKOWITZ	SARA	Custodian	11	\$ 58,662	\$ -	\$ 1,600	\$ 60,262
JEAN LOUIS	SERESTE	Custodian	6	\$ 44,885	\$ -	\$ 1,600	\$ 46,485
KIDD	DESMOND	Custodian	11	\$ 58,662	\$ -	\$ 1,600	\$ 60,262
LEITCH	JOHN	Custodian	4	\$ 42,573	\$ -	\$ 1,600	\$ 44,173
LEKHRAJMAL	MARIA	Custodian	11	\$ 58,662	\$ 3,490	\$ 1,600	\$ 63,752
MATTHEWS	JOSEPH	Custodian	11	\$ 58,662	\$ -	\$ 1,600	\$ 60,262
MORRISON	SONIA	Custodian	3	\$ 41,886	\$ -	\$ 1,600	\$ 43,486
MURRAY	JAMES	Custodian	11	\$ 58,662	\$ 2,340	\$ 1,600	\$ 62,602
NESIMI	IRENA	Custodian	3	\$ 41,886	\$ -	\$ 1,600	\$ 43,486
RA	JOSE	Custodian	4	\$ 42,573	\$ -	\$ 1,600	\$ 44,173
ROMANO	FELICE	Custodian	1	\$ 40,635	\$ -	\$ 1,600	\$ 42,235
SAHATQIU	BAYRAM	Custodian	4	\$ 42,573	\$ -	\$ 1,600	\$ 44,173
SATER	WENDELL	Custodian	11	\$ 58,662	\$ -	\$ 1,600	\$ 60,262
SCOTT	DAISON	Custodian	8	\$ 48,885	\$ -	\$ 1,600	\$ 50,485
SEMEDO	ZULDA	Custodian	11	\$ 58,662	\$ 3,490	\$ 2,650	\$ 64,802
SETALSINGH	ROMARIO	Custodian	1	\$ 20,318	\$ -	\$ 625	\$ 20,943
SILVEIRA	NANCY	Custodian	11	\$ 58,662	\$ -	\$ 1,600	\$ 60,262
STEWART	MARTIN	Custodian	1	\$ 40,635	\$ -	\$ 975	\$ 41,610



TOMLINSON	EDWIN	Custodian	11	\$ 58,662	\$ -	\$ 1,600	\$ 60,262
TOTH	RANDALL	Custodian	11	\$ 58,662	\$ 3,490	\$ 2,650	\$ 64,802
VALERIE	JEROME	Custodian	4	\$ 42,573	\$ -	\$ 1,600	\$ 44,173
ZAIMAJ	DENIS	Custodian	6	\$ 44,885	\$ -	\$ 2,925	\$ 47,810
ALLIU	YLLI	Maintenance	9	\$ 57,635	\$ -	\$ 625	\$ 58,260
BANZHAF	ROBERT	Maintenance	11	\$ 65,143	\$ -	\$ 1,550	\$ 66,693
DIGERONIMO	DARREN	Maintenance	11	\$ 65,143	\$ 2,340	\$ 2,175	\$ 69,658
EDWARDS	RICHARD	Maintenance	11	\$ 65,143	\$ -	\$ 3,100	\$ 68,243
JOHNSON	PHILIP	Maintenance	11	\$ 65,143	\$ 3,490	\$ -	\$ 68,633
LOPA	ANTHONY	Maintenance	11	\$ 65,143	\$ 2,340	\$ 1,425	\$ 68,908
MCKENNA	MICHAEL	Maintenance	11	\$ 65,143	\$ -	\$ -	\$ 65,143
PARIS	DANIEL	Maintenance	11	\$ 65,143	\$ -	\$ 1,550	\$ 66,693
PARIS	THEODORE	Maintenance	11	\$ 65,143	\$ -	\$ 3,100	\$ 68,243
RAMANI	NUHI	Maintenance	6	\$ 51,259	\$ -	\$ 3,725	\$ 54,984

**LIVINGSTON PUBLIC SCHOOLS**

*June 15, 2020 LBOE Meeting*

**OUT-OF-SCHOOL SUSPENSIONS**

**May 2020**

The District had 1 out-of-school suspension for the month of May.

**ELEMENTARY SCHOOLS** – Total of 0 out-of-school suspensions

**MIDDLE SCHOOLS** – Total of 0 out-of-school suspensions

**HIGH SCHOOL** – Total of 1 out-of-school suspensions

Inappropriate online behavior - 1