



## **LIVINGSTON BOARD OF EDUCATION WORKSHOP/VOTING MEETING AGENDA**

Tuesday, February 1, 2022

Public Session - Hybrid Meeting at Administration Building - 7:00 p.m.

*This is a public meeting of the Board of Education. The Livingston Board of Education will be video recording and posting its open public meetings on the district website. The Board reserves the right to edit the videotape prior to posting to protect the privacy of students and staff.*

*The Board's Bylaw #0168 allows videotaping and livestreaming of public meetings with prior approval from the Board Secretary. Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, distract Board members or other observers present at the meeting, or violate the privacy of students and staff. The Board will permit the use of tape recorder(s), video camera(s) or live streaming only when notice of such intended use has been given to the Board Secretary five days in advance of the meeting. Any camera(s) must be operated in an inconspicuous location in the meeting room. The Board reserves the right to request a copy of the tape. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.*

***While the Board of Education discourages the videotaping/livestreaming of students without written parental consent, public meetings are not subject to the same restrictions as other school events. Please be aware that you and your children may be videotaped or livestreamed as a result of your participation at this meeting.***

*In accordance with Policy #9131, the Livingston Board of Education members, district administration, and staff will treat students, parents/guardians and other members of the public with respect and expect the same consideration in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.*

### **I. OPEN SESSION**

#### **A. Call to Order – Mr. Seth Cohen, President**

#### **B. Reading of Meeting Notice**

Adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 4, 2022 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *TAPinto Livingston* and the Livingston Township Clerk.

#### **C. Pledge of Allegiance / Roll Call**

#### **D. Superintendent's Report**

1. LHS Report on Graduates for Class of 2021 (as per Policy 2610)

#### **E. Board Reports**

## **F. Public Input on Agenda Items ~ up to 15 minutes**

An excerpt from Policy #0167 adopted on January 10, 2011 and reviewed on March 4, 2013 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

## **II. VOTING ITEMS**

### **3. BUSINESS**

The Superintendent recommends the following:

#### **3.1 Policies and Regulations**

**Resolved**, that the Livingston Board of Education approves the following policies and regulations for second reading and adoption:

Policy #7450 - Property Inventory

Policy #9150.01 - School Visitors During COVID

#### **3.2 Conferences and Overnight Trips**

**Resolved**, that the Livingston Board of Education approves the conferences and overnight trips as shown on **Attachment AA**.

## **ROLL CALL VOTE**

### **4. PERSONNEL**

The Superintendent recommends the following:

#### **4.1 Memorandum of Understanding**

**Resolved**, that the Livingston Board of Education approves the Memorandum of Understanding between itself and the Livingston Education Association, Livingston Administrator's Association and Livingston Supervisor's Association regarding the SEHBP February premium holiday.

## **ROLL CALL VOTE**

### **5. MISCELLANEOUS**

The Superintendent recommends the following:

#### **5.1 HIB Report**

**Resolved**, that the Livingston Board of Education accepts the findings of HIB cases.

## **ROLL CALL VOTE**

### **III. PREVIEW OF FEBRUARY 8, 2022 VOTING MEETING AGENDA**

#### **Superintendent's Report**

1. AAPI Law Advocates
2. District Goals Update
3. Annual Comprehensive Financial Report - Wiss & Company

#### **Approval of Minutes**

1. Voting Meeting Minutes of January 18, 2022
2. Public Portion of Executive Session Meeting Minutes of January 26, 2022

#### **PROGRAM/CURRICULUM**

##### **1.1 Textbooks/DVDs**

##### **1.2 Student Teacher**

#### **STUDENT SERVICES**

##### **2.1 Out of District Placements**

##### **2.2 Related Services/Medical Consultants**

#### **BUSINESS**

##### **3.1 Payment of Bills**

##### **3.2 Board Secretary Report – December 2021**

##### **3.3 Transfers**

##### **3.4 Committee Assignments**

##### **3.5 Approval of Annual Comprehensive Financial Report**

##### **3.6 Settlement Agreement**

#### **PERSONNEL**

##### **4.1 Resignations**

##### **4.2 Leaves of Absences**

##### **4.3 Appointments**

##### **4.4 Transfers**

##### **4.5 Substitutes**

##### **4.6 Extra Work Pay**

##### **4.7 Extra Period Assignments**

##### **4.8 Longevity**

##### **4.9 Stipends**

##### **4.10 Mentor Fees**

#### **G. Public Comment ~ up to 15 minutes**

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#### **H. Old Business**

#### **I. New Business**

1. Letter to DOE regarding remote learning

## **IV. ADJOURNMENT**

### **EXECUTIVE SESSION**

1. Legal Matters
2. Negotiations
3. Personnel

**Whereas**, N.J.S.A. 10:4-1 et seq., also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

**Whereas**, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

**Resolved**, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on February 1, 2022 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
1. Matter rendered confidential by federal law, state statute or rule of court.
  2. Matter in which the release of information would impair a right to receive federal funds.
  3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
  4. Collective bargaining matter.
  5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
  6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
  7. Investigation of violations or possible violations of law.
  8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
  9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
  10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.

### **PROPOSED FUTURE AGENDA ITEMS (dates subject to change)**

February 8, 2022(*voting*)

- District Goals Status Update
- Annual Comprehensive Financial Report
- Approval of Annual Comprehensive Financial Report (Corrective Action Plan)

March 8, 2022 (*workshop*)

- Introduction of Budget/Budget Presentation
- Calendar Discussion 2023-2024

March 15, 2022 (*voting*)

- Adoption of Tentative Budget

April 5, 2022 (*workshop*)

- Budget Discussion

April 26, 2022 (*Public Hearing/Voting*)

- Transportation Contracts
- Subscription Bus Pricing

May 10, 2022 (*Executive Session on Personnel*)

February 1, 2022

May 12, 2022 (*Workshop/Voting*)

- Conference with the Livingston Education Association
- Personnel Appointments

May 24, 2022 (*voting*)

- Annual Appointments
- Sale of SRECs
- Out of District Tuition Rates
- New Jersey State Interscholastic Athletic Association
- YMCA Contract

June 7, 2022 (*workshop*)

- Retirement Ceremony
- SEPAC

June 21, 2022 (*voting*)

- Superintendent Summer Approval to Hire
- Student Representative to the Board
- Summer Work Appointments
- Curriculum Writer Names and Locations
- Summer Project Appointments
- Compliance with PL 2015, Chapter 47
- Transfer of Current Year Surplus to Capital Reserve

July 12, 2022 (*voting*)

- Property, Liability and WC Insurance
- Food Service Renewal
- Out of District Placements for 2022-2023
- Related Services and Medical Consultants for 2022-2023
- Extended School Year Out of District Placements Summer 2022

August 9, 2022 (*voting*)

- Enrollment Update
- Travel and Conferences Expenses
- Livingston Chinese School Contract
- Livingston Huaxia Chinese School Contract
- SWING Education Agreement

September 6, 2022 (*workshop*)

September 20, 2022 (*voting*)

- District Goals
- District Nursing Services Plan

October 11, 2022 (*workshop*)

- NJSLA (as per Policy 2610)

October 18, 2022 (*voting*)

- Conference with the Livingston Education Association
- Summer Curriculum Writing Update

November 8, 2023 (*workshop*)

- Board Budget Goals

November 22, 2022 *(voting)*

- Assessment Update

December 6, 2022 *(voting)*

- National Merit Semi-Finalists Recognition Ceremony
- Public Hearing for District and School HIB Self-Assessment Report
- New Course Offerings

January 3, 2023 *(reorganization)*

| Conference   | Attendee(s)         | Date(s)           | Location                   | Cost         |
|--|---------------------|-------------------|----------------------------|--------------|
| Bureau of Education & Research   | Oscar Benavides     | Feb 17, 2022      | West Orange, NJ            | \$279.00     |
| NJECC Coverence  | Jessica Sental      | March 8 & 9, 2022 | Montclair State University | \$207.00     |
| Standards, Assessment, & Grading for Teachers AND Effective Teaching:<br>The New Art and Science of Teaching | Mark Stern          | Feb 7-10, 2022    | Little Rock, AR            | \$3,100.00 * |
| Standards, Assessment, & Grading for Teachers AND Effective Teaching:<br>The New Art and Science of Teaching | Natalie Topylko     | Feb 7-10, 2022    | Little Rock, AR            | \$3,100.00 * |
| Effective Teaching: The New Art and Science of Teaching  | Sara Bright         | Feb 7 & 8, 2022   | Little Rock, AR            | \$2,000.00 * |
| Effective Teaching: The New Art and Science of Teaching  | Angelina Rodriguez  | Feb 7 & 8, 2022   | Little Rock, AR            | \$2,000.00 * |
| Standards, Assessment & Grading for Teachers   | Danielle Rosenzweig | Feb 9 & 10, 2022  | Little Rock, AR            | \$2,000.00 * |
| TESOL Convention   | David Greer         | March 22-25, 2022 | Pittsburgh, PA             | \$2,097.00   |
| The Broadway Teachers Workshop   | Scott Pattenson     | July 21-24, 2022  | New York City, NY          | \$1,182.00   |
| NJ Shape Annual Convention   | Michael Munley      | Feb 15, 2022      | Long Branch, NJ            | \$204.00     |
| Research Institute for Learning Development: Executive Function Toolkit                                      | Bronawyn O'Leary    | Feb 8, 2022       | Virtual                    | \$539.00     |

*\*amended from a previous agenda*