### Program Planning

The information below should be used as a guide for program planning as each student and parent/guardian works to select courses for each year of high school. A [four-year planning worksheet](#) is available as a part of the course guide to assist with this process.

Students and parents should review the course guide and discuss course selections prior to the student-counselor scheduling meeting. Students and parents can contact their school counselor with questions regarding course selection and long-term planning. Teachers should be contacted to best understand a recommendation that has been made or to inquire about future curriculum demands. Students are encouraged to discuss plans with their parents in preparation for their meeting with their school counselor.

#### Important Scheduling Points

- A thorough review of the course guide should be conducted by students and parents with close attention to course expectations, course levels and prerequisites.

- A student’s program should be determined through discussions with his/her teachers, school counselor and parent with a focus on a student’s educational and career goals, individual student interests and abilities.

- All students are expected to register for a minimum of 35 credits per academic year.

- Students may only schedule one study hall or school service period per year.

- Scheduling for students with disabilities must follow recommendations of the Child Study Team.

- Course requirements for graduation take priority in the scheduling process over elective courses. Therefore, elective courses chosen during a scheduling conference are tentative.

- A verification of student course requests will be accessible in Genesis after students meet with their school counselor for their scheduling meeting through **April 5th**. Students are responsible for notifying their school counselor to request a course selection change.

- Parents will be notified via email and on the LHS website of the deadlines for course request changes. Students have the following opportunities to make changes to their requests:
  - Throughout the scheduling process (February through March).
  - The summer up until the schedule change deadline: **August 15, 2019**.
  - Three schedule change windows in the first marking period (see the chart for [Schedule Changes During the School Year](#)).