

## 5410 PROMOTION AND RETENTION

The Board of Education recognizes that each child develops and grows in a unique pattern and that students should be placed in the educational setting most appropriate to their social, physical and educational needs. Each student in this district shall be moved forward in a continuous program of learning in harmony with his/her own development.

Standards for student promotion shall be related to the Common Core State Standards (CCSS), New Jersey Core Curriculum Content Standards (NJCCCS), district goals and objectives and to the accomplishments of pupils.

A student will be promoted to the next succeeding grade level when he/she has completed the assigned course requirements; has achieved the instructional objectives set for that student for the present grade; and has demonstrated the degree of social, emotional, and physical maturation necessary for a successful learning experience in the next grade.

At the Middle School level, a student who does not earn a passing grade in one core content area may be retained in that content area until he/she completes one of the following, all of which must be approved by the District: a traditional summer school course, an online course, or another option as deemed appropriate. If a student earns a failing grade in all four core content areas, he/she may be retained in that grade level.

At the high school level, for a student to be considered “on track” for graduation, it is expected that he/she register for a minimum of 35 credits annually. Once a Livingston High School student earns 125 credits, including the coursework required or by the New Jersey Department of Education, he/she will be awarded a diploma of graduation. A student who does not earn a passing grade or loses credit in courses necessary for graduation requirements will be retained in that subject area. A student not on target to graduate on time will be retained as a junior. He/she will not attain senior status until it appears that he/she will meet the necessary graduation requirements by June of his/her senior year.

Promotion policies and procedures will be provided to parent(s) or legal guardian(s) as appropriate. Parents and students shall be regularly informed during the school year of the student’s progress toward meeting promotion standards. A principal or his/her designee who determines that a student’s progress may not be sufficient to meet promotion standards shall notify the parents. Every effort shall be made to remediate a student’s deficiencies before retention is recommended. The parents and, where appropriate, the student shall be notified of the possibility of the student’s retention at grade level in advance and, whenever feasible, not later than May 1<sup>st</sup> of the current school year.

School attendance shall be a factor in the determination of a student's promotion or retention. Only extenuating circumstances should permit the promotion of a student who absent more than 10% of the number of days student attendance is required. Teachers in collaboration with building administrators shall recommend the promotion or retention of each student. Parents and adult students may appeal a promotion or retention decision based upon attendance to the Superintendent or designee, whose decision shall be final.

Adopted: Aug. 12, 2015

Revised: