



## LIVINGSTON BOARD OF EDUCATION VOTING MEETING MINUTES

Monday, May 20, 2019

Public Session – Heritage Middle School Auditorium – 7:00 p.m.

A **Voting Meeting** of the Livingston Board of Education was held on this date in the Heritage Middle School Auditorium. The meeting was called to order at 7:02 p.m. by the Board Vice President, Ronnie Konner, who announced that adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 7, 2019 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *TAPinto Livingston* and the Livingston Township Clerk.

Members Present: Pamela Chirls, Ronnie Konner, Samantha Messer and Dr. George Shen

Members Absent: Charles "Buddy" August (via phone for resolution 4.1) and Philippe Jallow

Also in Attendance: James O'Neill, Steven Robinson, Lisa Capone-Steiger, Susan Burman, Joann Goldberg and approximately 32 members of the public and staff

Mrs. Chirls moved the following:

### **4.1 Appointment of Superintendent of Schools**

**Resolved**, that the Livingston Board of Education approves the appointment of *Dr. Matthew J. Block* as Superintendent of Schools for the period beginning on July 1, 2019 and ending on June 30, 2022. Dr. Block's contract is in accordance with current law, has been approved by the Essex County Executive Superintendent and is on file at the Board of Education office.

Dr. Shen seconded the motion.

Mrs. Konner explained the lengthy search and hiring process the board engaged in that led them to finding and hiring Dr. Block and the board members all shared their enthusiasm in welcoming him to the district. Mrs. Konner also read a positive statement from Philippe Jallow, our student representative to the board, who met with Dr. Block last week but was unable to attend tonight's meeting.

Before voting, Mrs. Konner asked for public input on this agenda item.

Brian Bradley, 46 Ashwood, thanked the board.

**ROLL CALL VOTE** – Ayes – Mrs. Chirls, Mrs. Konner, Ms. Messer, Dr. Shen, Mr. August (via phone)  
Nays – None

Dr. Block thanked the board of education for putting their faith in him to lead the district. Dr. Block read a statement expressing how happy and eager he is to become part of the Livingston community.

Mr. August left the meeting.

### **Conference with Livingston Education Association**

Mr. Anthony Rosamilia, President of the Livingston Education Association, explained this is their twice a year meeting with the board of education. Mr. Rosamilia introduced Jennifer Larsen, Vice President; Lynn Schwartz, Secretary; Wendy Gelman, Executive Liaison; and Melissa DeAngelus, Treasurer.

Mr. Rosamilia discussed three items on their agenda:

1. Mr. Rosamilia requested the board do another demographic study to look at the trends in upcoming enrollment.
2. Mr. Rosamilia wanted the board to be aware we need to think about how to deal with the stress and anxiety that both students and staff experience when performing security drills around the district.
3. Mr. Rosamilia continued, as a major stakeholder in Livingston Public Schools, the LEA would like to welcome Dr. Block to Livingston. Mr. Rosamilia added the LEA and administration have worked hard to have a strong partnership and is looking forward to working, in good faith, with Dr. Block when he comes on board.

Mrs. Konner thanked the LEA for coming to them with these items and looks forward to continuing these conversations together.

### **Superintendent's Report**

Mr. O'Neill congratulated the board for working deliberately and collaboratively over the course of many months as they pursued the appointment of a new superintendent. Mr. O'Neill thanked the staff and community for their patience during the long process and congratulated Dr. Block on his appointment.

Mr. O'Neill announced three administrative changes for the coming school year. The first is that Rob Grosso will be leaving his position of Assistant Principal at Heritage to become the district's Health and Physical Education Supervisor. The second is that Andrew Espinoza will be leaving his position of Interim Principal at Mount Pleasant Middle to become the Assistant Principal at Heritage and the third is that Bronawyn O'Leary will leave her position of Assistant Principal at the high school to become the Principal of Mount Pleasant Middle School.

### Summer Academy

Mrs. Topylko explained that information about the LPS Summer Academy offerings and registration is available online through our website. The offerings are divided into three areas: remedial instruction, additional opportunities for students through the bridge program and enrichment courses.

### Parent Academy Website

Mrs. Steiger reviewed the new resources available to parents through the Parent Academy Website which is located under the "parent resources" tab on the district website.

Mrs. Steiger thanked Elaine Titunick and Erin Crookhorn for putting the website together.

Mrs. Steiger introduced the new math series for grades K and 1 entitled "Math in Focus."

### **Board Reports**

Dr. Shen stated that last week was Youth Appreciation Week where there were a lot of community provided activities over the weekend.

Dr. Shen attended the show at Mount Pleasant Middle School.

Mrs. Chirls attended a play at the high school that was written by a LHS graduate from last year's class and was directed, produced and performed by our high school students.

Mrs. Konner attended a SEPAC meeting and looks forward to Mrs. Steiger reporting out on it at a future board meeting.

Mrs. Konner attended the PT Council meeting where they discussed principal openings, the superintendent search and spring and summer projects.

### **Approval of Minutes**

Ms. Messer moved the following:

1. Five-on-Five Meeting Minutes of April 23, 2019
2. Public Hearing/Voting Meeting Minutes of April 29, 2019
3. Voting/Workshop Meeting Minutes of May 13, 2019

Dr. Shen seconded the motion.

There was a small spelling change made on the May 13 minutes changing "case" to CASS grants for project graduation.

**ROLL CALL VOTE** – Ayes – Mrs. Chirls, Mrs. Konner, Ms. Messer, Dr. Shen  
Nays – None

### **Public Input on Agenda Items ~ up to 15 minutes**

Bronawyn O'Leary, 30 Robert Harp Drive, thanked Mr. O'Neill and the administrative team that she has worked with over the past eight years for their support and thanked the board for providing her the opportunity to become the principal at Mount Pleasant Middle School. She looks forward to helping students transition into 7<sup>th</sup> and 8<sup>th</sup> grade and then onto the high school.

Sasha Paillet Koff, 13 Rumson Road, congratulated everyone who was appointed tonight. With respect to the substance abuse policies, Mrs. Koff thanked the board for listening to public input and adding the language physician being selected by parents. Mrs. Koff also asked for a student who may be questioned or pulled out late in the day on a Friday, how are we accepting that feedback within 24 hours.

Under Policy #2610, Mrs. Koff asked what the qualifications are for the two sources of evaluative data.

Mrs. Koff asked when the Code of Conduct will come up for review and discussion.

Mr. Stern responded from the audience that they accept medical clearance pending results of the screening if not received back in 24 hours.

Mr. O'Neill responded items in Policy #2610 are those dictated by the State and is why the administration provides an annual report to the board on violence and vandalism, new course offerings, testing and on graduates.

Mrs. Burman responded the Code of Conduct, Policy #5600, was approved on the April 29 agenda with no changes needed.

Mrs. Chirls asked about wordsmithing Policy #2610 to clarify what is meant by the sources and Mr. O'Neill suggested tabling it to work on outside of the meeting.

## **RECOMMENDATIONS FOR APPROVAL**

### **PROGRAM/CURRICULUM**

Mrs. Chirls moved the following:

#### **1.1 Textbooks**

**Resolved**, that the Livingston Board of Education approves the following textbooks as shown on *Attachment A*.

#### **1.2 Memorandum of Agreement**

**Resolved**, that the Livingston Board of Education approves the Memorandum of Agreement between the Kean University Diversity Council on Global Education and Citizenship and Livingston School District to offer graduate credit and professional development hours to staff during the 2019-2020 school year.

#### **1.3 Educational Leadership Intern**

**Resolved**, that the Livingston Board of Education approves the following individual to serve as an Educational Leadership Intern in the district:

<u>Intern</u>	<u>Location</u>	<u>Cooperating Administrator</u>	<u>Dates</u>
Tanis Chavanne	CO	Lisa Capone-Steiger	6/1/19-8/30/19

Ms. Messer seconded the motion.

**ROLL CALL VOTE** – Ayes – Mrs. Chirls, Mrs. Konner, Ms. Messer, Dr. Shen  
Nays – None

### **STUDENT SERVICES**

There is no motion.

### **BUSINESS**

Dr. Shen moved 3.1 to 3.14:

#### **3.1 Payment of Bills**

**Whereas**, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

**Resolved**, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
10&11	Regular	\$2,484,356.94
12	Regular	77,051.15
20	Regular	119,302.03
60	Cafeteria	<u>262,107.25</u>
<b>TOTAL</b>		<b><u>\$2,942,817.37</u></b>

Regular Checks	80857-81360	\$2,680,710.12
Cafeteria Checks	1103-1112	<u>262,107.25</u>
<b>TOTAL</b>		<b><u>\$2,942,817.37</u></b>

### 3.2 **Board Secretary Report – March 2019**

**Whereas**, the Livingston Board of Education has received the Report of the Board Secretary for March 31, 2019, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

**Whereas**, the Livingston Board of Education has received the report of the Treasurer for March 31, 2019, which report is in agreement with the Report of the Board Secretary, and

**Whereas**, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	4,126,668		
(11) Current Expense		4,720,913	3,996,060
(12) Capital Outlay		97,204	1,978,235
(20) Special Revenue Fund			
(30) Capital Projects Fund	3,159,544		
(40) Debt Service Fund			
Total:	\$7,286,212	4,818,117	5,974,295

**Whereas**, pursuant to N.J.A.C. 6:20-212(d), the Board Secretary has certified that as of March 31, 2019, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

**Resolved**, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

**Further Resolved**, the Livingston Board of Education certifies that, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**3.3 Transfers**

**Whereas**, the Superintendent of Schools recommends certain transfers among accounts in the 2018-2019 budget for March pursuant to Board of Education Policy 6422, now therefore be it

**Resolved**, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10:

<u>Object</u>	<u>Description</u>	<u>To</u>	<u>From</u>
0242	Other Retirement Contributions	\$30,000	
0270	Health Benefits		\$250,000
0320	Purch. Prof-Educational Services		\$1,700
0340	Purchased Technical Services	\$5,700	
0420	Clean/Repair Maintenance	\$10,000	
0561	Transfer of Funds to Charter School	\$109	
0566	Tuition Pri Scl Handicapped	\$180,000	
0600	Supplies and Materials		\$4,109
0610	General Supplies	\$90,672	
0615	Transportation Supplies	\$35,000	
0622	Energy-Gas		\$95,000
0890	Other Objects		\$672
	TOTALS	\$351,481	\$351,481

**3.4 Conferences and Overnight Trips**

**Resolved**, that the Livingston Board of Education approves the conferences and overnight trips as shown on **Attachment B**.

**3.5 General Education Out of District Tuition Rates**

**Resolved**, that the Livingston Board of Education approves general education out of district tuition rates for the 2019-2020 school year as follows:

Kindergarten (full day)	\$14,199
Grades 1-5	\$15,382
Grades 6-8	\$16,149
Grades 9-12	\$16,816

**3.6 Sale of SRECs**

**Resolved**, that the Livingston Board of Education designates the Business Administrator/Board Secretary to act on behalf of the Board as the officer to sell and to award the Solar Renewable Energy Certificates (SRECs). The SRECs will be sold via a competitive auction through SREC Trade, San Francisco, California at no cost per SREC and the Business Administrator/Board Secretary shall report in writing the result of the sale to the Board.

**3.7 Joint Transportation Agreement with Essex Regional Educational Services Commission**

**Resolved**, that the Livingston Board of Education enters into a jointure with Essex Regional Educational Services Commission for participation in transportation services for the 2019-2020 school year.

**3.8 Essex Regional Educational Services Commission**

**Resolved**, that the Livingston Board of Education renews its contract with the Essex Regional Educational Services Commission for the 2019-2020 school year to provide the following services required by law:

- Chapters 192/193
- Public School Child Study Team (including Addendum for Additional Services)
- Public School Home Instruction
- IDEA-B
- Nursing Services for Nonpublic Schools

**3.9 NJEdge.Net, Inc. Market Cooperative Pricing System**

**Resolved**, that the Livingston Board of Education approves the district to utilize NJEdge.Net, Inc.'s Edge Market Cooperative pricing system as shown on ***Attachment C***.

**3.10 Travel and Conferences Expenses**

**Whereas**, the State of New Jersey has enacted P.L. 2007 An Act Concerning School District Accountability requiring boards of education to annually approve the total amount of funds budgeted for travel and conferences for all faculty, staff, administration and board members; and

**Whereas**, the ACT became effective on March 15, 2007, and requires prior approval of all travel and conference costs before they are incurred; and

**Whereas**, there are three categories of travel and conferences that faculty, staff, administrators and board members generally attend, including routine meetings held on annually scheduled dates, meetings of an emergent nature with little prior notice, and meetings/conferences that can be scheduled with at least several weeks' notice; and

**Whereas**, it is practical to anticipate as many activities as possible, and receive annual approval for those and monthly approvals for unanticipated activities;

**Now, Therefore, Be It Resolved**, that the following budget amounts are acknowledged and costs of travel and conferences are approved for the 2019-2020 school year:

Total amount budgeted for travel and conferences 2019-2020	\$184,199
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Intra-district business mileage for administrators, and where required, for members of the faculty and staff, including but not limited to, faculty who teach in more than one school, child study team members, secretaries, etc. will be reimbursed at the rate permitted by the New Jersey Office of Management and Budget.

Out-of-district business travel for administrators, faculty and staff to attend conferences and professional development opportunities as approved by the superintendent will be reimbursed pursuant to N.J.A.C. 6A:23B-1.2(c)3.

### 3.11 Annual Appointments

**Resolved**, that the Livingston Board of Education approves the following appointments for the 2019-2020 school year which are in effect until changed by resolution:

Board Secretary/SBA	Steven K. Robinson
Custodian of Records	Steven K. Robinson
OPRA Representative	Steven K. Robinson
Public Agency Compliance Officer (PACO)	Steven K. Robinson
Qualified Purchasing Agent	Steven K. Robinson
Treasurer	Steven K. Robinson
AHERA Coordinator	James Perrette
Integrated Pest Management Coordinator	James Perrette
Right to Know Officer	James Perrette
504 Compliance Officer	Lisa Capone-Steiger
Affirmative Action Officers	Chrystie Young and Amro Mohammed
Anti-Bullying Coordinator	Lisa Capone-Steiger
Homeless Liaison	Sinead Crews
School Safety Specialist	Cynthia Healy
Title IX Coordinator	Richard Porfido
Issuing Officer for Working Papers	Patricia Mattia
Auditor of School District	Wiss & Company, LLP
Broker of Record	IMAC Insurance Agency
School Physician	Dr. Michael Kelly
Board Attorney	Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC
Special Counsel	Machado Law Group, LLC
Livingston Public Broadcasting Executive Board	Jonathan Aronoff, Stu Bodow, Don Schwartz

### 3.12 IDEA Grant Amendment

**Resolved**, that the Livingston Board of Education approves the submission of an amendment to the 2018-2019 IDEA grant to budget for the carryover of \$6,976 of nonpublic funds from 2017-2018. These carryover funds have been spent.

### 3.13 West Essex YMCA

**Resolved**, that the Livingston Board of Education approves the contract with the West Essex YMCA for the 2019-2020 school year.

### 3.14 Resolution of the Board of Education of the Township of Livingston, in the County of Essex, New Jersey, Declaring its Official Intent to Reimburse Itself for Capital Expenditures Incurred Prior to Entering Into a Lease Purchase Agreement to Finance the Equipment

**Resolved**, that the Livingston Board of Education approves the resolution for the acquisition and installation of various technology hardware and software, vans and four school buses through a lease purchase transaction in an amount not to exceed \$2,600,000 delegating the award of the bid and authorizing execution of a lease purchase agreement and other related agreements and actions necessary to complete the transaction as shown on **Attachment D**.

Ms. Messer seconded the motion.

**ROLL CALL VOTE** – Ayes – Mrs. Chirls, Mrs. Konner, Ms. Messer, Dr. Shen  
Nays – None



Mrs. Chirls moved the following and requested Policy #2610 be tabled:

### **3.15 Policies and Regulations**

**Resolved**, that the Livingston Board of Education approves the following policies and regulations for first reading:

Staff

Policy #3218 – Substance Abuse (M) (with revisions)

Regulation #3240 - Professional Development for Teachers and School Leaders (M)

Support Staff

Policy #4218 – Substance Abuse (M) (with revisions)

Students

Policy #5330.04 – Administration of an Opioid Antidote (M) (with revisions)

Policy #5756 – Transgender Students (M) (rewritten)

Regulation #5330.04 – Administration of an Opioid Antidote (M) (new to district)

Regulation #5530 - Substance Abuse (M) (new to district)

**Resolved**, that the Livingston Board of Education approves the following policies and regulations for second reading and adoption:

Program

Policy #2610 – Educational Program Evaluation (M)

Administration

Regulation #2460.15 - Special Education – In-Service Training Needs for Professional and Paraprofessional Staff (M)

**Resolved**, that the Livingston Board of Education abolishes the following policy:

Policy #5535 – Passive Breath Alcohol Sensor Device

Ms. Messer supported tabling Policy #2610 but was curious what language the board was looking to add.

Mrs. Chirls replied she wants language to clarify what multiple sources of data are used to evaluate the effectiveness of programs, initiatives and strategies and what should be presented to them at a meeting.

**ROLL CALL VOTE** – Ayes –Mrs. Chirls, Mrs. Konner, Ms. Messer, Dr. Shen  
Nays – None

Mrs. Burman explained Policy #2610 is part of the comprehensive equity plan and would like it to be worked on and approved at the next meeting as it needs to be included with that submission.

**PERSONNEL**

Ms. Messer moved the following:

**4.2 Resignations**

**Resolved**, that the Livingston Board of Education accepts the resignations of:

Name	Position	Reason	Location	Last Day of Employment
<i>Susanna Pastorino</i>	Teacher of Italian	Resignation	LHS	June 30, 2019
<i>Kelli-Ann Boesch</i>	Teacher of Family & Consumer Science	Resignation	HMS	June 30, 2019
<i>Vibeke Guterman</i>	Instructional Aide	Resignation	Hillside	June 7, 2019
<i>Samantha Russo</i>	Instructional Aide	Resignation	Collins	May 28, 2019

*\*as amended from a previous agenda*

**4.3 Leaves of Absences**

**Resolved**, that the Livingston Board of Education approves the leaves of absences of:

Name	Position	Location	LOA w/pay and benefits	LOA w/o pay, but with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
<i>Kimberly Campbell*</i>	School Counselor	MPMS	4/1/19-5/31/19	6/3/19-6/30/19	NA	8/29/19

*\*as amended from a previous agenda*

*\*\*Designates time counted toward NJFLA/FMLA*

**4.4 Transfers**

**Resolved**, that the Livingston Board of Education approves the transfers as listed on **Attachment E**.

**4.5 Appointments**

**Resolved**, that the Livingston Board of Education approves the applications indicated below (\*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
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<i>Bronawyn O'Leary</i>	MPMS	Principal	First Year Tenure Track	Opening	MPM/Elem Principal	9	\$143,614, plus \$500 longevity	7/1/19
<i>Helene McNanna</i>	LHS	Teacher of Social Studies	First Year Tenure Track	Edward Meehan	D	3	\$70,130	8/29/19
<i>Cara Dlugo</i>	LHS	Teacher of Health & PE	First Year Tenure Track	Jodi Mensch	BA	1	\$52,673	8/29/19
<i>Alyssa LaMedica</i>	LHS	TOSD	First Year Tenure Track	Deanna Iacullo	MA	1	\$59,803	8/29/19
<i>Allison Tallman</i>	Hillside	Reading Specialist	One Year Leave Replacement	Lauren Szaro	MA+32	2	\$66,082	8/29/19
<i>Ryan Brown</i>	LHS	Teacher of Health & PE	One Year Leave Replacement	Cassandra Szeles	MA	1	\$59,803	8/29/19

*\*begins 60-day probationary period  
\*\*as amended from previous agenda*

#### 4.6 Substitutes

**Resolved**, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes for the 2018-2019 school year:

Name	Location	Title	Leave Replacement or Long Term Sub	Replacing	Salary	Effective Date
<i>Margaret Lafferty</i>	Harrison	Instructional Aide	Long Term Sub	G. Principato	\$121/day	5/16/19 – 6/19/19
<i>Rachael Keyes</i>	RHE	Reading Intervention Teacher	Long Term Sub	K. Colon	\$263/day	8/29/19 – 11/22/19

#### Teachers

*Philip Stephen  
Luyi Liu-Hom*

#### 4.7 Summer Work

**Resolved**, that the Livingston Board of Education approves the individuals listed on **Attachment F** to work over the summer of 2019 at the MCC Summer Enrichment Program at the approved rate.

**Resolved**, that the Livingston Board of Education approves the individuals on **Attachment G** to participate in summer curriculum writing during the summer of 2019.

#### 4.8 Contract Adjustment

**Resolved**, that the Livingston Board of Education approves the contract adjustment as listed on **Attachment H**.

Dr. Shen seconded the motion.

Mrs. Burman and Mrs. Konner both congratulated Bronawyn O'Leary on her appointment as Principal of Mount Pleasant Middle School.

**ROLL CALL VOTE** – Ayes – Mrs. Chirls, Mrs. Konner, Ms. Messer, Dr. Shen  
Nays – None

## **MISCELLANEOUS**

Dr. Shen moved the following:

### **5.1 HIB Report**

**Resolved**, that the Livingston Board of Education accepts the findings of HIB cases.

### **5.2 Suspension Report**

**Resolved**, that the Livingston Board of Education approves the Suspension Report for the month of April.

Mrs. Konner seconded the motion.

**ROLL CALL VOTE** – Ayes – Mrs. Chirls, Mrs. Konner, Ms. Messer, Dr. Shen  
Nays – None

### **Public Comment ~ up to 15 minutes**

Brian Bradley, 46 Ashwood, with respect to an article in the West Essex Tribune about a board member questioning a resident about live streaming minors at the last meeting, explained New Jersey Wire Tapping Law, NJ 2A:156A-3,-4 allows sound and video recording devices in public meetings subject to reasonable restrictions such as advance notice. Furthermore, district Policy #0168 states any member of the public may record the proceedings of a public meeting of the board in a manner that does not interrupt proceedings and a request to record is provided five days in advance to the Board Secretary. Mr. Bradley continued there is nothing in New Jersey State Law or the district policy that states students cannot be recorded at a public meeting. Mr. Bradley added that he and Mr. Ramer have an agreement with Mr. Robinson and as a courtesy, they do not videotape students.

Mr. Robinson replied he has checked with our attorney and that legally, Mr. Bradley is correct in what he reported but added that the administration discourages the taping of students at a public board meeting.

Mr. Bradley responded he will extend the courtesy whenever possible.

With respect to presentations at a public board meeting that include students of any age, Mr. O'Neill stated the staff member in charge of the presentation would need to get parental permission in advance. If students do not receive parental permission, they would not be able to participate.

Mrs. Chirls asked how we will communicate this to parents and Mr. Robinson responded we will have a sign made for the front door letting parents know if their child attends a public board meeting, they may be on camera. Mrs. Chirls suggested adding similar wording to the board agendas, too.

Mr. O'Neill added all policies should have consistent language.

Mrs. Konner added she believes this was something we discussed a year ago when looking at this policy and that New Jersey School Boards said there is no expectation of privacy at a public meeting. Mrs. Konner continued she believes they are all concerned about ensuring the safety and security of both students and staff but still need to be cognizant of the law and make sure parents whose children might be involved in recordings are aware.

Mrs. Chirls continued at co-curricular and school based events, when we make an announcement to parents it needs to be clear so that the same practice is followed everywhere.

In the name of safety for our children, Ms. Messer added when board members are at school sponsored events and see a community member not following the livestreaming policy, they should say something.

**Old Business**

There was no old business.

**New Business**

There was no new business.

**ADJOURNMENT**

At 8:10 p.m., Dr. Shen made a motion to adjourn the meeting.

Mrs. Chirls seconded the motion.

Vote all in favor.

**Respectfully submitted,**

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**Steven K. Robinson**  
**Board Secretary**