



## **LIVINGSTON BOARD OF EDUCATION WORKSHOP/VOTING MEETING MINUTES**

May 14, 2024

Public Session - Livingston High School Auditorium - 7:00 p.m.

A **Workshop/Voting Meeting** of the Livingston Board of Education was held on this date in the Livingston High School Auditorium and via a Facebook Livestream. The meeting was called to order at 7:01 p.m. by Pamela Chirls, Board President, who announced that adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 3, 2024 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *TAPinto Livingston* and the Livingston Township Clerk.

**Members Present:** Jenissa Arnette, Pamela Chirls, Seth Cohen, Fang Gong, Parul Khemka and Jake Ferrans

**Also in Attendance:** Dr. Matthew Block, Thomas Lambe, Lisa Capone-Steiger, Mark Stern, Susan Burman and Joann Goldberg

There were approximately 150 members of the public and staff watching in person and remotely through the webinar and a Facebook Live Stream.

### **Superintendent's Report**

#### Educator's of the Year Ceremony

This year's LPS Teachers of the Year and LPS Support Personnel of the Year were celebrated.

Dr. Baretto acknowledged Wendy Weiner from Burnet Hill Elementary School, Mrs. Cebula acknowledged Victoria Kenney from Collins Elementary School, Mr. Garcia acknowledged Joanna Horwitz from Harrison Elementary School, Mr. Gramata acknowledged Justin Grossman from Hillside Elementary School, Dr. Dolan acknowledged Dana Wallock from Mount Pleasant Elementary School, Mr. Toomey acknowledged Giulia Melucci from Riker Hill Elementary School, Mrs. O'Leary acknowledged Katy Quillen from Mount Pleasant Middle School, Mr. Kelly acknowledged Robin Altomare from Heritage Middle School and Ms. Rosenzweig acknowledged Kelly Rocco from Livingston High School. Mrs. Steiger acknowledged Jacqueline Byrne as the LPS Educational Services Professional of the Year.

Ms. Rosenzweig acknowledged Lloyd Hamilton as the LPS Support Personnel of the Year, Custodial; Mrs. Rehman acknowledged Daniel Kapuscinski as the LPS Support Personnel of the Year, Technician; and Dr. Baretto acknowledged Percival Robinson as the LPS Support Personnel of the Year, Office Staff and Hemantha Ramanayake as the LPS Support Personnel of the Year, Instructional Aide.

Dr. Block announced that today, the scholar athlete/special award winners were announced and congratulated:

SEC Best Teammate Award - Kodey Freeman

UNICO Brian Piccolo Award - Isabella DiIanni and Luke Petryna

Essex County Scholar Athletes - Taylor Dannis and Jake Hershkin

NJSIAA Scholar Athlete - Jake Ferrans

The board took a short break to allow people to leave the auditorium.

### **Board Reports**

Mrs. Chirls and Mrs. Khemka thanked the high school for hosting the Exploring College Options program last night.

Mrs. Gong attended her first NJSBA Spring Conference on May 10 where she listened to lectures and got to talk to her peers from other districts.

### **Student Representative's Report**

Mr. Ferrans thanked the board for all they do for students including their support for the Senior Internship Program that begins next Monday with over 200 students participating.

Mr. Ferrans continued that the Livingston High School baseball team is having a great season and are participating in the finals of the Greater Newark Tournament as well as in the Essex County Tournament. Mr. Ferrans added that the girls track team won the Essex County Relays and the boy's track team won the runner-up trophy.

Mr. Ferrans announced that the Student Council is in full swing getting ready for the upcoming prom and end of the year celebrations. Their elections recently concluded and he introduced the new student representative to the Board, Darcy Bialick, who was in the audience tonight.

### **Approval of Minutes**

Mr. Cohen moved the following:

1. Public Hearing on Budget/Voting Meeting of April 30, 2024
2. Public Opening of Executive Session Meeting of May 7, 2024

Mrs. Khemka seconded the motion.

Mrs. Khemka requested the topic she inquired about during the meeting about the new funding formula in a bill, its impact on our budget for next year and possible impact on school aid be added to the April 30 minutes.

**ROLL CALL VOTE** - Ayes - Ms. Arnette, Mr. Cohen, Mrs. Gong, Mrs. Khemka, Mrs. Chirls  
(with additional paragraph added into April 30 minutes)  
Nays - None

### **Public Comment**

There was no public comment.

## RECOMMENDATIONS FOR APPROVAL

### PROGRAM/CURRICULUM

Mrs. Khemka moved the following:

#### **1.1 Field Trips**

**Resolved**, that the Livingston Board of Education approves the field trips as shown on **Attachment A**.

#### **1.2 Senior Internship Program**

**Resolved**, that the Livingston Board of Education approves students participating in the Senior Internship Program to work a minimum of 20 hours per week between May 20 and June 8, 2024 at the businesses as shown on **Attachment B**.

Ms. Arnette seconded the motion.

**ROLL CALL VOTE** - Ayes - Ms. Arnette, Mr. Cohen, Mrs. Gong, Mrs. Khemka, Mrs. Chirls  
Nayes - None

### BUSINESS

Mr. Cohen moved the following:

#### **3.1 Payment of Bills**

**Whereas**, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

**Resolved**, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
10, 11, 12	Operating Budget (checks 106163-106330 Adv 155-160)	\$6,621,718.43
20	Grants (checks 106163 -106330)	\$218,964.41
60	Cafeteria (check 60022)	\$ 29.95
	<b>TOTAL</b>	<b>\$6,840,712.79</b>

#### **3.2 Board Secretary Report – March 2024**

**Whereas**, the Livingston Board of Education has received the Report of the Board Secretary for March 31, 2024, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

**Whereas**, the Livingston Board of Education has received the report of the Treasurer for March 31, 2024, which report is in agreement with the Report of the Board Secretary, and

**Whereas**, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	\$18,620,074.77	\$40,014,222.86	\$ 5,603,746.83
(11) Current Expense			
(12) Capital Outlay			
(20) Special Revenue Fund	\$ 401,155.43	\$2,454,803.56	\$ 0.00
(30) Capital Projects Fund	\$ 2,015,474.79	\$ 0.00	\$ 2,000,090.00
(40) Debt Service Fund	\$ 2,549,594.02	\$ 0.00	\$ 243,473.87
Total:	\$23,586,299.01	\$42,469,026.42	\$ 7,847,310.70

**Whereas**, pursuant to N.J.A.C. 6:20-212(d), the Board Secretary has certified that as of March 31, 2024, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

**Resolved**, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

**Further Resolved**, the Livingston Board of Education certifies that, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### **3.3    Transfers**

**Whereas**, the Superintendent of Schools recommends certain transfers among accounts in the 2023-2024 budget for March pursuant to Board of Education Policy 6422, now therefore be it

**Resolved**, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10 as shown on **Attachment C**.

### **3.4    Approval of Academic School Calendar**

**Resolved**, that the Livingston Board of Education approves the Academic School Calendar for the 2025-2026 school year as shown on **Attachment D**.

### **3.5    Change to Annual Public Meeting Calendar**

**Resolved**, that the Livingston Board of Education is canceling the May 28, 2024 voting meeting.

### **3.6    Conferences and Overnight Trips**

**Resolved**, that the Livingston Board of Education approves the conferences and overnight trips as shown on **Attachment E**.

### **3.7 Application and Acceptance of Funds for the New Jersey High Impact Tutoring Reissue Competitive Grant**

**Resolved**, that the Livingston Board of Education approves the submission and acceptance of funds for the New Jersey High Impact Tutoring Reissue Competitive Grant Application for \$154,000 to be used during the program period March 20, 2024 through December 31, 2024 for high-impact tutoring interventions for students disproportionately affected by the pandemic.

### **3.8 Sale of SRECs**

**Resolved**, that the Livingston Board of Education designates the Business Administrator/Board Secretary to act on behalf of the Board as the officer to sell and to award the Solar Renewable Energy Certificates (SRECs). The SRECs will be sold via a competitive auction through SRETrade, San Francisco, California at no cost per SREC and the Business Administrator/Board Secretary shall report in writing the result of the sale to the Board.

### **3.9 Donation**

**Resolved**, that the Livingston Board of Education accepts the donation from Two Sigma Investments LP of miscellaneous office furniture that will be used in the Social Studies Supervisor's office at LHS.

### **3.10 Health Benefits Provider**

**Resolved**, that the Livingston Board of Education approves to designate Horizon Blue Cross Blue Shield as the provider of health benefits for May 1, 2023 through June 30, 2024 and the 2024-25 school year. The contract amounts will be \$2,840,788 and \$17,044,732 for the period of May 1, 2024 - June 30, 2024 and the 2024-25 school year, respectively. The Extraordinary Unspecified Services ("EUS") procurement method is used for the procurement of insurance services pursuant to N.J.S.A. 18A:18A-5 (a) (10) and N.J.A.C. 5:34-2.1 et seq.

### **3.11 Broker of Record for Risk Management Services**

**WHEREAS**, the Livingston Board of Education, upon the recommendation of the Superintendent and Business Administrator, is desirous of appointing CBIZ Insurance Services as its Broker of Record Risk Management Consultant for its Property and Casualty and Student Accident insurance programs, which services fall within the statutory definition of an Extraordinary Unspecifiable Service (hereinafter referred to as "EUS") in accordance with N.J.A.C. 5:34-2.4 and the provisions of N.J.S.A. 18A:18A-5; and;

**WHEREAS**, the Business Administrator has determined that the value of the contract will exceed \$17,500; and

**WHEREAS**, the Board finds that a contract for such services shall be awarded to CBIZ Insurance Services for the following reasons:

1. The fee proposed is most advantageous to the Board, price and other factors considered.
2. Experience and resources necessary to perform the contract have been demonstrated.
3. The reputation and responsibility of the broker is satisfactory; and

**WHEREAS**, based on the fee structure and the positive reputation of CBIZ Insurance Services, the Board desires to award a Broker of Record contract to CBIZ Insurance Services; and

**WHEREAS**, N.J.S.A. 18A:18A-5(a)(2) and N.J.A.C. 5:34-2 et seq. allows the Board to award EUS contracts without public bidding; and

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The Board hereby approves the award of the contract for Broker of Record Risk Management Consultant for its Property and Casualty and Student Accident insurance programs to CBIZ Insurance Services, subject to CBIZ Insurance Services providing insurance in amounts deemed sufficient by the Board and executing a contract with the Board as prepared by the Board Attorney.
2. The Board hereby authorizes Business Administrator to execute a Broker of Record appointment letter authorizing CBIZ Insurance Services to act as its Broker for the aforementioned insurance coverages. The Board President and the Business Administrator are hereby authorized to execute the contract and any other documents necessary to effectuate the award.
3. The Board hereby directs that a notice of award shall be published in the official newspaper of the Board.

**3.12 Acceptance: Nonpublic Security Aid Award**

**Resolved**, that the Livingston Board of Education approves the acceptance of the 2023/2024 Nonpublic Security Aid Award from the State of New Jersey Department of Education in the amount of \$308,730.00.

**3.13 Acceptance: Nonpublic Nursing Award**

**Resolved**, that the Livingston Board of Education approves the acceptance of the 2023/2024 Nonpublic Nursing Aid Award from the State of New Jersey Department of Education in the amount of \$108,720.00.

**3.14 Acceptance: Nonpublic Textbooks Award**

**Resolved**, that the Livingston Board of Education approves the acceptance of the 2023/2024 Nonpublic Textbook Aid Award from the State of New Jersey Department of Education in the amount of \$45,439.00.

**3.15 Acceptance: Nonpublic Technology Award**

**Resolved**, that the Livingston Board of Education approves the acceptance of the 2023/2024 Nonpublic Technology Aid Award from the State of New Jersey Department of Education in the amount of \$71,295.00.

**3.16 Acceptance: Nonpublic Auxiliary and Handicapped Aid (Chapter 192/193)**

**Resolved**, that the Livingston Board of Education approves the acceptance of funds from the New Jersey Department of Education for the Nonpublic Auxiliary and Handicapped Services Aid (Chapter 192/193) for the 2023/2024 school year as follows:

Chapter 192 - Compensatory Education	\$67,431.00
Chapter 193 - Initial Exam & Class	\$176,381.00
Chapter 193 - Annual Exam & Class	\$55,860.00
Chapter 193 - Corrective Speech	\$53,940.00
Chapter 193 - Supplementary Instruction	\$178,416.00

### 3.17 Technology Purchases

**Resolved**, that the Livingston Board of Education approves the following technology purchases:

Name of Product	Vendor	Subscription Date	Amount	Procurement Method
Apple Lease Purchase Agreement for Macbooks, iPads,	Apple	N/A	\$1,095,432.14	Apple Direct Customer Agreement Contract # 627550
ArcticWolf - Year 2	CDI	06/30/2024 - 06/29/2025	\$163,287.77	NJSBA E-8801-ACESPC
Adobe Creative Cloud	CDW	07/15/2024 - 07/14/2025	\$18,928.00	ESCNJ/AEPA-22G
Education Collaborative Yearly Membership	CDW	09/04/2024 - 09/06/2025	\$1,500.00	ESCNJ/AEPA-22G
Chrome Gopher	CDW	09/04/2024 - 09/06/2025	\$1,100.00	ESCNJ/AEPA-22G
PA System Projects for CES	Core BTS	N/A	\$153,870.00	NASPO ValuePoint State of New Jersey Cisco PA#21-TELE-01506
PA System Projects for HAR	Core BTS	N/A	\$170,492.00	NASPO ValuePoint State of New Jersey Cisco PA#21-TELE-01506
Corel Painter	CDW	07/15/2024 - 07/14/2025	\$1,545.21	ESCNJ/AEPA-22G
SMART Software	CDW	07/01/2024 - 06/30/2025	\$9,450.00	ESCNJ/AEPA-22G
Naviance	PowerSchool	07/29/2024 - 07/28/2025	\$15,476.56	Professional Service
Schoology	PowerSchool	07/01/2024 - 06/30/2025	\$41,178.93	Professional Service
Kernel PST Viewer	SHI	07/01/2024 - 06/30/2025	\$116.00	E-8801-NJSBA ACES-CPS
Lightburn	SHI	08/01/2024 - 07/31/2025	\$1,034.53	E-8801-NJSBA ACES-CPS
Microsoft 365 EDU & Azure	SHI	06/01/2024 - 05/31/2025	\$43,829.35	E-8801-NJSBA ACES-CPS
Cisco Umbrella	Core BTS	04/13/2024 - 07/12/2025	\$12,972.21	NASPO ValuePoint State of New Jersey Cisco PA#21-TELE-01506, Master Agreement#AR3227 (2021-2024)
Netwrix	SHI	06/25/2024 - 06/24/2025	\$10,826.41	E-8801-NJSBA ACES-CPS

Ms. Arnette seconded the motion.

**ROLL CALL VOTE** - Ayes - Ms. Arnette, Mr. Cohen, Mrs. Gong, Mrs. Khemka, Mrs. Chirls  
Nays - None



## **PERSONNEL**

Mr. Cohen moved the following:

### **4.1 Resignations & Retirements**

**Resolved**, that the Livingston Board of Education accepts the resignations of:

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Location</b>	<b>Last Day of Employment</b>
<i>Charles M. Downing</i>	Teacher of Social Studies	Retirement	LHS	June 30, 2024
<i>Keith Chaudruc</i>	Teacher of Health & PE	Retirement	LHS	June 30, 2024
<i>Dr. Lauren Stern</i>	School Psychologist -LINKS	Resignation	District	June 30, 2024
<i>Rosa Gonzalez</i>	Teacher of Spanish	Resignation	Elementary	June 30, 2024
<i>Francesca Mattioli</i>	LDT-C	Resignation	MPMS	June 30, 2024
<i>Toni Brannick</i>	Administrative Secretary	Resignation	LHS	June 30, 2024
<i>Ronald Risch</i>	Security (part-time)	Resignation	HMS	June 30, 2024
<i>Gennarino DeLuca</i>	Maintenance	Resignation	B&G	May 13, 2024

*\*as amended from a previous agenda*

### **4.2 Leaves of Absences**

**Resolved**, that the Livingston Board of Education approves the leaves of absences of:

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>LOA w/pay and benefits</b>	<b>LOA w/o pay, but with benefits (if applicable)</b>	<b>Extended LOA w/o pay or benefits</b>	<b>Return Date</b>
<i>Pia Bauer</i>	Hillside	Reading Interventionist	8/28/2024-10/9/2024	NA	10/10/2024-6/30/2026	9/1/2026
<i>Kathryn Fierro</i>	HMS	TOSD	6/10/2024-6/30/2024	8/28/2024-11/20/2024**	NA	11/21/2024
<i>Erin Espino</i>	BHE	Elementary School Teacher	3/25/2024-6/20/2024**	NA	NA	8/28/2024
<i>Kimberly Brady</i>	LHS	Teacher of Social Studies	8/28/2024-9/13/2024	9/16/2024-12/6/2024**	NA	12/7/2024
<i>Emily Burger*</i>	BHE	Elementary School Teacher	2/19/2024-5/14/2024 & 5/15/2024-6/30/2024**	8/28/2024-10/15/2024**	NA	10/16/2024

*\*as amended from a previous agenda*



**\*\*Designates time counted toward NJFLA/FMLA**

**Resolved,** that the Livingston Board of Education amends the following leaves of absences in accordance with the calendar changes that have been approved by the Board for the 2024-2025 and 2025-2026 school years.

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>LOA w/pay and benefits</b>	<b>LOA w/o pay, but with benefits (if applicable)</b>	<b>Extended LOA w/o pay or benefits</b>	<b>Return Date</b>
<i>Aubrey Amorim</i>	RHE	Elementary School Teacher	2/19/2024-4/10/2024	4/11/2024-6/30/2024**	NA	8/28/2024
<i>Katharine Carlin</i>	MPE	Elementary School Teacher	1/16/2024-3/22/2024 (.5)	3/22/2024 (.5)-6/20/2024**	NA	8/28/2024
<i>Ashley Gropack</i>	Hillside	TOSD	1/2/2024-1/15/2024	1/16/2024-3/19/2024 & 3/20/2024-6/30/2024**	NA	8/28/2024
<i>Sofia Haskell</i>	Elementary	Teacher of Spanish	2/19/2024-3/15/2024 & 3/18/2024-4/5/2024**	4/8/2024-6/14/2024**	6/17/2024-6/20/2024	8/28/2024
<i>Sara Kiene</i>	Harrison	TOSD	9/7/2023-10/31/2023	11/1/2023-12/1/2023 & 12/4/2023-3/8/2024**	3/11/2024-6/30/2024	8/28/2024
<i>Kristi Braschi</i>	LHS	Teacher of Math	4/5/2024-5/15/2024 & 5/16/2024-5/28/2024**	5/29/2024-6/20/2024 & 8/28/2024-10/16/2024**	10/17/2024-6/30/2025	8/25/2025
<i>Christina Bravo</i>	LHS	TOSD	2/2/2024-4/17/2024 & 4/18/2024-4/26/2024**	4/29/2024-6/30/2024 & 8/28/2024-9/18/2024**	9/19/2024-6/30/2025	8/25/2025
<i>Amanda Cognetti</i>	MPE	Elementary School Teacher	3/21/2024-5/15/2024 & 5/16/2024-6/30/2024**	8/28/2024-10/16/2024**	10/17/2024-6/30/2025	8/25/2025
<i>Ria DeVito</i>	Harrison	Teacher of Health & PE	3/28/2024-6/19/2024 & 6/20/2024-6/30/2024**	8/29/2024-11/20/2024**	11/21/2024-6/30/2025	8/25/2025
<i>Caroline Dugan</i>	Hillside	Kindergarten Teacher	6/3/2024-6/30/2024	8/28/2024-11/20/2024**	11/21/2024-6/30/2025	8/25/2025
<i>Holli Gibbs</i>	RHE	TOSD	6/13/2024-6/20/2024	8/28/2024-11/20/2024**	11/21/2024-12/13/2024	12/16/2024
<i>Jenna Graub</i>	LHS	TOSD	3/14/2024-5/14/2024	5/15/2024-6/30/2024 & 8/28/2024-10/15/2024**	NA	10/16/2024
<i>Linnet Martes</i>	BHE	Teacher of Spanish	5/6/2024-6/30/2024	8/28/2024-11/20/2024**	11/21/2024-6/30/2025	8/25/2025
<i>Giovanna</i>	LHS	Teacher of	5/6/2024-	10/14/2024-	11/25/2024-	8/25/2025

McCorkell		Math	6/30/2024 & 8/28/2024- 10/11/2024**	11/22/2024**	6/30/2025	
Melissa Muirhead	LHS	Teacher of Biology	6/14/2024- 6/30/2024	8/28/2024- 11/20/2024**	11/21/2024- 1/3/2025	1/6/2025
Kelly Rocco	LHS	Teacher of Math	4/29/2024- 6/30/2024 & 8/28/2024- 9/12/2024**	9/13/2024- 11/21/2024**	NA	11/22/2024
Kimberly Brenneck	MPMS	Teacher of Math	8/28/2024- 10/11/2024	10/14/2024- 1/10/2025**	1/13/2025- 1/31/2025	2/1/2025
Amanda Buyes	LHS	Teacher of English	8/28/2024- 10/11/2024	10/14/2024- 1/10/2025**	1/13/2025- 1/20/2025	1/21/2025
Carly Haggerty	BHE	TOSD	9/4/2024- 10/14/2024	10/17/2024- 10/28/2024 & 10/29/2024- 1/28/2025**	1/29/2025- 6/30/2025	8/25/2025

\*\*Designates time counted toward NJFLA/FMLA

### 4.3 Transfers

**Resolved**, that the Livingston Board of Education approves the following transfers as listed on **Attachment F**.

### 4.4 Appointments

**Resolved**, that the Livingston Board of Education approves the applications indicated below (\*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
Brittany Boykas	HMS	Teacher of Math	First Year Tenure Track	G. Silverman	BA	10	\$70,490	8/28/2024
Brianna Morales	Collins	Elementary School Teacher	First Year Tenure Track	B. Minghenelli	MA	4/5	\$66,090	8/28/2024
Mark Juliano	LHS	Teacher of Music	First Year Tenure Track	A. Ciminnisi	MA	8	\$70,790	8/28/2024
Robert Anderson	LHS	Teacher of Music	First Year Tenure Track	N. Ciminnisi	MA	12	\$86,490	8/28/2024
Fe Jazmin San Juan	Harrison	Teacher of Health & PE	Leave Replacement	R. DeVito	MA	1	\$63,390	8/28/2024
Kelly Gallagher*	LHS	Teacher of Biology & Chemistry	First Year Tenure Track	A. DeFazio	MA	11	\$82,490	8/28/2024
Beatriz Lavin*	LHS	Teacher of Spanish	First Year Tenure Track	W. Gelman	MA	12	\$86,490	8/28/2024
Danielle Maxwell*	HMS	School Counselor	First Year Tenure Track	M. O'Brien	MA	3	\$65,090	8/28/2024
Karen Sanchez*	MPMS	Teacher of Spanish	First Year Tenure Track	E. Goldstein	MA+32 (2MA)	13	\$98,440	8/28/2024

<i>Jennifer Edouard*</i>	LHS	Teacher of Math	Leave Replacement	K. Braschi	BA	1	\$55,390	Upon issuance of certification from NJDOE
<i>Allison Amill*</i>	LHS	Athletic Trainer	First Year Tenure Track	P. Ehrenfeld	MA	6	\$67,090	8/12/2024-6/11/2025

*\*as amended from a previous agenda*

*\*\*begins 60-day probationary period*

#### **4.5 Substitutes**

**Resolved**, the Livingston Board of Education approves the individuals listed on **Attachment G** as certified substitutes. These individuals are currently employed by the District. In the event these individuals are called upon to serve as a substitute, they will be compensated an additional \$50/day (\$10/period) for that assignment.

**Resolved**, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes on an as-needed basis for the 2023-2024 school year:

##### **Teachers**

*Michelle Bruskof*

*Joseph Fischer*

*Joni Gutowski*

*Zena Llanos*

*Jyothi Vannavada*

*Ally Weissman*

*Sarah Granholm*

*Nicholas Boffa*

##### **Custodial**

*Jordan Griffith (\$18.50/hr)*

*Jonathan DePalma (\$18.50/hr)*

#### **4.6 2024-2025 Reappointments**

**Resolved**, that the Livingston Board of Education approves the reappointment of certificated staff for the 2024-2025 school year as shown on **Attachment H**.

**Resolved**, that the Livingston Board of Education approves the reappointment of security staff for the 2024-2025 school year as shown on **Attachment I**.

**Resolved**, that the Livingston Board of Education approves the reappointment of support staff for the 2024-2025 school year as shown on **Attachment J**.

**Resolved**, that the Livingston Board of Education approves the reappointment of Supervisors for the 2024-2025 school year as shown on **Attachment K**.

**Resolved**, that the Livingston Board of Education approves the reappointment of certificated Administrators for the 2024-2025 school year as shown on **Attachment K**.

**Resolved**, that the Livingston Board of Education approves the reappointment of the non-certified school nurses for the 2024-2025 school year as shown on **Attachment L**.

**Resolved**, that the Livingston Board of Education approves the contracts between the LBOE and *Lisa Capone-Steiger*, Assistant Superintendent, the LBOE and *Mark Stern*, Assistant Superintendent, and *Thomas Lambe*, School Business Administrator/Board Secretary. These

contracts will commence on July 1, 2024 and end on June 30, 2025. Copies of these contracts are on file at the Board Office and have been approved by the Executive County Superintendent.

**Resolved**, that the Livingston Board of Education approves the reappointment of non-affiliated staff for the 2024-2025 school year as shown on **Attachment M**.

**Resolved**, that the Livingston Board of Education approves the reappointment of IT Support Specialists for the 2024-2025 school year as shown on **Attachment M**.

#### **4.7 Home Instructional Personnel Approval and Rates**

**Resolved**, that the Livingston Board of Education adopts the rate as specified in Article XXV on page 115 of the LEA contract for all individuals providing home instruction for the 2024-2025 school year, whether currently or formerly employed by the district, regardless of the capacity in which the individual is/was employed, provided proper certification is held. Furthermore, with this resolution, the Board authorizes all appropriately certified current employees, retirees and approved substitutes of the district to serve as home instructors for the 2024-2025 school year, provided they have not had a break in service and have appropriate criminal history review authorization on file with the district.

#### **4.8 Summer Work**

**Resolved**, that the Livingston Board of Education approves the School Counselors listed on **Attachment N** to work up to the number of days reflected at their per diem rate. Employees will be required to submit timesheets over the summer and once reconciled, days listed will be included in the employee's pensionable salary per the LEA Contract, unless otherwise noted. Any days worked in excess of 10, must be pre-approved by the Assistant Superintendent, and will be paid at their hourly/per diem rate.

**Resolved**, that the Livingston Board of Education approves *Christie Giacobbe, Erin Field and Emily Petrillo*, SAC's at Livingston High School and Heritage Middle School, respectively, to work up to 5 days over the summer at their per diem rate.

**Resolved**, that the Livingston Board of Education authorizes all Child Study Team Members to work up to 10 days over the summer of 2024, with the prior approval of the Assistant Superintendent, at their hourly/per diem rate in accordance with the contract between the Livingston Board of Education and the Livingston Education Association. These days will become part of their pensionable salary. Any days worked in excess of the aforementioned 10 days, must also be pre-approved by the Assistant Superintendent, and will be paid by electronic timesheet at their hourly/per diem rate.

**Resolved**, that the Livingston Board of Education authorizes all regular and special education teachers to participate in summer meetings during the summer of 2024 at the request of the Assistant Superintendent. Individuals who participate will be compensated at their 2024-2025 hourly rate of pay.

**Resolved**, that the Livingston Board of Education approves all Livingston Public Schools Related Service Providers to work over the summer of 2024 on an as needed basis, by request or with prior approval of the Assistant Superintendent, at their 2024-2025 hourly rates.

**Resolved**, that the Livingston Board of Education approves the School Nurses listed on **Attachment O** to work over the summer of 2024 to assist with health screenings. They will be compensated at their hourly rate.

**Resolved**, that the Livingston Board of Education approves the individuals listed on **Attachment P** for Extended School Year (ESY) staffing at the listed hourly rates.

**Resolved**, that the Livingston Board of Education authorizes all Interventionists to attend meetings regarding Intervention over the summer of 2024 at the approved curriculum writing rate.

**Resolved**, that the Livingston Board of Education approves the individuals listed on **Attachment Q** to work over the summer of 2024 at the Summer Intervention Program at \$64.94/hr. (effective July 1, 2024)

**Resolved**, that the Livingston Board of Education approves the individuals listed on **Attachment R** to work over the summer of 2024 at the Summer Academy Program at the rate listed.

**Resolved**, that the Livingston Board of Education approves the individuals on **Attachment S** to participate in summer curriculum writing (Interventionist) during the summer of 2024 at the approved rate. (Acct. #11-000-219-104-4060-12)

#### **4.9 IDEA Basic and IDEA Preschool Salary Allocations**

**Resolved**, that the Livingston Board of Education approves and reallocates the revised salaries of the individuals listed on **Attachment T** to be funded through the IDEA Basic and IDEA preschool grants for the 2023-24 School Year.

#### **4.10 2024-2025 Daily/Hourly Rates**

**Resolved**, that the Livingston Board of Education approves the Daily and Hourly Rates for the 2024-2025 school year as listed on **Attachment U**.

#### **4.11 Longevity**

**Resolved**, that the Livingston Board of Education approves the individuals on **Attachment V** for longevity on July 1, 2024 for 10-month employees and September 1, 2024 for 12-month employees.

#### **4.12 Extra Period Assignments**

**Resolved**, the Livingston Board of Education approves the extra period assignments as listed on **Attachment W**.

Mrs. Khemka seconded the motion.

Mrs. Burman acknowledged Mr. Downing and Mr. Chaudruc, who are both on the agenda as retirements tonight.

Mrs. Burman made an amendment to Melissa Muirhead's LOA to June 3, 2024, not June 14, 2024, which is listed on the agenda.

**ROLL CALL VOTE** - Ayes - Ms. Arnette, Mr. Cohen, Mrs. Gong, Mrs. Khemka, Mrs. Chirls  
(including amendment made by Mrs. Burman)  
Nayes - None

## **MISCELLANEOUS**

Mr. Cohen moved the following:

### **5.1 HIB Report**

**Resolved**, that the Livingston Board of Education accepts the findings of HIB cases.

Ms. Arnette seconded the motion.

**ROLL CALL VOTE** - Ayes - Ms. Arnette, Mr. Cohen, Mrs. Gong, Mrs. Khemka, Mrs. Chirls  
Nayes - None

### **Old Business**

There was no old business.

### **New Business**

There was no new business.

## **ADJOURNMENT**

At 8:00 p.m., Mr. Cohen made a motion to adjourn the meeting. Ms. Arnette seconded the motion.

Vote all in favor.

**Respectfully submitted,**



**Thomas J. Lambe**  
**Board Secretary**