



## LIVINGSTON BOARD OF EDUCATION WORKSHOP/VOTING MEETING MINUTES

Monday, March 5, 2018

A **Workshop/Voting Meeting** of the Livingston Board of Education was held on this date in the Heritage Middle School Auditorium. The meeting was called to order at 7:05 p.m. by the Board President, Pamela Chirls, who announced that adequate notice of this meeting had been provided by amendment to notice approved at the Board's reorganization meeting on January 4, 2016 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *The Alternative Press* and the Livingston Township Clerk.

Members Present: Charles "Buddy" August, Pamela Chirls, Ronnie Konner, Samantha Messer, George Shen and Evan Tong

Also in Attendance: Christina Steffner, Steven Robinson, Lisa Capone-Steiger, Susan Burman, Joann Goldberg and approximately 125 members of the public and staff

Mrs. Konner moved the following:

### **Executive Session**

**Whereas**, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

**Resolved**, that the Livingston Board of Education adjourns to closed session to discuss:

- Confidential Student and Legal Matters

Action may be taken upon return to public session. The full length of the meeting is anticipated to be approximately 45 minutes and be it

**Further Resolved**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Mr. Shen seconded the motion.

Vote all in favor.

At 7:05 p.m., Mrs. Chirls reconvened the public meeting.

## **Workshop Items**

### **1. Teachers of the Year Recognition**

The 2017-2018 Teachers of the Year were recognized by their principals. Mrs. Bright introduced Jean Peslak from Burnet Hill; Mr. Hart introduced Christopher Purdue from Collins; Mrs. Healy introduced Karen Zavaglia from Harrison; Mr. Gramata introduced Sarah Pacheco from Hillside; Mrs. Steffner introduced Nicole Lynn from Mt. Pleasant Elementary; Ms. Tandler introduced Nicole Carangelo from Riker Hill, Mrs. Steffner introduced Susie Ferguson from Mt. Pleasant Middle; Mr. Kelly introduced Pasqualina "Nina" Vescio from Heritage; Mr. Stern introduced Dawn Feeley from Livingston High School and Mrs. Capone-Steiger introduced the LPS Educational Services Professional, Jennifer Alvich, District Behaviorist.

### **2. School Safety**

Mrs. Steffner updated the public that we take school safety and security seriously and work collaboratively with the police department to make sure we do everything possible to keep students and staff safe. Mrs. Steffner thanked Chief Handschuch, Captain Marshuetz, Officer Mullaney and the entire police department for their continued support. Mrs. Steffner explained we are unable to discuss all of the things we do in this regard with the public because it will make us vulnerable. Mrs. Steffner assured everyone that the Chief will increase police presence in and around our schools. Mrs. Steffner continued that the district has had two safety audits in the last three years and that 90 percent of those recommendations have been completed and the remaining items are being worked on. Lastly, Mrs. Steffner reminded everyone to be mindful when having conversations about what happened recently in Florida in front of our youngest students.

Mrs. Steffner added that students and staff participate in two drills per month, one fire drill and one emergency drill. In addition, the Livingston Police Department held an active shooter simulation at Heritage Middle School when the school was empty over the February break and have done so in the past as well.

Mrs. Steffner explained there are district is supporting the plans for students to participate in "National School Walkout Day" on March 14. High school students will participate in an outside activity and middle school students will participate in an activity inside the building. Mrs. Steffner turned to the student representative for additional information.

Mr. Tong added that students have organized and are planning a walk out on March 14. Mr. Tong continued this is not an official school program, it is student run, organized and lead and although parents have expressed their wishes to participate, they are not allowed to join. Mr. Tong suggested parents look at other civic engagements to share their voices regarding gun violence prevention.

### **3. Budget Discussion Featuring Curriculum, Facilities and Technology**

Mrs. Natalie Topylko and Mrs. Marybeth Kopacz reviewed the proposed new curricula courses being offered and opportunities for professional development included in next year's budget. Mrs. Topylko added that our Summer Academy will continue and is growing with the addition of new summer school courses and post-secondary partnerships.

Mr. Tom Douglas reviewed the Technology budget highlights which include an infrastructure upgrade, 1:1 initiative at Mt. Pleasant Middle School, additional Chromebooks at the elementary level, upgrading of the LHS engineering and CAD lab and renewal of software subscriptions.

Mrs. Erin Borino continued with an explanation of how our technology resources were used in the past and will continue to be used in the future and reviewed parent and student resources that are available. Mrs. Borino confirmed we will maintain the four existing tech coaches in this coming year.

Mr. Robinson reviewed the Facilities budget explaining that past referendums have kept our facilities in good shape. For the next budget year, money will be allocated for safety measures in all the buildings based on needs, replacement of the LHS turf football field, rehabilitation of the front of the school at LHS, replacement of ramps and steps at the back of Harrison Elementary and allocation of funds for repairs at the Squiretown building.

Mr. Robinson reviewed the changes in board meeting dates based on the State of New Jersey's revised budget timelines.

All three presentations are available on our website.

Mrs. Chirls asked for clarification on the diversity training opportunities that will be offered and Mrs. Kopacz responded they are looking at a few different programs and are in the process of figuring out the scheduling.

Mrs. Chirls asked if the training would be expanded to students and the community and Mrs. Kopacz replied that yes, it will.

Mrs. Konner asked for a review of how the five year cycle of curriculum revisions works. Mrs. Kopacz replied we revise curriculum based on State standards and mandates and look at the last time it has been updated. We have now tied all rewriting of curriculum to the budget and will begin to spread the work out so that it is balanced each year.

Mrs. Konner asked if Mrs. Kopacz could share the listing of courses with the board. Mrs. Kopacz replied she will include the board members on the monthly newsletters that have that information.

Mrs. Konner asked how professional learning communities work and if there are opportunities to share out across the district. Mrs. Kopacz explained some of the work that is done in different buildings and that this work is shared during department meetings.

Mrs. Chirls asked about the three to five year plan for the TV studio. Mr. Robinson replied he would like to speak to the foundation about fundraising for some of the equipment. Mr. August asked if the Township contributes any funding since it community used. Mrs. Konner suggested putting it on the agenda to discuss with the Township Council.

Mrs. Chirls asked if we can involve the New Jersey Department of Education in performing a reassessment of some of our safety and security plans and Mrs. Steffner replied that Officer Mullaney recently shared our entire protocols with them.

Mr. Shen asked about the program, process and budget for our gifted and talented program and Mrs. Gemellaro responded she has recently taken charge of the program and is in the process of reviewing and making changes.

Ms. Messer asked if we get State aid numbers and they are lower than we anticipate, where would we cut and if they came back higher, what would be added.

Mr. Robinson and Mrs. Steffner replied we would look at what has the least impact to students and then meet with principals and supervisors as a team to discuss.

Mrs. Konner asked for the current inventory of Chromebooks at MPMS and asked how the Surfaces will be reused. Mr. Douglas replied we are purchasing new devices for sixth graders and existing Chromebooks will be moved to the elementary schools. Surface carts at MPMS will be used for STEM work in the Makerspace.

Mrs. Konner asked if we have data to show how the tech coaches were used this year and whether or not they are able to accommodate requests and Mrs. Borino explained the several points of data she uses to track this and has found we have enough coverage to go around all nine schools. Mrs. Borino added the tech coaches have transitioned from helping one on one to working with collaborative teams during common planning periods.

Mrs. Konner asked if we had surveyed the staff about their technology needs and Mrs. Borino replied they did not execute a survey last year but the Future Ready Committee is currently working on something and through professional development workshops, those questions are asked of staff.

Mrs. Chirls requested resolution 3.1 be brought forward for discussion and a vote.

Mr. August moved the following:

### **3.1 Gun Control and Mental Health Services to Protect Our Youth**

**WHEREAS**, A prerequisite to student growth, learning, well-being and success is a safe and secure school environment; and

**WHEREAS**, Children throughout the nation have been negatively affected directly and indirectly by violent crimes involving firearms; and

**WHEREAS**, Military-style assault weapons and large-volume ammunition magazines were used in recent mass killings in schools and other locations; and

**WHEREAS**, Profiles of school shooters illustrate the need for a thorough examination of the care and treatment of the mentally ill and for effective intervention;

**WHEREAS**, The New Jersey School Boards Association's 2014 study, *What Makes Schools Safe?*, cited reports by state and federal agencies, which found that mental health intervention did not take place prior to three-quarters of school shootings; and

**WHEREAS**, New Jersey has among the strongest gun control laws in the nation and the lowest incidence of gun-related deaths, but protective laws are not in place in many other states or at the federal level; and

**WHEREAS**, The tragedies of Parkland, Florida, of Newtown, Connecticut, of Columbine High School in Colorado, emphasize the need to address access to firearms and the delivery of mental health services. Now, therefore, be it

**RESOLVED**, That the Livingston Board of Education, in the County of Essex, State of New Jersey, urges President Trump and Congress to identify and implement meaningful action to address access to and ownership of military-style assault weapons and ammunition, the delivery of mental health services, and financial support to ensure a safe and secure school climate; and be it further

**RESOLVED**, That the Livingston Board of Education supports Governor Murphy's call to end the "epidemic of gun violence that plagues far too many of our communities" and supports

enhancements to state law that will provide protection for our schools and communities; and be it further

**RESOLVED**, That a copy of this resolution be sent to President Trump, U.S. Senator Robert Menendez, U.S. Senator Cory Booker, U.S. Representative Rodney P. Frelinghuysen, Governor Murphy, State Senator Richard J. Codey, Assembly Representative Mila M. Jasey, Assembly Representative John F. McKeon, the New Jersey School Boards Association, and the National School Boards Association.

Mrs. Konner seconded the motion.

The board opened up public comment.

#### Public Comment

Anna Giambattista, 23 Manor Road, stated last week the doors at Heritage were wide open and that no adults were standing nearby. Mrs. Giambattista asked how often safety drills are held and if there is a log book to keep track when active shooter drills take place.

Brian Bradley, 82 Elmwood Drive, asked if anyone on the board is familiar with fire arms before addressing our elected officials with this resolution.

James Calderon, 17 Claremont Avenue, expressed his support of the schools efforts regarding safety.

Mrs. Steffner replied we submit a monthly report to the County Superintendent and police department about the two drills held each month. In addition to a monthly fire drill, other emergency drills such as a lockdown, a code yellow or an active shooter drill are held. Students might not necessarily know they are in an active shooter drill by what the emergency drill is called.

With respect to the doors being left unlocked, Mrs. Steffner has made it clear with all principals that we will be diligent and vigilant to make sure they are locked and if open, that an adult is present. Mrs. Steffner added if doors have been left unlocked in the past, it will not occur in the future.

**ROLL CALL VOTE** – Ayes – Mr. August, Mrs. Konner, Ms. Messer, Mr. Shen, Mrs. Chirls  
Nays - None

#### **Superintendent's Report**

##### 1. State's New School Rankings

Mrs. Steffner explained the indicators that, to the best of our knowledge, were used to determine the rankings on the school performance report. This presentation is available on our website.

##### 2. Memorandum of Understanding

Mrs. Steffner explained this MOU is an agreement we are entering with Rutgers that provides dual credit for our students. This agreement give students an opportunity to graduate from LHS with 14 college credits if they choose to participate.

## **Board Reports**

### 1. Chinese New Year Performance

Mr. Shen and members of the community celebrated Chinese New Year at Livingston High School on February 24.

### 2. Read Across America

Mrs. Konner and Mr. August participated in Read Across America at different schools.

### 3. Treps

Mrs. Steffner announced Collins had their first entrepreneurship activity this week where students did research and created products to sell.

### 4. Children's Theater of Livingston

Mr. Shen explained the Children's Theater of Livingston is a theater program for students in grades 2 to 5 and that they are putting on their first show next Saturday and Sunday.

Mr. Shen announced the high school spring musical is scheduled for March 13, 14 and 15.

Mr. Shen continued that Susan Ridley from the Township will be organizing a student forum on April 12 to discuss issues in the district and encourages students to participate.

Mr. August announced the premiere of a movie called *Class Rank* on May 11.

Mr. Shen attended an LTV meeting and they are working on updating their website.

## **VOTING ITEMS**

Mrs. Konner moved the following:

### **PROGRAM/CURRICULUM**

#### **1.1 Memorandum of Understanding**

**Resolved**, that the Livingston Board of Education approves the Memorandum of Understanding with Rutgers, The State University, School of Health Professions to implement Health Science Careers (HSC) Program for the 2018-2019 school year.

Ms. Messer seconded the motion.

**ROLL CALL VOTE** – Ayes – Mr. August, Mrs. Konner, Ms. Messer, Mr. Shen, Mrs. Chirls  
Nays - None

## **BUSINESS**

Mr. August moved the following:

#### **3.2 Change to Annual Meeting Calendar**

**Resolved**, that the Livingston Board of Education approves the following changes to the Annual Meeting Calendar:

March 5, 2018

- Addition of Workshop/Voting Meeting on April 2, 2018
- Removal of Workshop Meeting on April 9, 2018
- Addition of Public Hearing on Budget on May 7, 2018

Mr. Shen seconded then motion.

**ROLL CALL VOTE** – Ayes – Mr. August, Mrs. Konner, Ms. Messer, Mr. Shen, Mrs. Chirls  
Nays - None

**PERSONNEL**

Mr. August moved the following:

**4.1 Resignations**

**Resolved**, that the Livingston Board of Education accepts the resignations of:

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Location</b>	<b>Last Day of Employment</b>
<i>June Van Driel</i>	Teacher of Health & PE	Retirement	MPMS	June 30, 2018
<i>Ruth Manning</i>	Teacher of Students with Disabilities	Retirement	HMS	June 30, 2018
<i>Pamela Fenelon</i>	Teacher of Art	Retirement	LHS	June 30, 2018
<i>Kristin Macagney</i>	Elementary School Teacher	Retirement	MPE	June 30, 2018
<i>Theresa Masi</i>	Secretary	Retirement	MPE	June 30, 2018
<i>Michael Krenek</i>	Teacher of English	Resignation	MPMS	June 30, 2018
<i>Dana Monachello</i>	Elementary School Teacher	Resignation	RHE	June 30, 2018
<i>Michael Russo</i>	Job Coach	Resignation	LHS	March 2, 2018
<i>Gabrielle Spallino</i>	Instructional Aide	Resignation	Harrison	February 28, 2018
<i>Robert Kowalski</i>	Instructional Aide	Resignation	LHS	February 16, 2018
<i>Michael Fede</i>	Playground Aide	Resignation	RHE	February 12, 2018

**4.2 Leaves of Absences**

**Resolved**, that the Livingston Board of Education approves the leaves of absences of:

Name	Position	Location	LOA w/pay and benefits	LOA w/o pay, but with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
Anne Sarasohn	Elementary School Teacher	Collins	NA	NA	8/29/18-6/30/19	8/29/19
Mollyann Piegari*	TOSD	Harrison	1/29/18-3/1/18	3/2/18-6/1/18**	6/4/18-6/30/18	8/29/18
Jennifer Randazzo	Teacher of Art	HMS	NA	8/29/18-11/23/18**	11/26/18-6/30/19	8/29/19
Jennifer Kelner	School Counselor	MPE	5/14/18-6/30/18	8/29/18-11/23/18**	NA	11/26/18
Anthony Belton	Bus Driver	Transportation	4/16/18-5/26/18 (.5)	NA	5/26/18(.5)-10/19/18	10/22/18
Maxine Davner*	Instructional Aide	Hillside	2/26/18-3/9/18 (.5)	3/9/18 (.5)-3/30/18**	NA	4/2/18
Catherine Steege*	School Social Worker	LHS	3/7/18 – 3/23/18	NA	4/2/18 - 5/11/18	5/14/2018
Diane Salvatori*	Instructional Aide	BHE	NA	NA	2/28/18 – TBD	TBD

\*as amended from a previous agenda

\*\*Designates time counted toward NJFLA/FMLA

**4.3 Appointments**

**Resolved**, that the Livingston Board of Education approves the applications indicated below (\*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq.

Name	Location	Title	Tenure Track/L OA or LT Replacement	Replac ing	Guide	Step	Salary	Effective Date
Jaclyn Sledgeski	Harrison	Teacher of Students with Disabilities	Leave Replacement	Mollyann Piegari	MA	1	\$59,446 (pro-rated)	2/1/18-6/30/18

<i>Alexandra Sturm</i>	Harrison	Elementary School Teacher	Leave Replacement	Michele Green	MA	1	\$59,446 (pro-rated)	2/1/18 – 6/30/18
<i>Patrick Ryneerson</i>	BHE, MPE & Hillside	Teacher of Health & PE (.58)	First Year Tenure Track	Frank del Tufo	BA	1	\$30,368 (pro-rated)	4/2/18 (or earlier if released by current District)

*\*begins 60-day probationary period*

**Resolved**, that the Livingston Board of Education approves the appointment of the Teaching Assistants and Instructional Aides as listed on **Attachment A**.

**4.4 Substitutes**

**Resolved**, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes for the 2017-2018 school year:

**Teachers**

*Melissa Mondanaro*

Mrs. Konner seconded the motion.

**ROLL CALL VOTE** – Ayes – Mr. August, Mrs. Konner, Ms. Messer, Mr. Shen, Mrs. Chirls  
Nays - None

**MISCELLANEOUS**

Mr. August moved the following:

**5.1 HIB Report**

**Resolved**, that the Livingston Board of Education accepts the findings of HIB cases.

Ms. Messer seconded the motion.

**ROLL CALL VOTE** – Ayes – Mr. August, Mrs. Konner, Ms. Messer, Mr. Shen, Mrs. Chirls  
Nays - None

**ITEMS TO BE VOTED ON MARCH 19, 2018**

The Board reviewed the items to be voted on March 19, 2018.

**Approval of Minutes**

1. Voting Meeting Minutes of January 29, 2018
2. Workshop/Voting Meeting Minutes of February 5, 2018
3. Voting Meeting Minutes of February 12, 2018
4. Executive Session Minutes of September 25, 2017; October 9, 2017; October 16, 2017; November 13, 2017; November 20, 2017; December 4, 2017; December 11, 2017; January 2, 2018; January 24, 2018; January 29, 2018; February 5, 2018 and February 12, 2018

**2. STUDENT SERVICES**

**2.1 Related Services/Medical Consultants**

**Resolved**, that the Livingston Board of Education approves the following consultants that will be utilized to provide related services for the 2017-2018 school year:

**CHILD STUDY TEAM EVALUATIONS**

ACES – Assessments, Counseling, & Educational Support, LLC      \$900.00/evaluation  
\$125.00/hour

**3. BUSINESS**

**3.1 Payment of Bills**

**Whereas**, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

**Resolved**, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

<b>Fund</b>	<b>Name</b>	<b>Amount</b>
10&11	Regular	\$1,678,097.76
12	Regular	99,532.50
20	Regular	212,784.72
60	Cafeteria	<u>229,164.43</u>
	<b>TOTAL</b>	<b><u>\$2,219,579.41</u></b>

Regular Checks	74956-75280	\$1,990,414.98
Cafeteria Checks	1029-1031	<u>229,164.43</u>
	<b>TOTAL</b>	<b><u>\$2,219,579.41</u></b>

**3.2 Board Secretary Report – January 2018**

**Whereas**, the Livingston Board of Education has received the Report of the Board Secretary for January 31, 2018, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

**Whereas**, the Livingston Board of Education has received the report of the Treasurer for January 31, 2018, which report is in agreement with the Report of the Board Secretary, and

**Whereas**, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	5,541,908	12,222	
(11) Current Expense		26,776,975	3,533,719
(12) Capital Outlay		328,538	3,178,235
(20) Special Revenue Fund			
(30) Capital Projects Fund	2,064,117		
(40) Debt Service Fund			
Total:	\$7,606,025	\$27,117,735	\$6,711,954

**Whereas**, pursuant to N.J.A.C. 6:20-212(d), the Board Secretary has certified that as of January 31, 2018, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

**Resolved**, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

**Further Resolved**, the Livingston Board of Education certifies that, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### 3.3 Transfers

**Whereas**, the Superintendent of Schools recommends certain transfers among accounts in the 2017-2018 budget for January pursuant to Board of Education Policy 6422, now therefore be it

**Resolved**, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10:

<u>Object</u>	<u>Description</u>	<u>To</u>	<u>From</u>
0270	Health Benefits		\$25,000
0320	Purch Prof-Educational Services		\$140,000
0512	Cont. Services (Other)	\$6,000	
0513	Cont. Services Joint		\$6,000
0566	Tuition Pri Scl Handicapped	\$140,000	
0610	General Supplies	\$24,500	
0640	Textbooks	\$500	
	TOTALS	\$171,000	\$171,000

### 3.4 Field Trips

**Resolved**, that the Livingston Board of Education approves the following field trips as shown on **Attachment B**.

### 3.5 Conferences and Overnight Trips

**Resolved**, that the Livingston Board of Education approves the conferences and overnight trips as shown on **Attachment C**.

### 3.6 Change Order

**Resolved**, that the Livingston Board of Education approves the following change order that has been approved by the architect and construction manager:

<b>D &amp; S Land Development LLC – Administration Building</b>		
<b>Original Contract</b>		<b>\$799,000.00</b>
Previously approved change orders		<u>0</u>
Contract sum prior to additional change orders		\$799,000.00
Change Order #1 – Remove and replace poor soil on side parking lot and remove excess soil from Fire House property after stockpiling.		\$40,750.00
<b>New Contract Sum</b>		<b><u>\$839,750.00</u></b>

### 3.7 Settlement Agreement

**Resolved**, that the Livingston Board of Education approves the Settlement Agreement for Case #02-18 which is on file at the Board of Education office.

### 3.8 Policies and Regulations

**Resolved**, that the Livingston Board of Education approves the following policies and regulations for first reading:

#### Policies

Program

Policy #2418 - Section 504 of the Rehabilitation Act Of 1973 –Students (M) (new to district)

Teaching Staff Members

Policy #3125 – Employment of Teaching Staff Members (M)

Policy #3160 – Physical Examination (M) (with revisions)

Policy #3431.1 – Family Leave (M) (with revisions)

Policy #3437 – Military Leave (with revisions)

Support Staff

Policy #4160 – Physical Examination (M) (with revisions)

Policy #4431.1 – Family Leave (M) (with revisions)

Policy #4437 – Military Leave (with revisions)

Operations

Policy #8630 – Bus Driver/Bus Aide Responsibility (M) (with revisions)

#### Regulations

Teaching Staff Members

Regulation #3160 - Physical Examination (M) (new to district)

Support Staff Members  
Regulation #4160 – Physical Examination (M) (new to district)

Operations  
Regulation #8630 – Emergency School Bus Procedures (M) (new to district)

#### 4. **PERSONNEL**

##### 4.1 **Substitutes**

**Resolved**, that the Livingston Board of Education approves the appointment of *Nabila Ammar* as a long-term substitute Teacher of Students with Disabilities (replacing Melissa Giannopoulos) at Harrison Elementary School from March 12, 2018, through June 21, 2018. Ms. Ammar will be compensated \$262 per day worked for this assignment.

**Resolved**, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes for the 2017-2018 school year:

##### **Teachers**

*Romona Twiddle*  
*Karen Goodman*

##### **Custodians**

*Antron Allen (\$15.50/hr)*  
*Jude Usifoh (\$15.50/hr)*  
*Martin Stewart (\$15.50/hr)*

##### 4.2 **Extra Work Pay**

**Resolved**, that the Livingston Board of Education approves the following payments as listed on ***Attachment D*** for work performed.

##### 4.3 **Stipends**

**Resolved**, that the Livingston Board of Education approves the individuals on ***Attachment E*** for athletic stipends at Livingston High School in accordance with the contract between the LBOE and the LEA.

##### 4.4 **Memorandum of Agreement**

**Resolved**, that the Livingston Board of Education approves the Memorandum of Agreement between the Livingston Board of Education and the Livingston Education Association regarding Article XI, Section II (Stipends).

#### 5. **MISCELLANEOUS**

##### 5.1 **HIB Report**

**Resolved**, that the Livingston Board of Education accepts the findings of HIB cases.

##### 5.2 **Suspension Report**

**Resolved**, that the Livingston Board of Education approves the Suspension Report for the month of February.

## **Public Comment ~ up to 15 minutes**

Mike Ramer, 22 Mohawk Drive, asked if the board has had a discussion on the negative effects of technology on the growth and development of younger kids prior to their voting to implement a 1:1 initiative at MPMS and to provide more Chromebooks to the elementary school students.

Mahnaz Wang, 94 Sykes Avenue, requested enhanced lighting around the library at Harrison and by the path to Longacre. Mrs. Wang also asked how delayed openings are determined and suggested additional staff to shovel in the mornings to clear the walk pathways to school.

Brian Bradley, 82 Elmwood Drive, expressed his frustration that no one answered his prior question about their knowledge of firearms prior to voting on resolution 3.1.

Justin Alpert, 56 Amherst, suggested we continue to promote our debate programs and should perform an internal reflection on what's important and stop looking at state testing and rankings.

Mark Stern, Principal of LHS, congratulated all of the retirees, especially Pam Fenelon, an art teacher at LHS.

James Calderon, 17 Claremont Avenue, asked if the board would consider putting money from the budget toward vocational studies and when realizing we don't teach cursive writing anymore, suggests balancing technology with the basics.

Mrs. Steffner explained the decision to have a delayed opening or school closing is made collaboratively between herself, other superintendents, our Buildings and Grounds Manager, the Township Buildings and Works Department, the Police Department and our Transportation Department. They make the decisions based on safety and the understanding that parents need to get the information as soon as possible.

Mrs. Steffner explained most counties have adopted vocational schools so students who are interested in that kind of work are able to go there in the morning and come to the high school in the afternoon for their remaining course work or vice versa.

## **Old Business**

There was no old business.

## **New Business**

There was no new business.

## **ADJOURNMENT**

At 9:55 p.m., Mrs. Chirls asked for a motion to go into Executive Session to discuss the Superintendent's mid-year evaluation. No action will be taken.

Ms. Messer moved the following:

## **EXECUTIVE SESSION**

1. Legal Matters
2. Negotiations
3. Personnel

**Whereas**, N.J.S.A. 10:4-1 et seq., also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

**Whereas**, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

**Resolved**, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on March 5, 2018 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
1. Matter rendered confidential by federal law, state statute or rule of court.
  2. Matter in which the release of information would impair a right to receive federal funds.
  3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
  4. Collective bargaining matter.
  5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
  6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
  7. Investigation of violations or possible violations of law.
  8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
  9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
  10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.

Mrs. Konner seconded the motion.

Vote all in favor.

**Respectfully submitted,**

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**Steven K. Robinson**  
**Board Secretary**

March 5, 2018

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