



LIVINGSTON BOARD OF EDUCATION VOTING MEETING MINUTES

Tuesday, May 23, 2023

Executive Session - Administration Building - 6:15 p.m.

Public Session - Hybrid Meeting - Administration Building - 7:30 p.m.

A **Voting Meeting** of the Livingston Board of Education was held on this date in the Livingston High School Auditorium and via Zoom and Facebook Live. The meeting was called to order at 6:22 p.m. by Vineeta Khanna, Board President, who announced that adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 3, 2023 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *TAPinto Livingston* and the Livingston Township Clerk.

Members Present: Jenissa Arnette, Pamela Chirls, Vineeta Khanna, Parul Khemka and Jeffrey Xu
Seth Cohen joined the public meeting at 7:45 p.m.

Also in Attendance: Dr. Matthew Block, Dora Zeno, Lisa Capone-Steiger, Mark Stern,
Susan Burman and Joann Goldberg

Mrs. Chirls moved the following:

Executive Session

Whereas, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

Resolved, that the Livingston Board of Education adjourns to closed session to discuss:

- superintendent's evaluation, legal and student matters

Action may be taken upon return to the public session. The full length of the meeting is anticipated to be approximately 75 minutes and be it

Further Resolved, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Ms. Arnette seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mrs. Khemka, Mrs. Khanna
Nays - None

At 7:37 p.m., Mrs. Khanna reconvened the public meeting. There were approximately 20 members of the public and staff watching in person and remotely through the webinar and a Facebook Live Stream.

Superintendent's Report

Dr. Block explained we have received 46 applications for volunteers for the Long Range Facilities Planning Committee and that the Finance and Facilities Committee will be meeting to review all of the applications.

Dr. Block announced two parent forums that are coming up. The first is a Safety and Security Forum with representatives from the LPD as well as a guest speaker from Grief Speaks, who will talk about helping children cope with violence on the news. The second is an informal parent forum where all are invited to come and share their thoughts and/or ask questions of the Superintendent and Assistant Superintendents.

Dr. Block announced if you look at the recent edition of Spotlight you will see a photo of our students playing Cricket, which is a new unit through our Physical Education program.

Dr. Block congratulated students who participated in the first LHS Arts Signing Day, which is a commitment ceremony for those majoring in the Arts that is similar to what we do for our athletes.

Dr. Block announced the District Art Show is at the Livingston Mall and congratulated all who participated.

Dr. Block announced that tomorrow night is our Science Research Symposium at the high school.

Dr. Block reiterated that this Friday, May 26, we are using our unused snow day and that schools and offices will be closed.

1. End-of-Year District Goals Report

Dr. Block explained that District Goals were created in October, that he provided a mid-year update in February and will now present an end of the year report.

Under the goal of Safety and Wellness, we are planning threat assessment teams, have assembled a Mental Health Advisory panel, have started Staff Mental Health First Aid Training, will continue a cycle of training new staff in September, will continue with Care Solace, are assessing efficacy of after school mental health support and how we will support students in the next school year and continue to look at available data for mental health supports and are conducting a gap analysis throughout the summer.

Under the goal of Teaching and Learning, we conducted research about instructional models, teams began an interactive approach to defining instructional priorities, we held a collective debrief with our last instructional framework and next steps include sharing out the work with administrators during our July 2023 administrative days. In addition, we are running instructional rounds in the fall to further pinpoint priorities and are meeting with student focus groups and drafting an instructional framework in the winter of 2024.

Under the goal Leadership and Governance, we have successfully negotiated and ratified contracts for all three Livingston Associations with five year deals to enhance stability, continue the roll out of the TCNJ Leadership Program, created a teacher to teacher buddy program

through LIVE and successfully worked with members of the LEA to create a Spring wellness event called LIVWell Challenge.

Under the goal Community and Culture, we created a new partnership to help us engage in an equity audit, planning is underway for a Welcome to Livingston Program along with smaller welcome events being planned for each school, continued listening opportunities to inform our social studies audit, continued training of building equity coaches and student equity advisors to lead building and study equity initiatives and continued to build multicultural celebrations.

Under the goal Finance and Facilities, we are creating a long-term facilities planning team and have continued liaison meetings with the town regarding the overall development and potential impact on enrollment. We have had our architects provide additional information on the Annex Units for Burnet Hill and Hillside Elementary Schools and plans have been developed for these spaces in collaboration with principals and teachers. The architects are scheduled to provide an additional presentation on short term solutions at our June 12 meeting. Plans are also being made with our Buildings and Grounds Department to make some space changes at the high school to create three new instructional spaces.

The complete and more detailed presentation will be posted on our website.

2. Conference Recap

Dr. Block provided the highlights of the Qualtrics X4 Conference that he attended with Mrs. Topylko and Mrs. Crews in March. We use Qualtrics to help develop the surveys that we utilize in the district. The presentation is available on our website.

Board Reports

Ms. Arnette attended the chorus and orchestra Spring concert at Mt. Pleasant Middle School and congratulated the students who participated and staff who worked with them.

Mrs. Khemka attended the first graders' performance at Harrison Elementary School.

Mrs. Chirls attended the District Art Show at the Livingston Mall and the Jazz Band dinner that was held in the high school cafeteria.

Student Representative's Report

Mr. Xu announced that the Student Government Association at the high school is in the process of planning a pep rally.

Mr. Xu wished everyone a Happy AAPI and Jewish Heritage Month and thanked the Board for recognizing diversity in our school district.

Mr. Xu announced that tomorrow night is the Science Symposium and Thursday is the National Honor Society Induction Ceremony, both at the high school.

Mrs. Khanna congratulated Mr. Xu on winning the National Merit Scholarship.

Approval of Minutes

Ms. Arnette moved the following:

1. Voting Meeting Minutes of April 25, 2023
2. Public Portion of Executive Session Meeting Minutes of May 10, 2023
3. Public Portion of Executive Session Meeting Minutes of May 11, 2023
4. Workshop/Voting Meeting Minutes of May 15, 2023

Mrs. Khemka seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khemka, Mrs. Khanna
Nays - None

Public Input on Agenda Items ~ up to 15 minutes

Natalie Tsur, West Essex Tribune, asked about the interior renovations at Burnet Hill and Hillside Elementary Schools.

Dr. Block explained we are adding Annexes at both Burnet Hill and Hillside Elementary Schools. We will be moving offices into those Annexes and are converting those smaller offices that are inside into classroom space for students.

RECOMMENDATIONS FOR APPROVAL

PROGRAM/CURRICULUM

Ms. Arnette moved the following:

1.1 Field Trips

Resolved, that the Livingston Board of Education approves the field trips as shown on **Attachment A**.

1.2 Student Internship Program

Resolved, that the Livingston Board of Education approves students participating in the Senior Internship Program to work a minimum of 20 hours per week between May 22 and June 16, 2023 at the businesses as shown on **Attachment B**.

Mrs. Khemka seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khemka, Mrs. Khanna
Nays - None

STUDENT SERVICES

Mrs. Chirls moved the following:

2.1 Out of District Placements

Resolved, that the Livingston Board of Education approves placement for the academic year 2022-2023 for one (1) Livingston student with disabilities, as classified and recommended by the May 23, 2023

Child Study Team, in facilities with tuition costs to be determined within the limits established by the New Jersey Board of Education as shown on **Attachment C**.

2.2 Related Services/Medical Consultants

Resolved, that the Livingston Board of Education approves the following consultants that will be utilized to provide related services for the 2022-2023 school year.

Speech Language Therapists

Wendy Peitzer

\$300.00/evaluation

Mrs. Khemka seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khemka, Mrs. Khanna
Nays - None

BUSINESS

Mrs. Chirls moved the following:

3.1 Payment of Bills

Whereas, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

Resolved, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
10&11	Regular	\$3,356,656.27
12	Regular	\$35,086.83
20	Regular	\$471,987.95
60	Cafeteria	\$287,502.39
	TOTAL	\$4,151,233.44

Regular Checks	101415-101651	\$3,863,731.05
Cafeteria	1467-1474	\$287,502.39
	TOTAL	\$4,151,233.44

3.2 Board Secretary Report – March 2023

Whereas, the Livingston Board of Education has received the Report of the Board Secretary for March 31, 2023, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

Whereas, the Livingston Board of Education has received the report of the Treasurer for March 31, 2023, which report is in agreement with the Report of the Board Secretary, and

Whereas, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	\$18,369,873.83		
(11) Current Expense		\$3,077,961.02	\$14,677,013.58
(12) Capital Outlay		\$2,535,618.72	\$4,826,849.00
(20) Special Revenue Fund	\$460,860.41	\$1,283,476.32	
(30) Capital Projects Fund	\$4,562,273.78		
(40) Debt Service Fund	\$0.00		
Total:	\$23,393,008.02	\$6,897,056.06	\$19,503,862.58

Whereas, pursuant to N.J.A.C. 6:20-212(d), the Board Secretary has certified that as of March 31, 2023, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

Resolved, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

Further Resolved, the Livingston Board of Education certifies that, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3.3 Transfers

Whereas, the Superintendent of Schools recommends certain transfers among accounts in the 2022-2023 budget for March pursuant to Board of Education Policy 6422, now therefore be it

Resolved, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10:

<u>Object</u>	<u>Description</u>	<u>To</u>	<u>From</u>
0100	Salaries		206,142.90
0220	Social Security Contributions	37,681.20	
0270	Health Benefits		140,173.91
0290	Employee Benefits	23.00	
0299	Employee Benefits	23,937.71	
0320	Purch. Prof-Educational Services	25,000.00	
0330	Purchased Professional	775.00	
0331	Legal Services	60,000.00	
0339	Other Prof Services	95,960.00	

0340	Purchased Technical Services		14,992.50
0420	Clean/Repair Maintenance	11,465.55	
0490	Other Purch Prop Serv	5,244.70	
0580	Travel		568.74
0600	Supplies and Materials	1,004.04	
0610	General Supplies	14,019.50	
0622	Energy-Gas	116,262.90	
0890	Other Objects		29,495.55
	TOTALS	\$391,373.60	\$391,373.60

3.4 Conferences and Overnight Trips

Resolved, that the Livingston Board of Education approves the conferences and overnight trips as shown on **Attachment D**.

Resolved, that the Livingston Board of Education approves *Kathryn Picardo* and *Michael Coleman* to chaperone approximately six students attending the NCFL National Tournament from May 26 to 29, 2023, in Louisville, Kentucky, at no cost to the district.

3.5 Approval of Academic Calendars

Resolved, that the Livingston Board of Education approves the 2024-2025 academic calendar as shown on **Attachment E**.

Resolved, that the Livingston Board of Education approves the revised 2023-2024 academic calendar as shown on **Attachment F**.

3.6 General Education Out of District Tuition Rates

Resolved, that the Livingston Board of Education approves general education out of district tuition rates for the 2023-2024 school year as follows:

Kindergarten (full day)	\$15,401
Grades 1-5	\$17,325
Grades 6-8	\$18,357
Grades 9-12	\$19,292

3.7 Sale of SRECs

Resolved, that the Livingston Board of Education designates the Business Administrator/Board Secretary to act on behalf of the Board as the officer to sell and to award the Solar Renewable Energy Certificates (SRECs). The SRECs will be sold via a competitive auction through SREC Trade, San Francisco, California at no cost per SREC and the Business Administrator/Board Secretary shall report in writing the result of the sale to the Board.

3.8 New Jersey State Interscholastic Athletic Association

Resolved, that the Livingston Board of Education approves the enrollment of Livingston High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interscholastic athletic program sponsored by NJSIAA for the 2023-2024 school year.

3.9 Settlement Agreement

Resolved, that the Livingston Board of Education approves the Settlement Agreement for Case #02-2023 which is on file at the Board of Education office.

3.10 Essex Regional Educational Services Commission

Resolved, that the Livingston Board of Education renews its contracts with the Essex Regional Educational Services Commission for the 2023-2024 school year to provide the following services required by law:

Chapters 192 and 193
Public School Child Study Team Services
Public School Home Instruction Services
Nursing Services for Nonpublic Schools
IDEA-B Services

3.11 Joint Transportation Agreement with Educational Services Commission of Morris County

Resolved, that the Livingston Board of Education enters into a jointure with the Educational Services Commission of Morris County for participation in transportation services for the 2023-2024 school year.

3.12 Architectural Services – Proposal for Professional Services for Modular Buildings at Burnet Hill and Hillside Elementary Schools

Whereas, the Livingston Board of Education ("Board") has determined that it needs to retain the services of an architectural firm to provide professional architectural services ("Services") pertaining to the installation of modular classroom trailers to be located at Burnet Hill Elementary School and Hillside Elementary School for the Livingston Public School District ("Project"); and

Whereas, DiCara Rubino Architects ("DiCara Rubino") has provided the Board with their proposal dated April 19, 2023 ("Proposal"); and

Whereas, the Board has determined that DiCara Rubino possesses the required expertise to perform the Services; and

Whereas, the Board has determined that it is in its best interests to retain DiCara Rubino to provide the Services for the Project; and

Whereas, in accordance with N.J.S.A. 18A:18A-5, the Board may contract for the Services by resolution at a public meeting without public bidding, as such Services constitute Professional Services in accordance with the terms of the statute.

Be It Resolved, that the Board hereby enters into an agreement with DiCara Rubino as outlined in the proposal for a fee of fifty-one thousand dollars (\$51,000.00).

3.13 Interior Renovation at Burnet Hill Elementary School

Whereas, The Board of Education of Livingston Public Schools District in the County of Essex, New Jersey (the "Board"), desires to proceed with a school facilities project

consisting generally of:

INTERIOR RENOVATION AT:
BURNET HILL ELEMENTARY SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF LIVINGSTON PUBLIC SCHOOLS DISTRICT IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specification Chart prepared in connection with the project and the Board further authorizes the submission of same to the Livingston Public Schools Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Livingston Public Schools and the New Jersey Department of Education for approval. This project is designated "Other Capital" and the Board is not seeking state funding.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts; to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 5. This resolution shall take effect immediately.

3.14 Interior Renovation at Hillside Elementary School

Whereas, The Board of Education of Livingston Public Schools District in the County of Essex, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

INTERIOR RENOVATION AT:
HILLSIDE ELEMENTARY SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF LIVINGSTON PUBLIC SCHOOLS DISTRICT IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New

Jersey Administrative Code, the Board hereby approves the Educational Specification Chart prepared in connection with the project and the Board further authorizes the submission of same to the Livingston Public Schools Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Livingston Public Schools and the New Jersey Department of Education for approval. This project is designated "Other Capital" and the Board is not seeking state funding.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 5. This resolution shall take effect immediately.

3.15 New Temporary Modular Classroom Building at Burnet Hill Elementary School

Whereas, The Board of Education of Livingston Public Schools District in the County of Essex, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

NEW TEMPORARY MODULAR CLASSROOM BUILDING AT: BURNET HILL ELEMENTARY SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF LIVINGSTON PUBLIC SCHOOLS DISTRICT IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specification Chart prepared in connection with the project and the Board further authorizes the submission of same to the Livingston Public Schools Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Livingston Public Schools and the New Jersey Department of Education for approval. This project is designated "Other Capital" and the Board is not seeking state funding.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 5. This resolution shall take effect immediately.

3.16 New Temporary Modular Classroom Building at Hillside Elementary School

Whereas, The Board of Education of Livingston Public Schools District in the County of Essex, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

NEW TEMPORARY MODULAR CLASSROOM BUILDING AT: HILLSIDE ELEMENTARY SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF LIVINGSTON PUBLIC SCHOOLS DISTRICT IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specification Chart prepared in connection with the project and the Board further authorizes the submission of same to the Livingston Public Schools Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Livingston Public Schools and the New Jersey Department of Education for approval. This project is designated "Other Capital" and the Board is not seeking state funding.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 5. This resolution shall take effect immediately.

3.17 Annual Appointments

Resolved, that the Livingston Board of Education approves the following appointments for the 2023-2024 school year which are in effect until changed by resolution:

Board Secretary/SBA	Thomas Lambe
Custodian of Records	Thomas Lambe
OPRA Representative	Thomas Lambe
Public Agency Compliance Officer (PACO)	Thomas Lambe
Qualified Purchasing Agent	Thomas Lambe
Treasurer	Thomas Lambe
Assistant Board Secretary	Tatiana Gilbert
AHERA Coordinator	James Perrette
Integrated Pest Management Coordinator	James Perrette
Right to Know Officer	James Perrette
504 Compliance Officer	Lisa Capone-Steiger
Affirmative Action Officers	Lisa Capone-Steiger and Amro Mohammed
Anti-Bullying Coordinator	Lisa Capone-Steiger
Homeless Liaison	Sinead Crews
School Safety Specialist	Justin Toomey
Title IX Coordinator	David Cohen
Auditor of School District	PKF O'Connor Davies
Bond Counsel	Wilentz, Goldman & Spitzer, P.A.
Broker of Record	IMAC Insurance Agency
Continuing Disclosure Agent	Phoenix Advisors
School Physician	Dr. Michael Kelly
Board Attorney	Cleary Giacobbe Alfieri Jacobs, LLC
Special Counsel	Machado Law Group, LLC
Livingston Public Broadcasting Executive Board	Stu Bodow, Don Schwartz, Jonathan Aronoff

3.18 Bylaws, Policies & Regulations

Resolved, that the Livingston Board of Education approves the following Bylaws, Policies and Regulations for second reading and adoption:

Bylaw #0155 - Board Committees
Policy #2423 - Bilingual & ESL Education (M)
Regulation #2423 - Bilingual & ESL Education (M)
Policy #5512 - Harassment, Intimidation, or Bullying (M)
Policy #8330 - Student Records (M)
Regulation #8330 - Student Records (M)

Ms. Arnette seconded the motion.

Dr. Block reiterated that the 2024-2025 calendar starts school after Labor Day, has a long weekend for February break due to the long length of the winter break, ends early in June, includes elementary conferences and includes a number of holidays.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen (abstain on 3.9 only),
Mrs. Khemka, Mrs. Khanna
Nays - None

PERSONNEL

Mrs. Chirls moved the following:

4.1 Resignations & Retirements

Resolved, that the Livingston Board of Education accepts the resignations of:

Name	Position	Reason	Location	Last Day of Employment
Kieran Nugent	Teacher of English	Resignation	LHS	June 30, 2023

**as amended from a previous agenda*

4.2 Leaves of Absences

Resolved, that the Livingston Board of Education approves the leaves of absences of:

Name	Location	Position	LOA w/pay and benefits	LOA w/o pay, but with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
Thomas Truscello	HMS	Teacher of Math	NA	9/4/2023-11/24/2023**	NA	11/27/2023
Kimberly Ambrose*	RHE	Reading Interventionist	5/18/2023-6/30/2023	8/30/2023-11/24/2023**	NA	11/27/2023

**as amended from a previous agenda*

***Designates time counted toward NJFLA/FMLA*

4.3 Appointments

Resolved, that the Livingston Board of Education approves the applications indicated below (*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
Alexis Becker	BHE	Library Media Specialist	First Year Tenure Tack	S. Williams	MA+32	13	\$97,575	8/30/2023
Jeffrey Lapidus	LHS	Teacher of Math	First Year Tenure Track	J. Johnson	BA	1	\$55,075	8/30/2023

**as amended from a previous agenda*

***will stay at same step for 2023-2024 school year*

Resolved, that the Livingston Board of Education approves the appointment of the ABA Discrete Trial TA's and Instructional Aides as listed on **Attachment G**.

4.4 Job Descriptions

Resolved, that the Livingston Board of Education approves the following job descriptions:

Director of Human Resources

May 23, 2023

*Manager of Communications
Human Resources Coordinator
Accounts Payable Coordinator*

4.5 2023-2024 Reappointments

Resolved, that the Livingston Board of Education approves the contracts between the LBOE and *Lisa Capone-Steiger*, Assistant Superintendent and the LBOE and *Mark Stern*, Assistant Superintendent. These contracts will commence on July 1, 2023 and end on June 30, 2024. Copies of these contracts are on file at the Board Office and have been approved by the Executive County Superintendent.

Resolved, that the Livingston Board of Education approves the reappointment of non-affiliated staff for the 2023-2024 school year as shown on **Attachment H**.

Resolved, that the Livingston Board of Education approves the reappointment of IT Support Specialists for the 2023-2024 school year as shown on **Attachment H**.

Resolved, that the Livingston Board of Education approves the reappointment of custodial and maintenance staff for the 2023-2024 school year as shown on **Attachment I**.

Resolved, that the Livingston Board of Education approves the reappointment of transportation staff for the 2023-2024 school year as shown on **Attachment J**.

4.6 Contract Adjustments

Resolved, that the Livingston Board of Education approves the contract adjustments as listed on **Attachment K**.

4.7 Summer Work

Resolved, that the Livingston Board of Education approves the School Nurses listed on **Attachment L** for summer work as indicated.

Resolved, that the Livingston Board of Education approves the Technology Coaches listed on **Attachment M** for summer work as indicated.

4.8 Extra Work Pay

Resolved, that the Livingston Board of Education approves the IT Support Specialists and System Administrator to be paid \$35/hr for any work performed outside of their contracted hours beginning July 1, 2023.

4.9 Longevity

Resolved, that the Livingston Board of Education approves the individuals on **Attachment N** for longevity on July 1, 2023 or September 1, 2023.

Ms. Arnette seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khemka, Mrs. Khanna
Nays - None

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MISCELLANEOUS

Mr. Cohen moved the following:

5.1 HIB Report

Resolved, that the Livingston Board of Education accepts the findings of HIB cases.

Mrs. Chirls seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khemka, Mrs. Khanna
Nays - None

Public Comment ~ up to 15 minutes

Starr Preston, 184 East Mount Pleasant Avenue, thanked the Board for keeping elementary conferences on the 24-25 calendar while still preserving time to acknowledge Black History Month and expressed appreciation for what is happening with the equity groups.

Old Business

Mrs. Khemka asked if we have any of our capital reserves in treasury bills and Ms. Zeno stated she believes all of the money flows through one bank but will check and let them know through Board Notes.

New Business

There was no new business.

ADJOURNMENT

At 9:10 p.m., Mrs. Khemka made a motion to adjourn the meeting.

Ms. Arnette seconded the motion.

Vote all in favor.

Respectfully submitted,



Dora E. Zeno
Interim Board Secretary