



LIVINGSTON BOARD OF EDUCATION VOTING MEETING AGENDA

Wednesday, August 19, 2020

Executive Session - Virtual Meeting Via Zoom - 6:00 p.m.

Public Session - Virtual Meeting Via Zoom and Facebook Live - 8:00 p.m.

This is a public meeting of the Board of Education. The Livingston Board of Education will be video recording and posting its open public meetings on the district website. The Board reserves the right to edit the videotape prior to posting to protect the privacy of students and staff.

The Board's Bylaw #0168 allows videotaping and livestreaming of public meetings with prior approval from the Board Secretary. Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, distract Board members or other observers present at the meeting, or violate the privacy of students and staff. The Board will permit the use of tape recorder(s), video camera(s) or live streaming only when notice of such intended use has been given to the Board Secretary five days in advance of the meeting. Any camera(s) must be operated in an inconspicuous location in the meeting room. The Board reserves the right to request a copy of the tape. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

While the Board of Education discourages the videotaping/livestreaming of students without written parental consent, public meetings are not subject to the same restrictions as other school events. Please be aware that you and your children may be videotaped or livestreamed as a result of your participation at this meeting.

In accordance with Policy #9131, the Livingston Board of Education members, district administration, and staff will treat students, parents/guardians and other members of the public with respect and expect the same consideration in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.

I. OPEN SESSION

A. Call to Order – Ronnie Konner, President

B. Reading of Meeting Notice

Adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 7, 2020 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *TAPinto Livingston* and the Livingston Township Clerk.

C. Executive Session

Whereas, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

Resolved, that the Livingston Board of Education adjourns to closed session to discuss:

- Personnel and Legal Matters

Action may be taken upon return to public session. The full length of the meeting is anticipated to be approximately 120 minutes and be it

Further Resolved, the minutes of this closed session be made public when the need for confidentiality no longer exists.

D. Pledge of Allegiance / Roll Call

E. Superintendent's Report

1. Reopening Update
2. Enrollment Update

F. Board Reports

G. Public Input on Agenda Items ~ up to 15 minutes

An excerpt from Policy #0167 adopted on January 10, 2011 and reviewed on March 4, 2013 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

II. RECOMMENDATIONS FOR APPROVAL

1. PROGRAM/CURRICULUM

There is no motion.

2. STUDENT SERVICES

There is no motion.

3. BUSINESS

The Superintendent recommends the following:

3.1 Policies and Regulations

Resolved, that the Livingston Board of Education approves the following policies for second reading and adoption:

Program

Policy #2622 - Student Assessment (M) (revised)

ROLL CALL VOTE

4. PERSONNEL

The Superintendent recommends the following:

4.1 Resignations

Resolved, that the Livingston Board of Education accepts the resignations of:

Name	Position	Reason	Location	Last Day of Employment
<i>Gisela Gugger</i>	Teacher of Spanish	Retirement	LHS	June 30, 2021
<i>Beverly Farrand</i>	Teacher of Science	Retirement	HMS	October 31, 2020
<i>Amanda Piscitelli</i>	ABA Discrete Trial TA	Resignation	HMS	August 13, 2020
<i>Laurensa Theodore</i>	ABA Discrete Trial TA	Resignation	HMS	August 11, 2020

**as amended from a previous agenda*

4.2 Leaves of Absences

Resolved, that the Livingston Board of Education approves the leaves of absences of:

Name	Position	Location	LOA w/pay and benefits	LOA w/o pay, but with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
<i>Kristy Mullen</i>	Elementary School Teacher	Harrison	NA	NA	9/1/2020-6/30/2021	8/30/2021
<i>Jenna McCarthy*</i>	Teacher of Biology	LHS	9/7/2020-11/3/2020	11/4/2020-1/20/2021**	1/21/2021-1/26/2021	1/27/2021
<i>Sharon Petrillo</i>	PRIDE TA	BHE	NA	9/1/2020-10/12/2020**	NA	10/13/2020
<i>Emily Schulke*</i>	Elementary School Teacher	Harrison	9/1/2020-9/2/2020	9/3/2020-10/30/2020**	11/2/2020-11/15/2020	11/16/2020

**as amended from a previous agenda*

***Designates time counted toward NJFLA/FMLA*

4.3 Appointments

Resolved, that the Livingston Board of Education approves the applications indicated below (*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
<i>Laura Coreas</i>	MPMS	School Psychologist	First Year Tenure Track	H. Fersko	MA+32	3**	\$67,029*	9/1/2020

<i>Genevieve Day</i>	Harrison	Elementary School Teacher	One Year Leave Replacement	E. Schulke	BA	2**	\$53,278*	9/1/2020
<i>Ryan Brown*</i>	LHS	Teacher of Health & PE	One Year Leave Replacement	P. Gillen	MA	2**	\$60,462*	9/1/2020
<i>Allison Fedele</i>	Hillside	Elementary School Teacher	One Year Leave Replacement	C. Ebneith	MA	1	\$59,803*	9/1/2020
<i>Doraine Mansano</i>	LHS	Office Support FT-12	First Year Tenure Track	V. Barboza (transfer)	OS-12	2**	\$48,532*, plus \$1,200 for degree (prorated)	8/24/2020

**all salaries after 7/1/2020 may be adjusted in accordance with contract negotiations*

***will remain at the same step in 2020-2021 in accordance with Article X, Section II.C. of the LEA contract*

****as amended from a previous agenda*

4.4 2020-2021 Re-Appointments

Resolved, that the Livingston Board of Education approves the reappointments of Bus Aides for the 2020-2021 school year as shown on **Attachment A**.

ROLL CALL VOTE

H. Public Comment ~ up to 15 minutes

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I. Old Business

J. New Business

III. ADJOURNMENT

EXECUTIVE SESSION

1. Legal Matters
2. Negotiations
3. Personnel

Whereas, N.J.S.A. 10:4-1 et seq., also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

Whereas, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

Resolved, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on August 19, 2020 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.

1. Matter rendered confidential by federal law, state statute or rule of court.
 2. Matter in which the release of information would impair a right to receive federal funds.
 3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
 4. Collective bargaining matter.
 5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
 6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
 7. Investigation of violations or possible violations of law.
 8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
 9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
 10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.

PROPOSED FUTURE AGENDA ITEMS (dates subject to change)

September 9, 2020 (*workshop*)

September 21, 2020 (*voting*)

- District Goals
- District Nursing Services Plan

October 12, 2020 (*workshop*)

- Public Hearing for District and School HIB Self-Assessment Report
- Board Self-Evaluation with Charlene Peterson
- NJSLA (as per Policy 2610)

October 19, 2020 (*voting*)

- Conference with the Livingston Education Association
- Summer Curriculum Writing Update

November 9, 2020 (*workshop*)

- Board Budget Goals
- Assessment Update

November 23, 2020 (*voting*)

- NJQSAC Statement of Assurance

December 7, 2020 (*voting*)

- Comprehensive Annual Financial Report
- Counseling Report – LHS Report on Graduates for Class of 2020 (as per Policy 2610)
- New Course Offerings
- Approval of Comprehensive Annual Financial Report (Corrective Action Plan)

January 4, 2021 (*Reorganization*)

Last Name	First Name	Guide	Step	Base Salary	Longevity	Total Salary
BANKS	MELVIN	Bus Aide	3	\$13,946		\$13,946
CATANZARITE	CAROLYN	Bus Aide	3	\$13,946		\$13,946
DEFEO	VINCENZA	Bus Aide	3	\$13,946		\$13,946
EDWARDS	KAREN	Bus Aide	3	\$13,946		\$13,946
FRANCE	HERMINE	Bus Aide	2	\$13,075		\$13,075
GOODE-BROWN	GLORIA	Bus Aide	2	\$13,075		\$13,075
LAGRAVENIS	SUSAN	Bus Aide	3	\$13,946		\$13,946
LEGRAND	PATRICIA	Bus Aide	3	\$13,946	\$780	\$14,726
LEKKAS	KONSTANTINA	Bus Aide	3	\$13,946	\$780	\$14,726
PARIS	LESLIE	Bus Aide	3	\$13,946		\$13,946
PIERRE-LOUIS	GERDA	Bus Aide	1	\$12,203		\$12,203
RETESS-COOPER	CYNTHIA	Bus Aide	3	\$13,946		\$13,946
VARGHESE	SARAMMA	Bus Aide	1	\$12,203		\$12,203

POLICY 2622 – STUDENT ASSESSMENT (M)

The Commissioner of Education, in accordance with N.J.S.A. 18A:7C-1 et seq. and 18A:7E-2 and 3, may implement assessments of student achievement in any grade(s) and by such assessments as he or she deems appropriate. The Commissioner shall report to the State Board of Education the results of such assessments.

The Commissioner shall implement a system and related schedule of Statewide assessments to evaluate student achievement of the New Jersey Student Learning Standards (NJSLS). The Commissioner, with the approval of the State Board of Education, shall define the scope and level of student performance on Statewide assessments that demonstrate thorough understanding of the knowledge and skills delineated by the NJSLS at grade levels three through twelve. After consultation with the Commissioner, the State Board of Education shall establish by resolution uniform Statewide criteria defining adequate school district progress toward meeting the NJSLS.

State assessments provide parents with important information about their child's progress; detailed diagnostic information about each individual student's performance that educators, parents, and students can utilize to enhance foundational knowledge and student achievement; and include item analysis which will clarify a student's level of knowledge and understanding of a particular subject or area of a subject. The data derived from State assessments will be utilized by teachers and administrators to pinpoint areas of difficulty and customize instruction accordingly. Such data can be accessed and utilized as a student progresses to successive school levels.
~~State assessments are intended to provide parents with important information about their child's progress; detailed diagnostic information about each individual student's performance that educators, parents, and students can utilize to enhance foundational knowledge and student achievement.~~

Pursuant to N.J.A.C. 6A:8-4.1(b) and (c), all students at grade levels three through twelve, and at any other grade(s) designated by the Commissioner pursuant to N.J.A.C. 6A:8-4.1(a), shall take all appropriate Statewide assessments as scheduled. There is no provision for a student to opt-out of Statewide assessments. If a student is absent on a testing date, the student will be expected to take the missed test on another school day designated as a makeup day. Parents and students will be informed of all scheduled testing dates, including make-up testing dates for students who missed the initial testing date. ~~At the high school~~

~~level, through 2019, the State of New Jersey has provided alternative assessments, which may be used to satisfy the Federal requirement for all students to meet proficiency in English and mathematics by graduation. —~~

Statewide Assessment System

The Superintendent of Schools, or his/her designee, shall develop and annually present to the Board for its approval an assessment program that complies with the rules of the State Board of Education.

The Board of Education shall, according to a schedule prescribed by the Commissioner, administer the applicable Statewide assessments, including the following major components: the elementary assessment component for grades three through five; the middle school assessment component for grades six through eight; the high school end-of-course **PARCC** assessments; and the alternative assessment for students with disabilities; and provide notification to each student entering grades three through twelve of the Statewide assessment schedule.

The Department of Education shall implement the elementary component of the Statewide assessment of the NJSLS consisting of continued administration of mathematics and English language arts in grades three, four, and five, and of science in grade five.

The Department of Education shall implement the middle school component of the Statewide assessment of the NJSLS consisting of the following: continued administration of mathematics and English language arts in grades six, seven, and eight; and of science in grade eight.

The Department of Education shall implement a high school assessment program component of the NJSLS that assesses, at a minimum, English language arts, mathematics, and science with the exception that students may receive a waiver from the Board of Education from taking the high school end-of-course **PARCC** assessment in ELA 11 due to the student's participation in another English language/literature college placement assessment during the same school year.

The Board of Education shall provide appropriate accommodations or modifications to the Statewide assessment system as specified by the Department of Education for English Language Learners (ELLs) and students with disabilities as defined in N.J.A.C. 6A:14-1.3 or eligible under Section 504 of the Rehabilitation Act as determined by the IEP or 504 Team in accordance with N.J.A.C. 6A:8-4.1(d)1. The Board may administer the Statewide assessments in mathematics to ELLs in their native language, when available, and/or English. The Board of Education shall have the option for a first-year ELL of substituting a Department of Education-approved language proficiency test only for the English

language arts section of the elementary or middle school component of the Statewide assessment, when the student has entered the United States after ~~June~~ July 1 of the calendar year prior to the test administration.

The Board of Education shall ensure students with disabilities as defined in N.J.A.C. 6A:14-1.3 participate in Statewide assessments in accordance with N.J.A.C. 6A:14-4.10.

At specific times prescribed by the Commissioner of Education, the Board of Education shall administer the alternative assessment for students with disabilities to students with severe disabilities who cannot participate in other assessments due to the severity of their disabilities. The Department of Education shall implement the alternative assessment for students with disabilities according to the schedules in N.J.A.C. 6A:8-4.1(c)1, 2, and 3. The alternative assessment for students with disabilities measures the progress of students who have been determined eligible for the alternative assessment for students with disabilities by the IEP team in accordance with N.J.A.C. 6A:14-4.10.

The Board of Education shall implement alternative ways for students to demonstrate graduation proficiency in accordance with N.J.A.C. 6A:8-5.1(f).

Test Administration Procedures and Security Measures

The Board of Education shall be responsible for ensuring the security of all components of the Statewide assessment system that are administered within the school district. All Statewide assessments shall be administered in accordance with the Department of Education's required test administration procedures and security measures. Any breach of such procedures or measures shall be immediately reported to the Superintendent or designee.

Documentation of Student Achievement

The Department of Education shall provide the Superintendent with documentation of student performance after each test administration in accordance with the provisions of N.J.A.C. 6A:8-4.2(a). ~~The Board shall maintain an accurate record of each student's performance on Statewide assessments in accordance with N.J.A.C. 6A:8-4.2. Information regarding individual student test scores shall only be released in accordance with Federal and State law.~~

The Board of Education shall transmit within ten business days any official records, including transcripts, of students who transfer to other school districts or institutions.

The Board of Education shall maintain an accurate record of each student's performance on Statewide assessments.

The Board of Education shall maintain for every student a ninth grade through graduation transcript that contains the following, as available:

1. ~~A Statement that the student has met the requirements for graduation Results of all applicable State assessments, including assessments that satisfy graduation requirements as~~ set forth in N.J.A.C. 6A:8-5.1(a) 6 ~~and~~ ;
- ~~2. Results of any English language proficiency assessments according to N.J.A.C. 6A:8-5.1(h);~~
32. Evidence of instructional experience and performance in the NJSLs;
34. Evidence of technological literacy;
45. Evidence of career education instructional experiences and career development activities;
56. Evidence of State-issued occupational licenses and credentials, industry-recognized occupational credentials, and/or technical skill assessments for students enrolled in Department of Education-approved career and technical education programs pursuant to N.J.A.C. 6A:19-3.2; and
67. Any other information deemed appropriate by the Board of Education.

Accountability

The Superintendent, or his/her designee shall report preliminary and final results of annual assessments to the Board of Education within sixty days of receipt of information from as required by the New Jersey Department of Education pursuant to N.J.A.C. 6A:8-4.3(a). The District will provide parents, students, and citizens with results of annual assessments according to N.J.A.C. 6A:8-4.32. The District shall provide appropriate instruction to improve skills and knowledge for students performing below the established levels of student proficiency in any content area either on Statewide or local assessments. All students shall be expected to demonstrate career and college readiness as well as the knowledge and skills of the NJSLs as measured by the Statewide assessment system.

Annual Review and Evaluation of School Districts

The Department of Education shall review the performance of schools and school districts in accordance with the provisions of N.J.A.C. 6A:8-4.4.

Public Reporting

In accordance with the requirements of N.J.A.C. 6A:8-4.5, the Department of Education shall report annually to the State Board of Education and the public on the progress of all students and student subgroups in meeting the NJSLs as measured by the Statewide assessment system by publishing and distributing the Department of Education's annual New Jersey School Report Card in accordance with N.J.S.A. 18A:7E-2 through 5. After each test administration, the Department of Education shall report to the Board of Education on the performance of all students and of student subgroups. The Department of Education shall report performance on the APA with the same frequency and in the same detail as it reports on other Statewide assessments, including school and school district means, and the number and percentage of participating students. In public reporting of school and district performance data, the Department of Education shall not compromise the confidentiality of individual students.

Parental Notification

Parents shall be informed of the district assessment system and of any special tests that are to be administered to their children.

N.J.S.A. 18A:7C-1 et. Seq. 18A:17E-1 et. Seq.

N.J.A.C. 6A:8-4.1 et seq.; 6A:8-5.1;
6A:14-1.1 et seq.; 6A:14-3.7;
6A:14-4.10

Adopted: 09 November 2009

Revised: 12 November 2012

Revised: 11 April 2016

Revised: 14 June 2016

Revised: December 10, 2018

Revised:

