



LIVINGSTON BOARD OF EDUCATION VOTING MEETING MINUTES

Tuesday, June 20, 2023

Executive Session - Administration Building - 7:00 p.m.

Public Session - Hybrid Meeting - Administration Building - 7:15 p.m.

A **Voting Meeting** of the Livingston Board of Education was held on this date in the large conference room in the Administration Building and via Zoom and Facebook Live. The meeting was called to order at 7:04 p.m. by Vineeta Khanna, Board President, who announced that adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 3, 2023 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *TAPinto Livingston* and the Livingston Township Clerk.

Members Present: Jenissa Arnette, Pamela Chirls, Seth Cohen, Vineeta Khanna and Parul Khemka

Also in Attendance: Dr. Matthew Block, Dora Zeno, Lisa Capone-Steiger, Mark Stern, Susan Burman and Joann Goldberg

Mrs. Chirls moved the following:

Executive Session

Whereas, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

Resolved, that the Livingston Board of Education adjourns to closed session to discuss:

- legal, student matters and personnel

Action may be taken upon return to the public session. The full length of the meeting is anticipated to be approximately 15 minutes and be it

Further Resolved, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Ms. Arnette seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mrs. Khemka, Mrs. Khanna
Nays - None

At 7:24 p.m., Mrs. Khanna reconvened the public meeting. There were approximately 52 members of the public and staff watching in person and through the webinar and Facebook Live Stream.

Student Representative to the Board (for one year term)

Ms. Zeno swore in Jake Ferrans as the new Student Representative to the Board.

Mrs. Khanna welcomed Mr. Ferrans to the board.

Emily Strulson, Jason Yu and Jake Ferrans formally requested that the Board allow both juniors and seniors to have the privilege of open campus lunch for the 2023-2024 school year. The students explained that relocating the faculty room to take up some of the cafeteria will cause space constraints and spoke about how they took accountability and followed all of the rules and protocols when granted permission to have it for the second half of this current school year.

Mrs. Chirls moved the following:

3.1 Open Campus – Livingston High School Juniors and Seniors

Resolved, that the Livingston Board of Education hereby grants permission for the Livingston High School administration to extend Open Campus privileges to Livingston High School juniors and seniors for the 2023-2024 school year with the understanding that all rules and regulations governing Open Campus will remain in effect.

Mr. Cohen seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khemka, Mrs. Khanna
Nays - None

Superintendent's Report

1. SEPAC

A presentation was provided by Kristie Loeuis, Transition Coordinator; Jennifer Zeoli, Director of Special Education PreK-5 and Shante Middleton, Director of Special Education 6-12, reviewing the role of the District SEPAC Executive Committee as well as the celebrations and presentations that were held at each elementary and secondary school during the 2022-2023 school year. Out-of-district students were also included.

Angi Keung, a SEPAC parent, explained that the bylaws were rewritten in 2021-2022 and reviewed again on November 7, 2022. The bylaws can be found through a link in the presentation. Mrs. Keung continued that every parent of a child with an IEP is a member of SEPAC at their building.

Based on the information shared through the SEPAC representatives this year, the district has embarked on developing the LPS Transition Continuum website which will be launched in the fall. This will include information and resources to support the transition of students from PreK to Kindergarten, 5th to 6th grade, 6th to 7th grade and 8th to 9th grade.

Mrs. Chirls suggested SEPAC have representation at the Welcome to Livingston Event.

Mr. Cohen suggested the bylaws be reevaluated earlier than the formal five year cycle since they were just updated/changed in the past year to ensure we are operating our SEPAC effectively.

Mrs. Steiger will bring some of the concerns the Board brought up tonight to the SEPAC Executive Board. These include communication of resources for parents and where to find them, reviewing the bylaws this coming year, considering having more meetings per year and allowing a resident of town under two years be allowed to serve on the executive board. The presentation is available on our website.

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2. Educational Services Professionals

Mrs. Burman explained that a committee was formed to recognize members of the district's Educational Support Professionals. The committee reviewed nominations of individuals who fit the following criteria: contributed to a positive school climate/culture, demonstrated leadership within their department/school, collaborated with coworkers, going the extra mile for another person and made a difference in the greater school or community.

The three Educational Support Professionals recognized tonight were Gabe Espinoza from Transportation, Jennifer Ferris-Hoagland from Instructional Support and Jean Kang from Support Staff.

3. Great Schools Partnership

Kate Gardocki and Clyde Cole from Great Schools Partnership reviewed the equity work they have focused on as they finished their third full year in Livingston.

Mr. Cole explained that they have taken an ideological and institutional approach the last three years that included raising awareness of various topics to allow familiarity with them adding once people feel comfortable talking about issues, we can then be in place to put in policy, practices and rules.

GSP engaged in monthly training and community building activities for equity team leaders, provided full staff training for schools, facilitated meetings with the Community Advisory Group, worked on facilitating and coordinating a K-12 equity review of the social studies curriculum, discussed how to welcome new families, conducted student focus groups, provided period training to student equity leaders and offered coaching, as needed, to help leaders address issues and situations as they arose.

Out of this work, staff and students have gained a greater understanding of equity issues and have a greater ability to acknowledge and confront issues. There is a visible and active presence of Equity Leaders in every school, active student social justice and equity groups in every school, the 100 Percents provide guidance on how to navigate incidents and the district has a redesigned and more inclusive curriculum.

The work over the next three years will shift to focus more on interpersonal and internalization by providing regular equity training for principals and other school and district leaders on clear responses when the 100 Percents are violated and when there are stereotype and stereotype threats. There will be ongoing support for equity leaders and club advisors to develop a continuum of skills and resources. They will add restorative practices and role plays/scenarios. They will have an affinity group for staff of color and create a diversity educator workforce (DEW) to assist with what we can do to recruit, hire, retain and promote staff that look like our students. Social studies curriculum work will be completed and they will begin curriculum work in other subject areas. They will also continue with ongoing data collection and analysis.

Ms. Arnette requested the data be placed on our website.

Miscellaneous

Mr. Stern explained that filling our open Family Consumer Science position is becoming increasingly difficult so they decided to pivot by expanding our STEAM program to the sixth grade level with a focus on gaming and emphasis on storytelling. Family Consumer Science will continue at Heritage and the high school but will become a rotation STEAM elective at the sixth grade level. The curriculum will be written this summer and there is no impact on staff.

Mr. Cohen asked how the new program will be evaluated and Mr. Stern explained they will do a review of the program at the end of the school year and tweak as necessary.

Dr. Block, Mrs. Khanna and the rest of the Board thanked Ms. Zeno for her service to the district these past two months.

Mrs. Khanna requested moving up Resolution 4.5, item 1 for a vote.

Mrs. Chirls moved the following:

4.5 Appointments

Resolved, that the Livingston Board of Education approves the applications indicated below (*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
Laura DeNicola	LHS	Assistant Principal	First Year Tenure Track	Y. Chuy	LAA HS AP	3	\$123,377, plus \$1,000 for MA+30	7/1/2023

Ms. Arnette seconded the motion.

Dr. Block announced he is pleased to be recommending Laura DeNicola as an Assistant Principal at Livingston High School. The board members all welcomed Ms. DeNicola to the district.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khemka, Mrs. Khanna
Nays - None

Board Reports

Ms. Arnette and Mrs. Chirls attended the township's Juneteenth celebration and flag raising yesterday. Ms. Arnette added that three students from the Black Student Union spoke about the holiday, what it means and why it is important.

Approval of Minutes

Mr. Cohen moved the following:

1. Voting Meeting Minutes of May 23, 2023
2. Public Portion of Executive Session Meeting Minutes of May 31, 2023
3. Workshop/Voting Meeting Minutes of June 12, 2023
4. Public Portion of Executive Session Meeting Minutes of June 15, 2023
5. Executive Session Meeting Minutes of March 20, 2023; April 18, 2023; May 10, 2023; May 11, 2023; May 23, 2023; May 31, 2023; June 12, 2023 and June 15, 2023

Mrs. Khemka seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khemka, Mrs. Khanna
Nays - None

Public Input on Agenda Items ~ up to 15 minutes

Alyse Berger Heilpern, 4 Highland Drive, stated that the SEPAC bylaws do not say it is a requirement that you be a two year resident to be a representative and agreed with Mr. Cohen that it is important that the bylaws be read and reviewed. Mrs. Heilpern added when they were advertising for a SEPAC representative at Heritage this year, it said it was a requirement, which is incorrect.

Mrs. Heilpern also asked that items from her LHS SEPAC meeting be included in tonight's presentation but were not. The following topics were addressed at her meeting: the need to have more resources available to help special education students improve executive functioning such as offering more sections of study skills classes, the need to improve communications regarding academic supports that are available to all students such as writing and math labs and tech support, the sometimes inequitable consequences of school and district-wide policies on special education services, the need to incorporate special education transition earlier in the college search process and the need to increase awareness of services, programs, supports, resources and courses available to students with IEPs.

Libby Barak, 51 Elwood Drive, read from SEPAC bylaws that parents are to have the ability to provide input to the district and have access to information and noted from a comment earlier in the room that representatives are unable to communicate information. Mrs. Barak asked what measures have been collected and shared to ensure SEPAC is functioning according to the bylaws. Mrs. Barak also expressed that even though the Great Schools Partnership says students are comfortable speaking about race, speaking about invisible disabilities is not easy. Mrs. Barak suggested that we incorporate those conversations into the classroom so students understand and use correct language and terminology with their peers.

Jason Munsch, 50 Virginia Avenue, expressed that SEPAC meetings are supposed to be parent led but are not, they are led by the school and administration, who are not open to collaborating with parents or hearing their concerns. Mr. Munsch continued the equity work is focusing on race but not educational equity for students with disabilities and how they can be placed in inclusive educational settings.

Pooja Modi, 10 Lafayette Drive, is new to the district and has not received any communication about SEPAC. Mrs. Modi continued resources should be made more readily accessible to parents, does not feel there has been an appropriate transition and agrees with Mr. Munsch about inclusivity for the special education population.

RECOMMENDATIONS FOR APPROVAL

PROGRAM/CURRICULUM

Mrs. Chirls moved the following:

1.1 Student Teachers

Resolved, that the Livingston Board of Education approves the student teachers as shown on **Attachment A**.

1.2 Field Trips

Resolved, that the Livingston Board of Education approves the field trips as shown on **Attachment B**.

Mr. Cohen seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khemka, Mrs. Khanna
Nays - None

STUDENT SERVICES

Mr. Cohen moved the following:

2.1 Out of District Placements (2022-2023)

Resolved, that the Livingston Board of Education approves placement for the academic year 2022-2023 for two (2) Livingston students with disabilities, as classified and recommended by the Child Study Team, in facilities with tuition costs to be determined within the limits established by the New Jersey Board of Education as shown on **Attachment C**.

2.2 Out of District Placements (2023-2024)

Resolved, that the Livingston Board of Education approves placement for the academic year 2023-2024 for thirty (30) Livingston students with disabilities and for Extended School Year 2023 (Summer Programs) for twenty-five (25) Livingston students with disabilities, as classified and recommended by the Child Study Team, in facilities with tuition costs to be determined within the limits established by the New Jersey Board of Education as shown on **Attachment D**.

2.3 Related Services/Medical Consultants

Resolved, that the Livingston Board of Education approves the following consultants that will be utilized to provide related services for the 2023-2024 school year:

ASSISTIVE TECHNOLOGY EVALUATIONS

Adam Krass Consulting, LLC	\$1,500.00/evaluation
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BEHAVIORAL TRAINING & ASSISTANCE / APPLIED BEHAVIORAL ANALYSIS

ABA Skills	\$175.00/hour
KDDS Too, Inc. d/b/a North Jersey Outreach	\$125.00/hour

CHILD STUDY TEAM EVALUATIONS

Carey, Kelly	\$475.00/evaluation
	\$100.00/meeting

NURSING SERVICES

Bayada Home Health Care, Inc.	LPN	\$65.00/hour
	RN	\$65.00/hour
Horizon Healthcare Staffing	LPN	\$60.00/hour
	RN	\$76.00/hour
	Trans.	\$85.00/hour
Starlight Homecare Agency, Inc	RN	\$62.00/hour
d/b/a Star Pediatric Home Care Agency	LPN	\$52.00/hour

White Glove Community Care, Inc.

LPN	\$53.00/hour
RN	\$63.00/hour

OCCUPATIONAL THERAPIST

Creative Speech Solutions	\$93.00/hour
	\$375.00/evaluation

PHYSICAL THERAPIST

Miller, Diana

\$90.51/hour
 \$366.00/evaluation
 \$96.90/hour
 \$357.00/evaluation

SPEECH THERAPIST

Creative Speech Solutions

\$93.00/hour
 \$375.00/evaluation
 \$140.00/hour
 \$300.00/evaluation

THERAPIST OF THE VISUALLY IMPAIRED

VISTAS Educational Partnership

\$170.00/hour

2.4 Contract for Supervisory Services for L.I.N.K.S.

Be It Resolved, Drs. Eric Herschman and Susan Herschman have the experience and expertise to provide professional development for mental health services. Drs. Eric Herschman and Susan Herschman have provided a proposed Agreement, dated September 1, 2023 regarding the nature of their services to the satisfaction of the Board.

Be It Further Resolved, that Drs. Eric Herschman and Susan Herschman be approved by the Board of Education for the period September 1, 2023 through June 30, 2024 at the professional fees provided in the proposed Agreement.

Be It Further Resolved, that this appointment is made without advertising for bids because the services rendered are professional services as defined by the statute and not subject to competitive bidding.

Mrs. Chirls seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khemka, Mrs. Khanna
 Nays - None

BUSINESS

Mr. Cohen moved the following:

3.2 Payment of Bills

Whereas, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

Resolved, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
10&11	Regular	\$3,162,819.25
12	Regular	\$135,926.43
20	Regular	\$656,824.80
60	Cafeteria	\$402,818.23
	TOTAL	\$4,358,388.71

Regular Checks	101652-102474	\$3,955,570.48
Cafeteria	1475-1487	\$402,818.23
	TOTAL	\$4,358,388.71

3.3 Board Secretary Report – April 2023

Whereas, the Livingston Board of Education has received the Report of the Board Secretary for April 30, 2023, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

Whereas, the Livingston Board of Education has received the report of the Treasurer for April 30, 2023, which report is in agreement with the Report of the Board Secretary, and

Whereas, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	\$8,685,914.76		
(11) Current Expense		\$5,030,073.25	\$14,677,013.58
(12) Capital Outlay		\$3,356,834.52	\$4,826,849.00
(20) Special Revenue Fund	\$474,012.36	\$1,010,369.23	
(30) Capital Projects Fund	\$4,563,961.50		
(40) Debt Service Fund	\$0.00		
Total:	\$13,723,888.62	\$9,397,277.00	\$19,503,862.58

Whereas, pursuant to N.J.A.C. 6:20-212(d), the Board Secretary has certified that as of April 30, 2023, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

Resolved, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

Further Resolved, the Livingston Board of Education certifies that, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3.4 Transfers

Whereas, the Superintendent of Schools recommends certain transfers among accounts in the 2022-2023 budget for April pursuant to Board of Education Policy 6422, now therefore be it

Resolved, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10:

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<u>Object</u>	<u>Description</u>	<u>To</u>	<u>From</u>
0100	Salaries		12,242.56
0300	Purch Prof-Technical Services	1,800.00	
0320	Purch Prof-Educational Services	840.00	
0330	Purchased Professional	1,130.00	
0339	Other Prof Services		1,728.57
0340	Purchased Technical Services		1,130.00
0390	Other Purch Pro/Tech	48,345.44	
0420	Clean/Repair Maintenance	26,390.00	
0450	Construction Services		170,333.00
0503	Aid in Lieu Payments	13,000.00	
0580	Travel	971.13	
0600	Supplies and Materials		8,851.00
0610	General Supplies	72,663.73	
0731	Instructional Equipment	30,184.00	
0890	Other Objects		1,039.17
	TOTALS	\$195,324.30	\$195,324.30

3.5 Update to Financial Depositories and Signatures

Whereas, Vineeta Khanna has been elected president and Pamela Chirls has been elected vice president of the Board of Education; and

Whereas, Thomas J. Lambe has been appointed Secretary of the Board; and

Whereas, Thomas J. Lambe has been appointed Treasurer of School Monies; and now therefore be it

Resolved, the Livingston Board of Education establish the following bank accounts at Regal Bank, Livingston, New Jersey and that Regal Bank is hereby requested, authorized and directed to honor all checks, draft and other orders for the payment of money drawn in the name of the Board of Education in the following accounts when bearing the true or approved facsimile signature(s) indicated:

Regal Bank		
<u>Account Title and Number</u>	<u>Signature(s)</u>	
BOE School District of Livingston General Account 0108010471	Board President and Thomas J. Lambe and Dr. Matthew J. Block	
BOE School District of Livingston Referendum 0108010505	Board President and Thomas J. Lambe and Dr. Matthew J. Block	
Livingston Board of Education Payroll Account 0108010463	Board President and Thomas J. Lambe	
Livingston Board of Education Payroll Agency Account 0108010414	Board President and Thomas J. Lambe	
Burnet Hill Elementary School School Account 0108010547	Lisa Sama-Barreto Jessica Byrne Thomas J. Lambe	Any 2

Collins Elementary School School Account 0108010562	Michelle Cebula Stefanie Lichtstein Thomas J. Lambe	Any 2
Harrison Elementary School School Account 0108010539	Daniel Garcia Patricia Fernandez Thomas J. Lambe	Any 2
Hillside Elementary School School Account 0108010570	Carlos Gramata Gina Ioviero Thomas J. Lambe	Any 2
Mount Pleasant Elementary School School Account 0108010521	Lorena Dolan Gail Writt Thomas J. Lambe	Any 2
Riker Hill Elementary School School Account 0108010612	Justin Toomey Deborah Paoella Thomas J. Lambe	Any 2
Mount Pleasant Middle School School Account 0108010554	Bronawyn O'Leary Gina Covello Thomas J. Lambe	Any 2
Heritage Middle School School Account 0108010513	Shawn Kelly Andrew Espinoza Kristen Fullam Christina Woytas Thomas J. Lambe	Any 2
Livingston High School Activity Account 0108010588	Danielle Rosenzweig Dr. Mary K. Pretto Marie Battist-Rock Thomas J. Lambe	Any 2
Livingston High School Athletic Account 0108010604	Danielle Rosenzweig Dr. Mary K. Pretto Marie Battist-Rock David Cohen Thomas J. Lambe	Any 2
Livingston High School Special Account 0108010596	Danielle Rosenzweig Dr. Mary K. Pretto Marie Battist-Rock Thomas J. Lambe	Any 2
Livingston Board of Education Board Secretary's Petty Cash 0108010489	Dr. Matthew J. Block Thomas J. Lambe Tatiana B. Gilbert	Any 2
Livingston Board of Education Capital Reserve Fund Account 0108010448	Wire Transfers to other Board of Education Accounts Only Thomas J. Lambe Tatiana B. Gilbert	
Livingston Board of Education Unemployment Trust Fund Account 0108010455	Wire Transfers to other Board of Education Accounts Only Thomas J. Lambe Tatiana B. Gilbert	
Livingston Board of Education Cafeteria 0108010430	Wire Transfers to other Board of Education Accounts Only Thomas J. Lambe or Tatiana B. Gilbert	

Livingston Board of Education Summer Pay 0108010752	Wire Transfers to other Board of Education Accounts Only Thomas J. Lambe or Tatiana B. Gilbert
Livingston Board of Education FSA 0108010422	Wire Transfers to other Board of Education Accounts Only Thomas J. Lambe Tatiana B. Gilbert

3.6 Conferences and Overnight Trips

Resolved, that the Livingston Board of Education approves the conferences and overnight trips as shown on **Attachment E**.

3.7 West Essex YMCA

Resolved, that the Livingston Board of Education approves the agreement with the West Essex YMCA for the 2023-2024 school year.

3.8 Transfer of Current Year Surplus to Capital Reserve

Whereas, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

Whereas, the Livingston Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

Whereas, the Livingston Board of Education has determined that up to \$2,056,011 is available for such purpose of transfer;

Now, Therefore, Be It Resolved by the Livingston Board of Education that it hereby authorizes the district's School Business Administrator to make a transfer up to consistent with all applicable laws and regulations.

3.9 CJPRIDE Shared Services Agreement

Resolved, that the Livingston Board of Education approves the agreement with Central Jersey Program for Recruitment of Diverse Educators ("CJPRIDE") for the 2023-2024 school year.

3.10 Collection, Removal and Disposal of Solid Waste/Recycled Trash Removal

Resolved, that the Livingston Board of Education approves the extension of the contract with Waste Management of New Jersey, Inc. for one year (2023-2024) at an increased cost of 5.1% from the current base price.

3.11 Settlement Agreement

Resolved, that the Livingston Board of Education approves the Settlement Agreement for Case #03-2023 which is on file at the Board of Education office.

3.12 2022/23 Anticipated Contracts to be Renewed, Awarded or to Expire During the School Year - PL 2015 - Chapter 47

Resolved, that pursuant to PL 2015, Chapter 47, the Livingston Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the Board of Education as shown on **Attachment F**. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. Seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CTF, Part200. Compliance with new contracts, not listed here, will be addressed prior to board action.

3.13 Award of Contract - Food Service Management

Whereas, the Board has concluded that the proposal submitted by The Pomptonian Inc. is the most advantageous to the School District, price, staffing, experience and other factors considered;

Now, Therefore, Be It Resolved that the Livingston Board of Education approve and award a contract for School Food Service Management for the 2023-2024 school year, with an option for four (4) one (1) year extensions thereafter at the Board's discretion, to The Pomptonian Inc. located at 3 Edison Place, Fairfield, NJ 07004.

It is the recommendation of the Interim Business Administrator and Superintendent of Schools that the Livingston Board of Education award the contract to The Pomptonian Inc. (hereinafter referred to as the "FSMC"), subject to the following contractual provisions: The FSMC shall receive, in addition to the costs of operation, a fee of \$0.053 cents per meal served to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation. The District guarantees the payment of such costs and fees to the FSMC. The per meal management fee of \$0.053 will be multiplied by total meals. The FSMC guarantees that the return to the District from the Food Service Program for the school year will be \$125,000. If the annual operating statement shows a return less than \$125,000, The FSMC will pay the difference between the actual and the guaranteed amount. The FSMC reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis. Financial terms of the Contract are based upon the assumptions as stated in Guarantee Conditions and Assumptions, Paragraph 8, in the Contract. If there is a change in conditions, including changes to the Assumptions, the parties agree to enter into negotiations concerning the impact of such changes.

3.14 Bylaws, Policies & Regulations

Resolved, that the Livingston Board of Education approves the following Bylaws, Policies and Regulations for first reading:

Bylaws

Bylaw # 0144 – Board Member Orientation and Training (with revisions)

Program

Policy #2520 – Instructional Supplies (M) (with revisions)

Regulation #2520 – Instructional Supplies (M) (with revisions)

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Teaching Staff Members

Policy #3217 – Use of Corporal Punishment (with revisions)

Support Staff Members

Policy #4217 – Use of Corporal Punishment (New)

Students

Policy #5200 - Attendance (M) (with revisions)

Regulation #5200 - Attendance (M) (with revisions)

Policy #5530 - Substance Abuse (M) (with revisions)

Regulation #5530 - Substance Abuse (M) (with revisions)

Finance

Policy #6112 – Reimbursement of Federal and Other Grant Expenditures (M) (with revisions)

Regulation #6115.01 – Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)

Policy #6115.04 – Federal Funds – Duplication of Benefits (M) (New)

Policy #6311 – Contracts for Goods or Services Funded by Federal Grants (M) (with revisions)

Property

Policy #7440 – School District Security (M) (with revisions)

Mrs. Chirls seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khemka, Mrs. Khanna
Nays - None

PERSONNEL

Ms. Arnette moved the following:

4.1 Authorization to Hire

Resolved, that the Livingston Board of Education grants *Dr. Matthew Block*, Superintendent, permission to extend offers of employment to candidates, subject to ratification by the Board at the next available scheduled Board meeting for the period June 21, 2023 through September 12, 2023.

4.2 Resignations & Retirements

Resolved, that the Livingston Board of Education accepts the resignations of:

Name	Position	Reason	Location	Last Day of Employment
<i>Jill DeBiasse</i>	Teacher of Music	Resignation	RHE/COL	June 30, 2023
<i>Helene McNanna</i>	Teacher of Social Studies	Resignation	LHS	June 30, 2023
<i>Andrew Nelson</i>	Teacher of English	Resignation	LHS	June 30, 2023
<i>Jennifer Alvich</i>	Behaviorist	Resignation	HMS	June 30, 2023

Laura Hickey	Instructional Aide	Resignation	LHS	June 30, 2023
Emily Hans	Instructional Aide	Resignation	RHE	June 30, 2023

**as amended from a previous agenda*

4.3 Leaves of Absences

Resolved, that the Livingston Board of Education approves the leaves of absences of:

Name	Location	Position	LOA w/ pay and benefits	LOA w/o pay, but with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
Bonnie Goldman	Harrison	Instructional Aide	NA	NA	8/30/2023-6/30/2024	8/29/2024
Shawn Rembecky	LHS	Teacher of Business Education	10/2/2023-10/11/2023 (.5)**	10/11/2023 (.5)-11/24/2023**	NA	11/27/2023
Debra Simet	HMS	Instructional Aide	10/3/2022-4/12/2023	4/13/2023-6/30/2023**	NA	8/30/2023

**as amended from a previous agenda*

***Designates time counted toward NJFLA/FMLA*

4.4 Transfers

Resolved, that the Livingston Board of Education approves the transfers as listed on **Attachment G**.

4.5 Appointments

Resolved, that the Livingston Board of Education approves the applications indicated below (*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
Francesca Mattioli	MPMS	LDT-C	Second Year Tenure Track	NA	MA+32	13	\$97,575	8/30/2023
Issam Helwani	LHS	Teacher of French	First Year Tenure Track	G. Amsellem	MA	14	\$93,675	8/30/2023
Sarah Jang	LHS	Teacher of Math	First Year Tenure Track	D. Lawrence	MA	1	\$63,075	8/30/2023
Leanna LoIacono	HMS	Teacher of Social Studies	First Year Tenure Track	A. Becker (transfer)	BA	2	\$55,775	8/30/2023
Celina Lewis	BHE	TOSD	First Year Tenure Track	M. Bergman	MA	3	\$64,475	8/30/2023
Gina Serrano	BHE	TOSD	First Year Tenure Track	E. Vaccaro	BA	10	\$69,525	8/30/2023
Brian Hartt	LHS	Teacher of English	First Year Tenure Track	A. Nelson	MA	10	\$77,525	8/30/2023
Ashwin Herekar	LHS	LDT-C	First Year Tenure Track	E. Rooney (transfer of position from HAR)	MA	10	\$77,525	8/30/2023

<i>Diane Cascioli</i>	LHS	Teacher of English	First Year Tenure Track	K. Nugent	MA	9	\$73,525	8/30/2023
<i>Krista Fitzgerald</i>	BHE	Teacher of Art	Leave Replacement	J. Montgomery	BA	1	55,075 (prorated)	8/30/2023-11/8/2023
<i>Daniel Kapuscinski</i>	LHS	District Audiovisual & IT Support Specialist	NA	P. Gutheil	NA	NA	\$57,000, plus \$1,200 for BA, plus \$500 CompTIAA+	7/1/2023
<i>Jerina Fitzgerald</i>	Transportation	Bus Aide	NA	K. Lekkas	Bus Aide	1	\$13,134	8/30/2023

**as amended from a previous agenda*

Resolved, that the Livingston Board of Education approves *Dr. Mark Faber* as a consulting Psychiatrist at the rate of \$1,200 per week (not to exceed \$36,000 for the 2023-2024 school year), from August 30, 2023 through June 30, 2024.

4.6 Substitutes

Resolved, that the Livingston Board of Education approves the appointment of the individuals listed on **Attachment H** as substitute teachers, nurses, secretaries, custodians and maintenance, technicians, and security on an as-needed basis for the 2023-2024 school year.

Resolved, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes on an as-needed basis for the 2022-2023 school year:

Custodian

Paul Harvie Abbago (\$18.50/hr)

Onofre Esperon (\$18.50/hr) (6/12/23-6/30/23)

Luciana Geran (\$18.50/hr)

4.7 Extra Work Pay

Resolved, that the Livingston Board of Education approves the following payments as listed on **Attachment I** for work performed.

4.8 Approval and Rates for Home Instruction Personnel

Resolved, that the Livingston Board of Education adopts the rate of \$63.35 (as approved in the 2023-2028 LEA Contract) for all individuals providing home instruction for the 2023-2024 school year, whether currently or formerly employed by the district, regardless of the capacity in which the individual is/was employed, provided proper certification is held. Furthermore, with this resolution, the Board authorizes all appropriately certified current employees, retirees and approved substitutes of the district to serve as home instructors for the 2023-2024 school year, provided they have not had a break in service and have appropriate criminal history review authorization on file with the district.

4.9 Summer Work

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment J** as Summer Bus Drivers and Bus Aides at their hourly rate.

Resolved, that the Livingston Board of Education approves the School Nurses listed on **Attachment K** to work over the summer of 2023 to assist with health screenings. They will be compensated at their hourly rate.

Resolved, that the Livingston Board of Education approves the School Nurses and Athletic Trainers listed on **Attachment K** to work over the summer of 2023 to process athletic paperwork. They will be compensated at their hourly rate.

Resolved, that the Livingston Board of Education approves the individuals on **Attachment L** to participate in summer curriculum writing during the summer of 2023 at the approved rate.

Resolved, that the Livingston Board of Education approves the individuals on **Attachment M** to participate in summer curriculum writing during the summer of 2023 at the approved rate and be paid in accordance with the ESSER grant.

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment N** to work over the summer of 2023 at the Summer Academy Program at the approved rate.

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment O** to work over the summer of 2023 at the MC Summer Academy Program at the approved rate.

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment P** for Extended School Year (ESY) staffing at the listed hourly rates.

4.10 2023-2024 Reappointments

Resolved, that the Livingston Board of Education approves the reappointment, appointment and transfers of Instructional Aides, Kindergarten Aides, Campus Aides, ABA Discrete Trial TA's, PRIDE TA's, Job Coaches and Life Skills TA's for the 2023-2024 school year as shown on **Attachment Q**.

Resolved, that the Livingston Board of Education approves the individual(s) on **Attachment R** for reappointment as Playground, Cafeteria and Media Aides for the 2023-2024 school year at the rates listed.

4.11 Stipends

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment S** to be paid for the stipends as listed in the 2023-2028 LAA contract.

Resolved, that the Livingston Board of Education approves *Daniel Quackenbush*, Teacher of Business Education, as the Co-Operative Business Coordinator for the 2023-2024 school year. Mr. Quackenbush will be paid for up to 10 days over the summer of 2023 at his per diem rate for said assignment and this pensionable amount will be paid over the payroll cycle during the course of the 2023-2024 school year.

4.12 Memoranda of Understanding

Resolved, that the Livingston Board of Education approves the Memorandum of Understanding between itself and the Livingston Education Association regarding Support Staff for the Summer of 2023.

Resolved, that the Livingston Board of Education approves the Memorandum of Understanding between itself and the Livingston Education Association regarding CST and School Counselors for the 2023-2024 school year.

Mrs. Khemka seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khemka, Mrs. Khanna
Nays - None

MISCELLANEOUS

Mr. Cohen moved the following:

5.1 HIB Report

Resolved, that the Livingston Board of Education accepts the findings of HIB cases.

5.2 Bus Evacuation Drills

Resolved, that the Livingston Board of Education approves the bus evacuation drills that were completed by the end of June 2023.

Ms. Arnette seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khemka, Mrs. Khanna
Nays - None

Public Comment ~ up to 15 minutes

There was no public comment.

Old Business

There was no old business.

New Business

Mrs. Chirls suggested a modification be made to Policy 5440, Honoring Pupil Achievement and Policy 5460, High School Graduation, to continue the long standing tradition at LPS to allow both the valedictorian and salutatorian to speak at graduation and have their speeches printed in the local newspaper and The Lance.

Ms. Arnette, Mrs. Khemka and Mrs. Khanna all agreed.

Dr. Block explained that six years ago, the tradition of having Livingston High School's valedictorian and salutatorian both speak before their class during graduation was dissolved by a graduation committee and said to start with the Class of 2022, the incoming class at that time. The reason the committee made the decision was to have the valedictorian speech followed by any one student in the graduating class, regardless of their GPA, as a representative of the student body. This student would be selected by administrators after submitting a request. This change in practice has been published in the high school handbook since the Class of 2022 came in as the incoming class.

Last year, the first year that this change in policy was to be in effect, LHS had two valedictorians and the committee made the decision to have both give speeches in addition to a student selected speaker.

This year is the first year since the change to the practice that we have both a valedictorian and salutatorian. Dr. Block explained the salutatorian will be honored in many other ways besides

giving a speech at graduation. They include a county dinner, publishing an article in The Lance, leading the class into graduation and being noted as such in the graduation program. Dr. Block also made an accommodation to allow the salutatorian to be on stage this year. The student selected speaker chosen this year is someone who embodies some of the traits from the Portrait of a Graduate.

Dr. Block agreed with reviewing the policy going forward but made the decision to follow it for this year's graduation, seeing it is only two days away.

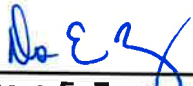
Mr. Cohen disagreed with his colleagues about changing the policy for this year, stands by the district with the policy as it is currently written and is open to discussing a change for the future.

ADJOURNMENT

At 10:20 p.m., Mr. Cohen made a motion to adjourn the meeting.

Mrs. Khemka seconded the motion.

Respectfully submitted,



Dora E. Zeno
Interim Board Secretary

June 20, 2023