



LIVINGSTON BOARD OF EDUCATION VOTING MEETING MINUTES

Monday, April 23, 2018

A **Voting Meeting** of the Livingston Board of Education was held on this date in the large conference room in the Administration Building. The meeting was called to order at 6:00 p.m. by the Board President, Pamela Chirls, who announced that adequate notice of this meeting had been provided by amendment to notice approved at the Board's reorganization meeting on January 4, 2016 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *The Alternative Press* and the Livingston Township Clerk.

Members Present: Charles "Buddy" August, Pamela Chirls, Ronnie Konner, Samantha Messer, George Shen and Evan Tong

Also in Attendance: Christina Steffner, Steven Robinson, Lisa Capone-Steiger, Susan Burman, Joann Goldberg and approximately 16 members of the public and staff

Mrs. Konner moved the following:

Executive Session

Whereas, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

Resolved, that the Livingston Board of Education adjourns to closed session to discuss:

- Personnel

Action may be taken upon return to public session. The full length of the meeting is anticipated to be approximately 60 minutes and be it

Further Resolved, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Mr. August seconded the motion.

Vote all in favor.

At 7:00 p.m., Mrs. Chirls reconvened the public meeting.

Riker Hill Elementary School Student Presentation

The Riker Hill Chamber Ensemble performed two songs.

Presentations

1. Committee Structure and Responsibilities

Charlene Peterson from New Jersey School Boards Association provided a presentation on how to operate within an effective committee system. Mrs. Peterson explained it is a challenge for a board of five to have this structure because only two members can participate at a time in order to avoid having a quorum. Mrs. Peterson continued that most boards who have committees are comprised of seven or nine members and the reason they use this structure is for committee members to do all the background legwork to allow more time at regular meetings to focus on other board business. Mrs. Peterson provided the advantages of working as a committee of the whole versus having standing committees, how committees are effective and the role of committee leaders.

Mrs. Konner asked how a presentation provided to the committee should be shared with the rest of the board and Mrs. Peterson replied after a committee has been given a presentation, they should have enough information to make a recommendation to the full board. If the presentation is so complex that the committee is unable to make a meaningful, knowledgeable recommendation, then that presentation would need to go to the full board. Mrs. Peterson added you diffuse the purpose of the committee if you are reviewing things twice.

Mrs. Konner asked how the community would become aware of major changes in curriculum programming if they don't see the presentation and Mrs. Peterson replied that the committee chair should provide a verbal report at the table to let everyone know the work that is going on in the committee meeting.

Mrs. Steffner added we share presentations that are provided in the committee meeting with the public by posting them online.

Mrs. Chirls added her issue with not having the presentation provided to the community and rest of the board is that they don't get the opportunity to hear all of the questions and background that are discussed in the committee meeting.

Mrs. Peterson responded that is part of the give and take of a committee system and the only way for everyone to hear the same thing at the same time and for the board to receive community input about the topic at hand is to go back to working as a committee of the whole.

Superintendent's Report

1. Budget Forums

Mrs. Steffner announced we held two open public budget forums on Thursday, April 19 that had minimal attendance.

2. Community Safety Forums

Mrs. Steffner announced the date of the Community Safety Forum has been moved to May 2 due to a conflict with another event. The forum will be held in the HMS Media Center at 7:00 p.m. and will include a brief panel discussion and question and answer session with the police chief, police officers, our new town manager, the mayor, our district safety specialist, the PT Council

safety chairperson, a member of the Board of Education and herself. Mrs. Steffner added they will make an announcement at the secondary schools to invite those students.

3. Parent Program, Dr. Laurence Westreich

Mrs. Steffner explained that Dr. Westreich, a board certified psychiatrist, provided a presentation last week entitled "A Parent's Guide to Teenage Drug Addiction." Mrs. Steffner added he provided some great information about the signs and symptoms of drug addiction and how to provide support but unfortunately, there was only a small group in attendance.

Mrs. Konner suggested we include this as part of a health fair or as a webinar so that people who cannot attend in person could participate and ask questions.

4. Diversity Training

Mrs. Steffner announced as part of diversity training, we will be working with the People's Institute for Survival and Beyond to hold one full day of professional development before school begins and will also ask for two delayed openings during the school year. The program is entitled *Undoing Racism*.

5. District Evaluation Advisory Committee (DEAC)

Mrs. Steffner explained as part of Achieve NJ, our annual DEAC meeting was held on Thursday, April 19 where they reported out what they have been doing in terms of professional development and the observation/evaluation process.

Board Reports

1. Finance and Facilities Committee

Mr. Shen explained the committee met to discuss the safety grant, the turf football field, electric and gas consortium and budget.

Mr. Robinson added that he is asking the board to approve the contract for the turf field tonight, which is ahead of the budget approval, so that we can get on the contractor's schedule to have this work completed within the timeframe that we need, which is to begin right after graduation and be completed by the middle of August.

2. Curriculum Committee

Mrs. Konner explained the committee met to discuss future ready, the 1:1 initiative at MPMS, professional development in technology, dual credit courses at the high school and board approved instructional materials.

Mrs. Steffner added they have discussed hosting a parent night in the next couple of weeks to explain the thinking behind the 1:1 initiative at MPMS.

Mrs. Chirls asked if there has been any reconvening of the technology committee to discuss the plan at MPMS.

Mrs. Steffner explained when she arrived, the committee had already made the decision to roll out the initiative beginning at the high school, then Heritage and then Mount Pleasant Middle which is the schedule that we have been following.

Mrs. Konner asked about the choice of device. Mrs. Steffner explained the plan changed from having Surfaces because Microsoft stopped making them. Mr. Douglas confirmed the Chromebooks will have a touch screen and a stylus.

3. Diversity Committee

Mrs. Konner attended a Diversity Committee meeting. Mrs. Konner stated they are also interested in doing some diversity training for the committee so will be interested in learning about the diversity training we will be doing with our staff. The committee debriefed about the high school multicultural night, are working on an initiative called the Faces of Livingston, co-sponsored the Israel at 70 celebration and participated in the town wide cleanup for Earth Day. Upcoming events that will be held at the Livingston Library are the Upstanders Festival on April 28 from 1 to 4 p.m. and Missing Stories: The South Asian American Archive on May 12 at 3 p.m. The committee is also working on the upcoming Memorial Day Parade.

4. Sports Council

Mr. August attended a meeting where they discussed the football field and track and the Heritage tennis courts.

Mr. Robinson explained will be installing a cool play field but it will not be cork like the one on Madonna.

Mr. Robinson explained they are waiting for the temperature to be warm so they can put down the final layer on the courts. There will be four tennis courts and six pickleball courts.

Mr. August said there was a discussion about fixing the "pit" and those costs could be between \$2 and \$4 million.

5. Musical, Heritage Middle School

Mrs. Konner, Ms. Messer and Mr. Shen attended the musical and congratulated students and staff on a wonderful performance.

6. Intergenerational Prom

The board participated in this annual event and thanked Aramark for providing the food. Mr. August and Mrs. Steffner remarked at how kind and considerate the high school students are and how nice it is to see the different generations mingle.

7. Youth Forum

Mrs. Konner explained the forum was sponsored by LMAC/LCYS and provided the opportunity for students to come together to discuss topics of interest or concern to them and then to strategize on solutions.

8. Israel 70th Celebration

Mrs. Chirls explained this was a wonderful celebration of Israel and community.

9. LTV

Mr. Shen attended the LTV meeting and announced two new volunteers include a representative from the Riker Hill Arts Group and a representative from the Indian community.

10. SEPAC

Mrs. Konner attended the SEPAC committee meeting and a report will be provided to the district at an upcoming board meeting.

Approval of Minutes

Mrs. Konner moved the following:

1. Workshop/Voting Meeting Minutes of March 5, 2018
2. Voting Meeting Minutes of March 19, 2018
3. Workshop/Voting Meeting Minutes of April 2, 2018
4. Executive Session Minutes of September 25, 2017; October 9, 2017; October 16, 2017; November 13, 2017; November 20, 2017; December 4, 2017; December 11, 2017; January 2, 2018; January 24, 2018; January 29, 2018; February 5, 2018; February 12, 2018; March 5, 2018; March 19, 2018 and April 2, 2018

Mr. August seconded the motion.

ROLL CALL VOTE – Ayes – Mr. August, Mrs. Konner, Ms. Messer, Mr. Shen, Mrs. Chirls
Nays - None

Public Input on Agenda Items ~ up to 15 minutes

Pat O'Connor, 7 Stony Hill Place, asked if the track is included in the contract for the field.

Mr. Robinson replied the contract is for the field only and the track will be given some minor repairs.

Jeff Lichtstein, 46 Heron Road, asked for the reasoning behind choosing a turf field that isn't made of cork and asked if we could get a corporate sponsor for the field.

Justin Alpert, 56 Amherst Place, questioned the Framework for Teaching Program that we are sending a staff member to on *Attachment D*.

Dee Dee Pulver, 47 Winchester Road, applauded everyone for their good work. Mrs. Pulver asked if the diversity training is for racial issues only or if we will address other areas of discrimination like disabilities and LGBTQ. Mrs. Pulver added her child constantly lends out his charger to other students and asked if we could order extra chargers and pens for the devices.

Jenissa Arnette Hayes, 281 West Mount Pleasant Avenue, thanked the board for understanding that diversity and racism is an issue and are providing diversity training for teachers. Mrs. Hayes asked that we continue training in the future, too.

Mrs. Steffner responded to public comment explaining we have loaner computers that can be checked out by media specialists when a student forgets his or hers at home and that we have extra chargers and pens for purchase to replace those that break or are lost.

Mrs. Steiger responded that this particular diversity training has to do with race relations and that we have had other programs on special education and LGTBQ.

With respect to the Framework for Teaching Program, Mrs. Steffner explained we were required to adopt an evaluation tool and the Danielson Model was chosen prior to Achieve NJ. Mrs. Steffner added Charlotte Danielson has been around a long time, is considered an expert in what good teaching looks like and is well respected.

RECOMMENDATIONS FOR APPROVAL

PROGRAM/CURRICULUM

Mr. August moved the following:

1.1 Textbooks and DVDs

Resolved, that the Livingston Board of Education approves the following novel and DVD as shown on ***Attachment A***.

Mrs. Konner seconded the motion.

ROLL CALL VOTE – Ayes – Mr. August, Mrs. Konner, Ms. Messer, Mr. Shen, Mrs. Chirls
Nays - None

STUDENT SERVICES

Mrs. Konner moved the following:

2.1 Out of District Placements

Resolved, that the Livingston Board of Education approves placement for the academic year 2017-2018 for one (1) Livingston student with disabilities, as classified and recommended by the Child Study Team, in facilities with tuition costs to be determined within the limits established by the New Jersey Board of Education as shown on ***Attachment B***.

2.2 Related Services/Medical Consultants

Resolved, that the Livingston Board of Education approves the following consultants that will be utilized to provide related services for the 2017-2018 school year:

FEEDING EVALUATIONS

Children's Specialized Hospital – Feeding Evaluation

\$713.00 / Speech Evaluation

\$660.00 / Occupational Therapy Evaluation

\$276.00 / Nutrition Evaluation

\$644.00 / Psychology Diagnostic Evaluation

Mr. August seconded the motion.

ROLL CALL VOTE – Ayes – Mr. August, Mrs. Konner, Ms. Messer, Mr. Shen, Mrs. Chirls
Nays - None

BUSINESS

Mr. August moved 3.1 to 3.17

3.1 Payment of Bills

Whereas, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

Resolved, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
10&11	Regular	\$2,211,514.54
12	Regular	47,081.56
20	Regular	166,157.18
60	Cafeteria	<u>347,210.48</u>
	TOTAL	<u>\$2,771,963.76</u>

Regular Checks	75281-75828	\$2,424,753.28
Cafeteria Checks	1032-1039	<u>347,210.48</u>
	TOTAL	<u>\$2,771,963.76</u>

3.2 Board Secretary Report – February 2018

Whereas, the Livingston Board of Education has received the Report of the Board Secretary for February 28, 2018, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

Whereas, the Livingston Board of Education has received the report of the Treasurer for February 28, 2018, which report is in agreement with the Report of the Board Secretary, and

Whereas, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	4,976,281	12,222	
(11) Current Expense		25,747,995	3,533,719
(12) Capital Outlay		117,973	3,178,235
(20) Special Revenue Fund			
(30) Capital Projects Fund	2,066,097		
(40) Debt Service Fund	19,565		

Total:	\$7,061,943	\$25,878,190	\$6,711,954
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Whereas, pursuant to N.J.A.C. 6:20-212(d), the Board Secretary has certified that as of February 28, 2018, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

Resolved, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

Further Resolved, the Livingston Board of Education certifies that, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3.3 Transfers

Whereas, the Superintendent of Schools recommends certain transfers among accounts in the 2017-2018 budget for February pursuant to Board of Education Policy 6422, now therefore be it

Resolved, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10:

<u>Object</u>	<u>Description</u>	<u>To</u>	<u>From</u>
0270	Health Benefits		\$20,000
0420	Clean/Repair Maintenance	\$150	
0610	General Supplies	\$49,850	
0622	Energy-Gas		\$30,000
	TOTALS	\$50,000	\$50,000

3.4 Joint Transportation Agreement with Sussex County Regional Transportation Cooperative

Resolved, that the Livingston Board of Education enters into a jointure with Sussex County Regional Transportation Cooperative for participation in transportation services for the 2018-2019 school year.

Resolved, that the Livingston Board of Education enters into a jointure with Sussex County Regional Transportation Cooperative for participation in transportation services for Public, Athletic Events and Extracurricular/Field Trips for the 2018-2019 school year.

3.5 Joint Transportation Agreement with Educational Services Commission of Morris County

Resolved, that the Livingston Board of Education enters into a jointure with Educational Services Commission of Morris County for participation in transportation services for the 2018-2019 school year.

3.6 Joint Transportation Agreement with Essex Regional Educational Services Commission

Resolved, that the Livingston Board of Education enters into a jointure with Essex Regional Educational Services Commission for participation in transportation services for the 2018-2019 school year.

3.7 Joint Transportation Agreement with West Orange School District

Resolved, that the Livingston Board of Education enters into a jointure with West Orange School District for the 2017-2018 school year.

3.8 Subscription Bus Pricing

Resolved, that the Livingston Board of Education establishes a subscription bus rate of \$810 round trip and \$405 one way per child for the 2018-2019 school year.

3.9 Field Trips

Resolved, that the Livingston Board of Education approves the field trips as shown on *Attachment C*.

3.10 Conferences and Overnight Trips

Resolved, that the Livingston Board of Education approves the conferences and overnight trips as shown on *Attachment D*.

3.11 ACES Gas Resolution

Resolved, that the Livingston Board of Education approves the resolution as shown on *Attachment E*.

3.12 ACES Electric Resolution

Resolved, that the Livingston Board of Education approves the resolution as shown on *Attachment F*.

3.13 Essex Regional Educational Services Commission

Resolved, that the Livingston Board of Education renews its contract with the Essex Regional Educational Services Commission for the 2018-2019 school year to provide the following services required by law:

- Chapters 192/193
- Public School Child Study Team (including Addendum for Additional Services)
- Public School Home Instruction
- IDEA-B
- Nursing Services for Nonpublic Schools

3.14 Safety Grant

Resolved, that the Livingston Board of Education approves the submission of a grant application for the 2018 Safety Grant Program through the New Jersey School Insurance Group's NJEIF Subfund for the purpose described in the application, in the amount of \$14,852.73 for period July 1, 2018 to June 30, 2019.

3.15 Keystone Purchasing Network (KPN)

Resolved, that the Livingston Board of Education enters into an agreement with the Keystone Purchasing Network (KPN).

3.16 Approval of Contract – Removal and Replacement of Synthetic Turf Field

Resolved, that the Livingston Board of Education approves the contract for the removal and replacement of the synthetic turf field at Livingston High School to FieldTurf USA, Inc. for a total of \$456,687.54 through the Keystone Purchasing Network (KPN). The price is based on a quote from February 26, 2018 with a cost of \$503,778.54 and an alternate deduct of \$47,091.00 to reuse the existing infill material.

3.17 “Living Bridge” Grant

Resolved, that the Livingston Board of Education accepts a grant in the amount of \$20,000 from the Jewish Federation of Greater Metro West NJ which will be used to create a FIRST Robotics FTC Robotics Team consisting of seven students from Livingston High School and seven students from Arad, Israel.

Mr. Shen seconded the motion.

ROLL CALL VOTE – Ayes – Mr. August, Mrs. Konner, Ms. Messer, Mr. Shen, Mrs. Chirls (subject to additional information on 3.16)
Nays – None

Mr. August moved the following:

3.18 Policies and Regulations

Resolved, that the Livingston Board of Education approves the following policies for first reading:

Policies

Policy #0168 – Recording Board Meetings (with revisions)

Policy #8505 – Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M)(rewritten)

Resolved, that the Livingston Board of Education approves the following policies and regulations for second reading and adoption:

Policies

Program

Policy #2418 - Section 504 of the Rehabilitation Act Of 1973 –Students (M) (new to district)

Teaching Staff Members

Policy #3125 – Employment of Teaching Staff Members (M) (with revisions)

Policy #3160 – Physical Examination (M) (with revisions)

Policy #3431.1 – Family Leave (M) (with revisions)

Policy #3437 – Military Leave (with revisions)

Support Staff

Policy #4160 – Physical Examination (M) (with revisions)

Policy #4431.1 – Family Leave (M) (with revisions)

Policy #4437 – Military Leave (with revisions)

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Operations
Policy #8630 – Bus Driver/Bus Aide Responsibility (M) (with revisions)

Regulations

Teaching Staff Members
Regulation #3160 - Physical Examination (M) (new to district)

Support Staff Members
Regulation #4160 – Physical Examination (M) (new to district)

Operations
Regulation #8630 – Emergency School Bus Procedures (M) (new to district)

Mr. Shen seconded the motion.

Mrs. Burman reviewed the changes to Policy 0168.

Mrs. Chirls asked if this precludes other taping that goes on at the board meetings or if the location is moved and Mr. Robinson replied if the public gets permission, they are still allowed to tape.

Mr. Robinson explained he did a survey of Essex County school districts and most schools do not live stream but tape and then place it online or through a local television network.

Mrs. Chirls and Mrs. Konner expressed concern about live streaming and having students taped without their permission.

Mr. Robinson will check with our attorney about the legality of adding language about restricting live streaming to our policy.

Mrs. Konner asked about separating out information from Policy 8505 to create a wellness policy. Mr. Robinson explained Phil Nicaastro from Strauss Esmay told us districts who have adopted this policy have adopted it as it was written, with little or no modification and that Strauss Esmay has not drafted a policy on social and emotional wellness.

Mrs. Konner would like us to take the initiative to create a new policy on social and emotional wellness. Mrs. Chirls agreed.

Mrs. Burman will check to see if the committee appointments mentioned in the policy should be placed in a regulation.

ROLL CALL VOTE – Ayes – Mr. August, Mrs. Konner, Ms. Messer, Mr. Shen, Mrs. Chirls
Nays – None

PERSONNEL

Mr. August moved the following:

4.1 Resignations

Resolved, that the Livingston Board of Education accepts the resignations of:

Name	Position	Reason	Location	Last Day of Employment
<i>Robin Patton</i>	TOSD	Retirement	LHS	June 30, 2018
<i>Thomas Walsh</i>	Teacher of Physics	Retirement	LHS	September 30, 2018
<i>Lenore Argen</i>	Intervention/ Enrichment Specialist	Retirement	HMS	June 30, 2018
<i>Laurie Jung</i>	School Nurse	Retirement	LHS	June 30, 2018
<i>Diane Preziosi</i>	Secretary	Retirement	Transportation	June 30, 2018
<i>Carole Ostrowe</i>	Instructional Aide	Retirement	HMS	June 30, 2018
<i>Joelle Smith</i>	Teacher of Mathematics	Resignation	LHS	June 30, 2018
<i>Lauren Atkins</i>	Teacher of Technology Education	Resignation	LHS	June 30, 2018
<i>Stephanie Kilpatrick</i>	Elementary School Teacher	Resignation	BHE	June 30, 2018
<i>Peter Astras</i>	TOSD	Resignation	LHS	June 30, 2018
<i>Janis Radziszewski</i>	ABA Discrete Trial TA	Resignation	BHE	April 27, 2018
<i>Darcey Gohring</i>	Instructional Aide	Resignation	Harrison	April 26, 2018

4.2 Leaves of Absences

Resolved, that the Livingston Board of Education approves the leaves of absences of:

Name	Position	Location	LOA w/pay and benefits	LOA w/o pay, but with benefits <i>(if applicable)</i>	Extended LOA w/o pay or benefits	Return Date
<i>Daniella Buonomo- Gramata</i>	TOSD	LHS	5/28/18- 6/21/18	8/29/18- 11/23/18**	11/26/18- 2/1/19	2/4/19
<i>Jennifer Lernihan</i>	School Psychologist	Collins	4/2/18- 4/9/18 (.5)	4/9/18 (.5)- 4/27/18**	NA	4/30/18
<i>Jessica Blomn*</i>	Teacher of Health & PE	MPMS	4/9/18- 5/9/18	1/2/18- 4/6/18**	NA	5/10/18

<i>Diane Salvatori*</i>	Instructional Aide	BHE	NA	NA	2/28/18 – 5/2/18	5/3/18
<i>Carolyn Catanzarite</i>	Bus Aide	Transportation	4/13/18 – 4/30/18	NA	5/1/18 – 5/28/18	5/29/18
<i>Catherine Steege*</i>	School Social Worker	LHS	3/12/18 - 4/2/18	NA	4/3/18 - 5/11/18	5/14/2018
<i>Diana Yellen*</i>	Elementary School Teacher	BHE	10/23/17 – 5/11/18	5/14/18 – 6/21/18**	NA	8/29/2018
<i>Sofia Fernandez</i>	Teacher of Spanish	BHE/RHE	4/24/18 – 5/22/18	5/23/18 – TBD**	NA	TBD

**as amended from a previous agenda*

***Designates time counted toward NJFLA/FMLA*

4.3 Appointments

Resolved, that the Livingston Board of Education approves the applications indicated below (*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq.

Name	Location	Title	Tenure Track/L OA or LT Replacement	Replac ing	Guide	Step	Salary	Effective Date
<i>Danielle Felcher</i>	LHS	TOSD	First Year Tenure Track	Rosemary Gonzalo	MA	5	\$62,431 (pro-rated)	4/9/18
<i>Isabel Vila</i>	HMS	Teacher of Spanish	First Year Tenure Track	Marilyn Elman	MA	7	\$64,031	8/29/18
<i>Alyssa Thievon</i>	HMS	Teacher of Spanish	First Year Tenure Track	Linda Weiss	MA	4	\$61,822	8/29/18
<i>Erika Dent</i>	HMS	TOSD	First Year Tenure Track	Ruth Manning	MA	5	\$62,618	8/29/18

**begins 60-day probationary period*

4.4 Substitutes

Resolved, that the Livingston Board of Education approves the appointment of *Elena Waessa-Riabinina* as a long-term substitute Teacher of Music (replacing Melissa Waton-Cohen) at Burnet Hill & Riker Hill Elementary Schools from March 19, 2018, through June 21, 2018. Ms. Waessa-Riabinina will be compensated \$262 per day worked for this assignment.

Resolved, that the Livingston Board of Education approves the appointment of *Teseline Joseph* as a long-term substitute School Social Worker at Collins Elementary and Livingston High Schools from April 5, 2018, through June 21, 2018. Ms. Joseph will be compensated \$262 per day worked for this assignment.

Resolved, that the Livingston Board of Education approves the appointment of *Brett Coleman* as a long-term substitute Teacher of Health & PE (replacing John Manfreda) at Burnet Hill
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Elementary School from April 17, 2018, through May 30, 2018. Mr. Coleman will be compensated \$262 per day worked for this assignment.

Resolved, that the Livingston Board of Education amends the appointment of *Gina Rossell* as a long-term substitute Elementary School Teacher (replacing Wendy Weiner) at Burnet Hill Elementary School from February 26, 2018, through April 13, 2018. Ms. Rossell will be compensated \$262 per day worked for this assignment.

Resolved, that the Livingston Board of Education approves the appointment of *Blair Godfrey* as a long-term substitute Instructional Aide (replacing Wendy Straussman) at Burnet Hill Elementary School from April 2, 2018, through June 21, 2018. Ms. Godfrey will be compensated \$120 per day worked for this assignment.

Resolved, that the Livingston Board of Education approves the appointment of *Rebecca Leshchinsky* as a long-term substitute Instructional Aide (replacing Julianne Tuscano) at Heritage Middle School from April 16, 2018, through June 21, 2018. Ms. Leshchinsky will be compensated \$120 per day worked for this assignment.

Resolved, that the Livingston Board of Education approves the appointment of *Vivianna Machuca* as a long-term substitute ABA Discrete Trial TA (replacing Christine Lekhrajmal) at Burnet Hill Elementary School from April 23, 2018, through June 21, 2018. Ms. Machuca will be compensated \$170 per day worked for this assignment.

Resolved, that the Livingston Board of Education amends the appointment of *Patricia Christiano* as a long-term substitute Instructional Aide (replacing Gina Rossell) at Burnet Hill Elementary School from February 26, 2018, through June 21, 2018. Ms. Christiano will be compensated \$120 per day worked for this assignment.

Resolved, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes for the 2017-2018 school year:

Teachers

- Scott Kessel*
- Shane McLaughlin*
- Pasquale DeSalvo*
- Jules Greenwald*
- Alice Carmody*
- Patrick Rynearson*
- Michael DeSacia*
- Terri Gilbert (retired)*

4.5 Extra Work Pay

Resolved, that the Livingston Board of Education approves the following payments as listed on **Attachment G** for work performed.

4.6 Stipends

Resolved, that the Livingston Board of Education approves *Theodore Paris* and *Nuhi Ramani*, Maintenance Personnel, for the electrical journeyman stipend as approved on the March 19, 2018 agenda, effective and retroactive to April 1, 2018.

Resolved, that the Livingston Board of Education approves the individual on **Attachment H** for co-curricular stipends at Heritage Middle School in accordance with the contract between the LBOE and the LEA.

4.7 Mentor Fees

Resolved, that the Livingston Board of Education approves the individuals ***Attachment I*** listed as assigned mentors to receive payment in accordance with the schedule listed.

4.8 Job Description

Resolved, that the Livingston Board of Education approves the following job description:

Bus Driver (with revisions)

4.9 Extra Period Assignments

Resolved, that the Livingston Board of Education approves the individuals listed on ***Attachment J*** for extra period assignments.

Mr. Shen seconded the motion.

ROLL CALL VOTE – Ayes – Mr. August, Mrs. Konner, Ms. Messer, Mr. Shen, Mrs. Chirls
Nays – None

MISCELLANEOUS

Mrs. Konner moved the following:

5.1 HIB Report

Resolved, that the Livingston Board of Education accepts the findings of HIB cases.

5.2 Suspension Report

Resolved, that the Livingston Board of Education approves the Suspension Report for the month of March.

Mr. August seconded the motion.

ROLL CALL VOTE – Ayes – Mr. August, Mrs. Konner, Ms. Messer, Mr. Shen, Mrs. Chirls
Nays – None

Public Comment ~ up to 15 minutes

Jeff Lichtstein, 46 Heron Road, appreciates Mr. Robinson looking into whether the surface for the field will be different from the rubber tire product on the current field.

Mr. Lichtstein also announced that the Alternative Press has an article announcing the national educational research and rankings firm Niche recently ranked Livingston Public Schools 97 out of the entire country and that we jumped from number 9 in 2017 to number 4 in 2018 in New Jersey rankings. Mr. Lichtstein attributes this good news to the current administration and thanked everyone for their service. Mr. Lichtstein added we have had a lot of turnover in the superintendent position since Dr. Draeger left and hopes we have now stabilized that turnover and can continue to move up the ranks in the future.

Rachel Selvin, 18 Canoebrook Drive, is the President of the PT Council. Mrs. Selvin explained the work that PT Council does and how they provide an avenue of communication between the parents and the administration. Mrs. Selvin continued after having much turnover in

superintendents, which made it difficult for parent voices to be heard, we now have someone who is engaged and moves into action to help PT Council address parental concerns. Mrs. Selvin continued that since Mrs. Steffner has come into the district, she has provided a voice for parents when creating school calendars, she helped PTAS reach parents through an updating of the Genesis system, she created parody among the elementary school field trips and is working toward parody for after school fundraising, addressed safety concerns and created forums for parents to attend, worked with the high school HSA to create a self-defense class, allows more parent participation on district-wide committees, made additional changes to elementary report cards from parent input and is in discussions about how best to handle elementary school conferences to allow for more instructional time for students.

Stefanie Cohen, 20 Stonewall Drive, expressed concern about the danger of live streaming children and their whereabouts at afterschool events to a Facebook site that some believe to be an extension of the school district but is not. Mrs. Cohen is also concerned that this site is still online.

Mr. August responded we have notified the person who did this and if he continues to do so, will not be permitted on school property.

Brian Bradley, 82 Elmwood drive, stated in reviewing the ADAPT survey, it appears that alcohol is the worst offender and suggested parents take caution to lock up the alcohol they have in their homes.

Mrs. Steffner replied we have responded to Mrs. Cohen's concern and also reached out to our attorney because the rules for videotaping a board meeting where adults are present is different than for activities involving students. Mrs. Steffner has directed all principals to tell someone who is live streaming an event to stop and if they refuse, they will be removed by security. Mrs. Steffner added we will do our best to ensure it doesn't happen again.

Mrs. Konner asked if Policy 5516 is geared to just students or to everyone. Mrs. Steffner replied it is about students and Mrs. Konner asked if there should be another policy to allow it to be broader, perhaps one for the community. Mrs. Steffner stated it is on her list of items to discuss with our attorney.

Old Business

There was no old business.

New Business

There was no new business.

ADJOURNMENT

At 9:15 p.m., Mrs. Chirls asked for a motion to go into Executive Session to review the Superintendent's mid-year evaluation. No action will be taken.

Mr. Shen moved the following:

EXECUTIVE SESSION

1. Legal Matters
2. Negotiations
3. Personnel

Whereas, N.J.S.A. 10:4-1 et seq., also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

Whereas, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

Resolved, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on April 23, 2018 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
1. Matter rendered confidential by federal law, state statute or rule of court.
 2. Matter in which the release of information would impair a right to receive federal funds.
 3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
 4. Collective bargaining matter.
 5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
 6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
 7. Investigation of violations or possible violations of law.
 8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
 9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
 10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.

Mr. August seconded the motion.

Vote all in favor.

Respectfully submitted,

Steven K. Robinson
Board Secretary