



**LIVINGSTON BOARD OF EDUCATION
PUBLIC HEARING ON BUDGET/VOTING MEETING AGENDA**

April 30, 2024

Executive Session - Administration Building - 6:00 - 6:30 p.m.

Public Session - Administration Building - 7:00 p.m.

I. OPEN SESSION

A. Call to Order – Pamela Chirls, President

B. Reading of Meeting Notice

Adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 3, 2024 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *TAPinto Livingston* and the Livingston Township Clerk.

C. Executive Session

Whereas, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

Resolved, that the Livingston Board of Education adjourns to closed session to discuss:

- personnel, legal and student matters

Action may be taken upon return to the public session. The full length of the meeting is anticipated to be approximately 30 minutes; and be it

Further Resolved, the minutes of this closed session be made public when the need for confidentiality no longer exists.

ROLL CALL VOTE

D. Pledge of Allegiance / Roll Call

E. Public Hearing on Budget

1. Presentation
2. Discussion
3. Questions and Comments from Public

- Speakers are asked to stand and state name for the board and public

- Speakers may raise their hand, state their name for the board and speak through the webinar
- Each person may speak once with a three (3) minute time limit until all who wish to be heard have had an opportunity to speak

F. Adoption of 2024-2025 Budget

Resolved, that the Livingston Board of Education approves the 2024-2025 Proposed School District Budget:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2024-2025 Total Appropriations	\$144,218,076	\$2,511,633	\$7,420,363	\$154,150,072
Less: Anticipated Revenues	\$20,465,155	\$2,511,633	\$5,773,361	\$28,750,149
Taxes to be Raised	\$123,752,921	\$0	\$1,647,002	\$125,399,923

ROLL CALL VOTE

G. Superintendent's Report

1. Academic Calendar Discussion
 - 2024-2025 SY
 - 2025-2026 SY

H. Board Reports

I. Approval of Minutes

The Superintendent recommends the following:

1. Workshop/Voting Meeting Minutes of March 11, 2024
2. Workshop Meeting Minutes of March 18, 2024
3. Voting Meeting Minutes of March 19, 2024
4. Five-on-Five Meeting Minutes of March 27, 2024
5. Public Portion of Executive Session Meeting Minutes of April 10, 2024
6. Public Portion of Executive Session Meeting Minutes of April 15, 2024
7. Workshop/Voting Meeting Minutes of April 16, 2024
8. Public Portion of Executive Session Meeting Minutes of April 17, 2024

ROLL CALL VOTE

J. Public Comment

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every meeting of the Board.

Public participation shall be permitted only as indicated in accordance with Board Bylaw No. 0167.

Public participation shall be extended to residents of this district, persons having a legitimate interest in the actions of this Board, persons representing groups in the community or school district, representatives of firms eligible to bid on materials or services solicited by the Board, and employees and pupils of this district, except when the issue addressed by the participant is subject to remediation by an alternate method provided for in policies or contracts of the Board.

Public participation is not an opportunity to engage in a dialogue with the Board and shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if appropriate;
2. A participant is limited to three (3) minutes' duration; elapsed time will be determined through the use of a timing device operated by the Board Secretary;
3. No participant may speak more than once and there shall be no yielding of time among speakers;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. There shall be no cross dialogue between the participant and the Board and/or Administration;
6. Upon conclusion of a participant's remarks, the presiding officer will acknowledge the individual's remarks and may respond and/or direct a member of the Administration to respond to an inquiry following the participant's remarks or at the conclusion of the public participation session.

The presiding officer may:

- a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
- b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

N.J.S.A. 2C:33-8

N.J.S.A. 10:4-12

II. RECOMMENDATIONS FOR APPROVAL

1. PROGRAM/CURRICULUM

The Superintendent recommends the following:

1.1 Textbooks/DVDs

Resolved, that the Livingston Board of Education approves the books as shown on **Attachment A**.

1.2 Student Teachers

Resolved, that the Livingston Board of Education approves the student teachers as shown on **Attachment B**.

1.3 Field Trips

Resolved, that the Livingston Board of Education approves the field trips as shown on **Attachment C**.

ROLL CALL VOTE

2. STUDENT SERVICES

The Superintendent recommends the following:

2.1 Out of District Placements

Resolved, that the Livingston Board of Education approves placement for the academic year 2023-2024 for one (1) Livingston student with disabilities, as classified and recommended by the Child Study Team, in facilities with tuition costs to be determined within the limits established by the New Jersey Board of Education as shown on **Attachment D**.

2.2 Related Services/Medical Consultants

Resolved, that the Livingston Board of Education approves the following consultants that will be utilized to provide related services for the 2023-2024 school year:

AUGMENTATIVE AND ALTERNATIVE COMMUNICATION (AAC) SERVICES

Creative Speech Solutions \$1,100.00/evaluation

ROLL CALL VOTE

3. BUSINESS

The Superintendent recommends the following:

3.1 Payment of Bills

Whereas, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

Resolved, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
10, 11, 12	Operating Budget (checks 105725 - 106162 Adv. 141-154)	\$16,038,493.75
20	Grants (checks 105725 - 106162)	\$ 450,138.68
60	Cafeteria (checks 60017-60021)	\$ 245,076.68
	TOTAL	\$16,733,709.11

3.2 Board Secretary Report – February 2024

Whereas, the Livingston Board of Education has received the Report of the Board Secretary for February 29, 2024, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

Whereas, the Livingston Board of Education has received the report of the Treasurer for February 29, 2024, which report is in agreement with the Report of the Board Secretary, and

Whereas, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	\$20,105,412.69	\$53,372,907.24	\$ 5,603,746.83
(11) Current Expense			
(12) Capital Outlay			
(20) Special Revenue Fund	\$969,570.10	\$ 2,512,616.23	\$ 0.00
(30) Capital Projects Fund	\$4,581,145.20	\$ 0.00	\$3,040,653.00
(40) Debt Service Fund	\$9,031.02	\$ 0.00	\$243,473.87
Total:	\$25,665,159.01	\$55,885,523.47	\$8,887,873.70

Whereas, pursuant to N.J.A.C. 6:20-212(d), the Board Secretary has certified that as of February 29, 2024, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

Resolved, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

Further Resolved, the Livingston Board of Education certifies that, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3.3 Transfers

Whereas, the Superintendent of Schools recommends certain transfers among accounts in the 2023-2024 budget for February pursuant to Board of Education Policy 6422, now therefore be it

Resolved, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10 as shown on **Attachment E**.

3.4 Conferences and Overnight Trips

Resolved, that the Livingston Board of Education approves the conferences and overnight trips as shown on **Attachment F**.

Resolved, that the Livingston Board of Education approves the addition of *Katie Baach* to assist in chaperoning approximately ten students attending the History Bowl Nationals from April 26 to 28, 2024 in Arlington, Virginia.

Resolved, that the Livingston Board of Education approves *Max Diaz, Elena Cannarozzi* and *Julianne Caccavale* to chaperone approximately five students attending the NCFL National Tournament from May 24 to 27, 2024 in Chicago, Illinois.

Resolved, that the Livingston Board of Education approves *Tom Montesion* and *Melissa Robol* to chaperone approximately ten students attending the PACE National Academic Competition from June 7 to 10, 2024 in Reston, Virginia.

Resolved, that the Livingston Board of Education approves *Mary Kaspriskie* and *Bobbi Bremmer* to chaperone approximately nine students attending the HOSA International Leadership Conference from June 25 to 30, 2024 in Houston, Texas.

Resolved, that the Livingston Board of Education approves *Tom Garzon* and *Michelle Hajjar* to chaperone approximately 11 students attending the FBLA National Leadership Conference from June 28 to July 3, 2024 in Orlando, Florida.

3.5 Union County Educational Services Commission

Resolved, that the Livingston Board of Education authorizes the Union County Educational Services Commission to coordinate and administer the transportation for all applications submitted for the 2024-2025 school year.

3.6 Essex Regional Educational Services Commission

Resolved, that the Livingston Board of Education renews its contracts with the Essex Regional Educational Services Commission for the 2024-2025 school year to provide the following services required by law:

Chapters 192 and 193
Public School Child Study Team Services
Public School Home Instruction Services
Nursing Services for Nonpublic Schools
IDEA-B Services

3.7 Joint Transportation Agreement with Educational Services Commission of Morris County

Resolved, that the Livingston Board of Education enters into a jointure with the Educational Services Commission of Morris County for participation in transportation services for the 2024-2025 school year.

3.8 Donation

Resolved, that the Livingston Board of Education accepts the donation of 257 picture frames from Ahmi and Madeleine Goldfarb to the Visual and Performing Arts Department to frame student artwork throughout the district.

3.9 Acceptance of Funds for the Additional or Compensatory Special Education and Related Services (ACSERS) Program

Resolved, that the Livingston Board of Education approves the acceptance of funds for the fiscal year 2023-2024 ACSERS Grant in the amount of \$192,113.00 for the additional or compensatory special education and related services program.

3.10 Safety Grant

Resolved, that the Livingston Board of Education approves the submission of a grant application for the 2024 Safety Grant Program through the New Jersey School

Insurance Group's NJEIF Subfund for the purpose described in the application, in the amount of \$15,519.00, for a period July 1, 2024 to June 30, 2025.

3.11 Subscription Bus Pricing

Resolved, that the Livingston Board of Education establishes a subscription bus rate of \$810 round trip and \$405 one way per child for the 2024-2025 school year.

3.12 Approval: Recognize and Cancel Outstanding Checks

Resolved, that the Livingston Board of Education recognizes and cancels all obligations associated with the outstanding checks and deposits for the Regal Bank General Checking, Cafeteria Checking, and Heritage Middle School Student Activity Checking Accounts; and

Whereas, the Regal Bank General Checking, Cafeteria Checking, and Heritage Middle School Student Activities Checking Account checks and deposits that are being canceled have been outstanding for a period that exceeds six months; now be it

Further Resolved, that the Business Administrator/Board Secretary is authorized and directed to redeposit the funds from the checking accounts for canceled outstanding checks to the respective Checking accounts at Regal Bank (now Somerset Regal Bank), and the business administrator will have the discretion to transfer to another activity if appropriate. (Outstanding Check List on file in the Business Office)

3.13 Settlement Agreement

Resolved, that the Livingston Board of Education approves the Settlement Agreement for Case #06-2024 which is on file at the Board of Education office.

3.14 Approval of Academic School Calendar

Resolved, that the Livingston Board of Education approves the amended Academic School Calendar for the 2024-2025 school year as shown on **Attachment G**.

3.15 Consultant Agreement

Resolved, that the Livingston Board of Education approves the consultant agreement between itself and Dr. Daniel Fishbein.

3.16 Policies and Regulations

Resolved, that the Livingston Board of Education waives Bylaw #0131 and approves the following Policy and Regulation for first reading and adoption:

Policy #5751 - Sexual Harassment of Students (M)
Regulation #5751 - Sexual Harassment of Students (M)

ROLL CALL VOTE

4. **PERSONNEL**

The Superintendent recommends the following:

4.1 **Appointment of Interim Superintendent**

Resolved, that the Livingston Board of Education approves the appointment of *Dr. Daniel Fishbein* as Interim Superintendent of Schools for the period July 1, 2024 through June 30, 2025. Dr. Fishbein will be compensated at the rate of \$1,000 per day for this assignment. Dr. Fishbein's Employment Agreement has been approved by the Executive County Superintendent.

4.2 **Resignations & Retirements**

Resolved, that the Livingston Board of Education accepts the resignations of:

Name	Position	Reason	Location	Last Day of Employment
<i>Penni Beckerman</i>	ABA Discrete Trial TA	Resignation	BHE	April 22, 2024
<i>Sandra Bigotto</i>	Playground Aide	Resignation	Collins	June 18, 2024

**as amended from a previous agenda*

4.3 **Leaves of Absences**

Resolved, that the Livingston Board of Education approves the leaves of absences of:

Name	Location	Position	LOA w/pay and benefits	LOA w/o pay, but with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
<i>Kerri Vallely</i>	LHS	Athletic Trainer	4/8/2024-6/30/2024	8/12/2024-9/2/2024** & See Attachment H	NA	9/3/2024
<i>David Jones</i>	LHS	Teacher of Health & PE	See Attachment I	NA	NA	NA
<i>Jennifer Loniewski</i>	CO	Director of Elementary C&I	3/8/2024-3/18/2024	NA	3/19/2024-6/5/2024	6/6/2024
<i>Daniel Brill</i>	LHS	Teacher of Math	8/28/2024-9/5/2024**	9/6/2024-11/20/2024**	NA	11/21/2024
<i>David Grimes</i>	LHS	B&G Campus Supervisor	3/18/2024-4/10/2024	NA	4/11/2024-5/30/2024	6/1/2024
<i>Tatiana Gilbert</i>	CO	Assistant Business Administrator	7/29/2024 - 9/17/2024	9/18/2024 - 12/11/2024**	NA	12/12/2024

**as amended from a previous agenda*

***Designates time counted toward NJFLA/FMLA*

4.4 **Appointments**

Resolved, that the Livingston Board of Education approves the applications indicated below (*) for emergent hiring for the following appointments under the requirements of

N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
<i>Kylie McGlew</i>	CO	Assistant Business Administrator	Leave Replacement	T. Gilbert	NA	NA	\$120,000 (prorated)	7/1/2024-12/31/2024
<i>Christina Cifalino</i>	HMS	TOSD	First Year Tenure Track	R. Altomare	MA	14	\$94,490	8/28/2024
<i>Jennifer Edouard</i>	LHS	Teacher of Math	Leave Replacement	K. Braschi	BA	1	\$55,390	8/28/2024
<i>Allison Amill</i>	LHS	Athletic Trainer	First Year Tenure Track	P. Ehrenfeld	MA	6	\$67,090	8/28/2024
<i>Vincent DeCicco</i>	Harrison	Playground Aide	NA	NA	NA	NA	\$18/hr	5/1/2024

**as amended from a previous agenda*

***begins 60-day probationary period*

Resolved, that the Livingston Board of Education approves the appointment of the ABA Discrete Trial TAs and Instructional Aides as listed on ***Attachment J***.

4.5 Substitutes

Resolved, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes on an as-needed basis for the 2023-2024 school year:

Teachers

*Nancy DePasquale
Korinne Massoni
Samantha Vieira
Kenneth Hamel
Ligia Muench
Christina Schumacher
Nicole DePalma
Tara Cohen
Kimberly DePalma
Marc Pollack
Riley Devlin*

Custodian

Lemont Harris (\$18.50/hr)

Resolved, that the Livingston Board of Education approves the appointment of *Jennifer Edouard* to serve as a substitute on an as-needed basis for the 2024-2025 school year.

Resolved, the Livingston Board of Education approves the individuals listed on ***Attachment K*** as certified substitutes. These individuals are currently employed by the District. In the event these individuals are called upon to serve as a substitute, they will be compensated an additional \$50/day (\$10/period) for that assignment.

Resolved, that the Livingston Board of Education approves the appointment of the individual(s) listed below to serve as long-term substitutes as reflected below:

Name	Location	Title	Leave Replacement or Long Term Sub	Replacing	Salary	Effective Date
Natalia Pinzon Usme	RHE	Teacher of Spanish	Long Term Sub	L. Martes	\$275/day**	4/29/2024

**amended from previous agenda*

***to be paid the difference between their current daily rate and the rate quoted above*

4.6 Stipends

Resolved, that the Livingston Board of Education approves the individuals on **Attachment L** for athletic stipends at Livingston High School for the 2023-2024 school year in accordance with the contract between the LBOE and the LEA.

Resolved, that the Livingston Board of Education approves *Stacey Strumeyer* as the Assistant to the AP Coordinator in the amount of \$4,000 to be paid through the Student Activities Account.

4.7 Extra Period Assignments

Resolved, the Livingston Board of Education approves the extra period assignments as listed on **Attachment M**.

4.8 Mentor Fees

Resolved, the Livingston Board of Education amends the individuals on **Attachment N** listed as assigned mentors to receive payment in accordance with the schedule listed.

4.9 Contract Adjustments

Resolved, that the Livingston Board of Education approves the individuals on **Attachment O** for contract adjustments to include \$250 for attaining their Google Beginner certification.

4.10 ESEA Grant

Resolved, the Livingston Board of Education approves the individuals listed on **Attachment P** to work at the ELL Family Night on April 11, 2024, at the rate of \$51.62/hour, not to exceed 2 hours per person. These funds will be paid through the ESEA Title III Grant (Account number: 20-241-100-100-1033-12).

4.11 Curriculum Writing

Resolved, that the Livingston Board of Education approves the individuals on **Attachment Q** to participate in mid-year curriculum writing during the 2023-24 school year, at the approved rate (Account number: 11-000-221-104-5063-19).

ROLL CALL VOTE

5. MISCELLANEOUS

The Superintendent recommends the following:

5.1 HIB Report

Resolved, that the Livingston Board of Education accepts the findings of HIB cases.

ROLL CALL VOTE

K. Old Business

1. Equity Committee

L. New Business

III. ADJOURNMENT

EXECUTIVE SESSION

Whereas, N.J.S.A. 10:4-1 et seq., also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

Whereas, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

Resolved, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on April 30, 2024 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
1. Matter rendered confidential by federal law, state statute or rule of court.
 2. Matter in which the release of information would impair a right to receive federal funds.
 3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
 4. Collective bargaining matters.
 5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
 6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
 7. Investigation of violations or possible violations of law.
 8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
 9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
 10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.

LBOE Agenda Planning/Future Agenda Items

JANUARY

Meetings and Workshops

- Board Reorganization
- Election of Board Officers
- Board Member Committee Assignments
- BOE Meeting Calendar
- LPS Budget Calendar
- Submission of Financial Disclosure
- Mandatory Training Requirements
- Review of ACFR or Action Items

Presentations

- LHS Report on Graduates from Counseling
- Annual Comprehensive Financial Report

Professional Development

- Code of Ethics with BOE Attorney

Executive Sessions

- BOE Retreat
- Establish CSA Evaluation Schedule

FEBRUARY

Meetings and Workshops

- Academic Calendar Discussion, two years out

Presentations

- Update on Diversity, Equity, and Inclusion
- District Goals: Mid-Year Update
- First Presentation of LPS Budget
- Second Presentation of LPS Budget

Executive Sessions

- CSA Evaluation Process: Meet with the NJSBA representative and review the CSA evaluation process and timeline

MARCH

Presentations

- Third Presentation of LPS Budget
- Fourth Presentation of LPS Budget
- Final Presentation and BOE Adoption of Tentative Budget (before the deadline to Essex County)
- Board Goals Update

Executive Sessions

- NJSBA CSA Evaluation (to meet July 1st statutory deadline for CSA evaluation)
- NJSBA Board Self-Evaluation

APRIL

Meetings and Workshops

- Public Hearing and Adoption of Budget
- Subscription Bus Pricing
- Safety Grant
- Comprehensive Equity Plan (every 3 years/SOA annually)

Presentations

- Superintendent Goals Planning and Update

Executive Sessions

- Board and CSA pre-conference for evaluation

MAY

Meetings and Workshops

- Livingston Education Association: Second Conference
- Personnel Appointments
- Governor's Educator of the Year Ceremony
- Annual Appointments
- Sale of SRECs
- General Education Out-of-District Tuition Rates
- New Jersey State Interscholastic Athletic Association

Presentations

- End-of-Year District Goals Report (by CSA)

Executive Sessions

- Board Self-Evaluation
- CSA Evaluation Process
- Tenure Recommendations (BOE Review of Files)
- End-of-Year, All-Staff Review

JUNE

Meetings and Workshops

- LHS Student Representative to BOE
- Staff Retirement Ceremony
- Seal of Biliteracy
- Non-Affiliated Appointments
- Summer Appointments (work, project, curriculum)
- Compliance with PL 2015, Chapter 47
- Transfer of Current Year Surplus to Capital Reserve
- Bus Evaluation Drills Report

Presentations

- SEPAC
- End-of-Year Report on Board Goals (by BOE)
- Board Self-Evaluation, review, and reflection

Executive Sessions

- CSA Evaluation
 - CSA completes CSA Evaluation
 - BOE completes CSA Evaluation
 - CSA and BOE meet to discuss CSA Evaluation

JULY

Meetings and Workshops

- Property, Liability, and WC Insurance
- Board Goals and Action Plans
- District Professional Development Plan
- Review and Approval of Curriculum Writing Plans and Process

AUGUST

Meetings and Workshops

- Open Campus Lunch

Presentations

- Enrollment Update
- District Goals and Action Plans
- Student progress at key grade levels and the NJ Student Learning Standards results, including the performance of student subgroups on state tests as appropriate and allowable.

SEPTEMBER

Meetings and Workshops

- Board Goals
- Mentoring Plan
- Remote Learning Plan

OCTOBER

Meetings and Workshops

- Approval of Nursing Services Plan
- Livingston Education Association: First Conference
- Annual review of MOA and law enforcement operations with the Board President
- Public Hearing of District and School HIB Self-Assessment Report

Presentations

- Summer Curriculum Writing
- NJSLA Results

NOVEMBER

Meetings and Workshops

- Board Budget Goals
- Technology Plan: review and approval
- Comprehensive Maintenance Plan: review and approval

Presentations

- LPS Assessment Update

DECEMBER

Meetings and Workshops

- QSAC SOA

Presentations

- National Merit Semi-Finalists Recognition Ceremony
- New LPS Course Offerings

Professional Development

- New BOE member orientation

PROGRAM/CURRICULUM

<u>Title</u>	<u>Author/Publisher</u>	<u>Year</u>	<u>Grade</u>	<u>Subject/Course</u>	<u>Rationale</u>
Stella by Starlight	Sharon M. Draper Atheneum	2019	4	English Language Arts	<i>Stella by Starlight</i> is an appealing, thought-provoking read for kids and adults – and a standout for introducing kids to a difficult chapter in U.S. history with compelling courage and relatable characters rather than graphic violence.
When Breath Becomes Air	Paul Kalanithi Random House	2016	11	English	<i>When Breath Becomes Air</i> chronicles Kalanithi's Transformation from a naive medical student "possessed", as he wrote, "by the question of what, given that all organisms die, makes a virtuous and meaningful life" into a neurosurgeon at Stanford working in the brain, the most critical place for human identity, and finally into a patient and new father confronting his own mortality.

PROGRAM/CURRICULUM

<u>Title</u>	<u>Author/Publisher</u>	<u>Year</u>	<u>Grade</u>	<u>Subject/Course</u>	<u>Rationale</u>
You Are Here: Connecting Flights	Ellen Oh, Editor	2023	7	English Language Arts	Twelve powerhouse Asian American authors explore themes of identity and belonging in the entwined experiences of young people whose family roots may extend to East and Southeast Asia, but who are themselves distinctly American.

Name	School	Type of Placement	In-District Location	Assigned Staff	Date
Vincent Mogavero	Ramapo	Observation	Burnet Hill Elementary	Wendy Weiner	03/01/2024-06/30/2025
Michael Horn	Caldwell University	Observation	Harrison Elementary	TBD	03/20/2024-06/20/2024
Emily Cambers	Bergen Community	Observation	Hillside Elementary School	TBD	04/10/2024-05/01/2024
Sevgi Tugce Yalt	Rutgers	Observation	Harrison Elementary	Nabila Ammar	04/10/2024-05/01/2024

FIELD TRIPS

SCHOOL	GRADE/COURSE	MONTH	DESTINATION
Elementary	Kindergarten	May	Alstede Farms
Elementary	Grade 2	May	Alstede Farms
Elementary	Grade 5	April	Liberty Science Center
Elementary	Grade 5	June	Lincoln Harbor Marina

The following is a list of community-based field trips planned for the LHS and HMS self-contained program during the ESY period of July and August, 2024:

Business
Aldi
Costco
Dollar Tree
Five Below
Giralda Farms
Great Swamp
PetSmart
ShopRite
Zoo Loop

			School Year 2023-2024			Extraordinary Services			Extended School Year			
<u>School</u>	<u>Program Type</u>	<u>Type</u>	<u># of Stud</u>	<u>Tuition 2023-2024</u>	<u>Total Tuition</u>	<u># of Stud</u>		<u>Aide(s)</u>	<u># of Stud</u>	<u>ESY Tuition</u>	<u>Total ESY Tuition</u>	<u>Total School</u>
Deron School	Multiple Disabilities	T	1	\$ 22,670.00	\$ 22,670.00	1	\$ 13,500.00	\$ 13,500.00				\$ 36,170.00
Total			1		\$ 22,670.00	1		\$ 13,500.00				\$ 36,170.00

Type

Renewal (R) indicates that the student has been at that OOD school and is continuing to be placed there.

New (N) indicates that the student is a newly placed OOD student or an additional service has been added.

Transfer (T) indicates that the student has been OOD, but has transferred to another OOD school.

New to District (ND) indicated that the student moved in and was already placed OOD.

Appropriation Adjustment Journal for 2023-24 February

Attachment E
April 30, 2024

Account Number	Act Description	Tx Id	Date	Tx Description	Current Appropriation	Adjustment	New Appropriation
11-000-262-890-7076-12	Custodial - Other Objects DW	31071	2/1/2024	Adjustment - To transfer funds to fund 12 for architect fees related to referendum project	200,000.00	-60,000.00	140,000.00
12-000-400-334-7079-20	Architectural/Engineering Services	31071	2/1/2024	Adjustment - To transfer funds to fund 12 for architect fees related to referendum project	.00	60,000.00	60,000.00
						.00	
20-280-200-300-1033-12	Title IV Purch Pro & Tech Service	31129	2/5/2024	Adjustment - Adjust Title IV Accounts to Amended Budget	10,500.00	-1,700.00	8,800.00
20-280-200-500-1033-13	Title IV Conferences & Workshop Registration Fees	31129	2/5/2024	Adjustment - Adjust Title IV Accounts to Amended Budget	.00	500.00	500.00
20-280-200-500-1033-14	Title IV Travel for PD	31129	2/5/2024	Adjustment - Adjust Title IV Accounts to Amended Budget	.00	1,200.00	1,200.00
						.00	
11-000-262-621-7076-12	Heat & Electricity - DW	31130	2/5/2024	Adjustment - To increase utility PO's with estimates through June 30, 2024	483,135.00	375,000.00	858,135.00
11-000-262-890-7076-12	Custodial - Other Objects DW	31130	2/5/2024	Adjustment - To increase utility PO's with estimates through June 30, 2024	140,000.00	-100,000.00	40,000.00
11-190-100-610-0003-12	Inst. Supplies - Initiatives (Flex Furn)	31130	2/5/2024	Adjustment - To increase utility PO's with estimates through June 30, 2024	936,000.00	-275,000.00	661,000.00
						.00	
11-190-100-610-0001-85	Instructional Supplies Secondary FCS	31380	2/8/2024	Adjustment - Closet space in B133 Transfer	28,850.00	7,500.00	36,350.00
11-190-100-610-6066-11	Instructional Supplies - Principal LHS	31380	2/8/2024	Adjustment - Closet space in B133 Transfer	.00	-7,500.00	-7,500.00
						.00	
11-000-217-320-9091-13	PURCHASED PROF-EXTRAORDINARY SVCS. Contracted Therapy Services - SS	31387	2/8/2024	Adjustment - To cover employees on LOA with Contracted Services	987,238.62	76,232.50	1,063,471.12
11-212-100-106-2050-13	Other Salariness For Instr	31387	2/8/2024	Adjustment - To cover employees on LOA with Contracted Services	2,073,516.00	-76,232.50	1,997,283.50
						.00	
20-241-200-300-1033-12	Title III - Purch Pro & Tech Service	31413	2/9/2024	Adjustment - Adjust Title III For ESEA Amendment	.00	-3,000.00	-3,000.00
20-241-200-500-1033-12	Title III Conference Registration	31413	2/9/2024	Adjustment - Adjust Title III For ESEA Amendment	.00	500.00	500.00
20-241-200-580-1033-12	Title III Travel (Staff)	31413	2/9/2024	Adjustment - Adjust Title III For ESEA Amendment	.00	2,500.00	2,500.00
						.00	
20-001-100-610-0000-11	NREL (Algaeprize) Grant - Supplies	31250	2/14/2024	Adjustment - To create account for the Algaeprize Donation Board Approved on 2/13/24	.00	4,000.00	4,000.00
20-001-100-731-0000-11	NREL (Algaeprize) Grant - Equipment	31250	2/14/2024	Adjustment - To create account for the Algaeprize Donation Board Approved on 2/13/24	.00	4,000.00	4,000.00
						8,000.00	
11-190-100-610-0001-84	Instructional Supplies Secondary Ed Technology	31528	2/15/2024	Adjustment - Rocketry project that some of our Tech & Design 3 students want to compete in. This will also cover some fiberglass costs for lessons in our level 3/4 auto class.	50,350.00	3,500.00	53,850.00
11-190-100-610-0001-93	Instructional Supplies Secondary Business	31528	2/15/2024	Adjustment - Rocketry project that some of our Tech & Design 3 students want to compete in. This will also cover some fiberglass costs for lessons in our level 3/4 auto class.	15,128.00	-3,500.00	11,628.00
						.00	
20-270-200-300-1033-12	Title IIA Purch Pro & Tech Service	31536	2/15/2024	Adjustment - ESEA Title IIA Adjustment of Appropriations	66,532.00	-2,569.00	63,963.00
20-270-200-500-1033-12	Title IIA Conferences & Workshops	31536	2/15/2024	Adjustment - ESEA Title IIA Adjustment of Appropriations	.00	2,569.00	2,569.00
						.00	

Appropriation Adjustment Journal for 2023-24 February

Account Number	Act Description	Tx Id	Date Tx Description	Current Appropriation	Adjustment	New Appropriation
11-000-240-600-6066-11	Supplies And Materials - LHS	31560	2/16/2024 Adjustment - To move funds to a capital account to purchase new LHS Dance Floor	29,831.00	-8,415.89	21,415.11
11-000-261-420-7074-11	Clean/Repair/Maint Servs - LHS	31560	2/16/2024 Adjustment - To move funds to a capital account to purchase new LHS Dance Floor	79,560.00	-3,750.00	75,810.00
11-190-100-610-0001-86	Instructional Supplies Secondary PE	31560	2/16/2024 Adjustment - To move funds to a capital account to purchase new LHS Dance Floor	14,980.00	-1,500.00	13,480.00
11-190-100-610-6066-11	Instructional Supplies - Principal LHS	31560	2/16/2024 Adjustment - To move funds to a capital account to purchase new LHS Dance Floor	-7,500.00	-2,919.11	-10,419.11
12-140-100-731-1022-11	Instructional Equipment - LHS	31560	2/16/2024 Adjustment - To move funds to a capital account to purchase new LHS Dance Floor	.00	16,585.00	16,585.00
					.00	
11-000-218-600-4061-11	Supplies And Materials - Guidance LHS - SS	31568	2/16/2024 Adjustment - Counselor Week Costs	4,699.00	-101.00	4,598.00
11-301-100-610-2044-13	CIP/LIFE SKILLS SUPPLIES - SS	31568	2/16/2024 Adjustment - Counselor Week Costs	5,100.00	101.00	5,201.00
					.00	
11-000-262-610-7076-12	General Supplies - DW	31574	2/16/2024 Adjustment - Budget Transfer request from 4348 Held, Nancy	692,500.00	-640.00	691,860.00
11-000-262-890-7074-12	Boiler License Reimbursements	31574	2/16/2024 Adjustment - Budget Transfer request from 4348 Held, Nancy	.00	640.00	640.00
					.00	
11-000-262-110-7076-12	Other Salariness	31605	2/16/2024 Adjustment - To adjust for utility costs estimated through 6.30.24	2,814,359.00	-117,000.00	2,697,359.00
11-000-262-621-7076-12	Heat & Electricity - DW	31605	2/16/2024 Adjustment - To adjust for utility costs estimated through 6.30.24	858,135.00	92,000.00	950,135.00
11-000-262-622-7076-12	Energy - DW	31605	2/16/2024 Adjustment - To adjust for utility costs estimated through 6.30.24	1,256,700.00	60,000.00	1,316,700.00
11-000-262-890-7076-12	Custodial - Other Objects DW	31605	2/16/2024 Adjustment - To adjust for utility costs estimated through 6.30.24	40,000.00	-35,000.00	5,000.00
					.00	
11-000-240-590-6066-07	Misc Purch Services - RHE	31606	2/16/2024 Adjustment - Budget Transfer request from 7231 Distasio, Michelle We will need to deduct \$2,000 from the 11-000-240-590-6066-07 account and move it to the 11-000-240-600-6066-07 account.	4,000.00	-2,000.00	2,000.00
11-000-240-600-6066-07	Supplies And Materials - RHE	31606	2/16/2024 Adjustment - Budget Transfer request from 7231 Distasio, Michelle We will need to deduct \$2,000 from the 11-000-240-590-6066-07 account and move it to the 11-000-240-600-6066-07 account.	10,905.60	2,000.00	12,905.60
					.00	
20-509-100-100-8000-12	Nonpublic Nursing - Aquinas	31607	2/16/2024 Adjustment - Nonpublic Nursing Transfer - ERESC found nurse for Aquinas	.00	-6,720.00	-6,720.00
20-509-100-800-8000-12	Other Objects Nursing	31607	2/16/2024 Adjustment - Nonpublic Nursing Transfer - ERESC found nurse for Aquinas	142,800.00	15,120.00	157,920.00
20-509-200-600-8000-12	Nonpublic Nursing - Aquinas Supplies	31607	2/16/2024 Adjustment - Nonpublic Nursing Transfer - ERESC found nurse for Aquinas	.00	-8,400.00	-8,400.00
					.00	
11-000-291-242-7079-12	Other Retirement Contrib (DCRP)	31610	2/16/2024 Adjustment - To fund Estimated Remaining Health Insurance costs through 6/30/24	150,000.00	-117,000.00	33,000.00
11-000-291-270-7079-12	Health Benefits	31610	2/16/2024 Adjustment - To fund Estimated Remaining Health Insurance costs through 6/30/24	18,903,516.00	139,000.00	19,042,516.00
11-000-291-299-0000-12	Payouts	31610	2/16/2024 Adjustment - To fund Estimated Remaining Health Insurance costs through 6/30/24	.00	-22,000.00	-22,000.00

Appropriation Adjustment Journal for 2023-24 February

Account Number	Act Description	Tx Id	Date	Tx Description	Current Appropriation	Adjustment	New Appropriation
						.00	
20-241-200-300-1033-12	Title III - Purch Pro & Tech Service	31821	2/20/2024	Adjustment - Title III Appropriation Adjustment for TESOL conference	-3,000.00	-4,500.00	-7,500.00
20-241-200-500-1033-12	Title III Conference Registration	31821	2/20/2024	Adjustment - Title III Appropriation Adjustment for TESOL conference	500.00	4,500.00	5,000.00
						.00	
20-280-200-300-1033-12	Title IV Purch Pro & Tech Service	33047	2/21/2024	Adjustment - Transfer request per NT for Title IV Conference Registrations	8,800.00	-420.00	8,380.00
20-280-200-500-1033-13	Title IV Conferences & Workshop Registration Fees	33047	2/21/2024	Adjustment - Transfer request per NT for Title IV Conference Registrations	500.00	420.00	920.00
						.00	
11-000-240-580-4050-12	Travel	33117	2/23/2024	Adjustment - Transfer funds to Admin Memberships line (new acct)	16,000.00	-90.00	15,910.00
11-000-240-890-4050-12	Other Objects - Admin Memberships	33117	2/23/2024	Adjustment - Transfer funds to Admin Memberships line (new acct)	.00	90.00	90.00
						.00	
20-270-200-300-1033-52	NP Title IIA Prof Purch Svcs - Kushner	33487	2/28/2024	Adjustment - Move Kushner allocation to PD instead of supplies	.00	150.00	150.00
20-270-200-600-1033-52	NP Title IIA Supp & Mat Kushner	33487	2/28/2024	Adjustment - Move Kushner allocation to PD instead of supplies	.00	-150.00	-150.00
						.00	
11-190-100-610-0000-81	Instructional Supplies Elem Visual Arts	33528	2/29/2024	Adjustment - Budget Transfer request from 7241 Rubin, Mara	30,930.00	-679.35	30,250.65
11-190-100-610-0001-81	Instructional Supplies Secondary Visual Arts	33528	2/29/2024	Adjustment - Budget Transfer request from 7241 Rubin, Mara	74,915.00	679.35	75,594.35
						.00	
20-487-100-100-1033-12	ARP Esser Salaries (Intervention - SS)	33561	2/29/2024	Adjustment - Allocate budget to overage of project achieve salaries to ARP ESSER	.00	-10,000.00	-10,000.00
20-487-100-100-1033-20	ARP Esser Salaries (Project Achieve Overage from 20-490)	33561	2/29/2024	Adjustment - Allocate budget to overage of project achieve salaries to ARP ESSER	.00	10,000.00	10,000.00
						.00	
11-000-211-100-7077-12	Personal Services-Salaries	33711	2/29/2024	Adjustment - February Month End Transfers	83,599.00	-5,800.49	77,798.51
11-000-211-100-7077-12	Personal Services-Salaries	33711	2/29/2024	Adjustment - February Month End Transfers	77,798.51	-1,100.00	76,698.51
11-000-216-100-2055-12	Personal Services-Salaries	33711	2/29/2024	Adjustment - February Month End Transfers	1,090,228.00	46,821.81	1,137,049.81
11-000-217-320-9091-13	PURCHASED PROF-EXTRAORDINARY SVCS. Contracted Therapy Services - SS	33711	2/29/2024	Adjustment - February Month End Transfers	1,063,471.12	288,767.50	1,352,238.62
11-000-219-104-4060-12	Salariess-Other Prof Staf	33711	2/29/2024	Adjustment - February Month End Transfers	3,516,285.00	36,178.22	3,552,463.22
11-000-221-102-0010-12	Salariess Of Sup Of Instc	33711	2/29/2024	Adjustment - February Month End Transfers	2,083,473.60	-79.98	2,083,393.62
11-000-221-102-0010-12	Salariess Of Sup Of Instc	33711	2/29/2024	Adjustment - February Month End Transfers	2,083,393.62	-575.00	2,082,818.62
11-000-221-105-0010-12	Salariess-Sec/Cler Assist	33711	2/29/2024	Adjustment - February Month End Transfers	315,552.00	79.98	315,631.98
11-000-221-580-7079-12	Travel - Supervisors and Directors	33711	2/29/2024	Adjustment - February Month End Transfers	.00	253.17	253.17
11-000-222-100-5065-12	Personal Services-Salaries	33711	2/29/2024	Adjustment - February Month End Transfers	927,647.00	575.00	928,222.00
11-000-223-102-4151-12	Salariess Of Sup Of Instc	33711	2/29/2024	Adjustment - February Month End Transfers	479,889.40	-1,868.19	478,021.21
11-000-230-100-8080-12	Personal Services-Salaries	33711	2/29/2024	Adjustment - February Month End Transfers	445,568.00	211.02	445,779.02
11-000-230-339-8085-20	Other Professional Servc	33711	2/29/2024	Adjustment - February Month End Transfers	17,923.00	1,000.00	18,923.00
11-000-230-890-6066-13	Miscellaneous Expenditur - SS	33711	2/29/2024	Adjustment - February Month End Transfers	2,000.00	657.17	2,657.17
11-000-240-103-0008-12	Salariess-Prin/Asntn Prin	33711	2/29/2024	Adjustment - February Month End Transfers	2,109,376.00	.04	2,109,376.04
11-000-240-105-0008-12	Salariess-Sec/Cler Assist	33711	2/29/2024	Adjustment - February Month End Transfers	1,615,081.00	3,890.42	1,618,971.42

Appropriation Adjustment Journal for 2023-24 February

Account Number	Act Description	Tx Id	Date Tx Description	Current Appropriation	Adjustment	New Appropriation
11-000-240-580-4050-12	Travel	33711	2/29/2024 Adjustment - February Month End Transfers	15,910.00	-253.17	15,656.83
11-000-251-100-7079-12	Personal Services-Salaries	33711	2/29/2024 Adjustment - February Month End Transfers	1,289,095.00	1,910.03	1,291,005.03
11-000-251-440-7079-12	Central Services - Rentals (Copiers)	33711	2/29/2024 Adjustment - February Month End Transfers	.00	2,926.68	2,926.68
11-000-251-600-7079-20	Supplies And Materials	33711	2/29/2024 Adjustment - February Month End Transfers	22,143.00	972.62	23,115.62
11-000-251-832-7079-12	Int For Lease Purch Agre	33711	2/29/2024 Adjustment - February Month End Transfers	92,015.00	619.45	92,634.45
11-000-251-890-7079-20	Miscellaneous Expenditur	33711	2/29/2024 Adjustment - February Month End Transfers	6,000.00	-4,518.75	1,481.25
11-000-252-100-0002-12	Technology technicians - Facility Events	33711	2/29/2024 Adjustment - February Month End Transfers	.00	-632.35	-632.35
11-000-252-100-7079-12	Personal Services-Salaries	33711	2/29/2024 Adjustment - February Month End Transfers	1,000,553.00	632.35	1,001,185.35
11-000-261-111-7074-12	Maintenance OT DW	33711	2/29/2024 Adjustment - February Month End Transfers	.00	7,456.85	7,456.85
11-000-262-110-7076-12	Other Saliariess	33711	2/29/2024 Adjustment - February Month End Transfers	2,697,359.00	-46,821.81	2,650,537.19
11-000-262-110-7076-12	Other Saliariess	33711	2/29/2024 Adjustment - February Month End Transfers	2,650,537.19	-2,408.72	2,648,128.47
11-000-262-111-7074-12	Over Time	33711	2/29/2024 Adjustment - February Month End Transfers	.00	-7,456.85	-7,456.85
11-000-266-100-0001-12	Ue S Sals Of Sec G & Inv	33711	2/29/2024 Adjustment - February Month End Transfers	369,969.00	1,319.77	371,288.77
11-000-266-100-0002-12	Security Guards - Facilities Use	33711	2/29/2024 Adjustment - February Month End Transfers	.00	1,088.95	1,088.95
11-120-100-101-0001-12	Gr. 1-5 Salaries Of Teachers	33711	2/29/2024 Adjustment - February Month End Transfers	12,950,152.00	9,690.73	12,959,842.73
11-120-100-101-0002-12	Elementary Substitutes	33711	2/29/2024 Adjustment - February Month End Transfers	400,000.00	-18,688.23	381,311.77
11-120-100-101-0003-01	Prep Period - Burnet Hill	33711	2/29/2024 Adjustment - February Month End Transfers	.00	270.00	270.00
11-120-100-101-0005-02	Substitutes - Collins Elem	33711	2/29/2024 Adjustment - February Month End Transfers	.00	2,332.50	2,332.50
11-120-100-101-0005-03	Substitutes - Harrison Elem	33711	2/29/2024 Adjustment - February Month End Transfers	.00	1,595.00	1,595.00
11-120-100-101-0005-07	Substitutes - Riker Hill	33711	2/29/2024 Adjustment - February Month End Transfers	.00	4,562.50	4,562.50
11-130-100-101-0005-10	Substitutes - Mt. Pleasant Middle	33711	2/29/2024 Adjustment - February Month End Transfers	.00	237.50	237.50
11-190-100-106-0005-12	Other Salaries-Instructional Aides	33711	2/29/2024 Adjustment - February Month End Transfers	586,407.00	33,744.75	620,151.75
11-204-100-101-2050-12	Salariess Of Teachers	33711	2/29/2024 Adjustment - February Month End Transfers	567,546.00	1,100.00	568,646.00
11-204-100-106-2050-12	Othr Saliariess-Instructio	33711	2/29/2024 Adjustment - February Month End Transfers	4,021,525.00	-33,744.75	3,987,780.25
11-212-100-106-2050-13	Other Saliariess For Instr	33711	2/29/2024 Adjustment - February Month End Transfers	1,997,283.50	-288,767.50	1,708,516.00
11-212-100-610-2050-13	MULTIPLE DISABILITIES PROGRAMS - SS	33711	2/29/2024 Adjustment - February Month End Transfers	19,500.00	8.50	19,508.50
11-213-100-101-2053-12	Salariess Of Teachers	33711	2/29/2024 Adjustment - February Month End Transfers	6,269,316.00	-36,178.22	6,233,137.78
11-213-100-610-2053-13	ELEMENTARY - RESOURCE Supplies - SS	33711	2/29/2024 Adjustment - February Month End Transfers	10,400.00	-8.50	10,391.50
11-215-100-101-9093-13	Salariess Of Teachers	33711	2/29/2024 Adjustment - February Month End Transfers	.00	-153.62	-153.62
11-215-100-610-9093-13	General Supplies - SS	33711	2/29/2024 Adjustment - February Month End Transfers	.00	153.62	153.62

.00

Appropriation Adjustment Journal for 2023-24 February

Summary Page

Fund	Program	Current Appropriation	Adjustment	New Appropriation
10 General Fund	000 Undistributed Expenditures	69,921.00	6,614.94	76,535.94
		69,921.00	6,614.94	76,535.94
11 General Current Expense	000 Undistributed Expenditures	66,975,458.66	1,744,421.04	68,719,879.70
	105 Regular Programs- Preschool	369,337.00	-228,924.08	140,412.92
	110 Regular Programs - Kindergarten	1,639,182.00	300,814.75	1,939,996.75
	120 Regular Programs - Grades 1-5	13,350,152.00	-720,561.56	12,629,590.44
	130 Regular Programs - Grades 6-8	9,893,254.00	-166,415.50	9,726,838.50
	140 Regular Programs - Grades 9-12	15,421,398.00	-423,233.07	14,998,164.93
	150 Regular Programs - Home Instruction	201,000.00	.00	201,000.00
	190 Regular Programs - Undistributed	3,992,205.60	-297,104.21	3,695,101.39
	204 Special Education - Learning and/or Language Disabilities	4,594,171.00	-160,867.55	4,433,303.45
	207 Special Education - Auditory Impairments	.00	3,437.56	3,437.56
	212 Special Education - Multiple Disabilities	2,378,927.00	-833,259.86	1,545,667.14
	213 Special Education - Resource Room/Resource Center	6,284,816.00	-45,061.72	6,239,754.28
	215 Special Education - Preschool Disabilities - Part-Time	.00	370,805.20	370,805.20
	216 Special Education - Preschool Disabilities - Full-Time	166,894.00	4,802.71	171,696.71
	230 Basic Skills/Remedial - Instruction	1,645,025.00	-10,200.00	1,634,825.00
	240 Bilingual Education - Instruction	786,588.00	252,665.00	1,039,253.00
	301 Vocational Programs - Local	57,955.00	101.00	58,056.00
	401 School - Sponsored Co-curricular and Extra-curricular Activities	618,677.00	-134.00	618,543.00
	402 School - Sponsored Athletics	1,271,579.00	-3,676.00	1,267,903.00
	403 Other Instructional Programs	45,900.00	-1,583.75	44,316.25
	421 Before/After School Programs	.00	1,583.75	1,583.75
	424 Other Supplemental/At-Risk Programs	992,886.00	85,000.00	1,077,886.00
		130,685,405.26	-127,390.29	130,558,014.97
12 Capital Outlay	000 Undistributed Expenditures	3,898,098.74	106,061.50	4,004,160.24
	120 Regular Programs - Grades 1-5	9,484.00	-2,467.15	7,016.85
	130 Regular Programs - Grades 6-8	32,147.00	-226.76	31,920.24
	140 Regular Programs - Grades 9-12	75,593.00	17,407.76	93,000.76
		4,015,322.74	120,775.35	4,136,098.09
13 Special Schools	422 Summer School	60,821.00	.00	60,821.00
		60,821.00	.00	60,821.00
20 Special Revenue Fund	000 Undistributed Expenditures	.00	300.00	300.00
	001 Other Local Projects	33,404.00	4,353.95	37,757.95
	231 ESSA Title I, Part A	127,550.00	17,543.00	145,093.00
	241 ESSA Title III	17,650.00	14,345.00	31,995.00
	242 ESSA Title III	12,185.00	6,388.00	18,573.00
	252 IDEA Part B	1,298,150.00	416,553.00	1,714,703.00
	270 ESSA Title IIA / IID	69,000.00	6,963.00	75,963.00

Appropriation Adjustment Journal for 2023-24 February

Fund	Program	Current Appropriation	Adjustment	New Appropriation
	280 ESSA Title IV	10,500.00	2,690.00	13,190.00
	451 Other Federal Projects	.00	154,000.00	154,000.00
	486 Comp Special Education and Related Services (ACSERS)	.00	192,113.00	192,113.00
	487 ARP-ESSER Grant Program	.00	169,480.24	169,480.24
	488 ARP ESSER Subgrant (ALCES)	.00	185,986.00	185,986.00
	489 ARP ESSER Subgrant (EBSLEA)	.00	40,000.00	40,000.00
	490 ARP Evidence Based Learning Beyond the School Day	.00	16,675.89	16,675.89
	491 ARP ESSER Subgrant (NJTSS)	.00	43,129.62	43,129.62
	492 SDA Emergent Needs and Capital Maintenance in School Districts	.00	153,845.00	153,845.00
	501 Nonpublic Textbooks Aid	44,319.00	1,120.00	45,439.00
	502 Nonpublic Aux Services - Basic Skills/Remedial	59,645.00	.00	59,645.00
	506 Nonpublic Hand - Supplemental Instruction	140,420.00	.00	140,420.00
	507 Nonpublic Hand - Handicapped Services	154,260.00	.00	154,260.00
	508 Nonpublic Hand - Corrective Speech	49,802.00	.00	49,802.00
	509 Nonpublic Nursing Services	142,800.00	37,920.00	180,720.00
	510 Nonpublic Technology Initiative Program	51,658.00	19,637.00	71,295.00
	511 Nonpublic Security Aid Program	261,375.00	47,355.00	308,730.00
		2,472,718.00	1,530,397.70	4,003,115.70
40 Debt Service Fund	701 Debt Service - Regular	7,695,050.00	.00	7,695,050.00
		7,695,050.00	.00	7,695,050.00
60 Enterprise Fund	910 Food Services	.00	2,200,000.00	2,200,000.00
		.00	2,200,000.00	2,200,000.00

Conference	Attendee(s)	Date(s)	Location	Cost not to exceed
High-Impact and Engaging Routines for Phonics, Word Study, and Fluency (K-6)	Sarah O'Brien	May 21, 2024	New Brunswick, NJ	\$250.00
High-Impact and Engaging Routines for Phonics, Word Study, and Fluency (K-6)	Michelle Kang	May 21, 2024	New Brunswick, NJ	\$250.00
High-Impact and Engaging Routines for Phonics, Word Study, and Fluency (K-6)	Michelle Kim	May 21, 2024	New Brunswick, NJ	\$250.00
High-Impact and Engaging Routines for Phonics, Word Study, and Fluency (K-6)	Kristin Murray	May 21, 2024	New Brunswick, NJ	\$250.00
University of Georgia Admissions Advisory Board Meeting	Nicole Rothman	April 17-21, 2024	Athens, GA	\$0.00
NJASBO: Purchasing	Kelly Caffery	March 26, 2024	Whippany, NJ	\$175.00
AASPA	Susan Burman	October 14-18, 2024	Seattle, WA	\$3,700.00
Binghamton University Counselor Workshop	Michael Buonomo	May 6-7, 2024	Binghamton, NY	\$0.00
AP Business Principles Course Development Meeting	Alex Lamon	May 17-18, 2024	Reston, VA	\$0.00
MIT Sloan Artificial Intelligence: Implications for Business Strategy	Robert Rolling	Apr 17-Jun 4, 2024	Virtual	\$3,000.00
Syracuse University Summer Institute	Alex Lamon	July 8-12, 2024	Syracuse, NY	\$1,200.00
Shifting the Balance: Aligning Literacy Instruction with What We Know About How the Brain Reads	Michelle Bellemo	April 17, 2024	New Brunswick, NJ	\$180.00



Livingston PUBLIC SCHOOLS

2024-2025 ACADEMIC CALENDAR*

Revisions for LBOE Approval 4/30/2024 - Attachment G

DRAFT

July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

4 - Independence Day - District closed

5, 12, 19, 26 - District closed

August 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

2, 9, 16, 23 - District closed

19-22 - New Staff Orientation

28 & 29 - PD full day for staff

September 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2 - Labor Day - District closed

3 - First Day for Students

20 Student Days

October 2024						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

3-4 - Rosh Hashanah - District closed

12 - Yom Kippur - on weekend

14 - Columbus Day; 14 - PD full day for no school students staff

20 Student Days

November 2024						
S	M	T	W	T	F	S
					1	2
3	4*	5*	6*	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1 - Diwali - District closed

4, 5, 6* - Par/Teach Conf, Early Dism Elem

11 - Delayed Opening for students 11 - Staff PD in morning

7-8 - NJEA Convention - District closed

27 - Early dismissal for all

28-29 - Thanksgiving recess for all

16 Student Days

December 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 - Delayed Opening for students 2 - Staff PD in morning

23-31 - Winter Recess - District closed

15 Student Days

January 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1 - New Years Day - District closed

20 - MLK Jr. Day - District closed

28 - Early dismissal for students 28 - Staff PD in afternoon

29 - Lunar New Year - District closed

31 - Partial Day LHS Only - Semester change

20 Student Days

February 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

17 - Presidents Day - District closed

18 - Schools Closed for Pres Day weekend

18 Student Days

March 2025						
S	M	T	W	T	F	S
						1
2	3*	4*	5*	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

3, 4 & 5* - Par/Teach Conf, Early Dism Elem

31 - Eid - District closed

20 Student Days

April 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

1- Delayed Opening for students 1 - Staff PD in morning

14-17 - Spring Recess - schools closed

18 - Good Friday - District closed (13-20 Passover, 20 Easter)

17 Student Days

May 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

26 - Memorial Day - District closed

21 Student Days

June 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

20 - Juneteenth - District closed

23-24 - Early dismissal for students

24 - Last day of school & Graduation

16 Student Days

This calendar allows for: - 183 Student Days, 186 Staff Days
- Professional Development Time: (3) full days - 8/28, 8/29, and 10/14 and (4) partial days - 11/11, 12/1, 1/28 & 4/1
- (3) Inclement Weather Days. Add'l emergency days will be taken in the following order: April 14, 15, 16

Month	Dates	Hours
August	12-30	120
September	5,12,19,26	32
October	10,17,24,31	32
November	14,21	16
December	5,12,19	24
January	2,9,16,23,30	40
February	6,13,20,27	32
March	6,13,20,27	32
April	3,10,24	24
May	1,8,15,22,29	40
June	5,12,19	24
Total		416

Month	Dates	Hours
September	18, 19 (.5)	12
October	5, 30	16
November	11,17,27, 28, 29,30	48
December	11,12,13	24
January	5,8,12,17,22,23	48
February	1,2,8,9, 12, 16, 26, 27	64
March	1,4,7,8,13,14,15,18,22,25	80
April	11,12,15,16,25	40
May	6,7,8,9,17,20,24,28,30,31	80
June	3,6,7	24
Total		436

APPOINTMENTS

LOC	Last Name	First Name	Position	Guide	Step	Total Salary	Start Date
BHE	Bagishvili	Tamta	ABA Discrete Trial TA	TA	1	\$33,888 (prorated)	4/8/2024
BHE	Beckerman	Penni	ABA Discrete Trial TA	TA	1	\$33,888 (prorated)	4/22/2024
BHE	Burger*	Andrew	ABA Discrete Trial TA	TA	1	\$33,888 (prorated)	4/8/2024

**amended from previous agenda*

Location	Last Name	First Name	Position
COL	Bailon	Sol Carmen	Instructional Aide
HAR	Rasa	Alexandra	Instructional Aide
MPE	Gopalji	Foram	Instructional Aide
LHS	Kominsky	Elisa	Instructional Aide

Stipend		2023-24 Amount	Last Name	First Name
Football	VOLUNTEER		Boffa (OD)	Nick
Baseball	VOLUNTEER		Hauser (OD)	Ben
Boys Tennis	Head	\$4,911.50	Lovi (OD)*	Elliot
Boys Tennis	Head	\$4,911.50	Cirlincione*	Paul
Boys Tennis	Assistant	\$3,864	Cirlincione*	Paul
Boys Tennis	Assistant	\$3,864	Lovi (OD)*	Elliot

**amended from previous agenda*

Name	Position	Location	# Classes	Effective Date
Pat Catalano*	Teacher of Mathematics	LHS	0.2	4/5/2024 - 6/20/2024
Alison Fauerbach*	Teacher of Mathematics	LHS	0.2	4/5/2024 - 6/20/2024
Sarah Jang*	Teacher of Mathematics	LHS	0.2	4/5/2024 - 6/20/2024
Michael Ladolcetta*	Teacher of Mathematics	LHS	0.2	4/5/2024 - 6/20/2024
Samantha Dengel*	Teacher of Mathematics	LHS	0.2	4/5/2024 - 6/20/2024
Jeffrey Lapidus*	Teacher of Mathematics	LHS	0.2	4/29/2024 - 6/20/2024
Dorte Poyner*	Teacher of Mathematics	LHS	0.2	4/29/2024 - 6/20/2024
Taylor Torre*	Teacher of Mathematics	LHS	0.2	4/29/2024 - 6/20/2024
Yooree Gillman*	Teacher of Mathematics	LHS	0.2	4/29/2024 - 6/20/2024
Matthew Van Pelt*	Teacher of Mathematics	LHS	0.2	4/29/2024 - 6/20/2024
James Memory*	Teacher of Math	LHS	0.2	4/22/2024 - 6/20/2024

**amended from previous agenda*

Last Name	First Name	Position	School	Mentor	Fee	Notes
San Juan	Fe Jazmin	Teacher of Health & PE	Harrison	Christopher Purdue	\$202	First 11 weeks
Mattia*	Christopher	Teacher of Health & PE	Harrison	Celine Falchetta	\$115	Last 5 weeks
Mattia*	Christopher	Teacher of Health & PE	Harrison	Ria DeVito	\$885	First 25 weeks

**amended from previous agenda*

LastFirst	Loc	Guide	Step	Salary	Longevity	ACE	Total Salary	Effective
Ackermann, Martha	LHS	12-Mo Admin Secy	OG	\$77,316	\$3,690	\$1,700 \$800 \$250	\$83,756	2/1/2024
Alessio, Karen	LHS	12-month Admin Secy >7/12m	7	\$62,352	\$0	\$800 \$250	\$63,402	2/1/2024
Appello, Lisa	HMS	10-Mo Admin Secy	11	\$57,339	\$0	\$1,200 \$250	\$58,789	2/1/2024
Bowman, Pearl	COL	Campus Aide	6	\$30,480	\$2,158	\$250	\$32,888	2/1/2024
Brannick, Toni	LHS	12-month Admin Secy >7/12m	9	\$65,946	\$0	\$250	\$66,196	2/1/2024
Caldera, Tracy	MPMS	10-Mo Admin Secy	7	\$51,958	\$0	\$1,200 \$250	\$53,408	2/1/2024
Casale, Kimberly	LHS	12-month Admin Secy >7/12m	11	\$68,810	\$0	\$250	\$69,060	2/1/2024
DeStefano, Elizabeth	LHS	10-Mo Admin Secy	4	\$47,468	\$0	\$1,200 \$250	\$48,918	2/1/2024
Meehan, Nancy	COL	10-month Admin Secy	OG	\$64,427	\$2,540	\$250	\$67,217	2/1/2024
Mercer, Lauren	LHS	12-Mo Admin Secy	4	\$56,964	\$0	\$1,200 \$250	\$58,414	2/1/2024
Mullin, Nancy	HMS	10-month Office Support (PT)	9	\$31,259	\$0	\$250	\$31,509	2/1/2024
Nedza, Stacy	LHS	10-Mo Admin Secy	9	\$54,953	\$0	\$1,200 \$250	\$56,403	2/1/2024
Woytas, Christina	HMS	12-Mo First Secy	11	\$71,103	\$0	\$250	\$71,353	2/1/2024
Lytvyn, Oleksiy	LHS	IT Support Specialist	NA	\$67,080	\$0	\$750 \$750 \$1,600	\$70,180	5/1/2024

ELL FAMILY NIGHT

4/11/2024

Michele Bellomo
Stephanie Brunn
Kristina Dugan
Doreen Gugger
Michelle Kang
Kristen Murray
Sarah O'Brien
Lucia Santarella
Smruti Shah

April 30, 2024

23-24 Mid-Year Curriculum Writing

Science (7-12)

Jenna McCarthy

Supervisor: Brian Carey

Math (7-12)

Jeffrey Lapidus

Supervisor: Antonio Matheus

5751 SEXUAL HARASSMENT (M)

The Board of Education will not tolerate sexual harassment of students by school employees, other students, or third parties. Sexual Harassment of students is a form of prohibited sex discrimination. In accordance with Title IX of the Education Amendments of 1972 and the Code of Federal Regulations (CFR), 34 CFR §106, the school district adopts this Policy and implements practices to investigate and resolve allegations of sexual harassment of students engaged in by school employees, other students, or third parties pursuant to 34 CFR §106.3 (c). In addition, reports of sexual harassment shall also be investigated in accordance with the requirements of New Jersey's Anti-Bullying Bill of Rights Act and Policy 5512.

For the purposes of Policy 5751 and in accordance with 34 CFR §106:

1. "Sexual harassment" (34 CFR §106.30(a)) means conduct on the basis of sex that satisfies one or more of the following:
 - a. An employee of the school district conditioning the provision of an aid, benefit, or service of the school district on a student's participation in unwelcome sexual conduct;
 - b. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the school district's education program or activity; or
 - c. "Sexual assault" as defined in 20 U.S.C. §1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. §12291(a)(10), "domestic violence" as defined in 34 U.S.C. §12291(a)(8), or "stalking" as defined in 34 U.S.C. §12291(a)(30).

Sexual harassment may take place electronically or on an online platform used by the school, including, but not limited to, computer and internet networks; digital platforms; and computer hardware or software owned or operated by, or used in the operations of the school.

In accordance with 34 CFR §106.8(a), any person may report sex discrimination, including sexual harassment using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.



A school district with “actual knowledge” of sexual harassment in the educational program or activity of the school district against a student, must respond promptly in a manner that is not “deliberately indifferent”.

Any school employee who receives a complaint of sexual harassment or is aware of behavior that could constitute sexual harassment is required to report that information to the Title IX Coordinator in accordance with the provisions of 34 CFR §106.8(a) and B.1. of Regulation 5751. The district must report any potential child abuse in accordance with N.J.S.A. 18A:36-24; N.J.S.A. 18A:36-25; N.J.A.C. 6A:16-11.1; and Policy and Regulation 8462.

The Title IX Coordinator shall notify persons entitled to a notification pursuant to 34 CFR §106.8(a)(1) that the school district does not discriminate on the basis of sex in the education program or activity that it operates, and that it is required by Title IX and Policy and Regulation 5751 not to discriminate in such a manner in accordance with 34 CFR §106.8(b)(1).

The Title IX Coordinator shall prominently display the contact information required to be listed for the Title IX Coordinator pursuant to 34 CFR §106.8(b)(2)(i) on the school district’s website and in each handbook or catalog the school district makes available to persons entitled to a notification in accordance with 34 CFR §106.8(a). Policy and Regulation 5751 shall be prominently displayed on the district’s website and accessible to anyone.

Supportive measures shall be available to the Complainant, Respondent, and as appropriate, witnesses or other impacted individuals.

The school district shall use the grievance process outlined in 34 CFR §106.45 and Regulation 5751 to address formal complaints of sexual harassment. The school district shall offer both parties an appeal process as outlined in 34 CFR §106.45 and Regulation 5751 from a determination regarding responsibility for sexual harassment and from the Title IX Coordinator’s dismissal of a formal complaint or any allegations of sexual harassment.

The Title IX Coordinator shall be responsible for effective implementation of any remedies in accordance with 34 CFR §106.45(b)(7)(iv). The appropriate school official designated by the Superintendent, after consultation with the Title IX Coordinator, will determine sanctions imposed and remedies provided, if any.



Consistent with the laws of New Jersey a student's parent must be permitted to exercise the rights granted to their child under this Policy, whether such rights involve requesting supportive measures, filing a formal complaint, or participating in a grievance process.

The Superintendent or designee shall ensure that Title IX Coordinators, investigators, decision-makers, appeal officer, and any person who facilitates an informal resolution process, receive training in accordance with 34 CFR §106.45(b)(1)(iii).

The school district or any employee of the school district shall not intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX or Policy 5751, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this Policy, in accordance with 34 CFR §106.71(a).

For each school district response to sexual harassment required under 34 CFR §106.44, the school district shall create and maintain for a period of seven years, records in accordance with 34 CFR §106.45(b)(10).

The Superintendent or designee shall consult with the Board Attorney to ensure the school district's response to allegations of sexual harassment and the school district's grievance process are in accordance with 34 CFR §106.44 and 34 CFR §106.45.

Any time a report is made to the Title IX Coordinator or formal complaint is filed pursuant to this Policy and in accordance with 34 CFR §106, the Title IX Coordinator shall forward the report or complaint to the Principal of the school building attended by the alleged victim for the Principal to follow the requirements of New Jersey's Anti-Bullying Bill of Rights Act and Policy 5512.

34 CFR §106

United States Department of Education, Office for Civil Rights – Questions and Answers on the Title IX Regulations on Sexual Harassment (July 20, 2021)

Adopted:

M

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~~The Board of Education will not tolerate sexual harassment of pupils by school employees, other pupils, or third parties. Sexual harassment of pupils is a form of~~



POLICY

LIVINGSTON BOARD OF EDUCATION

Students

5751/Page PAGE 1 of NUMPAGES 1
SEXUAL HARASSMENT (M)

~~prohibited sex discrimination. School district staff will investigate and resolve allegations of sexual harassment of pupils engaged in by school employees, other pupils (peers), or third parties.~~

~~The Board shall establish a grievance procedure through which school district staff and/or pupils can report alleged sexual discrimination, including sexual harassment which may include quid pro quo harassment and hostile environment.~~

~~Definitions:~~

- ~~1. Quid pro quo harassment occurs when a school employee explicitly or implicitly conditions a pupil's participation in an educational program or activity or bases an educational decision on the pupil's submission to unwelcomed sexual advances, requests for sexual favors, or other favors, or other verbal, nonverbal, or physical conduct of a sexual nature. Quid Pro Quo Harassment is equally unlawful whether the pupil resists and suffers the threatened harm or submits and thus avoids the threatened harm.~~
- ~~2. Hostile environment sexual harassment is sexually harassing conduct (which can include unwelcomed sexual advances, requests for sexual favors, or other favors, or other verbal, nonverbal, or physical conduct of a sexual nature) by an employee, by another pupil, or by a third party that is sufficiently severe, persistent, or pervasive to limit a pupil's ability to participate in or benefit from an educational program or activity, or to create a hostile or abusive educational environment.~~

~~This Policy protects any "person" from sex discrimination; accordingly both male and female pupils are protected from sexual harassment engaged in by school district employees, other pupils, or third parties. Sexual harassment, regardless of the gender of the harasser, even if the harasser and the pupil being harassed are members of the same gender is prohibited. Harassing conduct of a sexual nature directed toward any pupil, regardless of the pupil's sexual orientation, may create a sexually hostile environment and therefore constitute sexual harassment. Nonsexual touching or other nonsexual conduct does not constitute sexual harassment.~~

~~The regulation and grievance procedure shall provide a mechanism for discovering sexual harassment as early as possible and for effectively correcting problems.~~



POLICY

LIVINGSTON BOARD OF EDUCATION

Students

5751/Page PAGE 1 of NUMPAGES 1
SEXUAL HARASSMENT (M)

~~The Superintendent, or designee, will take steps to avoid any further sexual harassment and to prevent any retaliation against the pupil who made the complaint, was the subject of the harassment, or against those who provided the information or were witnesses. The school district staff can learn of sexual harassment through notice and any other means such as from a witness to an incident, an anonymous letter or telephone call.~~

▪

~~This policy and regulation on sexual harassment of pupils shall be published and distributed to pupils and employees to ensure all pupils and employees understand the nature of sexual harassment and that the Board will not tolerate it. The Board shall provide training for all staff and age-appropriate classroom information for pupils to ensure the staff and the pupils understand what type of conduct can cause sexual harassment and that the staff know the school district policy and regulation on how to respond.~~

▪

~~In addition, if the Board accepts Federal funds, the Board shall be bound by Title IX of the Education Amendments of 1972 prohibiting sexual harassment of pupils. Title IX applies to all public school districts that receive federal funds and protects pupils in connection with all the academic, educational, extra-curricular, athletic, and other programs of the school district, whether they take place in the school facilities, on the school bus, at a class or training program sponsored by the school in a school building or at another location.~~

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~~United States Department of Education - Office of Civil Rights Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties (1997)~~

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Adopted: 13 December 2010
Revised: April 30, 2024



REGULATION

R 5751 SEXUAL HARASSMENT OF STUDENTS (M)

The Board of Education will not tolerate sexual harassment of students by school employees, other students, or third parties. The school district shall investigate and resolve allegations of sexual harassment of students engaged in by school employees, other students, or third parties pursuant to 34 CFR §106.3(c) and Policy and Regulation 5751. In addition, reports of sexual harassment shall also be investigated in accordance with the requirements of New Jersey's Anti-Bullying Bill of Rights Act and Policy 5512.

A. Definitions

1. For the purpose of Policy and Regulation 5751 and in accordance with 34 CFR §106:

a. "Sexual harassment" (34 CFR §106.30(a)) means conduct on the basis of sex that satisfies one or more of the following:

- (1) An employee of the school district conditioning the provision of an aid, benefit, or service of the school district on a student's participation in unwelcome sexual conduct;
- (2) Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the school district's education program or activity; or
- (3) "Sexual assault" as defined in 20 U.S.C. §1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. §12291(a)(10), "domestic violence" as defined in 34 U.S.C. §12291(a)(8), or "stalking" as defined in 34 U.S.C. §12291(a)(30).

b. "Complainant" (34 CFR §106.30(a)) means a student currently enrolled who is alleged to be the Complainant of conduct that could constitute sexual harassment.

- (1) A parent may act on behalf of the Complainant in accordance with State law, court orders, child custody arrangements, or other sources granting legal rights to parents.



REGULATION

- (2) A parent has a legal right to act on a Complainant's behalf, this right applies throughout all aspects of the Title IX matter, including throughout the grievance process.
- c. "Decision-maker" (34 CFR §106.45(b)(7)) means a staff member(s) who is not the Title IX Coordinator or the school staff member who conducted the investigation, designated by the Superintendent of Schools, to objectively evaluate the relative evidence and reach conclusions about whether the Respondent is responsible for the alleged sexual harassment in accordance with the provisions of 34 CFR. §106.
- d. "Education program or activity" (34 CFR §106.44(a)) includes locations, events, or circumstances over which the school district exercises substantial control over both the Respondent and the context in which the sexual harassment occurs.
- e. "Formal complaint" (34 CFR §106.30(a)) means a document filed by a Complainant or signed by the Title IX Coordinator alleging sexual harassment against a Respondent and requesting that the school district investigate the allegation of sexual harassment. As used in this definition paragraph, the phrase "document filed by a Complainant" means a document or electronic submission (such as by electronic mail or through an online portal provided for this purpose by the school district) that contains the Complainant's physical or digital signature, or otherwise indicates that the Complainant is the person filing the formal complaint.
- f. "Investigator" (34 CFR §106.45(b)(5)) means a staff member or staff members who may be the Title IX Coordinator and who is not a decision-maker, designated by the Superintendent of Schools, to investigate alleged sexual harassment in accordance with 34 CFR §106. The investigator may be the school district's Affirmative Action Officer only if the Affirmative Action Officer is not the decision-maker.
- g. "Program or activity" and "program" (34 CFR §106.2(h)(2)(ii)) means all of the operations of a local educational agency (as defined in 20



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U.S.C. §8801), system of vocational education, or other school system.

h. “Respondent” (34 CFR §106.30(a)) means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

(1) A parent may act on behalf of the Respondent in accordance with State law, court orders, child custody arrangements, or other sources granting legal rights to parents.

(2) If a parent has a legal right to act on a Respondent’s behalf, this right applies throughout all aspects of the Title IX matter, including throughout the grievance process.

i. “Title IX Coordinator” (34 CFR §106.8(a)) means an individual designated and approved by the Board to coordinate its efforts to comply with its responsibilities under 34 CFR §106 and this Policy. The individual must be referred to as the “Title IX Coordinator” and may also be the investigator but cannot be the decision-maker.

B. Reporting and Notification Requirements

1. Sexual harassment may take place electronically or on an online platform used by the school, including, but not limited to, computer and internet networks; digital platforms; and computer hardware or software owned or operated by, or used in the operations of the school.
2. In accordance with 34 CFR §106.8(a), any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person’s verbal or written report.



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- a. Such a report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address listed for the Title IX Coordinator.
3. A school district with “actual knowledge” of sexual harassment in the educational program or activity of the school district against a student, must respond promptly in a manner that is not “deliberately indifferent”.
 - a. The school district has “actual knowledge” when an employee receives a complaint of sexual harassment or an employee is aware of behavior that could constitute sexual harassment.
 - (1) Any school employee who receives a complaint of sexual harassment or is aware of behavior that could constitute sexual harassment is required to report that information to the Title IX Coordinator in accordance with the provisions of B.1. above.
 - (2) In addition to the district’s response in accordance with this Regulation, the district must report any potential child abuse to appropriate law enforcement and child welfare authorities in accordance with N.J.S.A. 18A:36-24; N.J.S.A. 18A:36-25; N.J.A.C. 6A:16-11.1; and Policy and Regulation 8462.
 - b. A school district is “deliberately indifferent” only if the response to sexual harassment is clearly unreasonable in light of the known circumstances, pursuant to 34 CFR §106.44(a).
4. The district is required to offer supportive measures to the Complainant even if the Respondent ceased being enrolled or employed by the district prior to the filing of a formal complaint.
 - a. If the Respondent ceases to be enrolled in or employed by the district after a formal complaint is filed, the district may dismiss the complaint, but must still offer supportive measures to the Complainant pursuant to 34 CFR §106.45(b)(3)(ii).



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5. The Title IX Coordinator shall notify persons entitled to a notification pursuant to 34 CFR §106.8(a) that the school district does not discriminate on the basis of sex in the education program or activity it operates and it is required by Title IX and Policy and Regulation 5751 not to discriminate in such a manner in accordance with 34 CFR §106.8(b)(1).
6. The Title IX Coordinator shall prominently display the contact information required to be listed for the Title IX Coordinator pursuant to 34 CFR §106.8(b)(2)(i) on the school district's website and in each handbook or catalog the school district makes available to persons entitled to a notification in accordance with 34 CFR §106.8(a).
 - a. Policy 5751 and this Regulation shall be prominently displayed on the district's website and accessible to anyone.

C. Supportive Measures

1. "Supportive measures" mean non-disciplinary, non-punitive, individualized services offered as appropriate, as reasonably available, and without fee or charge to the Complainant or the Respondent before or after the filing of a formal complaint or where no formal complaint has been filed pursuant to 34 CFR §106.30(a).
2. Supportive measures shall be available to the Complainant, Respondent, and as appropriate, witnesses or other impacted individuals.
3. The Title IX Coordinator shall maintain consistent contact with the parties to ensure that safety, emotional and physical well-being are being addressed.
4. Generally, supportive measures are meant to be short-term in nature and will be re-evaluated on a periodic basis.
 - a. To the extent there is a continuing need for supportive measures after the conclusion of the resolution process, the Title IX Coordinator will work with appropriate school district resources to provide continued assistance to the parties.

D. Grievance Process



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1. The school district will use the grievance process outlined in 34 CFR §106.45 and this Regulation to address formal complaints of sexual harassment.
2. Parents, students, unions and associations, and staff members shall receive notice of the grievance procedures and the Title IX Coordinator's name or title, office, address, email address, and telephone number in accordance with 34 CFR §106.8(a).
3. The school district's grievance process may, but need not, provide for a hearing pursuant to 34 CFR §106.45(b)(6)(ii).
4. The school district may not require as a condition of enrollment or continuing enrollment, or employment or continuing employment, or enjoyment of any other right, waiver of the right to an investigation and adjudication of formal complaints of sexual harassment consistent with 34 CFR §106.45(b)(9).
5. The school district may not require the parties to participate in an informal resolution process regarding a Title IX claim and may not offer an informal resolution process unless a formal complaint is filed pursuant to 34 CFR §106.45(b)(9).
6. The Title IX Coordinator must promptly contact the Complainant in accordance with 34 CFR §106.44(a).
7. In response to a formal complaint, the school district will follow a grievance process that complies with 34 CFR §106.45.
 - a. Upon receipt of a formal complaint, the Title IX Coordinator shall provide written notice to the parties who are known in accordance with 34 CFR §106.45(b)(2)(i).
 - b. The Title IX Coordinator shall provide the investigator with a copy of the formal complaint if the Title IX Coordinator is not the investigator.
 - c. The investigator shall investigate the allegations contained in a formal complaint pursuant to 34 CFR §106.45(b).



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8. The investigator shall create an investigative report in accordance with the provisions of 34 CFR §106.45(b)(5)(vii).
- a. The investigator will attempt to collect all relevant information and evidence.
 - b. While the investigator will have the burden of gathering evidence, it is crucial that the parties present evidence and identify witnesses to the investigator so that they may be considered during the investigation.
 - c. While all evidence gathered during the investigative process and obtained through the exchange of written questions will be considered, the decision-maker may in their discretion grant lesser weight to last minute information or evidence introduced through the exchange of written questions that was not previously presented for investigation by the investigator.
 - d. To the greatest extent possible, and subject to Title IX, the school will make reasonable accommodations in an investigation to avoid potential re-traumatization of a student.
 - e. The investigative report shall be provided to the decision-maker in accordance with the provisions of 34 CFR §106.45(b)(6)(ii).
9. The decision-maker, who cannot be the same person as the Title IX Coordinator or the investigator, shall issue a written determination regarding responsibility pursuant to 34 CFR §106.45(b)(7).
- a. To reach this determination, the decision-maker will apply

[Select One Option Below

☐ the preponderance of the evidence standard,

☐ clear and convincing evidence standard,]

which shall be the same standard of evidence for formal complaints against students as for formal complaints against



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employees, including faculty, and apply the same standard of evidence to all formal complaints of sexual harassment pursuant to 34 CFR §106.45(b)(1)(vii).

b. The decision-maker will facilitate a written question and answer period between the parties.

(1) Each party may submit their written questions for the other party and witnesses to the decision-maker for review.

(2) The questions must be relevant to the case and the decision-maker will determine if the questions submitted are relevant and will then forward the relevant questions to the other party or witnesses for a response.

(3) The decision-maker shall then review all the responses, determine what is relevant or not relevant, and issue a decision as to whether the Respondent is responsible for the alleged sexual harassment.

(4) The decision-maker will issue a written determination following the review of evidence. The written determination will include:

(a) Identification of allegations potentially constituting sexual harassment as defined in Policy and Regulation 5751 and 34 CFR §106.30;

(b) A description of the procedural steps taken from the receipt of the complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather evidence;

(c) Findings of fact supporting the determination, conclusions regarding the application of this formal grievance process to the facts; and



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(d) A statement of and rationale for the result as to each allegation, including any determination regarding responsibility, any disciplinary sanctions the decision-maker imposed on the Respondent that directly relate to the Complainant, and whether remedies designed to restore or preserve equal access to the school's education program or activity will be provided to the Complainant; and procedures and permissible bases for the parties to appeal the determination.

(5) The written determination will be provided to the parties simultaneously.

(6) Notwithstanding a temporary delay of the grievance procedure or the limited extension of the grievance procedure time frames with good cause, the written determination shall be provided within sixty calendar days from receipt of the Complaint.

(a) The sixty calendar day time frame does not include the appeal process.

(7) Remedies and supportive measures that do not impact the Respondent should not be disclosed in the written determination; rather the determination should simply state that remedies will be provided to the Complainant.

E. Appeals

1. The school district will offer both parties an appeal from a determination regarding responsibility, and from the Title IX Coordinator's dismissal of a formal complaint or any allegations therein in accordance with 34 CFR §106.45(b)(8)(i).
2. As to all appeals, the school district will comply with the requirements of 34 CFR §106.45(b)(8).
3. The Superintendent shall designate an appeal officer for each appeal filed.



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- a. The appeal officer shall not be the same person as the decision-maker that reached the determination regarding responsibility or dismissal, the investigator, or the Title IX Coordinator in accordance with 34 CFR §106.45(b)(8)(iii)(B).
4. The Complainant and Respondent shall have an equal opportunity to appeal the policy violation determination and any sanctions.
5. The school district shall administer the appeal process, but is not a party and will not advocate for or against any appeal.
6. A party may appeal only on the following grounds and the appeal shall identify the reason(s) why the party is appealing:
 - a. There was a procedural error in the hearing process that materially affected the outcome;
 - (1) Procedural error refers to alleged deviations from school district policy, and not challenges to policies or procedures themselves;
 - b. There is new evidence that was not reasonably available at the time of the hearing and that could have affected the outcome;
 - c. The decision-maker had a conflict of interest or bias that affected the outcome;
 - d. The determination regarding the policy violation was unreasonable based on the evidence before the decision-maker;
 - (1) Appealing on this basis is available only to a party who participated in the hearing; and
 - e. The sanctions were disproportionate to the hearing officer's findings.
7. The appeal must be submitted in writing to the Title IX Coordinator within ten calendar days following the issuance of the notice of determination.



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8. The appeal must identify the ground(s) for appeal and contain specific arguments supporting each ground for appeal.
9. The Title IX Coordinator shall notify the other party of the appeal, and that other party shall have an opportunity to submit a written statement in response to the appeal, within ten calendar days.
10. The Title IX Coordinator shall inform the parties that they have an opportunity to meet with the appeal officer separately to discuss the proportionality of the sanction.
11. The appeal officer shall decide the appeal considering the evidence presented at the hearing, the investigation file, and the appeal statements of both parties.
12. In disproportionate sanction appeals, input the parties provided during the meeting may also be considered.
13. The appeal officer shall summarize their decision in a written report that will be sent to the Complainant and Respondent within twenty calendar days of receiving the appeal.

F. Remedies

1. The Title IX Coordinator shall be responsible for effective implementation of any remedies in accordance with 34 CFR §106.45(b)(7)(iv).
2. Following receipt of the written determination from the decision-maker, the Title IX Coordinator will facilitate the imposition of sanctions, if any, the provision of remedies, if any, and to otherwise complete the formal resolution process.
3. The appropriate school official designated by the Superintendent, after consultation with the Title IX Coordinator, will determine the sanctions imposed and remedies provided, if any.



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- a. The imposition of sanctions or provisions of remedies will be revisited by the Title IX Coordinator following the appeal officer's decision, as appropriate.
4. The Title IX Coordinator must provide written notice to the parties simultaneously.
5. The school district must disclose to the Complainant the sanctions imposed on the Respondent that directly relate to the Complainant when such disclosure is necessary to ensure equal access to the school district's education program or activity.
6. It is important to note that conduct that does not meet the criteria under Title IX may violate other Federal or State laws or school district policies regarding student misconduct or may be inappropriate and require an immediate response in the form of supportive measures and remedies to prevent its recurrence and address its effects.

G. Parent Rights

1. Consistent with the laws of New Jersey, a student's parent must be permitted to exercise the rights granted to their child under Policy and Regulation 5751, whether such rights involve requesting supportive measures, filing a formal complaint, or participating in a grievance process.
2. A student's parent must also be permitted to accompany the student to meetings, interviews, and hearings, if applicable, during a grievance process in order to exercise rights on behalf of the student.
3. The student may have an advisor in addition to the parent.

H. Training

The Superintendent or designee shall ensure that Title IX Coordinators, investigators, decision-makers, appeal officers, and any person who facilitates an informal resolution process, receive training in accordance with 34 CFR §106.45(b)(1)(iii).

I. Compliance



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The Superintendent or designee shall consult with the Board Attorney to ensure the school district's response to any allegations of sexual harassment and the school district's grievance process are in accordance with 34 CFR §106.44 and 34 CFR §106.45.

J. Requirements of New Jersey's Anti-Bullying Bill of Rights Act

Any time a report is made to the Title IX Coordinator or formal complaint is filed pursuant to Policy and Regulation 5751 and in accordance with 34 CFR §106, the Title IX Coordinator shall forward the report or complaint to the Principal of the school building attended by the alleged victim for the Principal to follow the requirements of New Jersey's Anti-Bullying Bill of Rights Act and Policy 5512.

REGULATION 5751 - SEXUAL HARASSMENT OF STUDENTS (M)

~~Sexual harassment of students is prohibited by the Board of Education. The Superintendent and school district staff will use the following methods to investigate and resolve allegations of sexual harassment of students engaged in by school employees, other students (peers), or third parties.~~

~~A. Definitions~~

- ~~1. Quid Pro Quo Harassment - When a school employee explicitly or implicitly conditions a student's participation in an educational program or activity or bases an educational decision on the student's submission to unwelcomed sexual advances, requests for sexual favors, or other favors, or other verbal, nonverbal, or physical conduct of a sexual nature. Quid Pro Quo Harassment is equally unlawful whether the student resists and suffers the threatened harm or submits and thus avoids the threatened harm.~~
- ~~2. Hostile Environment Sexual Harassment - Sexual harassing conduct (which can include unwelcomed sexual advances, requests for sexual favors, or other favors, or other verbal, nonverbal, or physical conduct of a sexual nature) by an employee, by another student, or by a third party that is sufficiently severe, persistent, or pervasive to limit a student's ability to participate in or benefit from an educational program or activity, or to create a hostile or abusive educational environment.~~



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3. ~~Notice - The school district has notice if it actually "knew, or in the exercise of reasonable care, should have known" about the harassment. If an agent or responsible employee of the school district received notice, the school district is deemed to have notice. The school district may receive notice in many different ways:~~
 - a. ~~A student may have filed a grievance or complained to a teacher about fellow students harassing him/her.~~
 - b. ~~A student, parent, or other student may have contacted other appropriate school personnel.~~
 - c. ~~An agent or a responsible employee of the school district may have witnessed the harassment.~~
 - d. ~~The school district may obtain information in an indirect manner such as staff, community members, newspapers, etc.~~
4. ~~Constructive Notice - A school district will be in violation if the school district has "constructive notice" of a sexually hostile environment and fails to take immediate and appropriate corrective action. Constructive notice exists if the school district "should have" known about the harassment and if the school district would have found out about the harassment through a "reasonable diligent inquiry."~~
5. ~~Gender-based Harassment - Gender-based harassment that includes acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on gender, but not involving conduct of a sexual nature, may be a form of sex discrimination if it is sufficiently severe, persistent, or pervasive and directed at individuals because of their gender.~~
6. ~~Title IX of the Education Amendments of 1972 - Title IX applies to all public school districts that receive Federal funds and protects students in connection with all the academic, educational, extra-curricular, athletic, and other programs of the school district, whether they take place in the school facilities, on the school bus, at a class or training program sponsored by the school at another location, or elsewhere. Title IX protects any "person" from sex discrimination, accordingly both male and~~



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~~female students are protected from sexual harassment engaged in by school district employees, other students, or third parties. Title IX prohibits sexual harassment regardless of the gender of the harasser even if the harasser and the student being harassed are members of the same gender. Although Title IX does not specifically prohibit discrimination on the basis of sexual orientation, sexual harassment directed at gay or lesbian students may constitute sexual harassment as prohibited by Title IX. Harassing conduct of a sexual nature directed toward gay or lesbian students may create a sexually hostile environment and therefore be prohibited under Title IX.~~

- ~~7. Grievance Procedure - The grievance procedure provides for prompt and equitable resolution of discrimination complaints, including complaints of sexual harassment. The grievance procedure provides the school district with a mechanism for discovering sexual harassment as early as possible and for effectively correcting problems.~~
- ~~8. Office Of Civil Rights (OCR) - The OCR of the United States Department of Education has Federal government's enforcement authority of Title IX.~~
- ~~9. Unwelcomeness - In order to be actionable as harassment, sexual conduct must be unwelcomed. Conduct is unwelcomed if the student did not request or invite it and "regarded the conduct as undesirable or offensive." The school district will be concerned about the issue of welcomeness if the harasser is in a position of authority.~~
- ~~10. Acquiescence - Acquiescence in the conduct or the failure to complain does not always mean the conduct was welcome. The fact that a student may have accepted the conduct does not mean that he/she welcomed it. The fact that a student willingly participated in conduct on one occasion does not prevent him/her from indicating that the same conduct has become unwelcome on a subsequent occasion. On the other hand, if a student actively participates in sexual banter and discussions and gives no indication he/she objects, then the evidence generally will not support a conclusion that the conduct was unwelcomed.~~
- ~~11. Sufficiently Severe, Persistent, or Pervasive Conduct - In determining whether conduct is sufficiently severe, persistent, or pervasive, the conduct should be considered from a subjective and objective perspective.~~



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~~In making this determination, all relevant circumstances should be considered:~~

- ~~a. The degree to which the conduct affected one or more students' behavior. The conduct must have limited a student's ability to participate in or benefit from his/her education or altered the conditions of the students educational environment.~~
- ~~b. The type, frequency, and duration of the conduct.~~
- ~~c. The identity of and relationship between the alleged harasser and the subject or subjects of the harassment.~~
- ~~d. The number of individuals involved.~~
- ~~e. The age and gender of the alleged harasser and the subject or subjects of the harassment.~~
- ~~f. The size of the school, location of the incidents, and context in which they occurred.~~
- ~~g. Other incidents at the school.~~
- ~~h. Incidents of gender based, but non-sexual harassment.~~

~~B. Grievance Procedure~~

~~The following Grievance Procedure shall be used for an allegation(s) of Harassment of Students by School Employees, Other Students, or Third Parties:~~

~~1. Reporting of Sexual Harassment Conduct~~

- ~~a. Any person with any information regarding actual and/or potential sexual harassment of a student by any school employee, other students, or third parties must report the information to the school Building Principal, their designee, their immediate supervisor or the Affirmative Action Officer.~~



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- ~~(1) If the Building Principal deems it appropriate, he/she may immediately notify the parent(s) or legal guardian(s) of the alleged harasser(s) or alleged victim(s) upon receipt of any information prior to notifying the Affirmative Action Officer.~~
- ~~(2) The Building Principal will not disclose the name(s) of the alleged harasser(s) or alleged victim(s) to the other party.~~
- ~~b. The school district can learn of sexual harassment through other means such as from a witness to an incident, an anonymous letter or telephone call.~~
- ~~c. Nothing in the Policy and Regulation on Student Sexual Harassment shall preclude the Building Principal, or designee, from complying with the provisions of Policy No. 5600 Student Discipline in order to maintain the health, safety and welfare of staff and/or students.~~
- ~~d. A report from the school Building Principal or an immediate supervisor will be forwarded to the school district Affirmative Action Officer within one working day, even if the school Building Principal or immediate supervisor feels sexual harassment conduct was not present.~~
- ~~e. Upon receipt of an allegation and/or report, the Affirmative Action Officer shall immediately notify the parent(s) or legal guardian(s) of any alleged harasser(s) and victim(s) for which a report has been filed even if the Building Principal has previously notified the parent(s) or legal guardian(s).~~
- ~~f. The Affirmative Action Officer shall notify the parent(s) or legal guardian(s) of all involved students and any other involved individuals of the process to be followed in investigating a report or complaint.~~
- ~~2. Affirmative Action Officer's Investigation~~



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- a. ~~Upon receipt of any report of potential sexual harassment conduct, the Affirmative Action Officer will begin an immediate investigation. The Affirmative Action Officer will promptly investigate all alleged complaints of sexual harassment, whether or not a formal grievance is filed and steps will be taken to resolve the situation, if needed. This investigation will be prompt, thorough, and impartial. The investigation will be completed no more than ten working days after receiving notice.~~
- b. ~~When a student or the parent(s) or legal guardian(s) of a student provides information or complains about sexual harassment of the student, the Affirmative Action Officer will initially discuss what actions the student or parent(s) or legal guardian(s) is seeking in response to the harassment.~~
- c. ~~The Affirmative Action Officer's investigation may include, but is not limited to, interviews with all persons with potential knowledge of the alleged conduct, interviews with any students who may have been sexually harassed by any school employee, other students, or third parties and any other reasonable methods to determine if sexual harassment conduct existed.~~
- d. ~~The Affirmative Action Officer will request, if relevant to an investigation, the parent(s) or legal guardian(s) of any student involved in the investigation to assist in the investigation to determine if sexual harassment conduct exist(ed).~~
- e. ~~The Affirmative Action Officer will provide a copy of the Board Policy and Regulation to all persons who are interviewed with potential knowledge and to any other person the Affirmative Action Officer feels would be served by a copy of such documents.~~
- f. ~~The Affirmative Action Officer will explain the avenues for formal and informal action, including a description of the grievance procedure that is available for sexual harassment complaints and an explanation on how the procedure works.~~



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- ~~g. Any person interviewed by the Affirmative Action Officer may be provided an opportunity to present witnesses and other evidence.~~
- ~~h. The Affirmative Action Officer and/or Superintendent may contact law enforcement agencies if there is potential criminal conduct by any party.~~
- ~~i. The school district administrators may take interim measures during an Affirmative Action Officer's investigation of a complaint in order to alleviate any conditions which prohibits the student from assisting in the investigation.~~
- ~~j. If elementary or middle school students are involved, it may become necessary to determine the degree to which they are able to recognize that certain sexual conduct is conduct to which they can or should reasonably object and the degree to which they can articulate an objection. The Affirmative Action Officer will consider the age of the student, the nature of the conduct involved, and other relevant factors in determining whether a student had the capacity to welcome sexual conduct.~~
- ~~k. The Affirmative Action Officer will consider particular issues of welcomeness if the alleged harassment relates to alleged "consensual" sexual relationships between a school employee and a student.~~
 - ~~(1) If elementary or middle school (grades K-8) students are involved, welcomeness will not be an issue. Sexual conduct between a school employee and an elementary student will not be viewed as consensual.~~
 - ~~(2) If secondary (grades 9-12) students are involved, there is a strong presumption that sexual conduct between a school employee and a secondary student is not consensual.~~
 - ~~(3) In cases involving older secondary and post-secondary students and older secondary and post-secondary special education students, the Affirmative Action Officer will consider the following to determine whether a school~~



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~~employee's sexual advances or other sexual conduct could be considered welcome:~~

~~(a) The nature of the conduct and the relationship of the school employee to the student, including the degree of influence, authority, or control the employee has over the student.~~

~~(b) Whether the student was legally or practically unable to consent to the sexual conduct in question.~~

~~1. If there is a dispute about whether harassment occurred or whether it was welcome (in a case which it is appropriate to consider whether the conduct could be welcome) determinations should be based on the totality of the circumstances. The following types of information may be helpful in resolving the dispute:~~

~~(1) Statements made by any witnesses to the alleged incident.~~

~~(2) Evidence about the relative credibility of the alleged harassed student and the alleged harasser.~~

~~(3) Evidence that the alleged harasser has been found to have harassed others may support the credibility of the student claiming harassment.~~

~~(4) Evidence of the allegedly harassed student's reaction or behavior after the alleged harassment.~~

~~(5) Evidence about whether the student claiming harassment filed a complaint or took other action to protest the conduct soon after the alleged incident occurred.~~

~~(6) Other contemporaneous evidence such as did the student write about the conduct and his/her reaction to it soon after it happened in diary or letter and/or tell friends or relatives.~~

~~m. The scope of a reasonable response also may depend upon whether a student, or parent(s) or legal guardian(s) reporting harassment~~



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~~asks that the student's name not be disclosed to the harasser or that nothing be done about the harassment. The Affirmative Action Officer:~~

- ~~(1) Will provide an overview of harassment policy [and Title IX if applicable] to the student, parent(s) or legal guardian(s) guardian which shall include the prohibition of retaliation. In the event the student, parent(s) or legal guardian(s) request the student's name remain confidential, the Affirmative Action Officer will inform the student, parent(s) or legal guardian(s) that the request may limit the school district's ability to respond.~~
- ~~(2) Will evaluate the confidentiality request in the context of its responsibility to provide a safe and nondiscriminatory environment for all students. The factors to be considered shall be the seriousness of the alleged harassment, the age of the student harassed, whether there have been any other complaints or reports against the alleged harasser. And the rights of the accused individual to receive information about the accuser and the allegations if a formal proceeding with sanctions may result.~~
- ~~(3) May use other means available to address the harassment. Steps that may be taken to limit the effects of the alleged harassment and prevent its reoccurrence without initiating a formal complaint and revealing the identity of the complainant. These steps may require sexual harassment training at the site where the problem occurred, taking a student survey concerning any harassment problems that may exist, or other systematic measures where the alleged harassment occurred.~~
- ~~(4) By conducting a limited investigation without revealing the name of the student sexually harassed, may be able to learn about or confirm a pattern of harassment based on claims of different students that were harassed by the same individual. The Affirmative Action Officer may place an individual on notice of allegation of harassing behavior and~~



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~~counsel appropriately without revealing, even indirectly,
the identity of the student who notified the school district.~~

~~3. Investigation Results~~

- ~~a. Upon the conclusion of the investigation, but not later than ten working days after reported, the Affirmative Action Officer will prepare a summary of findings to the parties. At the least this shall include the person(s) providing notice to the school district and the student(s) who were alleged to be sexually harassed.~~
- ~~b. The Affirmative Action Officer shall make a determination whether sexual harassment conduct was present.~~
- ~~c. If the Affirmative Action Officer concludes sexual harassment conduct was not, or is not present, the investigation is concluded.~~
- ~~d. If the Affirmative Action Officer determines that sexual harassment has occurred, the school district administrators and staff shall take reasonable, age-appropriate, and effective corrective action, including steps tailored to the specific situation. Appropriate steps will be taken to end the harassment such as counseling, warning, and/or disciplinary action, as specified in student and/or staff discipline policies and regulations. The steps will be based on the severity of the harassment or any record of prior incidents or both. A series of escalating consequences may be necessary if the initial steps are ineffective in stopping the harassment.~~
- ~~e. In the event the Affirmative Action Officer determines a hostile environment exists, the school district administrators and staff shall take steps to eliminate the hostile environment. The school district administrators may need to deliver special training or other interventions to repair the educational environment. Other measures may include directing the harasser to apologize to the harassed student, dissemination of information, distribution of new policy statements or other steps to communicate the message that the Board does not tolerate harassment and will be responsive to any student that reports such conduct.~~



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f. ~~In some situations, the school district administrators may need to provide other services to the student that was harassed if necessary to address the effects of the harassment on that student. Depending on the type of harassment found, these additional services may include an independent re-assessment of the harassed student's work, re-taking a course with a different instructor, tutoring and/or other measures that are appropriate to the situation.~~

g. ~~The school district administrators will take steps to avoid any further sexual harassment and to prevent any retaliation against the student who made the complaint, was the subject of the harassment, or against those who provided the information or were witnesses. The Affirmative Action Officer will inform the sexually harassed student and his/her parent how to report any subsequent problems and make follow-up inquiries to see if there has been any new incidents or retaliation.~~

h. ~~All sexual harassment grievances and accompanied investigation notes will be maintained in a confidential file by the Affirmative Action Officer.~~

4. ~~Affirmative Action Officer's Investigation Appeal Process~~

a. ~~Any person found by the Affirmative Action Officer's investigation to be guilty of sexual harassment conduct, or any student who believes they were sexually harassed but not supported by the Affirmative Action Officer's investigation, may appeal to the Superintendent. The Superintendent will make his/her determination within ten working days of receiving the appeal.~~

b. ~~Any person who is not satisfied with the Superintendent's determination may appeal to the Board. The Board will make its determination within forty-five calendar days of receiving an appeal from the Superintendent's determination.~~

C. ~~Office Of Civil Rights (OCR) Case Resolution~~



REGULATION

~~Parents or students not satisfied with the resolution of an allegation of sexual harassment by the school district officials or the Board may request the Office of Civil Rights (OCR) of the United States Department of Education to investigate the allegations.~~

- ~~1. Any alleged victim of sexual harassment may appeal a decision of the Affirmative Action Officer, Superintendent, or the Board to the Office of Civil Rights (OCR).~~
- ~~2. Any person may report an allegation of sexual harassment to the OCR at any time. If the OCR is asked to investigate or otherwise resolve incidents of sexual harassment of students, including incidents caused by employees, other students, or third parties, OCR will consider whether:~~
 - ~~a. The school district has a policy prohibiting sex discrimination under Title IX and an effective Title IX grievance procedure;~~
 - ~~b. The school district appropriately investigated or otherwise responded to allegations of sexual harassment; and~~
 - ~~c. The school district has taken immediate and appropriate corrective action responsive to Quid Pro Quo or Hostile Environment Harassment.~~
- ~~3. If the school district officials have taken the steps described in 2 above, the OCR will consider the case against the school district resolved and take no further action other than monitoring compliance with any agreement between the school district and the OCR. This shall apply in cases in which the school district was in violation of Title IX, as well as those in which there has been no violation of Title IX.~~

Adopted: April 11, 2016

Revised: April 30, 2024



10 General Fund

Assets and Liabilities

Assets

101	Cash		14,934,565.91
102-107	Cash on hand and equivalents		1,300,912.78
116	Capital Reserve account		2,869,934.00
118	Emergency Reserve Acct		1,000,000.00
121	Tax Levy Receivable		40,137,348.86
	Accounts Receivable:		
132	Interfund Receivable	42,865.21	
141	A/R: State of NJ	4,379,923.16	
			4,422,788.37
	Loans Receivable:		
131	Interfund Loans Receivable	3,151,556.95	
			3,151,556.95
	Total Other Assets		559,889.01

Resources

301	Estimated Revenues	127,715,780.00	
302	Revenues	(127,864,265.93)	
			(148,485.93)
Total assets and resources:			<u>68,228,509.95</u>

10 General Fund

Liabilities and Fund Equity

Liabilities				
402	Interfunds Payable		5,224.40	
421	Accounts Payable		9,244.04	
499	Other Liabilities		<u>476,401.44</u>	
				490,869.88
Fund Balance				
	Appropriated			
	Reserve for Encumbrances			
753	Reserve for Encumbrances: Current		44,928,489.39	
754	Reserve for Encumbrances: Prior		181,615.78	
601	Appropriations		135,505,301.05	
602	Expenditures	82,132,393.81		
603	Encumbrances	<u>45,110,105.17</u>		
	Less: Expenditures and Encumbrances		(127,242,498.98)	
	Total Appropriations		<u></u>	53,372,907.24
	Reserved Fund Balance			
761	Capital Reserve	9,987,624.00		
604	Add:Increase in Capital Reserve (Interest)	2,000.00		
307	Less:Budgeted Withdrawal from Cap Reserve			
309	Less:Budgeted Withdrawal from Capital Reserve - Excess Costs and Other Capital Projects	(2,228,638.00)		
		<u></u>	7,760,986.00	
764	Maintenance Reserve			
766	Emergency Reserve	<u>1,000,000.00</u>		
			1,000,000.00	
75X,76x	Other Reserves		<u>.00</u>	
	Total Reserved Fund Balance:			8,760,986.00
	Unappropriated:			
303	Budgeted Fund Balance		(4,889,052.00)	
770	Fund Balance		<u>10,492,798.83</u>	
	Total Unappropriated:			5,603,746.83

Report of the Secretary to the Board of Education
Livingston Board of Education
2023-24 February

Total Liabilities and Fund Balance

68,228,509.95

10 General Fund

Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	135,505,301.05	127,242,498.98	8,262,802.07
Revenues	(127,715,780.00)	(127,864,265.93)	(-148,485.93)
	7,789,521.05	(621,766.95)	8,411,288.00
Change in Capital Reserve:			
Plus: Increase in Capital Reserve (Interest) (604)	2,000.00	2,000.00	.00
Less: Budgeted Withdrawal from Cap Reserve (307)			
Less: Budgeted Withdrawal from Capital Reserve - Excess Costs and Other Capital Projects (309)	(2,228,638.00)	(2,228,638.00)	(.00)
	(2,226,638.00)	(2,226,638.00)	.00
Less: Reserve for Encumbrances: Prior	673,831.05	673,831.05	.00
Budgeted Fund Balance:	4,889,052.00	-3,522,236.00	8,411,288.00

10 General Fund

**Interim Statements Comparing
Budget Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date**

Revenue/sources of funds		Budgeted Estimated	Actual To Date	Unrealized Balance	
1XXX	From Local Sources	118,138,859.00	118,367,343.52	-228,484.52	
3XXX	From State Sources	9,493,701.00	9,493,701.00	.00	
4XXX	From Federal Sources	83,220.00	3,221.41	79,998.59	
		127,715,780.00	127,864,265.93	-148,485.93	
Expenditures		Appropriations	Expenditures	Encumbrances	Available Balance
	General Current Expenses				
11-1xx-100-xxx	Regular Programs	44,158,279.47	25,969,313.15	15,777,051.66	2,411,914.66
11-2xx-100-xxx	Special Education	12,758,934.34	7,498,417.35	4,767,411.03	493,105.96
11-230-100-xxx	Basic Skills / Remedial	1,634,825.00	850,923.13	565,610.67	218,291.20
11-240-100-xxx	Bilingual Education	1,039,253.00	520,036.40	346,957.60	172,259.00
11-401-100-xxx	School-sponsored Co/Extra-Curricular Activities	618,677.00	261,481.15	38,211.33	318,984.52
11-402-100-xxx	School-sponsored Athletics	1,275,395.75	772,741.22	157,970.53	344,684.00
		61,485,364.56	35,872,912.40	21,653,212.82	3,959,239.34
	Undistributed Expenditures				
11-000-xxx-xxx	Other	68,106,862.81	42,597,191.76	21,734,638.61	3,775,032.44
		68,106,862.81	42,597,191.76	21,734,638.61	3,775,032.44
	Capital Outlay				
xx-xxx-xxx-73x	Equipment	445,713.20	118,500.36	24,507.00	302,705.84
12-000-4xx-xxx	Facilities Acquisition and Construction Services	4,145,545.48	2,783,237.17	1,224,455.39	137,852.92
		4,591,258.68	2,901,737.53	1,248,962.39	440,558.76
	Special Schools				
13-xxx-xxx-xxx	Special Schools	60,821.00	45,474.02	.00	15,346.98
		60,821.00	45,474.02	.00	15,346.98
	Other				
10-*	Other General Fund	79,152.00	43,741.00	.00	35,411.00
11-*	Other General Current Expense	1,181,842.00	671,337.10	473,291.35	37,213.55
		1,260,994.00	715,078.10	473,291.35	72,624.55
		135,505,301.05	82,132,393.81	45,110,105.17	8,262,802.07

**Report of the Secretary to the Board of Education
Livingston Board of Education
2023-24 February**

10 General Fund

Schedule Of Revenues

Actual Compared with Estimated

		Estimated	Actual	Unrealized
	Revenues from Local Sources			
10-1210	Ad Valorem Taxes - Local Tax Levy	117,024,038.00	117,024,038.00	.00
10-1310	Tuition From Individuals	115,200.00	63,032.70	52,167.30
10-1311	Preschool Tuition	.00	41,760.00	-41,760.00
10-1320	Tuition from Other LEAs within the State	115,621.00	99,169.80	16,451.20
10-1410	Transportation Fees from Individuals	250,000.00	244,927.50	5,072.50
10-1510	Interest On Investments	75,000.00	59,077.69	15,922.31
10-1910	Rentals.	300,000.00	189,785.10	110,214.90
10-1980	Refund of Prior Year's Expenditures	.00	78,278.06	-78,278.06
10-1990	Miscellaneous Revenue from Local Sources	257,000.00	554,294.00	-297,294.00
		<u>118,136,859.00</u>	<u>118,354,362.85</u>	<u>-217,503.85</u>
	Revenues from State Sources			
10-3121	Categorical Transportation Aid	1,303,530.00	1,303,530.00	.00
10-3130	Imported	.00	.00	.00
10-3131	Extraordinary Aid.	705,811.00	705,811.00	.00
10-3132	Categorical Special Education Aid	7,049,480.00	7,049,480.00	.00
10-3177	Categorical Security Aid	434,880.00	434,880.00	.00
		<u>9,493,701.00</u>	<u>9,493,701.00</u>	<u>.00</u>
	Revenues from Federal Sources			
10-4200	Unrestricted Grants from the Federal Govt through State	83,220.00	3,221.41	79,998.59
		<u>83,220.00</u>	<u>3,221.41</u>	<u>79,998.59</u>
		<u>127,713,780.00</u>	<u>127,851,285.26</u>	<u>-137,505.26</u>

10 General Fund

Statement of Appropriations
Compared with Expenditures and Encumbrances

		Appropriations	Expenditures	Encumbrances	Available Balance
Regular Programs - Instruction					
11-105-100-101	Preschool - Salaries of Teachers	369,337.00	53,834.94	35,764.96	279,737.10
11-110-100-101	Kindergarten - Salaries of Teachers	2,062,488.00	1,134,013.00	726,484.00	201,991.00
11-120-100-101	Grades 1-5 - Salaries of Teachers	12,607,099.19	7,485,931.37	4,920,309.00	200,858.82
11-130-100-101	Grades 6-8 - Salaries of Teachers	9,776,838.50	5,780,907.37	3,766,234.03	229,697.10
11-140-100-101	Grades 9-12 - Salaries of Teachers	15,421,398.00	8,859,937.23	5,846,522.26	714,938.51
		40,237,160.69	23,314,623.91	15,295,314.25	1,627,222.53
Regular Programs - Home Instruction					
11-150-100-101	Salaries of Teachers	150,000.00	35,472.83	.00	114,527.17
11-150-100-320	Purchased Professional-Educational Services	51,000.00	18,647.71	25,948.69	6,403.60
		201,000.00	54,120.54	25,948.69	120,930.77
Regular Programs - Undistributed Instruction					
11-190-100-106	Other Salaries for Instruction	653,151.75	463,103.51	190,048.24	.00
11-190-100-320	Purchased Professional-Educational Services	80,500.00	49,834.49	2,400.00	28,265.51
11-190-100-340	Purchased Technical Services	2,650.00	200.00	.00	2,450.00
11-190-100-420	Other Purchased Services (400-500 series)	910,111.30	727,421.21	103,356.99	79,333.10
11-190-100-610	General Supplies	1,643,352.63	972,569.70	148,602.03	522,180.90
11-190-100-640	Textbooks	416,614.10	382,864.79	9,752.46	23,996.85
11-190-100-890	Other Objects	13,739.00	4,575.00	1,629.00	7,535.00
		3,720,118.78	2,600,568.70	455,788.72	663,761.36
Special Education - Learning and/or Language Disabilities					
11-204-100-101	Salaries of Teachers	572,308.30	343,327.50	228,980.80	.00
11-204-100-106	Other Salaries for Instruction	3,828,622.75	2,320,840.67	1,460,500.36	47,281.72
11-204-100-610	General Supplies	33,111.59	426.13	5,361.57	27,323.89
		4,434,042.64	2,664,594.30	1,694,842.73	74,605.61
Special Education - Auditory Impairments					
11-207-100-610	General Supplies	2,698.37	2,698.37	.00	.00
		2,698.37	2,698.37	.00	.00
Special Education - Multiple Disabilities					
11-212-100-101	Salaries of Teachers	283,880.04	151,319.73	90,855.75	41,704.56
11-212-100-106	Other Salaries for Instruction	1,233,799.49	761,364.25	468,356.24	4,079.00

**Report of the Secretary to the Board of Education
Livingston Board of Education
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		Appropriations	Expenditures	Encumbrances	Available Balance
11-212-100-610	General Supplies	22,257.61	22,257.61	.00	.00
		1,539,937.14	934,941.59	559,211.99	45,783.56
	Special Education - Resource Room/Resource Center				
11-213-100-101	Salaries of Teachers	6,224,262.78	3,659,859.90	2,435,523.24	128,879.64
11-213-100-610	General Supplies	15,491.50	14,223.97	752.64	514.89
		6,239,754.28	3,674,083.87	2,436,275.88	129,394.53
	Special Education - Preschool Disabilities - Part-Time				
11-215-100-101	Salaries of Teachers	194,671.58	58,785.06	38,965.04	96,921.48
11-215-100-106	Other Salaries for Instruction	168,573.00	60,700.40	13,555.20	94,317.40
11-215-100-320	Purchased Professional-Educational Services	5,250.00	5,250.00	.00	.00
11-215-100-610	General Supplies	2,310.62	1,903.68	87.90	319.04
		370,805.20	126,639.14	52,608.14	191,557.92
	Special Education - Preschool Disabilities - Full-Time				
11-216-100-101	Salaries of Teachers	138,672.21	63,364.12	24,412.00	50,896.09
11-216-100-320	Purchased Professional-Educational Services	815.48	.00	.00	815.48
11-216-100-610	General Supplies	32,209.02	32,095.96	60.29	52.77
		171,696.71	95,460.08	24,472.29	51,764.34
	Basic Skills/Remedial - Instruction				
11-230-100-101	Salaries of Teachers	1,608,325.00	844,112.59	565,500.09	198,712.32
11-230-100-320	Purchased Professional-Educational Services	10,200.00	1,725.93	.00	8,474.07
11-230-100-610	General Supplies	16,300.00	5,084.61	110.58	11,104.81
		1,634,825.00	850,923.13	565,610.67	218,291.20
	Bilingual Education - Instruction				
11-240-100-101	Salaries of Teachers	1,039,253.00	520,036.40	346,957.60	172,259.00
		1,039,253.00	520,036.40	346,957.60	172,259.00
	Vocational Programs - Local				
11-301-100-101	Salaries of Teachers	48,275.00	28,119.00	18,746.00	1,410.00
11-301-100-420	Other Purchased Services (400-500 series)	4,080.00	.00	.00	4,080.00
11-301-100-610	General Supplies	5,201.00	2,215.59	2,806.47	178.94
11-301-100-890	Other Objects	500.00	.00	.00	500.00
		58,056.00	30,334.59	21,552.47	6,168.94
	School - Sponsored Co-curricular and Extra-curricular Activities				
11-401-100-100	Salaries	540,000.00	255,217.15	.00	284,782.85
11-401-100-320	Purchased Services (300-500 series)	16,365.00	3,000.00	2,000.00	11,365.00
11-401-100-580	Travel - All Other	200.00	.00	.00	200.00
11-401-100-600	Supplies and Materials	32,200.00	3,264.00	7,093.91	21,842.09

**Report of the Secretary to the Board of Education
Livingston Board of Education
2023-24 February**

		Appropriations	Expenditures	Encumbrances	Available Balance
11-401-100-800	Other Objects	29,912.00	.00	29,117.42	794.58
		618,677.00	261,481.15	38,211.33	318,984.52
	School - Sponsored Athletics				
11-402-100-100	Salaries	1,019,638.00	599,785.04	98,602.64	321,250.32
11-402-100-420	Purchased Services (300-500 series)	154,773.75	99,285.68	52,012.07	3,476.00
11-402-100-580	Travel - All Other	1,500.00	182.22	450.00	867.78
11-402-100-600	Supplies and Materials	99,484.00	73,488.28	6,905.82	19,089.90
		1,275,395.75	772,741.22	157,970.53	344,684.00
	Other Instructional Programs				
11-403-100-320	Purchased Services (300-500 series)	44,316.25	13,770.98	.00	30,545.27
		44,316.25	13,770.98	.00	30,545.27
	Before/After School Programs				
11-421-100-100	Salaries of Teachers	1,583.75	1,583.75	.00	.00
		1,583.75	1,583.75	.00	.00
	Summer School				
13-422-100-101	Salaries of Teachers	60,821.00	45,474.02	.00	15,346.98
		60,821.00	45,474.02	.00	15,346.98
	Other Supplemental/At-Risk Programs				
11-424-100-179	Salaries of Reading Specialists	1,077,886.00	625,647.78	451,738.88	499.34
		1,077,886.00	625,647.78	451,738.88	499.34
	UNDISTRIBUTED EXPENDITURES				
	Instruction				
11-000-100-562	Tuition to Other LEAs Within the State-Special	499,515.88	271,681.89	190,634.05	37,199.94
11-000-100-566	Tuition to APSSD Within the State	4,890,139.13	3,510,264.78	1,379,873.76	.59
11-000-100-567	Tuition to APSSD and Other LEAs-Special - Out of State	1,175,834.41	615,157.77	424,176.64	136,500.00
		6,565,489.42	4,397,104.44	1,994,684.45	173,700.53
	Attendance and Social Work Services				
11-000-211-100	Salaries	134,482.51	76,392.00	49,728.00	8,362.51
		134,482.51	76,392.00	49,728.00	8,362.51
	Health Services				
11-000-213-100	Salaries	997,415.60	591,265.57	363,490.40	42,659.63
11-000-213-420	Other Purchased Services (400-500 series)	384.95	384.95	.00	.00
11-000-213-600	Supplies and Materials	38,270.32	15,138.43	2,967.17	20,164.72
		1,036,070.87	606,788.95	366,457.57	62,824.35

**Report of the Secretary to the Board of Education
Livingston Board of Education
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		Appropriations	Expenditures	Encumbrances	Available Balance
	Speech/Occupational Therapy/Physical Therapy and Related Services				
11-000-216-100	Salaries	1,128,239.10	634,046.82	494,192.28	.00
11-000-216-320	Purchased Professional - Educational Services	385,423.42	206,485.66	177,609.34	1,328.42
11-000-216-600	Supplies and Materials	13,619.67	12,772.59	336.08	511.00
		<u>1,527,282.19</u>	<u>853,305.07</u>	<u>672,137.70</u>	<u>1,839.42</u>
	Extraordinary Services				
11-000-217-320	Purchased Professional - Educational Services	1,225,480.00	550,993.90	209,486.10	465,000.00
		<u>1,225,480.00</u>	<u>550,993.90</u>	<u>209,486.10</u>	<u>465,000.00</u>
	Guidance Services				
11-000-218-104	Salaries of Other Professional Staff	2,367,218.97	1,425,954.93	926,554.64	14,709.40
11-000-218-105	Salaries of Secretarial and Clerical Assistants	202,521.00	125,517.50	74,466.56	2,536.94
11-000-218-390	Other Purchased Prof. and Tech. Services	350.00	206.00	.00	144.00
11-000-218-580	Travel - All Other	900.00	71.73	764.03	64.24
11-000-218-600	Supplies and Materials	28,604.00	21,240.54	377.28	6,986.18
11-000-218-890	Other Objects	21,000.00	21,000.00	.00	.00
		<u>2,620,593.97</u>	<u>1,593,990.70</u>	<u>1,002,162.51</u>	<u>24,440.76</u>
	Child Study Teams				
11-000-219-104	Salaries of Other Professional Staff	3,543,208.86	2,197,805.41	1,345,403.45	.00
11-000-219-105	Salaries of Secretarial and Clerical Assistants	312,001.39	191,414.91	102,145.04	18,441.44
11-000-219-320	Purchased Professional - Educational Services	116,407.50	39,225.00	41,583.38	35,599.12
11-000-219-390	Other Purchased Prof. and Tech. Services	32,949.06	13,131.25	4,018.75	15,799.06
11-000-219-580	Other Purchased Services (400-500 series)	2,092.50	1,223.08	786.14	83.28
11-000-219-580	Miscellaneous Purchased Services (400-500 series Other than Residential Costs)	7,000.00	4,607.43	343.86	2,048.71
11-000-219-610	Supplies and Materials	20,400.00	18,547.33	27.75	1,824.92
11-000-219-800	Other Objects	8,100.00	.00	.00	8,100.00
		<u>4,042,159.31</u>	<u>2,465,954.41</u>	<u>1,494,308.37</u>	<u>81,896.53</u>
	Improvement of Instruction Services				
11-000-221-102	Salaries of Supervisor of Instruction	2,039,148.24	1,336,255.38	677,219.52	25,673.34
11-000-221-104	Salaries of Other Professional Staff	259,127.87	216,556.71	.00	42,571.16
11-000-221-105	Salaries of Secretaries and Clerical Assistants	316,827.06	211,329.70	105,497.36	.00
11-000-221-320	Purchased Professional - Educational Services	19,382.67	.00	.00	19,382.67
11-000-221-590	Other Purchased Services (400-500)	3,000.00	.00	97.00	2,903.00
11-000-221-580	Travel - All Other	6,465.69	1,725.92	4,379.77	360.00
11-000-221-610	Supplies and Materials	23,790.62	3,034.19	7,529.61	13,226.82
11-000-221-800	Other Objects	10,790.00	3,229.00	.00	7,561.00
		<u>2,678,532.15</u>	<u>1,772,130.90</u>	<u>794,723.26</u>	<u>111,677.99</u>

**Report of the Secretary to the Board of Education
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		Appropriations	Expenditures	Encumbrances	Available Balance
Educational Media/Library Services					
11-000-222-100	Salaries - Regular	953,565.55	573,212.75	380,352.80	.00
11-000-222-420	Other Purchased Services (400-500 series)	4,700.00	1,361.00	.00	3,339.00
11-000-222-580	Travel - All Other	1,000.00	.00	1,000.00	.00
11-000-222-600	Supplies and Materials	191,382.74	76,566.24	44,205.18	70,611.32
		<u>1,150,648.29</u>	<u>651,139.99</u>	<u>425,557.98</u>	<u>73,950.32</u>
Instructional Staff Training Services					
11-000-223-102	Salaries of Supervisors of Instruction	477,688.71	316,386.88	158,067.12	3,234.71
11-000-223-320	Purchased Professional - Educational Services	101,290.00	515.00	20,250.00	80,525.00
11-000-223-590	Other Purchased Services (400-500 series)	23,566.61	4,652.68	2,772.92	16,141.01
11-000-223-580	Travel - All Other	145,874.64	15,698.15	4,477.71	125,698.78
11-000-223-610	Supplies and Materials	15,000.00	4,546.16	72.00	10,381.84
11-000-223-800	Other Objects	930.00	270.00	660.00	.00
		<u>764,349.96</u>	<u>342,068.87</u>	<u>186,299.75</u>	<u>235,981.34</u>
Support Services - General Administration					
11-000-230-100	Salaries	449,619.02	300,255.02	149,364.00	.00
11-000-230-331	Legal Services (Note: APSSD - Not Litigation Related Legal Services)	324,500.00	174,973.40	149,526.60	.00
11-000-230-332	Audit Fees	67,740.00	65,000.00	.00	2,740.00
11-000-230-339	Other Purchased Professional Services	65,483.12	46,883.10	13,289.02	5,311.00
11-000-230-340	Purchased Technical Services	10,500.00	8,594.00	.00	1,906.00
11-000-230-530	Communications / Telephone	226,539.02	99,133.46	100,200.79	27,204.77
11-000-230-580	Travel - All Other	4,498.11	3,474.50	1,023.61	.00
11-000-230-585	BOE Other Purchased Services	1,000.00	.00	.00	1,000.00
11-000-230-420	Miscellaneous Purchased Services (400-500) [Other than 530 and 585]	107,480.09	92,459.39	7,997.55	7,023.15
11-000-230-600	General Supplies	28,369.30	4,504.70	2,825.68	21,038.92
11-000-230-890	Miscellaneous Expenditures	62,237.41	59,734.56	2,502.85	.00
11-000-230-895	BOE Membership Dues and Fees	68.00	68.00	.00	.00
		<u>1,348,034.07</u>	<u>855,080.13</u>	<u>426,730.10</u>	<u>66,223.84</u>
Support Services - School Administration					
11-000-240-103	Salaries of Principals / Assistant Principals / Program Directors	2,067,875.76	1,379,917.28	687,958.48	.00
11-000-240-104	Salaries of Other Professional Staff	597,867.57	398,567.36	199,283.68	16.53
11-000-240-105	Salaries of Secretarial and Clerical Assistants	1,562,975.95	993,955.95	569,020.00	.00
11-000-240-320	Purchased Professional and Technical Services	60,879.00	47,697.56	119.00	13,062.44
11-000-240-420	Other Purchased Services (400-500 series)	43,625.00	6,464.91	600.00	36,560.09
11-000-240-580	Travel - All Other	23,501.83	2,550.67	11,890.28	9,060.88
11-000-240-600	Supplies and Materials	427,980.18	285,973.20	70,209.19	71,797.79

**Report of the Secretary to the Board of Education
Livingston Board of Education
2023-24 February**

		Appropriations	Expenditures	Encumbrances	Available Balance
11-000-240-890	Other Objects	90.00	.00	70.00	20.00
		4,784,795.29	3,115,126.93	1,539,150.63	130,517.73
	Central Services				
11-000-251-100	Salaries	1,239,481.73	821,555.49	417,926.24	.00
11-000-251-330	Purchased Professional Services	193,544.18	150,843.00	41,663.93	1,037.25
11-000-251-580	Travel - All Other	13,865.00	6,611.99	3,570.43	3,682.58
11-000-251-440	Miscellaneous Purchased Services (400-500) [Other Than 594]	47,908.67	44,331.99	3,576.68	.00
11-000-251-600	Supplies and Materials	91,115.63	23,810.49	67,305.14	.00
11-000-251-832	Interest on Lease Purchase Agreements	92,634.45	92,634.44	.01	.00
11-000-251-890	Miscellaneous Expenditures	33,943.30	11,167.29	3,944.93	18,831.08
		1,712,492.96	1,150,954.69	537,987.36	23,550.91
	Administrative Information Technology				
11-000-252-100	Salaries	951,591.77	646,952.94	303,131.60	1,507.23
11-000-252-330	Purchased Professional Services	167,200.00	75,521.85	38,413.50	53,264.65
11-000-252-340	Purchased Technical Services	277,120.97	209,951.10	.00	67,169.87
11-000-252-421	Other Purchased Services (400-500 series)	719,179.93	581,169.70	74,133.69	63,876.54
11-000-252-600	Supplies and Materials	45,677.00	9,542.60	6,112.00	30,022.40
		2,160,769.67	1,523,138.19	421,790.79	215,840.69
	Required Maintenance for School Facilities				
11-000-261-110	Salaries	1,034,023.88	671,228.84	320,367.72	42,427.32
11-000-261-420	"Cleaning, Repair, and Maintenance Services"	381,184.24	221,228.63	75,033.95	84,921.66
11-000-261-610	General Supplies	245,282.07	102,753.75	64,110.68	78,417.64
11-000-261-890	Other Objects	13,399.00	7,515.50	2,475.00	3,408.50
		1,673,889.19	1,002,726.72	461,987.35	209,175.12
	Custodial Services				
11-000-262-110	Salaries	2,772,170.11	1,828,273.51	844,465.63	99,430.97
11-000-262-300	Purchased Professional and Technical Services	57,743.09	31,757.00	17,571.09	8,415.00
11-000-262-420	"Cleaning, Repair, and Maintenance Services"	193,339.00	149,593.60	24,515.34	19,230.06
11-000-262-440	Rental of Land and Building Other than Lease Purchase Agreement	166,000.04	146,022.04	720.00	19,258.00
11-000-262-490	Other Purchased Property Services	65,986.30	14,978.30	21.70	50,986.30
11-000-262-520	Insurance	889,118.32	889,118.32	.00	.00
11-000-262-610	General Supplies	528,058.41	355,374.59	110,861.89	61,821.93
11-000-262-621	Energy (Natural Gas)	950,135.00	599,578.31	350,021.69	535.00
11-000-262-622	Energy (Electricity)	1,069,645.48	433,639.40	635,306.08	700.00
11-000-262-890	Other Objects	5,640.00	160.00	320.00	5,160.00
		6,697,835.75	4,448,495.07	1,983,803.42	265,537.26

**Report of the Secretary to the Board of Education
Livingston Board of Education
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		Appropriations	Expenditures	Encumbrances	Available Balance
	Care and Upkeep of Grounds				
11-000-263-100	Salaries	70,852.08	47,234.70	23,617.36	.02
		70,852.08	47,234.70	23,617.36	.02
	Security				
11-000-266-100	Salaries	372,377.72	234,215.17	138,162.55	.00
		372,377.72	234,215.17	138,162.55	.00
	Student Transportation Services				
11-000-270-107	Salaries of Non-Instructional Aides	57,435.94	26,821.20	17,880.80	12,733.94
11-000-270-160	Salaries for Pupil Transportation (Between Home and School) - Regular	1,264,540.44	758,093.95	475,410.99	31,035.50
11-000-270-162	Salaries for Pupil Transportation (Other than Between Home and School)	296,867.98	209,863.37	.00	87,004.61
11-000-270-350	Management Fee - ESC and CTSA Transportation Program	42,000.00	41,133.48	.00	866.52
11-000-270-503	Contract Services - Aid in Lieu Payments -Non-Public School	180,511.00	169,271.00	511.00	10,729.00
11-000-270-511	Contract Services (Between Home and School)-Vendors	20,000.00	.00	.00	20,000.00
11-000-270-512	Contract Services (Other than Between Home and School)-Vendors	177,870.00	35,939.78	8,310.87	133,619.35
11-000-270-514	Contract Services (Special Ed Students)-Vendors	2,221,786.00	1,585,011.64	634,988.36	1,786.00
11-000-270-580	Travel - All Other	1,550.00	87.89	512.11	950.00
11-000-270-615	Transportation Supplies	294,255.00	207,730.67	41,948.71	44,575.62
11-000-270-890	Other Objects	5,450.00	1,760.50	1,132.00	2,557.50
		4,562,266.36	3,035,713.48	1,180,694.84	345,858.04
	Personnel Services - Unallocated Employee Benefits				
11-000-291-220	Social Security Contributions	1,675,000.00	1,098,887.08	.00	576,112.92
11-000-291-241	Other Retirement Contributions - PERS	2,643,508.15	907.04	2,642,600.00	1.11
11-000-291-242	Other Retirement Contributions - ERIP	41,968.95	25,780.24	11,188.95	4,999.76
11-000-291-260	Workmen's Compensation	582,148.20	582,148.20	.00	.00
11-000-291-270	Health Benefits	17,414,141.09	11,821,593.50	5,151,196.97	441,350.62
11-000-291-280	Tuition Reimbursement	158,990.00	74,798.00	4,958.50	79,233.50
11-000-291-290	Other Employee Benefits	234,055.00	218,780.90	15,224.10	50.00
11-000-291-299	Unused Sick Payment to Terminated / Retired Staff	228,649.66	51,742.49	.00	176,907.17
		22,978,461.05	13,874,637.45	7,825,168.52	1,278,655.08
	Facilities Acquisition and Construction Services				
12-000-400-334	Architectural/Engineering Services	60,000.00	.00	60,000.00	.00
12-000-400-390	Other Purchased Prof. and Tech. Services	18,864.62	16,677.07	2,187.55	.00
12-000-400-450	Construction Services	2,406,940.12	2,141,858.25	265,081.87	.00
12-000-400-721	Lease Purchase Agreements - Principal	1,591,006.74	555,967.85	897,185.97	137,852.92

**Report of the Secretary to the Board of Education
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		Appropriations	Expenditures	Encumbrances	Available Balance
12-000-400-800	Other Objects	68,734.00	68,734.00	.00	.00
		4,145,545.48	2,783,237.17	1,224,455.39	137,852.92
	Equipment				
12-120-100-731	Grades 1-5	7,016.85	.00	.00	7,016.85
12-130-100-731	Grades 6-8	31,920.24	24,975.37	5,800.00	1,144.87
12-140-100-731	Grades 9-12	311,874.34	969.88	16,585.00	294,319.46
12-000-100-731	Undistributed Expenditures - Instruction	34,397.15	32,100.49	2,072.00	224.66
12-000-300-732	Undistributed Expenditures - Non-Instructional Services	60,504.62	60,454.62	50.00	.00
		445,713.20	118,500.36	24,507.00	302,705.84
	Contribution (Transfer) of Funds to Charter Schools				
10-000-100-561	Transfer of Funds to Charter Schools	79,152.00	43,741.00	.00	35,411.00
		79,152.00	43,741.00	.00	35,411.00
	General Fund	135,505,301.05	82,132,393.81	45,110,105.17	8,262,802.07

School Business Administrator Signature

4/24/24

Date

20 Special Revenue Fund

Assets and Liabilities

Assets

101	Cash		969,570.10
	Accounts Receivable:		
141	A/R: State of NJ	6,591.00	
142	A/R: Federal	<u>192,020.00</u>	
			198,611.00
	Total Other Assets		.00

Resources

301	Estimated Revenues	3,811,002.70	
302	Revenues	(1,900,136.00)	
			<u>1,910,866.70</u>
	Total assets and resources:		3,079,047.80

20 Special Revenue Fund

Liabilities and Fund Equity

Liabilities

402	Interfund Accounts Payable	563,216.00	
421	Accounts Payable	280.57	
481	Deferred Revenue	<u>2,935.00</u>	
			566,431.57

Fund Balance

Appropriated

Reserve for Encumbrances

753	Reserve for Encumbrances: Current	1,280,247.93	
754	Reserve for Encumbrances: Prior	<u>47,048.26</u>	

601	Appropriations	3,950,202.71	
602	Expenditures	1,437,586.48	
603	Encumbrances	<u>1,327,296.19</u>	
	Less: Expenditures and Encumbrances	(2,764,882.67)	

	Total Appropriations		2,512,616.23
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Reserved Fund Balance

75X,76x	Other Reserves	<u>.00</u>	
	Total Reserved Fund Balance:		.00

Unappropriated:

303	Budgeted Fund Balance		
770	Unassigned Fund Balance		
	Total Unappropriated:		.00

	Total Liabilities and Fund Balance		<u>3,079,047.80</u>
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20 Special Revenue Fund

Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	3,950,202.71	2,764,882.67	1,185,320.04
Revenues	(3,811,002.70)	(1,900,136.00)	(1,910,866.70)
	139,200.01	864,746.67	(725,546.66)
Less: Reserve for Encumbrances: Prior	139,200.01	139,200.01	.00
Budgeted Fund Balance:	.00	725,546.66	-725,546.66

20 Special Revenue Fund
Interim Statements Comparing
Budget Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date

Revenue/sources of funds		Budgeted Estimated	Actual To Date	Unrealized Balance	
2XXX	From Intermediate Sources	38,057.95	18,017.00	20,040.95	
3XXX	From State Sources	1,164,156.00	851,516.00	312,640.00	
4XXX	From Federal Sources	2,608,788.75	1,030,603.00	1,578,185.75	
		3,811,002.70	1,900,136.00	1,910,866.70	
Expenditures		Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects					
20-*	Other Special Revenue Fund	38,057.95	10,143.00	2,479.79	25,435.16
		38,057.95	10,143.00	2,479.79	25,435.16
State Projects					
20-492-xxx-xxx	SDA Emergent Needs and Capital Maint	199,645.00	28,223.25	17,576.75	153,845.00
20-501-xxx-xxx	Nonpublic Textbooks Aid	45,439.00	43,171.21	1,190.90	1,076.89
20-502-xxx-xxx	Nonpublic Aux Services - Basic Skills/Remedial	59,645.00	29,037.70	30,607.30	.00
20-506-xxx-xxx	Nonpublic Hand - Supplemental Instruction	140,420.00	64,923.60	75,496.40	.00
20-507-xxx-xxx	Nonpublic Hand - Handicapped Services	154,260.00	31,292.55	122,967.45	.00
20-508-xxx-xxx	Nonpublic Hand - Corrective Speech	49,802.00	21,669.00	28,133.00	.00
20-509-xxx-xxx	Nonpublic Nursing Services	180,720.00	83,640.00	97,080.00	.00
20-510-xxx-xxx	Nonpublic Technology Initiative Program	71,295.00	39,280.56	.00	32,014.44
20-511-xxx-xxx	Nonpublic Security Aid Program	314,130.01	127,074.25	28,956.01	158,099.75
		1,215,356.01	468,312.12	402,007.81	345,036.08
Federal Projects					
20-23x-xxx-xxx	ESSA Title I, Part A	145,093.00	55,678.26	33,941.20	55,473.54
20-24x-xxx-xxx	ESSA Title III	50,568.00	16,957.18	620.23	32,990.59
20-25x-xxx-xxx	I.D.E.A. Part B	1,714,703.00	670,566.08	829,519.04	214,617.88
20-27x-xxx-xxx	ESSA Title IIA / IID	75,963.00	15,930.00	7,245.00	52,788.00
20-28x-xxx-xxx	ESSA Title IV	13,190.00	350.00	1,820.00	11,020.00
20-487-xxx-xxx	ARP-ESSER Grant Program	257,480.24	87,675.44	26,471.50	143,333.30
20-488-xxx-xxx	ARP ESSER Subgrant (ALCES)	185,986.00	41,595.36	.00	144,390.64
20-489-xxx-xxx	ARP ESSER Subgrant (EBSLEA)	40,000.00	40,000.00	.00	.00
20-490-xxx-xxx	ARP Evidence Based Learning Beyond the Sch Day	16,675.89	15,979.04	.00	696.85
20-491-xxx-xxx	ARP ESSER Subgrant (NJTSS)	43,129.62	14,400.00	23,191.62	5,538.00
20-45x-xxx-xxx	Other Federal Projects	154,000.00	.00	.00	154,000.00

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2,696,788.75	959,131.36	922,808.59	814,848.80
3,950,202.71	1,437,586.48	1,327,296.19	1,185,320.04

20 Special Revenue Fund
Schedule Of Revenues
Actual Compared with Estimated

		Estimated	Actual	Unrealized
	Revenues from intermediate Sources			
20-2100	Unrestricted Grants-in-Aid	16,217.00	16,217.00	.00
20-2105	Imported	6,665.95	.00	6,665.95
20-2200	Restricted Grants-in-Aid	15,175.00	1,800.00	13,375.00
		<u>38,057.95</u>	<u>18,017.00</u>	<u>20,040.95</u>
	Revenues from State Sources			
20-3231	Nonpublic Textbook Aid	45,439.00	45,439.00	.00
20-3232	Nonpublic Auxiliary Services Aid - Compensatory	59,645.00	40,458.00	19,187.00
20-3235	Nonpublic Auxiliary/Handicapped Transportation Aid	154,260.00	93,718.00	60,542.00
20-3237	Nonpublic Handicapped Aid	49,802.00	.00	49,802.00
20-3238	Nonpublic Handicapped Aid - Speech Correction	140,420.00	183,444.00	-43,024.00
20-3239	Nonpublic Nursing Services Aid.	180,720.00	108,432.00	72,288.00
20-3240	Nonpublic Technology Initiative Aid	71,295.00	71,295.00	.00
20-3241	Nonpublic Security Aid	308,730.00	308,730.00	.00
20-3257	SDA Emergent Needs and Capital Maint in School Districts	153,845.00	.00	153,845.00
		<u>1,164,156.00</u>	<u>851,516.00</u>	<u>312,640.00</u>
	Revenues from Federal Sources			
20-4411	Title I-Part A	145,093.00	47,193.00	97,900.00
20-4420	I.D.E.A. Part B	1,648,099.00	524,864.00	1,123,235.00
20-4421	I.D.E.A. Part B	66,604.00	19,352.00	47,252.00
20-4451	Title II-A	75,963.00	8,550.00	67,413.00
20-4471	Title IV - Part A - Student Support and Acad Enrichment	13,190.00	.00	13,190.00
20-4491	Title III	31,995.00	9,913.00	22,082.00
20-4492	Title III	18,573.00	4,253.00	14,320.00
20-4500	Other Grants from the Federal Govt through the State	154,000.00	.00	154,000.00
20-4540	ARP-ESSR	169,480.24	219,292.00	-49,811.76
20-4541	ARP ESSER Accelerated Learning Coaching/Ed Support	185,986.00	130,026.00	55,960.00
20-4542	ARP ESSER Evd-Based Sum Learning & Enrichment Act	40,000.00	40,000.00	.00
20-4543	ARP ESSER Evd-Based Comp Beyond the School Day Act	16,675.89	23,655.00	-6,979.11
20-4544	ARP ESSER NJTSS Mental Health Support Staffing	43,129.62	3,505.00	39,624.62
		<u>2,608,788.75</u>	<u>1,030,603.00</u>	<u>1,578,185.75</u>

Report of the Secretary to the Board of Education
Livingston Board of Education
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3,811,002.70	1,900,136.00	1,910,866.70
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20 Special Revenue Fund
Statement of Appropriations
Compared with Expenditures and Encumbrances

		Appropriations	Expenditures	Encumbrances	Available Balance
	Undistributed Expenditures				
20-000-100-610	Program Expenditures	300.00	.00	299.79	.21
		300.00	.00	299.79	.21
	Other Local Projects				
20-001-100-320	Program Expenditures	37,757.95	10,143.00	2,180.00	25,434.95
		37,757.95	10,143.00	2,180.00	25,434.95
	ESSA Title I, Part A				
20-231-100-100	Salaries of Teachers	84,853.00	50,453.60	33,941.20	458.20
20-231-100-600	Instructional Supplies	5,934.00	5,224.66	.00	709.34
20-231-200-200	Employee Benefits	54,306.00	.00	.00	54,306.00
		145,093.00	55,678.26	33,941.20	55,473.54
	ESSA Title III				
20-241-100-100	Salaries of Teachers	770.00	619.55	.00	150.45
20-241-100-600	Instructional Supplies	21,105.00	10,054.87	620.23	10,429.90
20-241-200-300	Professional Technical Services	2,620.00	.00	.00	2,620.00
20-241-200-500	Other Purchased Services	7,500.00	50.00	.00	7,450.00
		31,995.00	10,724.42	620.23	20,650.35
	ESSA Title III				
20-242-100-100	Salaries of Teachers	9,177.00	1,900.50	.00	7,276.50
20-242-100-600	Instructional Supplies	1,000.00	.00	.00	1,000.00
20-242-100-320	Purchased Services	550.00	.00	.00	550.00
20-242-100-640	Instructional Supplies	1,000.00	.00	.00	1,000.00
20-242-100-800	Other Objects	4,781.00	4,256.50	.00	524.50
20-242-200-100	Salaries - Support	2,065.00	75.76	.00	1,989.24
		18,573.00	6,232.76	.00	12,340.24
	IDEA Part B				
20-252-100-100	Salaries of Teachers	809,842.00	470,428.48	323,936.64	15,476.88
20-252-100-500	Other Purchased Services (400-500 Series)	537,381.00	161,066.10	376,314.90	.00
20-252-200-200	Employee Benefits	97,069.00	.00	.00	97,069.00
20-252-200-300	Professional Technical Services	270,410.00	39,071.50	129,267.50	102,071.00
20-252-200-500	Other Purchased Services	1.00	.00	.00	1.00
		1,714,703.00	670,566.08	829,519.04	214,617.88

**Report of the Secretary to the Board of Education
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		Appropriations	Expenditures	Encumbrances	Available Balance
	ESSA Title IIA / IID				
20-270-200-300	Professional Technical Services	72,313.00	15,930.00	7,245.00	49,138.00
20-270-200-600	Supplies and Materials	3,650.00	.00	.00	3,650.00
		<u>75,963.00</u>	<u>15,930.00</u>	<u>7,245.00</u>	<u>52,788.00</u>
	ESSA Title IV				
20-280-200-300	Professional Technical Services	10,070.00	350.00	900.00	8,820.00
20-280-200-500	Other Purchased Services	2,120.00	.00	920.00	1,200.00
20-280-200-600	Supplies and Materials	1,000.00	.00	.00	1,000.00
		<u>13,190.00</u>	<u>350.00</u>	<u>1,820.00</u>	<u>11,020.00</u>
	Other Federal Projects				
20-451-100-100	Program Expenditures	154,000.00	.00	.00	154,000.00
		<u>154,000.00</u>	<u>.00</u>	<u>.00</u>	<u>154,000.00</u>
	ARP-ESSER Grant Program				
20-487-100-100	Program Expenditures	257,480.24	87,675.44	26,471.50	143,333.30
		<u>257,480.24</u>	<u>87,675.44</u>	<u>26,471.50</u>	<u>143,333.30</u>
	ARP ESSER Subgrant (ALCES)				
20-488-100-100	Program Expenditures	185,986.00	41,595.36	.00	144,390.64
		<u>185,986.00</u>	<u>41,595.36</u>	<u>.00</u>	<u>144,390.64</u>
	ARP ESSER Subgrant (EBSLEA)				
20-489-100-100	Program Expenditures	40,000.00	40,000.00	.00	.00
		<u>40,000.00</u>	<u>40,000.00</u>	<u>.00</u>	<u>.00</u>
	ARP Evidence Based Learning Beyond the School Day				
20-490-100-100	Program Expenditures	16,675.89	15,979.04	.00	696.85
		<u>16,675.89</u>	<u>15,979.04</u>	<u>.00</u>	<u>696.85</u>
	ARP ESSER Subgrant (NJTSS)				
20-491-200-300	Professional Technical Services	37,591.62	14,400.00	23,191.62	.00
20-491-100-100	ARP ESSER Subgrant New Jersey Tiered System of Supports (NJTSS) Mental Health Support Staffing Grant	5,538.00	.00	.00	5,538.00
		<u>43,129.62</u>	<u>14,400.00</u>	<u>23,191.62</u>	<u>5,538.00</u>
	SDA Emergent Needs and Capital Maintenance in School Districts				
20-492-100-721	Program Expenditures	199,645.00	28,223.25	17,576.75	153,845.00
		<u>199,645.00</u>	<u>28,223.25</u>	<u>17,576.75</u>	<u>153,845.00</u>
	Nonpublic Textbooks Aid				
20-501-100-640	Program Expenditures	45,439.00	43,171.21	1,190.90	1,076.89
		<u>45,439.00</u>	<u>43,171.21</u>	<u>1,190.90</u>	<u>1,076.89</u>

**Report of the Secretary to the Board of Education
Livingston Board of Education
2023-24 February**

		Appropriations	Expenditures	Encumbrances	Available Balance
	Nonpublic Aux Services - Basic Skills/Remedial				
20-502-100-800	Program Expenditures	59,645.00	29,037.70	30,607.30	.00
		59,645.00	29,037.70	30,607.30	.00
	Nonpublic Hand - Supplemental Instruction				
20-506-100-800	Program Expenditures	140,420.00	64,923.60	75,496.40	.00
		140,420.00	64,923.60	75,496.40	.00
	Nonpublic Hand - Handicapped Services				
20-507-100-800	Program Expenditures	154,260.00	31,292.55	122,967.45	.00
		154,260.00	31,292.55	122,967.45	.00
	Nonpublic Hand - Corrective Speech				
20-508-100-800	Program Expenditures	49,802.00	21,669.00	28,133.00	.00
		49,802.00	21,669.00	28,133.00	.00
	Nonpublic Nursing Services				
20-509-100-800	Program Expenditures	180,720.00	83,640.00	97,080.00	.00
		180,720.00	83,640.00	97,080.00	.00
	Nonpublic Technology Initiative Program				
20-510-100-610	Program Expenditures	71,295.00	39,280.56	.00	32,014.44
		71,295.00	39,280.56	.00	32,014.44
	Nonpublic Security Aid Program				
20-511-100-800	Program Expenditures	314,130.01	127,074.25	28,956.01	158,099.75
		314,130.01	127,074.25	28,956.01	158,099.75
	Special Revenue Fund	3,950,202.71	1,437,586.48	1,327,296.19	1,185,320.04



School Business Administrator Signature

4/24/24

Date

30 Capital Projects Fund

Assets and Liabilities

Assets			
101	Cash		4,581,145.20
Resources			
301	Estimated Revenues		
302	Revenues	(13,751.07)	
			(13,751.07)
Total assets and resources:			4,567,394.13

30 Capital Projects Fund

Liabilities and Fund Equity

Liabilities				
402	Fd 30 Interfund Payable		<u>1,526,741.13</u>	1,526,741.13
Fund Balance				
	Appropriated			
	Reserve for Encumbrances			
753	Reserve for Encumbrances: Current			
754	Reserve for Encumbrances: Prior			
601	Appropriations			
602	Expenditures			
603	Encumbrances			
	Less: Expenditures and Encumbrances			
	Total Appropriations			.00
	Reserved Fund Balance			
75X,76x	Other Reserves		<u>.00</u>	
	Total Reserved Fund Balance:			.00
	Unappropriated:			
303	Budgeted Fund Balance			
770	Fund Balance		<u>3,040,653.00</u>	
	Total Unappropriated:			3,040,653.00
	Total Liabilities and Fund Balance			<u>4,567,394.13</u>

30 Capital Projects Fund

Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	.00	.00	.00
Revenues	(.00)	(13,751.07)	(-13,751.07)
	.00	(13,751.07)	13,751.07
Less: Reserve for Encumbrances: Prior			
Budgeted Fund Balance:	.00	-13,751.07	13,751.07

30 Capital Projects Fund

**Interim Statements Comparing
Budget Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date**

Revenue/sources of funds		Budgeted Estimated	Actual To Date	Unrealized Balance	
1XXX	From Local Sources	.00	13,751.07	-13,751.07	
		.00	13,751.07	-13,751.07	
Expenditures		Appropriations	Expenditures	Encumbrances	Available Balance

30 Capital Projects Fund

Schedule Of Revenues

Actual Compared with Estimated

		Estimated	Actual	Unrealized
30-1510	Revenues from Local Sources			
	Interest On Investments	.00	13,751.07	-13,751.07
		.00	13,751.07	-13,751.07
		.00	13,751.07	-13,751.07

30 Capital Projects Fund
Statement of Appropriations
Compared with Expenditures and Encumbrances

	Appropriations	Expenditures	Encumbrances	Available Balance
Capital Projects Fund	.00	.00	.00	.00



School Business Administrator Signature

4/24/24

Date

40 Debt Service Fund

Assets and Liabilities

Assets

101	Cash		9,031.02
121	Debt Service Tax Levy A/R		1,196,150.00
	Accounts Receivable:		
141	A/R: State of NJ		.00
	Loans Receivable:		
131	Fd 40 Interfund Receivables	1,500,000.00	1,500,000.00
	Total Other Assets		.00

Resources

301	Estimated Revenues	7,695,050.00	
302	Revenues	(7,552,292.00)	
			142,758.00
	Total assets and resources:		2,847,939.02

40 Debt Service Fund
Liabilities and Fund Equity

Liabilities				
402	Interfund Accounts Payable		<u>2,604,465.15</u>	2,604,465.15
Fund Balance				
	Appropriated			
	Reserve for Encumbrances			
753	Reserve for Encumbrances: Current			
754	Reserve for Encumbrances: Prior			
601	Appropriations		7,695,050.00	
602	Expenditures	7,695,050.00		
603	Encumbrances			
	Less: Expenditures and Encumbrances		<u>(7,695,050.00)</u>	
	Total Appropriations			.00
	Reserved Fund Balance			
75X,76x	Other Reserves		<u>.00</u>	
	Total Reserved Fund Balance:			.00
	Unappropriated:			
303	Budgeted Fund Balance			
770	Retained Earnings		<u>243,473.87</u>	
	Total Unappropriated:			243,473.87
	Total Liabilities and Fund Balance			<u>2,847,939.02</u>

40 Debt Service Fund

Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	7,695,050.00	7,695,050.00	.00
Revenues	(7,695,050.00)	(7,552,292.00)	(142,758.00)
	.00	142,758.00	(142,758.00)
Less: Reserve for Encumbrances: Prior			
Budgeted Fund Balance:	.00	142,758.00	-142,758.00

40 Debt Service Fund

Interim Statements Comparing
Budget Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date

Revenue/sources of funds		Budgeted Estimated	Actual To Date	Unrealized Balance	
1XXX	From Local Sources	6,078,556.00	5,935,798.00	142,758.00	
3XXX	From State Sources	575,841.00	575,841.00	.00	
5XXX	From Other Sources	1,040,653.00	1,040,653.00	.00	
		7,695,050.00	7,552,292.00	142,758.00	
Expenditures		Appropriations	Expenditures	Encumbrances	Available Balance
Repayment of Debt					
40-701-510-xxx	Repayment of Debt - Regular	7,695,050.00	7,695,050.00	.00	.00
		7,695,050.00	7,695,050.00	.00	.00
Other					
40-*	Other Debt Service Fund	.00	.00	.00	.00
		.00	.00	.00	.00
		7,695,050.00	7,695,050.00	.00	.00

40 Debt Service Fund

Schedule Of Revenues

Actual Compared with Estimated

		Estimated	Actual	Unrealized
	Revenues from Local Sources			
40-1210	Ad Valorem Taxes - Local Tax Levy	5,935,798.00	5,935,798.00	.00
40-1990	Miscellaneous Revenue from Local Sources	142,758.00	.00	142,758.00
		6,078,556.00	5,935,798.00	142,758.00
	Revenues from State Sources			
40-3160	Debt Service Aid Type II.	575,841.00	575,841.00	.00
		575,841.00	575,841.00	.00
	Revenues from Other Financing Sources			
40-5200	Interfund Transfers	1,040,653.00	1,040,653.00	.00
		1,040,653.00	1,040,653.00	.00
		7,695,050.00	7,552,292.00	142,758.00

40 Debt Service Fund

Statement of Appropriations
Compared with Expenditures and Encumbrances

	Appropriations	Expenditures	Encumbrances	Available Balance
40-701-510-834				
Regular Debt Service				
Interest on Bonds	2,505,050.00	2,505,050.00	.00	.00
40-701-510-910				
Redemption of Principal	5,190,000.00	5,190,000.00	.00	.00
	7,695,050.00	7,695,050.00	.00	.00
Debt Service Fund	7,695,050.00	7,695,050.00	.00	.00



School Business Administrator Signature

4/24/24

Date