



LIVINGSTON BOARD OF EDUCATION WORKSHOP/VOTING MEETING AGENDA

Tuesday, March 8, 2022

Public Session - Hybrid Meeting at Administration Building – 7:00 p.m.

This is a public meeting of the Board of Education. The Livingston Board of Education will be video recording and posting its open public meetings on the district website. The Board reserves the right to edit the videotape prior to posting to protect the privacy of students and staff.

The Board's Bylaw #0168 allows videotaping and livestreaming of public meetings with prior approval from the Board Secretary. Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, distract Board members or other observers present at the meeting, or violate the privacy of students and staff. The Board will permit the use of tape recorder(s), video camera(s) or live streaming only when notice of such intended use has been given to the Board Secretary five days in advance of the meeting. Any camera(s) must be operated in an inconspicuous location in the meeting room. The Board reserves the right to request a copy of the tape. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

While the Board of Education discourages the videotaping/livestreaming of students without written parental consent, public meetings are not subject to the same restrictions as other school events. Please be aware that you and your children may be videotaped or livestreamed as a result of your participation at this meeting.

In accordance with Policy #9131, the Livingston Board of Education members, district administration, and staff will treat students, parents/guardians and other members of the public with respect and expect the same consideration in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.

I. OPEN SESSION

A. Call to Order – Mr. Seth Cohen, President

B. Reading of Meeting Notice

Adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 4, 2022 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *TAPinto Livingston* and the Livingston Township Clerk.

C. Pledge of Allegiance / Roll Call

D. Superintendent's Report

1. Introduction to the Budget/Budget Presentation
2. Calendar Discussion 2023-2024

E. Board Reports

F. Public Input on Agenda Items ~ up to 15 minutes

An excerpt from Policy #0167 adopted on December 13, 2004, revised on January 10, 2011 and reviewed on March 4, 2013 and January 23, 2017 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

II. VOTING ITEMS

3. BUSINESS

The Superintendent recommends the following:

3.1 Conferences and Overnight Trips

Resolved, that the Livingston Board of Education approves the conferences and overnight trips as shown on **Attachment AA**.

Resolved, that the Livingston Board of Education approves *Daniel Brill*, to chaperone the qualifying members of the Varsity Wrestling Team participating in the NJSIAA Individual State Championship in Atlantic City, NJ from March 2 to 5, 2022 at no cost to the district.

Resolved, that the Livingston Board of Education approves *Tom Garzon, Hal Mordkoff, Sean Cruz* and *Michelle Hajjar*, to chaperone approximately 33 students participating in the FBLA State Competition in Atlantic City, NJ, from March 10 to 11, 2022 at no cost to the district.

ROLL CALL VOTE

4. PERSONNEL

The Superintendent recommends the following:

4.1 Resignations

Resolved, that the Livingston Board of Education accepts the resignations of:

Name	Position	Reason	Location	Last Day of Employment
<i>Heather Amling</i>	PRIDE Teacher	Resignation	BHE	February 4, 2022
<i>Corinne D'Anna*</i>	School Psychologist	Resignation	HMS	February 18, 2022

<i>Valerie Pronko</i>	Teacher of Business Ed	Resignation	LHS	February 28, 2022
<i>Gabrielle Titone</i>	Instructional Aide/TOSD	Resignation	Hillside	March 9, 2022
<i>Victoria Risorto*</i>	Teacher of Business Ed	Resignation	HMS	March 14, 2022
<i>Kathleen Guzman</i>	School Counselor	Resignation	LHS	April 14, 2022
<i>Alexandra Tighe</i>	TOSD	Resignation	BHE	April 29, 2022
<i>Darelene Romberger</i>	Payroll Manager	Resignation	CO	April 29, 2022

**as amended from a previous agenda*

4.2 **Appointments**

Resolved, that the Livingston Board of Education approves the applications indicated below (*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
<i>Sandra Bigotto</i>	Collins	Playground Aide	NA	NA	NA	NA	\$15.50/hr	2/28/2022
<i>Cindy Cooney*</i>	HMS	Teacher of Business Ed	First Year Tenure Track	V. Risorto	MA+32	13**	\$97,308 (prorated)	3/14/2022
<i>Amanda Dempsey</i>	BHE	Preschool Teacher	Leave Replacement	M. Jenkins-Kayzerman	BA	1-2	\$54,550 (prorated)	3/21/2022
<i>Lauren Wells</i>	LHS	Teacher of Social Studies	First Year Tenure Track	S. Engel	MA+16	11**	\$84,024 (prorated)	4/28/2022
<i>Samantha Halloran</i>	HMS	LDT-C	First Year Tenure Track	J. Route	MA+16	9	\$76,040, plus up to 10 days over the summer of 2022	8/30/2022
<i>Max Diaz</i>	LHS	Teacher of Biology & Chemistry	First Year Tenure Track	A. Kuziola	MA+32	1	\$68,500	8/30/2022

**as amended from a previous agenda*

***will remain on same step in 2022-2023*

ROLL CALL VOTE

5. MISCELLANEOUS

The Superintendent recommends the following:

5.1 HIB Report

Resolved, that the Livingston Board of Education accepts the findings of HIB cases.

ROLL CALL VOTE

III. PREVIEW OF MARCH 15, 2022 VOTING MEETING AGENDA

Superintendent's Report

1. Demographic Study Presentation - Dr. Richard Grip, Statistical Forecasting

Approval of Minutes

1. Workshop/Voting Meeting Minutes of February 1, 2022
2. Voting Meeting Minutes of February 8, 2022
3. Public Portion of Executive Session Meeting Minutes of February 28, 2022
4. Executive Session Meeting Minutes of December 7, 2021; January 18, 2022; January 26, 2022; February 8, 2022 and February 28, 2022

PROGRAM/CURRICULUM

1.1 Books and DVDs

1.2 Student Teachers

1.3 Field Trips

STUDENT SERVICES

2.1 Out of District Placements

2.2 Related Services/Medical Consultants

BUSINESS

3.1 Adoption of the Tentative Budget for School Year 2022-2023

3.2 Adjustment for Enrollment

3.3 Adjustment for Banked Cap

3.4 Capital Reserve Account Withdrawal

3.5 Maximum Travel

3.6 Travel and Related Expense Reimbursement

3.7 Payment of Bills

3.8 Board Secretary Report – January 2022

3.9 Transfers

3.10 Union County Educational Services Commission

3.11 Joint Transportation Agreement with Educational Services Commission of Morris County

3.12 Acceptance of School Security Grant

3.13 Certification of SDA Grant

3.14 New Jersey Schools Insurance Group North Jersey Educational Insurance Fund Indemnity and Trust Agreement – Resolution to Join/Renew Membership

3.15 Approval of Academic Calendar

3.16 Business Travel - Site Visit

3.17 Approval of TV Studio Cameras – Livingston High School

3.18 Approval of Tent Rentals

PERSONNEL

4.1 Resignations

4.2 Leaves of Absences

4.3 Substitutes

4.4 Extra Work Pay

4.5 Extra Period Assignments

4.6 Stipends

4.7 Mentor Fees

4.8 Technical Certification Guide

MISCELLANEOUS

5.1 HIB Report

5.2 Suspension Report

G. Public Comment ~ up to 15 minutes

An excerpt from Policy #0167 adopted on December 13, 2004, revised on January 10, 2011 and reviewed on March 4, 2013 and January 23, 2017 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

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H. Old Business

I. New Business

1. Policy Committee

IV. ADJOURNMENT

EXECUTIVE SESSION

Whereas, N.J.S.A. 10:4-1 et seq., also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

Whereas, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

Resolved, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on March 8, 2022 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
1. Matter rendered confidential by federal law, state statute or rule of court.
 2. Matter in which the release of information would impair a right to receive federal funds.
 3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
 4. Collective bargaining matter.
 5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
 6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
 7. Investigation of violations or possible violations of law.
 8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
 9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
 10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.

PROPOSED FUTURE AGENDA ITEMS (dates subject to change)

March 15, 2022 (*voting*)

- Adoption of Tentative Budget

April 5, 2022 (*workshop*)

- Budget Discussion

April 26, 2022 (*Public Hearing/Voting*)

- Transportation Contracts
- Subscription Bus Pricing

May 9, 2022 (*Executive Session on Personnel*)

May 12, 2022 (*Workshop/Voting*)

- Conference with the Livingston Education Association
- Personnel Appointments

May 24, 2022 (*voting*)

- Annual Appointments
- Sale of SRECs
- Out of District Tuition Rates
- New Jersey State Interscholastic Athletic Association
- YMCA Contract

June 7, 2022 (*workshop*)

- Retirement Ceremony
- SEPAC

June 21, 2022 (*voting*)

- Superintendent Summer Approval to Hire
- Student Representative to the Board
- Summer Work Appointments
- Curriculum Writer Names and Locations
- Summer Project Appointments
- Compliance with PL 2015, Chapter 47
- Transfer of Current Year Surplus to Capital Reserve

July 12, 2022 (*voting*)

- Property, Liability and WC Insurance
- Food Service Renewal
- Out of District Placements for 2022-2023
- Related Services and Medical Consultants for 2022-2023
- Extended School Year Out of District Placements Summer 2022

August 9, 2022 (*voting*)

- Enrollment Update
- Travel and Conferences Expenses
- Livingston Chinese School Contract
- Livingston Huaxia Chinese School Contract
- SWING Education Agreement

September 6, 2022 (*workshop*)

March 8, 2022

September 20, 2022 (*voting*)

- District Goals
- District Nursing Services Plan

October 11, 2022 (*workshop*)

- NJSLA (as per Policy 2610)

October 18, 2022 (*voting*)

- Conference with the Livingston Education Association
- Summer Curriculum Writing Update

November 8, 2023 (*workshop*)

- Board Budget Goals

November 22, 2022 (*voting*)

- Assessment Update

December 6, 2022 (*voting*)

- National Merit Semi-Finalists Recognition Ceremony
- Public Hearing for District and School HIB Self-Assessment Report
- New Course Offerings

January 3, 2023 (*reorganization*)

Livingston Public Schools

2023-2024 Academic Calendar - for LBOE Review 3/8/2022

DRAFT

July 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Students: 0 Teachers: 0

Jul:	
4	District Closed for Independence Day

August 2023						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30PD	31PD		

Students: 0 Teachers: 2

Aug:	
21-23	LIVE! Livingston Induction of Valued Educators
30-31	No school for students; PD for staff

September 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Students: 19 Teachers: 19

Sept:	
4	Labor Day - all schools & offices closed
5	First Day of school for students
16-17	Rosh Hashanah
25	Yom Kippur - all schools & offices closed

October 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9PD	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Students: 21 Teachers: 22

Oct:	
9	Columbus Day: no school for students; PD for staff

November 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6*	7*	8*	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Students: 18 Teachers: 18

Nov:	
6-8	Elementary Confs - partial day elem only
9-10	NJEA Conv; all schools & offices closed
10	Diwali
22	Partial day for all students and staff
23-24	Thanksgiving; all schools & offices closed

December 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Students: 16 Teachers: 16

Dec:	
22	Partial day for all students and staff
25-31	Holiday Break; all schools & offices closed

January 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26*	27
28	29	30	31			

Students: 21 Teachers: 21

Jan:	
1	New Year's Day: all schools & offices closed
15	MLK Jr. Day; all schools & offices closed
26	Partial day LHS Only; semester change

February 2024						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Students: 16 Teachers: 16

Feb:	
10	Lunar New Year
19	Presidents' Day: all schools & offices closed
20-23	Winter Break - no school

March 2024						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Students: 20 Teachers: 20

Mar:	
29	Good Friday: all schools & offices closed
31	Easter

April 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10PD	11	12	13
14	15	16	17*	18*	19*	20
21	22	23	24	25	26	27
28	29	30				

Students: 16 Teachers: 17

April:	
1-5	Spring break: no school
10	Eid; no school for students, PD for staff
17-19	Elementary Confs - partial day elem only
22-23	Passover: Partial days for all staff & students

May 2024						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Students: 22 Teachers: 22

May:	
27	Memorial Day: all schools & offices closed

June 2024						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Students: 14 Teachers: 14

June:	
14-18	Partial day LHS Only
19	Partial day for students
20	LAST DAY FOR STUDENTS; GRADUATION! Partial day for students.
21	Juneteenth

This calendar allows for 4 Professional Development days and 3 inclement weather days. There is a total of 183 days for students and 187 days for teachers. Additional inclement weather days will be taken in the following order: 4/5, 4/4, 4/3.

Conference	Attendee(s)	Date(s)	Location	Cost
NJSCA Fall Conference: The Bridge Over Troubled Waters	Danielle Iannuzzi Curcio	October 8, 2021	Edison, NJ	\$171.26
NIASL Fall Conference	Colleen Donnelly	December 5-7, 2021	Atlantic City, NJ	\$296.00
NIASL	Jessica Sental	December 5-7, 2021	Atlantic City, NJ	\$450.57
NIASL	Coleen Caulfield	December 5-7, 2021	Atlantic City, NJ	\$200.00
CompTIA IT Fundamentals Training and Certification	Erhya Kang	February 1-28, 2022	Virtual/Asynchronous	\$279.00
Northeast Conference Teaching World Language	Roxanna Bello	February 10-12, 2022	Hilton Midtown Hotel, NY	\$350.00
NJ Shape Annual Convention	Patrick Nann	February 15, 2022	Long Branch, NJ	\$204.00
AP Psychology Workshop	Nicholas Fernandez	March 7-8, 2022	Conway, SC	No Cost to the District
Anxiety, ADHD, and Anger in the classroom	Catherine Steege	March 10, 2022	Virtual	\$219.00
Medical and Recreational Marijuana for Mental Health and Healthcare Professionals	Christie Giacobbe	March 11, 2022	Virtual	\$219.99
NIASBO - Purchasing	Michael Davison	March 17, 2022	Whippany, NJ	\$100.00
DAANJ Directors of Athletics Association of New Jersey	Richard Porfido	March 14-18, 2022	Atlantic City, NJ	\$1,195.00
Virtual Success Criteria Playbook Institute	Justin Grossman	March 18, 2022	Virtual	\$199.00
Virtual Success Criteria Playbook Institute	Carlos Gramata	March 18, 2022	Virtual	\$199.00
ASCD 2022 Annual Conference	Justin Toomey	March 18-21, 2022	Chicago, IL	\$2,324.00
ASCD 2022 Annual Conference	Michelle Cebula	March 18-21, 2022	Chicago, IL	\$2,324.00
Bureau of Education and Research: Accelerate Your Students' Use of the Target Language	Vincent Belacastro	March 22, 2022	West Orange, NJ	\$279.00
NIASBO - Audit Review	Michael Davison	April 21, 2022	Whippany, NJ	\$100.00
Accelerate Your Students' Math Growth	Michelle Carroll	April 27, 2022	Virtual	\$279.00
NIASBO - Payroll Administrators Program	Michael Davison	May 17, 2022	Whippany, NJ	\$100.00
TESOL Convention	Michele Bellomo	June 1-2, 2022	New Brunswick, NJ	\$414.00
TESOL Convention	Kristina Dugan	June 1-2, 2022	New Brunswick, NJ	\$414.00
TESOL Convention	Lucia Santarella	June 1-2, 2022	New Brunswick, NJ	\$414.00
TESOL Convention	Doreen Gugger	June 1-2, 2022	New Brunswick, NJ	\$414.00
TESOL Convention	Michelle Kim	June 1-2, 2022	New Brunswick, NJ	\$414.00

TESOL Convention	Sarah O'Brien	June 1-2, 2022	New Brunswick, NJ	\$414.00
TESOL Convention	Smruti Shah	June 1-2, 2022	New Brunswick, NJ	\$414.00