



LIVINGSTON BOARD OF EDUCATION VOTING MEETING MINUTES

Wednesday, August 14, 2019

Executive Session - Administration Building Large Conference Room - 6:30 p.m.

Public Session – Administrative Building Large Conference Room – 7:00 p.m.

A **Voting Meeting** of the Livingston Board of Education was held on this date in the large conference room in the Administration Building. The meeting was called to order at 6:30 p.m. by the Board President, Charles August, who announced that adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 7, 2019 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *TAPinto Livingston* and the Livingston Township Clerk.

Members Present: Charles "Buddy" August, Pamela Chirls, Ronnie Konner, Samantha Messer and George Shen

Also in Attendance: Dr. Matthew Block, Steven Robinson, Lisa Capone-Steiger, Susan Burman, Joann Goldberg and approximately 30 members of the public and staff

Mrs. Konner moved the following:

Executive Session

Whereas, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

Resolved, that the Livingston Board of Education adjourns to closed session to discuss:

- Personnel

Action may be taken upon return to public session. The full length of the meeting is anticipated to be approximately 30 minutes and be it

Further Resolved, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Mr. August seconded the motion.

Vote all in favor.

At 7:00 p.m., Mr. August reconvened the public meeting.

Mr. August announced it was recently published that the Livingston School District has been rated No.3 in the State and No. 30 in the country.

Superintendent's Report

1. International FIRST Robotics Team

Mr. Jim Novotny, Supervisor of Business/FCS/Technology, Design and Engineering introduced five members of the Livingston Robotics team, Aden Vishnevsky, Ally Mintz, Aryan Bansal, Revant Maridi and Pierce Rubenstein, who provided the board with a presentation of their trip to Israel this summer where they formed an international FIRST robotics team. In addition to planning the robot, the students participated in training sessions and toured various sites in Israel.

Mr. Novotny added that September 6 is the First Technology Challenge kick off at Livingston High School and that the students from Israel will be visiting Livingston on December 7.

Marlene Lin, parent of a former alumni of the Livingston Lancer Robotics Team, requested stipends be provided to the two staff members who are taking over as coaches for the team.

2. Crayola Leadership Team

Mrs. Marybeth Kopacz highlighted one of the professional development opportunities our staff engaged in over three full team days called Crayola Create-Ed. This partnership with Crayola is a professional learning approach that integrates essential 21st century skills with practical, proven strategies that empower both students and educators. Staff engaged in creative literacy, multi-literacy and STEAM workshops.

3. Enrollment Update

Mr. Robinson explained that as of today, enrollment is anticipated to be slightly down from last year and that the reduction will be felt mostly at the elementary level. Mr. Robinson continued that even with this information, the district chose to add two additional sections at the elementary level than what was originally budgeted to bring class sizes at or below guidelines. Mr. Robinson concluded that the high school will see the largest increase by approximately 50 students; however, we have added staff to offset the increase. Mr. Robinson also added that as of now, there is no wait list for AP classes at the high school.

4. Miscellaneous

Dr. Block reiterated how Livingston schools were recognized this summer by a school ranking website Niche as No. 3 in New Jersey and No. 30 in the nation. Dr. Block continued it is nice to be recognized and it reinforces that we already know that Livingston is a great place for students to learn and grow and we should enjoy it and smile; however, Dr. Block added that we really measure ourselves by the work we do every day with our students.

Dr. Block announced next week is new teacher orientation and that all of our principals are in place and ready to start the new year.

Dr. Block announced we have put in place a significant upgrade to our security communication systems.

Dr. Block explained there are many capital projects being worked on around the district in preparation for the new school year.

5. Board Policy Relating to Elections

Dr. Block stated it is wonderful we have four people running for the board and gave kudos to all who have put their name forward.

Dr. Block continued, as a district, we have two policies that touch on elections, Policy 7510 and 9700. One of the policies restricts the use of our buildings for political events or to be used for any political reason and the other restricts handing out materials about an election to students/staff/parents on school grounds. Dr. Block added Mr. Robinson will have an informational meeting in early September with the four candidates to review these two policies and to answer any questions they may have about the operation of the school district. Dr. Block concluded this is where our roles in the district end and that we do not oversee the election and have no authority to supervise, monitor or judge candidates during the election.

Mr. August added that Board of Education meetings are the place to discuss the schools and share information but is not the place for political attacks and that this type of behavior will not be permitted.

Board Reports

There were no board reports.

Approval of Minutes

Mrs. Konner moved the following:

1. Voting Meeting Minutes of July 17, 2019

Dr. Shen seconded the motion.

ROLL CALL VOTE – Ayes – Mrs. Chirls, Mrs. Konner, Ms. Messer, Dr. Shen, Mr. August
Nays – None

Public Input on Agenda Items ~ up to 15 minutes

Joyce Gore, 7 Claremont Avenue, stated she was impressed by the Crayola demonstration and hopes we build on it and evaluate it as we go along.

Sasha Paillet Koff, 13 Rumson Road, asked about the number of students at the high school and the caseload for guidance counselors. Mrs. Steiger replied that last year we were below the recommended number of students to counselor ratio and although the numbers are fluctuating, they are pretty consistent across school counselors.

Mrs. Konner added this is something the board identified as a budget goal in past years and is something they are concerned about and needs to be addressed.

RECOMMENDATIONS FOR APPROVAL

PROGRAM/CURRICULUM

Mrs. Chirls moved the following:

1.1 Textbooks

Resolved, that the Livingston Board of Education approves the following textbooks and supplemental materials as shown on **Attachment A**.

1.2 Student Teachers

Resolved, that the Livingston Board of Education approves the student teachers as shown on **Attachment B**.

1.3 Approval of District Goals

Resolved, that the Livingston Board of Education approves the district goals for the 2019-2020 school year as shown on **Attachment C**.

Mrs. Konner seconded the motion.

Dr. Block reviewed the four goals that he worked on collaboratively with the board.

ROLL CALL VOTE – Ayes – Mrs. Chirls, Mrs. Konner, Ms. Messer, Dr. Shen, Mr. August
Nays – None

STUDENT SERVICES

Mrs. Konner moved the following:

2.1 Out of District Placements

Resolved, that the Livingston Board of Education approves placement for the academic year 2019-2020 for sixteen (16) Livingston students with disabilities and for Extended School Year 2019 (Summer Programs) for nine (9) Livingston students with disabilities, as classified and recommended by the Child Study Team, in facilities with tuition costs to be determined within the limits established by the New Jersey Board of Education as shown on **Attachment D**.

2.2 Related Services/Medical Consultants

Resolved, that the Livingston Board of Education approves the following consultants that will be utilized to provide related services for the 2019-2020 school year:

BEHAVIORAL TRAINING & ASSISTANCE / APPLIED BEHAVIORAL ANALYSIS

| | |
|---------------------|---------------|
| ABA Skills, LLC | \$175.00/hour |
| The Uncommon Thread | \$70.00/hour |

CHILD STUDY TEAM EVALUATIONS

| | |
|------------------|---------------------|
| Carey, Kelly | \$475.00/evaluation |
| \$100.00/meeting | |
| Spry, Nancy | \$475.00/evaluation |
| \$100.00/meeting | |

OCCUPATIONAL THERAPIST

| | |
|----------------------------------|---------------|
| Morris Union Jointure Commission | \$195.00/hour |
|----------------------------------|---------------|

PHYSICAL THERAPIST

| | |
|----------------------------------|---------------|
| Morris Union Jointure Commission | \$215.00/hour |
|----------------------------------|---------------|

SPEECH AND LANGUAGE THERAPIST

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| | |
|---|---------------|
| Morris Union Jointure Commission | \$230.00/hour |
| STARS – Solomon Therapeutics and Resource Specialists | \$140.00/hour |

THERAPIST FOR THE VISUALLY IMPAIRED

| | |
|------------------|---------------|
| Thrapp, Patricia | \$140.00/hour |
|------------------|---------------|

Dr. Shen seconded the motion.

ROLL CALL VOTE – Ayes – Mrs. Chirls, Mrs. Konner, Ms. Messer, Dr. Shen, Mr. August
 Nays – None

BUSINESS

Ms. Messer moved the following:

3.1 Payment of Bills

Whereas, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

Resolved, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

| <u>Fund</u> | <u>Name</u> | <u>Amount</u> |
|--------------------|--------------------|-----------------------|
| 10&11 | Regular | \$2,471,362.87 |
| 12 | Regular | 242,786.92 |
| 20 | Regular | 156,225.67 |
| 60 | Cafeteria | 453,997.36 |
| | TOTAL | \$3,324,372.82 |

| | | |
|------------------|--------------|-----------------------|
| Regular Checks | 82186-82573 | \$2,870,375.46 |
| Cafeteria Checks | 1116-1140 | 453,997.36 |
| | TOTAL | \$3,324,372.82 |

3.2 Board Secretary Report – June 2019

Whereas, the Livingston Board of Education has received the Report of the Board Secretary for June 30, 2019, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

Whereas, the Livingston Board of Education has received the report of the Treasurer for June 30, 2019, which report is in agreement with the Report of the Board Secretary, and

Whereas, these reports show the following balances on the date indicated:

| | Cash Balance | Appropriation Balance | Fund Balance |
|--------------------------------|--------------|-----------------------|--------------|
| (10) General Current Exp. Fund | 6,376,301 | | |
| (11) Current Expense | | 670,483 | 4,000,075 |
| (12) Capital Outlay | | 9,929 | 1,978,235 |
| (20) Special Revenue Fund | 130,694 | | |
| (30) Capital Projects Fund | 3,169,299 | | |
| (40) Debt Service Fund | 163,561 | | |
| Total: | \$9,839,855 | \$680,412 | \$5,978,310 |

Whereas, pursuant to N.J.A.C. 6:20-212(d), the Board Secretary has certified that as of June 30, 2019, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

Resolved, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

Further Resolved, the Livingston Board of Education certifies that, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3.3 Transfers

Whereas, the Superintendent of Schools recommends certain transfers among accounts in the 2018-2019 budget for June pursuant to Board of Education Policy 6422, now therefore be it

Resolved, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10:

| <u>Object</u> | <u>Description</u> | <u>To</u> | <u>From</u> |
|---------------|--------------------------------|-----------|-------------|
| 0100 | Salaries | 252,860 | |
| 0220 | Social Security Contributions | 77,904 | |
| 0242 | Other Retirement Contributions | | 19,000 |

| | | | | |
|------|---------------------------------|--------|--|--------|
| 0260 | Workmen's Compensation | | | 4,696 |
| 0270 | Health Benefits | | | 82,729 |
| 0300 | Purch Prof-Technical Services | | | 9,423 |
| 0320 | Purch Prof-Educational Services | | | 6,450 |
| 0330 | Purchased Professional | | | 7,567 |
| 0331 | Legal Services | | | 10,533 |
| 0339 | Other Prof Services | | | 171 |
| 0340 | Purchased Technical Services | | | 7,292 |
| 0420 | Clean/Repair Maintenance | | | 12,339 |
| 0423 | Software Maintenance | | | 625 |
| 0440 | Rentals/Lease Purchase | | | 4,625 |
| 0441 | Operation and Maintenance | | | 1,961 |
| 0490 | Other Purch Prop Serv | | | 3,644 |
| 0500 | Other Purchased Serv | | | 1,219 |
| 0512 | Cont. Services (Other) | | | 1,180 |
| 0514 | Cont. Services (Sped) | 8,153 | | |
| 0520 | Insurance | | | 276 |
| 0530 | Communications/Telephone | | | 35,711 |
| 0562 | Tuition other LEA Spec | | | 8,941 |
| 0566 | Tuition Pri Scl Handicapped | 11,187 | | |
| 0567 | Tuition Pri Sch Hndcp LEA | 18,413 | | |
| 0580 | Travel | | | 22,696 |
| 0585 | BOE Purch Services | | | 350 |
| 0590 | Misc Purch Services | | | 15,082 |
| 0600 | Supplies and Materials | | | 26,099 |
| 0610 | General Supplies | | | 64,808 |
| 0615 | Transportation Supplies | | | 1,160 |
| 0622 | Energy-Gas | | | 13,636 |

| | | | |
|------|---------------|------------------|------------------|
| 0640 | Textbooks | | 108 |
| 0800 | Miscellaneous | | 4,331 |
| 0890 | Other Objects | | 1,865 |
| | TOTALS | \$368,517 | \$368,517 |

3.4 Conferences and Overnight Trips

Resolved, that the Livingston Board of Education approves the conferences and overnight trips as shown on ***Attachment E***.

Resolved, that the Livingston Board of Education approves *Brian Carr, Kate Schwindel, Natalie Natale, Steve Brooks and Abraham Gelb* to chaperone the girls varsity soccer team consisting of approximately 50 students to watch the LHS Alumni play soccer at Northeastern University and have lunch at Faneuil Hall on August 25, 2019 at no cost to the district.

3.5 Livingston Chinese School

Resolved, that the Livingston Board of Education enters into a contract with the Livingston Chinese School for the use of facilities at Heritage Middle School for the 2019-2020 school year.

3.6 Livingston Huaxia Chinese School

Resolved, that the Livingston Board of Education enters into a contract with the Livingston Huaxia Chinese School for the use of facilities at Mount Pleasant Middle School for the 2019-2020 school year.

3.7 Travel and Conferences Expenses

Whereas, the State of New Jersey has enacted P.L. 2007 An Act Concerning School District Accountability requiring boards of education to annually approve the total amount of funds budgeted for travel and conferences for all faculty, staff, administration and board members; and

Whereas, the ACT became effective on March 15, 2007, and requires prior approval of all travel and conference costs before they are incurred; and

Whereas, there are three categories of travel and conferences that faculty, staff, administrators and board members generally attend, including routine meetings held annually scheduled dates, meetings of an emergent nature with little prior notice, and meetings/conferences that can be scheduled with at least several weeks' notice; and

Whereas, it is practical to anticipate as many activities as possible, and receive annual approval for those and monthly approvals for unanticipated activities;

Now, Therefore, Be It Resolved, that the following budget amounts are acknowledged and costs of travel and conferences are approved for the balance of the 2018-2019 school year and the 2019-2020 school year:

| | |
|--|-----------|
| Total amount budgeted for travel and conferences 2018-2019 | \$179,224 |
| Total amount spent to date for 2018-2019 as of June 30, 2019 | \$135,454 |

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Total amount budgeted for travel and conferences 2019-2020

\$184,199

Intra-district business mileage for administrators, and where required, for members of the faculty and staff, including but not limited to, faculty who teach in more than one school, child study team members, secretaries, etc. will be reimbursed at the rate permitted by the New Jersey Office of Management and Budget.

Out-of-district business travel for administrators, faculty and staff to attend conferences and professional development opportunities as approved by the Business Administrator will be reimbursed pursuant to N.J.A.C. 6A:23B-1.2(c)3.

3.8 Approval of Z-HD5000 Digital Processing Studio and Field Production HDTV Camera Systems – Livingston High School

Whereas, a recommendation was made by the Superintendent of Schools to the **Livingston Board of Education ("Board")** to seek a contract for Z-HD5000 Digital Processing Studio and Field Production HDTV Camera Systems for Livingston High School

Whereas, the equipment was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

Whereas, on Tuesday July 16, 2019 the Board received bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, *et seq.*;

Whereas, upon review of the bid submitted by the apparent low bidder, The Lerro Corporation, together with the bid specifications and N.J.S.A. 18A:18A-1 *et seq.* for the equipment, the Board has determined that the bid submitted by The Lerro Corporation is the lowest responsible bidder; and

Now, Therefore:

Be It Resolved, that the Board awards the equipment purchase to The Lerro Corporation at a total contract amount of \$90,000.00.

3.9 Approval of PC Character Generators and Software – Livingston High School

Whereas, a recommendation was made by the Superintendent of Schools to the **Livingston Board of Education ("Board")** to seek a contract for PC Character Generators and Software for Livingston High School

Whereas, the equipment was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

Whereas, on Tuesday July 16, 2019 the Board received bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, *et seq.*;

Whereas, upon review of the bid submitted by the apparent low bidder, Heartland Video Systems Inc., together with the bid specifications and N.J.S.A. 18A:18A-1 *et seq.* for the equipment, the Board has determined that the bid submitted by Heartland Video Systems Inc. is the lowest responsible bidder; and

Now, Therefore:

Be It Resolved, that the Board awards the equipment purchase to Heartland Video Systems Inc. at a total contract amount of \$105,956.22.

3.10 A RESOLUTION OF THE TOWNSHIP OF LIVINGSTON BOARD OF EDUCATION, LIVINGSTON, NEW JERSEY APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF A LEASE AGREEMENT WITH THE ESSEX COUNTY IMPROVEMENT AUTHORITY TO FINANCE THE ACQUISITION OF CERTAIN CAPITAL EQUIPMENT WHICH WILL BE LEASED BY THE ESSEX COUNTY IMPROVEMENT AUTHORITY TO THE TOWNSHIP OF LIVINGSTON BOARD OF EDUCATION, APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF A LETTER OF REPRESENTATION IN CONNECTION WITH THE ISSUANCE AND DELIVERY OF THE ESSEX COUNTY IMPROVEMENT AUTHORITY'S CAPITAL EQUIPMENT POOLED LEASE REVENUE BONDS, SERIES 2019 AND AUTHORIZING THE SCHOOL BUSINESS ADMINISTRATOR TO DO ALL OTHER THINGS DEEMED NECESSARY OR ADVISABLE IN CONNECTION WITH THE ISSUANCE, SALE AND DELIVERY OF SUCH BONDS

Resolved, that the Livingston Board of Education approves the resolution as shown on ***Attachment F***.

3.11 Tuition Students (Receiving)

Resolved, that the Livingston Board of Education approves the acceptance of the following tuition students for the 2019-2020 school year:

| Student(s) | School | Tuition |
|-------------------|---------------|----------------|
| OOD-1 | Secondary | \$71,876 |
| OOD-1 ESY | Secondary | \$3,365 |
| OOD-2 | Secondary | \$45,616 |
| OOD-2 ESY | Secondary | \$4,144 |
| OOD-3 | Secondary | \$40,706 |
| OOD-4 | Secondary | \$16,816 |

Mr. Robinson explained that in the past we have done our own capital lease but this year we are entering into a consortium with the county and are hoping we get a better rate.

Dr. Shen seconded the motion.

ROLL CALL VOTE – Ayes – Mrs. Chirls (abstain to checks from Pearson or agents of Pearson),
Mrs. Konner, Ms. Messer, Dr. Shen, Mr. August
Nays – None

PERSONNEL

Mrs. Konner moved the following:

4.1 Resignations

Resolved, that the Livingston Board of Education accepts the resignations of:

| Name | Position | Reason | Location | Last Day of Employment |
|-------------------------|--|---------------|-----------------|---|
| <i>Allison Tallman</i> | Reading Specialist (leave replacement) | Resignation | Hillside | June 30, 2019 |
| <i>Justine Krawiec</i> | Grade 8 Teacher of Science | Resignation | HMS | October 11, 2019 or earlier if a replacement can be found |
| <i>Sonia Lawson</i> | Custodian | Resignation | Hillside | September 5, 2019 |
| <i>Nicole Amoresano</i> | Instructional Aide | Resignation | Collins | June 30, 2019 |
| <i>Lara Pizzi</i> | Instructional Aide | Resignation | Collins | June 30, 2019 |
| <i>Cynthia Drucks</i> | Instructional Aide | Resignation | Collins | June 30, 2019 |
| <i>Connie Lam</i> | Kindergarten Aide | Resignation | BHE | June 30, 2019 |
| <i>Lindsey Reed</i> | Instructional Aide | Resignation | MPMS | June 30, 2019 |
| <i>Matthew Garcia</i> | Teacher of Italian | Resignation | LHS | October 3, 2019, or earlier if a replacement is found |
| <i>Amanda Bach</i> | Instructional Aide | Resignation | HMS | June 30, 2019 |
| <i>Joseph Fischer</i> | Instructional Aide | Resignation | HMS | June 30, 2019 |
| <i>Amanda DeCaito</i> | ABA Discrete Trial TA | Resignation | BHE | June 30, 2019 |

**as amended from a previous agenda*

4.2 Leaves of Absences

Resolved, that the Livingston Board of Education approves the leaves of absences of:

| Name | Position | Location | LOA w/pay and benefits | LOA w/o pay, but with benefits (if applicable) | Extended LOA w/o pay or benefits | Return Date |
|---------------------|--------------------|-----------------|-------------------------------|---|---|--------------------|
| <i>Dina Ferraro</i> | Teacher of English | MPMS | 11/11/19-12/6/19 | 12/9/19-3/19/20** | 3/20/20-3/31/20 | 4/1/20 |
| <i>Jenna Graub*</i> | TOSD | LHS | 2/25/19-4/10/19 | 4/11/19-5/10/19 & 5/11/19-9/16/19** | NA | 9/17/19 |

| | | | | | | |
|-------------------------|---------------------|-----|------------------|--------------------|-----------------|---------|
| <i>Lisa Kindzierski</i> | School Nurse | LHS | 11/28/19-1/10/20 | 1/13/20-4/17/20** | 4/20/20-4/22/20 | 4/23/20 |
| <i>Kathleen Llano</i> | Behaviorist | MPE | 10/2/19-1/1/20 | 1/2/20-3/31/20** | NA | 4/1/20 |
| <i>Claudia Netti</i> | Teacher of Spanish | HMS | NA | 8/29/19-11/21/19** | 11/22/19-1/1/20 | 1/2/20 |
| <i>Mallory Seidman*</i> | School Psychologist | BHE | 8/29/19-9/9/19 | 9/10/19-12/3/19** | 12/4/19-2/7/20 | 2/10/20 |

*as amended from a previous agenda

**Designates time counted toward NJFLA/FMLA

4.3 Transfers

Resolved, that the Livingston Board of Education approves the transfers of *Brian Bateman* and *Matthew Gervasio*, ABA Discrete Trial TA's, from Burnet Hill Elementary School to Heritage Middle School for the 2019-2020 school year, effective August 29, 2019.

4.4 Appointments

Resolved, that the Livingston Board of Education approves the applications indicated below (*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

| Name | Location | Title | Tenure Track/LOA or LT Replacement | Replacing | Guide | Step | Salary | Effective Date |
|---------------------------|-------------|---|------------------------------------|--------------------------------|-----------|------|--|------------------------------------|
| <i>Angelina Rodriguez</i> | District | Pre-K-6 Supervisor of Math | First Year Tenure Track | Karen Seiferheld | LSA | 1 | \$112,379 , plus \$1,200 for two MA's (prorated) | 8/29/19 |
| <i>Robert Rolling</i> | District | K-12 Supervisor of Business, Technology & Engineering | First Year Tenure Track | James Novotny | LSA | 3 | \$117,602 (prorated) | Upon release from current contract |
| <i>Ashley Addison</i> | MPE/Collins | TOSD | One Year LOA Replacement | Kimberly Withers/Meghan Bailey | MA | 1 | \$59,803 | 8/29/19 |
| <i>Katharine Carlin</i> | MPE | Elementary School Teacher | One Year LOA Replacement | Anna Mara DiNapoli | MA | 1 | \$59,803 | 8/29/19 |
| <i>Christy Caruso</i> | RHE | Library Media Specialist | First Year Tenure Track | Barbara Lombardo | MA+3 2 | 11 | \$87,879 | 8/29/19 |
| <i>George Clark III</i> | LHS | Teacher of Italian | First Year Tenure Track | Matthew Garcia | BA | 8 | \$60,919 | Upon release of |

| | | | | | | | | |
|---------------------------|----------------|---------------------------|--------------------------|---------------------------|----------------|----|------------|---|
| | | | | | | | | current contract |
| <i>Jacqueline George</i> | BHE | TOSD | First Year Tenure Track | Vanessa Ilardi | MA | 10 | \$76,192 | 8/29/19 |
| <i>Mary English Hand</i> | RHE | Elementary School Teacher | First Year Tenure Track | New Section | MA | 7 | \$64,223 | 8/29/19 |
| <i>Kathryn Koury**</i> | HMS | TOSD | First Year Tenure Track | New | MA | 3 | \$61,216 | 8/29/19 |
| <i>Jennifer LoBrutto</i> | Hillside | Reading Specialist | One Year LOA Replacement | Lauren Szaro | MA+3 2 | 1 | \$65,522 | 8/29/19 |
| <i>Amy Moltane</i> | Collins | Elementary School Teacher | First Year Tenure Track | Erin Carabello (transfer) | MA | 1 | \$59,803 | 8/29/19 |
| <i>Sarah O'Brien</i> | Elementary | Teacher of ESL | First Year Tenure Track | Sara Lancelotti | MA | 6 | \$63,612 | 10/7/19, or earlier if released by current district |
| <i>Annette Rakowski</i> | LHS | Teacher of Business Ed | First Year Tenure Track | New | MA | 8 | \$68,084 | 8/29/19 |
| <i>Shannon San George</i> | BHE | TOSD | First Year Tenure Track | Emily Burger (transfer) | BA+32 | 5 | \$59,874 | 8/29/19 |
| <i>Diane Henry</i> | Transportation | 25 Hr Bus Driver | NA | Roberto Mero | 25 Hr BD Guide | 7 | \$26,295 | 8/29/19 |
| <i>Caitlyn Fowler</i> | MPE | Playground Aide | NA | NA | NA | NA | \$15.50/hr | 9/4/19 |

*begins 60-day probationary period

**as amended from previous agenda

Resolved, that the Livingston Board of Education agrees to compensate *Justin Toomey*, Principal of Riker Hill Elementary School, for five (5) days at his per diem rate for days worked prior to the commencement of his contract.

Resolved, that the Livingston Board of Education amends the hire date for *Lorena Dolan*, Principal of Mt. Pleasant Elementary School to August 7, 2019 and agrees to compensate her for six (6) days at her per diem rate for days worked prior to the commencement of her contract.

Resolved, that the Livingston Board of Education approves the appointment of the ABA Discrete Trial TA's and Instructional Aides, who have been previously employed by Livingston Public Schools, as listed on **Attachment G**.

Resolved, that the Livingston Board of Education approves the appointment of the ABA Discrete Trial TA's and Instructional Aides as listed on **Attachment H**.

4.5 Substitutes

Resolved, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes for the 2019-2020 school year:

| Name | Location | Title | Leave Replacement or Long Term Sub | Replacing | Salary | Effective Date |
|------------------------|-----------------|---------------------------|---|-------------------|---------------|-----------------------|
| <i>Michael Collins</i> | LHS | Teacher of Social Studies | Long Term Sub | Kimberly Costanzo | \$263/day | 8/29/19-10/4/19 |
| <i>Eric Hazlcorn</i> | Hillside | Elementary School Teacher | Long Term Sub | Amanda King | \$263/day | 8/29/19 - 12/3/19 |
| <i>Carol Marano</i> | HMS | Teacher of Spanish | Long Term Sub | Claudia Netti | \$263/day | 8/29/19-12/20/19 |
| <i>Luyi Liu-Hom</i> | BHE | Playground Aide | Long Term Sub | Kim Montesion | \$18/hr | 3/28/19 - 6/19/19 |

Resolved, that the Livingston Board of Education amends the appointment of the individuals listed on **Attachment I** as substitute secretaries on an as-needed basis for the 2019-2020 school year.

Teachers

Miranda Dambrot
Raymond Salvagno
Alice Oshins

Custodial

Sonia Lawson (\$15.50/hour)

Secretarial

Marlene Zulauf (\$16.00/hr)

4.6 Lateral Moves

Resolved, that the Livingston Board of Education approves contract changes to be made for the certificated staff members listed on **Attachment J** who completed course work with passing grades and are eligible for a lateral move on the contract guide. The salary adjustments are effective September 1, 2019.

4.7 Summer Work

Resolved, that the Livingston Board of Education approves the team leaders on **Attachment K** to work six hours over the summer of 2019. Individuals will be compensated at the hourly rate approved for curriculum writing.

Resolved, that the Livingston Board of Education approves *Deborah Murray* to work over the summer of 2019 as security at Livingston High School at an hourly rate of \$25.00.

Resolved, that the Livingston Board of Education approves the individuals on

Attachment L for summer secretarial work at their per diem or hourly rate.

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment M** to write curriculum over the summer of 2019 at the approved rate.

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment N** for Extended School Year (ESY) staffing at the listed hourly rates.

Resolved, that the Livingston Board of Education approves *Christie Giacobbe, Erin Field and Emily Petrillo*, SAC's at Livingston High School and Heritage Middle School, respectively, to work up to 5 days over the summer at their per diem rate.

4.8 Stipends

Resolved, that the Livingston Board of Education approves *Mollyann Piegari* for the Student Council stipend at Harrison Elementary School for the 2018-2019 school year in accordance with the contract between the LBOE and the LEA.

Resolved, that the Livingston Board of Education approves the individuals on **Attachment O** for co-curricular stipends at Livingston High School for the 2019-2020 school year in accordance with the contract between the LBOE and the LEA.

Resolved, that the Livingston Board of Education approves the individuals on **Attachment P** for athletic stipends at Livingston High School for the 2019-2020 school year in accordance with the contract between the LBOE and the LEA.

Resolved, that the Livingston Board of Education approves the individuals on **Attachment Q** for co-curricular stipends at Mt. Pleasant Middle School for the 2019-2020 school year in accordance with the contract between the LBOE and the LEA.

4.9 Contract Adjustments

Resolved, that the Livingston Board of Education approves the contract adjustments as listed on **Attachment R**.

4.10 Memorandum of Understanding

Resolved, that the Livingston Board of Education approves the Memorandum of Understanding between itself and the Livingston Education Association dated August 14, 2019.

4.11 2019-2020 Daily & Hourly Rates

Resolved, that the Livingston Board of Education approves the daily and hourly rates listed on **Attachment S** for the 2019-2020 school year.

Dr. Block introduced and welcomed Angelina Rodriguez, newly appointed math supervisor and Robert Rolling, newly appointed business and technology supervisor.

Dr. Shen seconded the motion.

ROLL CALL VOTE – Ayes – Mrs. Chirls, Mrs. Konner, Ms. Messer, Dr. Shen, Mr. August
Nays – None

MISCELLANEOUS

Mrs. Konner moved the following:

5.1 HIB Report

Resolved, that the Livingston Board of Education accepts the findings of HIB cases.

After looking at the HIB report, Mrs. Chirls asked, when thinking about the goals during the course of the year, can they include an education component for the entire community beyond our students and Dr. Block agreed.

Dr. Shen seconded the motion.

ROLL CALL VOTE – Ayes – Mrs. Chirls, Mrs. Konner, Ms. Messer, Dr. Shen, Mr. August
Nays – None

Public Comment ~ up to 15 minutes

Michael Ramer, 22 Mohawk Drive, asked what we can do as a district to create a social media policy that engages residents and also asked Dr. Block if he would like to be interviewed for his social media site.

Dr. Block responded he plans to connect with the community by having as many face-to-face conversations as possible.

Justin Alpert, 56 Amherst, thanked the superintendent for what he said about the rankings keeping in mind it's an internal judgment, not about rating numbers and agreed with partnering with other schools not only internationally as the Robotics team did but in the county, state and country. Mr. Alpert supports going back to spring elections and supports community education.

Old Business

There was no old business.

New Business

Mrs. Konner mentioned NJSBA is sponsoring a social and emotional program series on September 24 in case any of the board members or administration are interested.

Mrs. Konner suggested the board begin to think about establishing board goals and how they might align to the district goals.

Mr. August stated the law has changed about the rules to wear bike helmets and suggested the PTAs consider selling them as a fundraiser.

ADJOURNMENT TO EXECUTIVE SESSION

At 8:10 p.m. Mr. August asked for a motion to adjourn to Executive Session where no action will be taken and the board will not be coming back into public session.

Dr. Shen moved the following:

EXECUTIVE SESSION

1. Legal Matters
2. Negotiations
3. Personnel

Whereas, N.J.S.A. 10:4-1 et seq., also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

Whereas, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

Resolved, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on August 14, 2019 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
1. Matter rendered confidential by federal law, state statute or rule of court.
 2. Matter in which the release of information would impair a right to receive federal funds.
 3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
 4. Collective bargaining matter.
 5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
 6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
 7. Investigation of violations or possible violations of law.
 8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
 9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
 10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.

Ms. Messer seconded the motion.

Vote all in favor.

Respectfully submitted,

Steven K. Robinson
Board Secretary