

# LIVINGSTON BOARD OF EDUCATION WORKSHOP/VOTING MEETING AGENDA

Tuesday, April 5, 2022 Executive Session - Hybrid Meeting - 6:00 p.m. Public Session - Hybrid Meeting at Administration Building - 7:00 p.m.

This is a public meeting of the Board of Education. The Livingston Board of Education will be video recording and posting its open public meetings on the district website. The Board reserves the right to edit the videotape prior to posting to protect the privacy of students and staff.

The Board's Bylaw #0168 allows videotaping and livestreaming of public meetings with prior approval from the Board Secretary. Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, distract Board members or other observers present at the meeting, or violate the privacy of students and staff. The Board will permit the use of tape recorder(s), video camera(s) or live streaming only when notice of such intended use has been given to the Board Secretary five days in advance of the meeting. Any camera(s) must be operated in an inconspicuous location in the meeting room. The Board reserves the right to request a copy of the tape. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

While the Board of Education discourages the videotaping/livestreaming of students without written parental consent, public meetings are not subject to the same restrictions as other school events. Please be aware that you and your children may be videotaped or livestreamed as a result of your participation at this meeting.

In accordance with Policy #9131, the Livingston Board of Education members, district administration, and staff will treat students, parents/guardians and other members of the public with respect and expect the same consideration in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.

#### I. OPEN SESSION

### A. Call to Order - Mr. Seth Cohen, President

#### B. Reading of Meeting Notice

Adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 4, 2022 and posted at the Board of Education office and communicated to *The Star Ledger, West Essex Tribune, TAPinto Livingston* and the Livingston Township Clerk.

#### C. Executive Session

**Whereas**, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

Resolved, that the Livingston Board of Education adjourns to closed session to discuss:

Legal Update and Personnel

Action may be taken upon return to public session. The full length of the meeting is anticipated to be approximately 60 minutes and be it

**Further Resolved**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

#### **ROLL CALL VOTE**

#### D. Pledge of Allegiance / Roll Call

### E. Superintendent's Report

- Student Recognitions
- 2. Budget Status Report

### F. Board Reports

### G. Public Input on Agenda Items ~ up to 15 minutes

An excerpt from Policy #0167 adopted on December 13, 2004, revised on January 10, 2011 and reviewed on March 4, 2013 and January 23, 2017 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- 2. Each statement made by a participant shall be limited to three minutes' duration;
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

#### II. VOTING ITEMS

#### 3. BUSINESS

The Superintendent recommends the following:

#### 3.1 Policies & Regulations

**Resolved**, that the Livingston Board of Education approves the following Policies and Regulations for second reading and adoption:

Regulation #0155 - Board Committees (with revisions) Policy #5541 - Anti-Hazing (M) (new to district)

#### 3.2 Committee Assignments

**Resolved**, that the Livingston Board of Education approves the president's designation of *Seth Cohen* and *Pamela Chirls* as the board's representatives to the newly formed Policy Committee as shown on *Attachment AA*.

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#### 3.3 <u>Settlement Agreement</u>

**Resolved,** that the Livingston Board of Education approves the Settlement Agreement for Case #02-2022 which is on file at the Board of Education office.

#### 3.4 Conferences and Overnight Trips

**Resolved**, that the Livingston Board of Education approves the conferences and overnight trips as shown on **Attachment BB**.

**Resolved**, that the Livingston Board of Education approves *Guy Rabner* and *Michelle Hajjar* to chaperone approximately six students participating in the Quiz Bowl Nationals in Atlanta, Georgia from May 27 to 29, 2022 at no cost to the district.

#### **ROLL CALL VOTE**

#### 4. PERSONNEL

The Superintendent recommends the following:

#### 4.1 Resignations

Resolved, that the Livingston Board of Education accepts the resignations of:

| Name            | Position                            | Reason      | Location | Last Day of Employment |
|-----------------|-------------------------------------|-------------|----------|------------------------|
| Lenore Piccoli  | Library Media<br>Specialist         | Retirement  | MPE      | June 30, 2022          |
| Diane Mondoro   | Teacher of<br>Business<br>Education | Resignation | LHS      | June 30, 2022          |
| Robert Brenneck | IT Support<br>Specialist            | Resignation | District | May 27, 2022           |
| Alecia Ellis    | School Nurse<br>(non-certified)     | Resignation | District | May 26, 2022           |
| Dulce Binsol    | ABA TA                              | Resignation | вне      | March 31, 2022         |

<sup>\*</sup>as amended from a previous agenda

#### 4.2 Leaves of Absences

Resolved, that the Livingston Board of Education approves the leaves of absences of:

| Name Location |             | Position                | w/pay but with and benefits (if benefits applicable) |                            | Extended<br>LOA w/o<br>pay or<br>benefits | Return<br>Date |
|---------------|-------------|-------------------------|--|----------------------------|---|----------------|
| Beth Alterman | MPE         | Kindergarten<br>Teacher | 4/6/2022-<br>4/22/2022**                             | NA                         | NA  | 4/25/2022      |
| Daniel Paris  | Maintenance | Maintenance             | 7/1/2022-<br>9/7/2022                                | 9/8/2022-<br>12/1/2022**   | NA  | TBD            |
| Jade Eden*    | Hillside    | Elementary<br>School    | 5/3/2022-<br>6/30/2022                               | 8/30/2022-<br>11/19/2022** | 11/22/2022-<br>6/30/2023                  | 9/1/2023       |

|                    |          | Teacher                         |   |                            |    |            |
|--------------------|----------|---------------------------------|---|----------------------------|----|------------|
| Daniel Brill*      | LHS      | Teacher of<br>Math              | 3/21/2022-<br>4/22/2022**                             | NA                         | NA | 4/25/2022  |
| Nicole<br>Edelson  | Harrison | Elementary<br>School<br>Teacher | 3/25/2022-<br>4/1/2022                                | 4/4/2022-<br>6/30/2022**   | NA | TBD        |
| Carly<br>Haggerty* | вне      | TOSD                            | 4/4/2022-<br>5/13/2022 &<br>5/16/2022-<br>5/24/2022** | 5/25/2022-<br>10/11/2022** | NA | 10/12/2022 |

<sup>\*</sup>as amended from a previous agenda

#### 4.3 Appointments

**Resolved**, that the Livingston Board of Education approves the applications indicated below (\*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

| Name               | Location | Title                  | Tenure<br>Track/LOA or<br>LT<br>Replacement | Replacing       | Guide | Step | Salary                   | Effective<br>Date |
|--------------------|----------|------------------------|---|-----------------|-------|------|--------------------------|-------------------|
| Ana DaSilva        | BHE      | School<br>Psychologist | First Year<br>Tenure Track                  | C. D'Anna       | MA+32 | 1    | \$68,500                 | 8/30/2022         |
| Erin Vaccaro       | BHE      | TOSD                   | First Year<br>Tenure Track                  | A. Tighe        | MA    | 4**  | \$63,416<br>(prorated)   | 4/25/2022         |
| Amy<br>Connolly    | со       | Payroll<br>Manager     | NA  | D.<br>Romberger | NA    | NA   | \$95,000**<br>(prorated) | 5/6/2022          |
| Meredith<br>Franco | BHE      | SSW                    | First Year<br>Tenure Track                  | W. Dendy        | MA    | 4    | \$63,855                 | 8/30/2022         |

<sup>\*</sup>will remain on the same step in the 2022-2023 school year

#### 4.4 Substitutes

**Resolved,** that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes on an as-needed basis for the 2021-2022 school year:

#### Secretarial

Daniela Iannelli (\$15.50/hr)

#### Custodial

Roxanne Reynolds (\$18.50/hr)

#### Nurses

Thalia Ramirez

#### 4.5 Extra Period Assignments

**Resolved**, that the Livingston Board of Education approves the individuals listed on **Attachment CC** for extra period assignments during the 2021-2022 school year.

#### **ROLL CALL VOTE**

<sup>\*\*</sup>Designates time counted toward NJFLA/FMLA

<sup>\*\*</sup>salary will remain the same for the 2022-2023 school year

### 5. MISCELLANEOUS

The Superintendent recommends the following:

#### 5.1 HIB Report

Resolved, that the Livingston Board of Education accepts the findings of HIB cases.

#### **ROLL CALL VOTE**

### III. PREVIEW OF APRIL 26, 2022 VOTING MEETING AGENDA

#### **Public Hearing on Budget**

- 1. Presentation
- 2. Discussion
- 3. Questions and Comments from Public
  - Speakers are asked to stand and state name and address for the board and public
  - Each person may speak once with a three (3) minute time limit until all who wish to be heard have had an opportunity to speak

#### Adoption of 2022-2023 Budget

#### **Approval of Minutes**

Voting Meeting Minutes of March 22, 2022

#### 1. PROGRAM/CURRICULUM

- 1.1 Student Teachers
- 1.2 Field Trips
- 2. STUDENT SERVICES
  - 2.1 Related Services/Medical Consultants

#### 3. BUSINESS

- 3.1 Payment of Bills
- 3.2 Board Secretary Report February 2022
- 3.3 Transfers
- 3.4 Conferences and Overnight Trips
- 3.5 Subscription Bus Pricing
- 3.6 Safety Grant
- 3.7 Policies & Regulations

#### H. Public Comment ~ up to 15 minutes

An excerpt from Policy #0167 adopted on December 13, 2004, revised on January 10, 2011 and reviewed on March 4, 2013 and January 23, 2017 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

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#### I. Old Business

#### J. New Business

1. Bill A3196

#### IV. ADJOURNMENT

#### **EXECUTIVE SESSION**

**Whereas**, N.J.S.A. 10:4-1 et seq., also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

**Whereas**, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

Resolved, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on April 5, 2022 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
  - 1. Matter rendered confidential by federal law, state statute or rule of court.
  - 2. Matter in which the release of information would impair a right to receive federal funds.
  - Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
  - 4. Collective bargaining matter.
  - Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
  - Tactics and techniques utilized in protecting public property where disclosure could impair protection.
  - 7. Investigation of violations or possible violations of law.
  - 8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
  - Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
  - 10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.

### PROPOSED FUTURE AGENDA ITEMS (dates subject to change)

April 26, 2022 (Public Hearing/Voting)

- Transportation Contracts
- Subscription Bus Pricing

May 9, 2022 (Executive Session on Personnel)

May 12, 2022 (Workshop/Voting)

- Conference with the Livingston Education Association
- Personnel Appointments

May 24, 2022 (voting)

- Annual Appointments
- Sale of SRECs

- Out of District Tuition Rates
- New Jersey State Interscholastic Athletic Association
- YMCA Contract

#### June 7, 2022 (workshop)

- Retirement Ceremony
- SEPAC

#### June 21, 2022 (voting)

- Superintendent Summer Approval to Hire
- Student Representative to the Board
- Summer Work Appointments
- Curriculum Writer Names and Locations
- Summer Project Appointments
- Compliance with PL 2015, Chapter 47
- Transfer of Current Year Surplus to Capital Reserve

#### July 12, 2022 (voting)

- Property, Liability and WC Insurance
- Food Service Renewal
- Out of District Placements for 2022-2023
- Related Services and Medical Consultants for 2022-2023
- Extended School Year Out of District Placements Summer 2022

#### August 9, 2022 (voting)

- Enrollment Update
- Travel and Conferences Expenses
- Livingston Chinese School Contract
- Livingston Huaxia Chinese School Contract
- SWING Education Agreement

September 6, 2022 (workshop)

#### September 20, 2022 (voting)

- District Goals
- District Nursing Services Plan

#### October 11, 2022 (workshop)

NJSLA (as per Policy 2610)

#### October 18, 2022 (voting)

- Conference with the Livingston Education Association
- Summer Curriculum Writing Update

#### November 8, 2023 (workshop)

Board Budget Goals

#### November 22, 2022 (voting)

Assessment Update

#### December 6, 2022 (voting)

- National Merit Semi-Finalists Recognition Ceremony
- Public Hearing for District and School HIB Self-Assessment Report
- New Course Offerings

#### January 3, 2023 (reorganization)

# LBOE Committee Assignments January 2022 - December 2022

| BOARD COMMITTEES                                 | PROPOSED  |  |  |  |
|--|---|--|--|--|
| Committee  | Representative  |  |  |  |
| Curriculum                                       | Mrs. Chirls, Ms. Arnette  |  |  |  |
| Finance and Facilities                           | Mrs. Khanna, Ms. Messer   |  |  |  |
| Negotiations (LEA, LAA & LSA)                    | Mrs. Chirls, Mr. Cohen  |  |  |  |
| Policy   | Mrs. Chirls, Mr. Cohen  |  |  |  |
| SEPAC  | Mrs. Khanna, Ms. Messer   |  |  |  |
| Strategic Planning                               | Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Ms. Messer            |  |  |  |
| District Technology Committee                    | Mrs. Chirls, Mr. Cohen  |  |  |  |
| TOWNSHIP/LPS/BOARD COMMITTEES                    |   |  |  |  |
| Committee  | Representative  |  |  |  |
| Chamber of Commerce                              | Mrs. Khanna   |  |  |  |
| Healthy Community, Healthy Youth                 | Mrs. Chirls   |  |  |  |
| Health and Wellness                              | Dr. Block, Mrs. Chirls  |  |  |  |
| Livingston Advisory Committee for Disabilities   | Mrs. Capone-Steiger, Mrs. Khanna, Ms. Messer                            |  |  |  |
| Livingston Committee for Diversity and Inclusion | Mrs. Chirls, Mrs. Khanna, Ms. Arnette (rotation)                        |  |  |  |
| Livingston Education Foundation                  | Dr. Block, Mr. Cohen  |  |  |  |
| Livingston Green Team                            | Mr. Perrette, Mr. Cohen   |  |  |  |
| Livingston Municipal Alliance Committee          | Dr. Block, Mrs. Chirls  |  |  |  |
| Livingston Public Broadcasting - liaisons        | Mr. Douglas, Mrs. Rubin, Mrs. Khanna                                    |  |  |  |
| Safety   | Dr. Block, Mr. Davison, Mr. Perrette, Mr. Toomey, Mrs. Chirls           |  |  |  |
| Transportation - liasons                         | Mrs. Marazzo, Ms. Messer  |  |  |  |
| Vision 20/20                                     | Dr. Block, Mr. Davison, Mr. Cohen                                       |  |  |  |
| Youth Sports Council                             | Mr. Cohen   |  |  |  |
| BOARD REPRESENTATIVES                            |   |  |  |  |
| Committee  | Representative  |  |  |  |
| Delegate to NJSBA                                | Mrs. Chirls   |  |  |  |
| Essex County School Boards Association           | Mrs. Chirls, Ms. Messer   |  |  |  |
| Essex Regional Educational Services Commission   | Mr. Cohen   |  |  |  |
| Garden State Coalition Delegate                  | Dr. Block, Mr. Davison, Ms. Arnette, Mrs. Khanna                        |  |  |  |
| NJSBA Standards & Assessment Committee           | Mrs. Chirls   |  |  |  |
| PT Council                                       | Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Ms. Messer (rotation) |  |  |  |
| LIAISONS   |   |  |  |  |
| Burnet Hill Elementary School                    | Mrs. Khanna, Ms. Messer   |  |  |  |
| Collins Elementary School                        | Mr. Cohen, Ms. Messer   |  |  |  |
| Harrison Elementary School                       | Ms. Arnette, Mrs. Khanna  |  |  |  |
| Hillside Elementary School                       | Mrs. Chirls, Mrs. Khanna  |  |  |  |
| Mt. Pleasant Elementary School                   | Mrs Chirls, Mr. Cohen   |  |  |  |
| Riker Hill Elementary School                     | Ms. Arnette, Mrs. Chirls  |  |  |  |
| Mount Pleasant Middle School                     | Ms. Arnette, Ms. Messer   |  |  |  |
| Heritage Middle School                           | Mr. Cohen, Mrs. Khanna  |  |  |  |
| Livingston High School                           | Mrs. Chirls, Mr. Cohen  |  |  |  |

| Conference                               | Attendee(s) Date(s) |                           | Location C        |          |
|--|---------------------|---------------------------|-------------------|----------|
| ATEC; Ike Levine                         | Diane Siglas        | April 20 - April 25, 2022 | Montgomery, Texas | \$0.00   |
| Accelerate Your Students' Math Growth    | Sara Osmer          | April 27, 2022            | Virtual           | \$279.00 |
| The Learn Play Thrive Approach to Autism | Jessica Kashanian   | May 2 - November 1, 2022  | Virtual           | \$389.00 |

| Name                | Position           | Location | # of<br>classes | Dates               |
|---------------------|--------------------|----------|-----------------|---------------------|
| Leslie Keeble       | Teacher of Math    | LHS      | .2              | 3/21/2022-4/27/2022 |
| Yooree Gillman      | Teacher of Math    | LHS      | .2              | 3/21/2022-4/27/2022 |
| Taylor Torre        | Teacher of Math    | LHS      | .2              | 3/21/2022-4/27/2022 |
| Melyssa Lynch       | Teacher of Math    | LHS      | .2              | 3/21/2022-4/27/2022 |
| Eliza Vieira        | Teacher of Science | LHS      | .25             | 3/14/2022-5/13/2022 |
| Jessica Rettagliata | Teacher of Science | LHS      | .25             | 3/14/2022-5/13/2022 |
| Jamie Kruse         | Teacher of Science | LHS      | .25             | 3/14/2022-5/13/2022 |
| Bobbi Bremmer       | Teacher of Science | LHS      | .25             | 3/14/2022-5/13/2022 |
| James Page*         | Teacher of Math    | LHS      | 0.2             | 1/28/2022-4/7/2022  |

<sup>\*</sup>amended from previous agenda

### REGULATION

# LIVINGSTON BOARD OF EDUCATION

BYLAWS R 0155/Page 1 of 3 Board Committees

#### 0155 BOARD COMMITTEES

The Livingston Board of Education has established threewe standing committees: Curriculum, and Finance/Facilities and Policy. The following establishes general and specific guidelines related to the newly created committee structure.

#### General Guidelines

- Committee meetings shall have specific agendas built cooperatively between the
  committee chairpersons and the Superintendent or his/her designee. Committee
  chairpersons will be responsible for ensuring agendas are available to all
  committee members at least 24 hours before committee meetings. A calendar of
  meeting dates will be shared with committee members, the Board, and the
  Superintendent.
- Preferably, committee meetings should last no longer than necessary to complete the established agenda, respecting committee members' time.
- 3. Minutes of the meeting will be compiled and distributed to all Board members, a minimum of 24 hours prior to the next Board of Education meeting.

School Board Standing Committees exist to facilitate the work of the school board. Each standing committee has a board member that serves as chair, a second board member as a member of the committee. Each committee will have **Ddistrict** administration representation, as well as representation of faculty and staff members, when appropriate. If an assigned committee member cannot attend a meeting, he or she should inform the chair so that the Board President or his/her or her designee may attend.

Standing committees are not decision-making bodies. They:

- 1. make recommendations to the full becard.
- 2. study issues more deeply than time would allow at the board meeting.
- 3. allow for community or staff input on relevant issues, as needed.

#### Curriculum Committee

Purpose: to review and recommend textbook selection, new programs, curriculum and assessment modifications, test results, various data elements and academic progress to the full be oard.

Some of the functions of the Committee are to:



### REGULATION

# LIVINGSTON BOARD OF EDUCATION

BYLAWS R 0155/Page 2 of 3 Board Committees

- Review current instructional materials and future options for updating those
  materials at all levels. Textbooks and other materials are discussed and examined
  for course relevance and appropriateness before being presented to the Board for
  approval.
- Review recommendations of new text books and technology and report findings to the full Board.
- Review curriculum adoption and implementation cycle in collaboration with the Directors of Curriculum and Instruction, Assistant Superintendent and Superintendent and report to the full beloard as appropriate.
- 4. Receive updates regarding curriculum mandates and ensure that action is taken to implement necessary programs.
- 5. Ensure that resources are planned for in the area of curriculum review and staff development within the community's financial resources.
- Review standardized test and evaluation results of the <u>D</u>district prior to the full Board presentation.
- Inform and direct the Board's annual approval of learning goals in support of the District's educational mission.
- 8. Guide the Board in periodic assessment of progress toward achievement of these goals in compliance with the District's Strategic Plan.
- Attend information meetings with appropriate professional staff members dealing
  with curriculum items including current and innovative matters as representatives
  of the Board, as appropriate.

#### Finance & Facilities

Purpose: work with the Business Administrator and the Superintendent on the <u>dD</u>istrict finances and issues relating to the funding of the <u>dD</u>istrict. In addition, the committee would be apprised of the <u>dD</u>istrict's physical operating systems and structures, including <u>dD</u>istrict buildings and fields, capital projects, maintenance and repairs and construction.

Some functions of the Committee are to:

- 1. Review and monitor issues related to the school District budget.
- Recommend cost effective and efficient projects and initiatives for full school bBoard consideration.
- 3. Review the needs and uses of District buildings and grounds.
- 4. Study the budgetary impact of suggested improvements.
- Recommend, with input from administration, long\_ and short\_term uses and facility improvement plans that are in the best interest of the community and the District.



### REGULATION

# LIVINGSTON BOARD OF EDUCATION

BYLAWS R 0155/Page 3 of 3 Board Committees

 Explore alternative revenue sources to supplement the District's budget and financial goals.

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#### Policy:

Purpose: Work with the Manager of Human Resources and the Superintendent to review, revise, and draft District's Bylaws, Policies, and mandated Regulations. The committee brings recommendations to add or change policies to the full Board for discussion and adoption.

Some functions of the Committee are to:

- Review Bylaw, Policy, and Regulation recommendations and mandated updates
   as submitted by policy consultant.
- 2. Prepare Bylaws, Policies, and mandated Regulations and appropriate revisions for full Board review of the BOE.
- Suggest policies that may require review or modification as topics arise within the community that would require the same.
- Provide an explanation to the Board of any new Bylaws, Policies, or mandated Regulations proposed for adoption and any subsequent changes to the same.

Issued 10/16/17



# POLICY

# LIVINGSTON BOARD OF EDUCATION

Students 5541/Page 1 of 3 ANTI-HAZING (M)

#### 5541 – ANTI-HAZING (M)

A safe and civil environment in school is necessary for students to learn and achieve high academic standards. Hazing is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. The Board of Education prohibits acts of hazing and adopts this Policy against hazing in accordance with N.J.S.A. 18A:37-32.2. The provisions of this Policy apply to all schools in the school district.

"Hazing" in a school setting includes, but is not limited to, conduct by an individual(s) who is a member and/or representative of a school-sponsored student organization, club, or athletic team where such individual(s) conditions a student's acceptance as a member into such group on whether the student engages in activities that are humiliating, demeaning, intimidating, and exhausting to the student.

N.J.S.A. 2C:40-3.a. indicates hazing may also include, but is not limited to, the conduct outlined below:

- An individual(s) causes, coerces, or otherwise induces a student to commit an act that violates Federal or State criminal law;
- An individual(s) causes, coerces, or otherwise induces a student to consume any food, liquid, alcoholic liquid, drug or other substance which subjects the student to a risk of emotional or physical harm or is otherwise deleterious to the student's health;
- 3. An individual(s) subjects a student to abuse, mistreatment, harassment, or degradation of a physical nature, including, but not limited to, whipping, beating, branding, excessive calisthenics, or exposure to the elements;
- 4. An individual(s) subjects a student to abuse, mistreatment, harassment, or degradation of a mental or emotional nature, including, but not limited to, activity adversely affecting the mental or emotional health or dignity of the individual, sleep deprivation, exclusion from social contact, or conduct that could result in extreme embarrassment;
- 5. An individual(s) subjects a student to abuse, mistreatment, harassment, or degradation of a sexual nature; or
- An individual(s) subjects a student to any other activity that creates a reasonable likelihood of bodily injury to the student.

Board of Education members, school employees, and contracted service providers are required to report an alleged incident of hazing that may take place or has taken place on or



# POLICY

# LIVINGSTON BOARD OF EDUCATION

Students 5541/Page 2 of 3 ANTI-HAZING (M)

off school grounds to the Principal or designee on the same day when the individual witnessed or received reliable information regarding such an incident. Students, parents, volunteers, or visitors are encouraged to report an alleged incident of hazing that may take place or has taken place on or off school grounds to the Principal or designee on the same day when the individual witnessed or received reliable information regarding any such incident.

Any report of an alleged incident of hazing shall be immediately investigated by the Principal or designee in accordance with procedures used to investigate alleged violations of the Student Discipline/Code of Conduct and Policy and Regulation 5600. A Principal or designee who receives a report of an alleged incident of hazing and fails to initiate or conduct an investigation and fails to minimize or eliminate the hazing may be subject to disciplinary action.

The Principal or designee may identify behavior when investigating an alleged incident of hazing indicating harassment, intimidation, or bullying (HIB) pursuant to N.J.S.A. 18A:37-14 et seq. – the New Jersey Anti-Bullying Bill of Rights Act (ABR). If the Principal or designee identifies behavior indicating HIB, the Principal or designee shall ensure a separate investigation is conducted in accordance with the ABR and Policy 5512.

The Superintendent or designee shall report to local law enforcement any hazing incident that rises to the level of mandatory reporting under the "Uniform Memorandum of Agreement Between Education Officials and Law Enforcement Officials" or any other agreement between local law enforcement and the school district pursuant to N.J.A.C. 6A:16-5.1(b).

Hazing that involves the participation of a coach, teacher, or other adult may constitute child abuse and shall be addressed in accordance with N.J.S.A. 18A:36-25 and Policy and Regulation 8462.

The Board shall enforce any penalty for violation of this Policy in accordance with the student <u>eCode of eConduct</u> and Policy and Regulation 5600, or any other applicable Board Policy or Regulation. In accordance with N.J.S.A. 18A:37-32.3 appropriate penalties for a violation of this Policy may include, but are not limited to:

- Withholding of diplomas or transcripts pending compliance with the rulessubject to compliance based upon procedures outlined in the student Code of Conduct and Policy and Regulation #5600;
- Rescission of permission for the organization or group whose student member(s) are being penalized under this Policy, to operate on school property or to otherwise operate under the sanction or recognition of the school district; and

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### POLICY

# BOARD OF EDUCATION

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3. The imposition of probation, suspension, dismissal, or expulsion of a student member(s) based upon procedures outlined in the student *Code of Conduct* and Policy and Regulation #560.

Any discipline instituted in response to a violation of this Policy may be in addition to discipline for a violation of Policy 5512, Policy and Regulation 5600, and any other applicable Board Policy and Regulation.

The school district shall ensure that students are informed of this Policy, including the rules, penalties, and program of enforcement under this Policy. This Policy shall be posted on the school district's publicly accessible Internet website.

N.J.S.A. 18A:36-25; 18A:37-13.2; 18A:37-14 et seq.; 18A:37-32.2; 18A:37-32.3 N.J.A.C. 6A:16-5.1

Adopted:

