



LIVINGSTON BOARD OF EDUCATION VOTING MEETING MINUTES

Monday, June 21, 2021

Executive Session - Virtual Meeting via Zoom - 6:00 p.m.

Public Session - Virtual Meeting Via Zoom and Facebook Live – 7:00 p.m.

A **Voting Meeting** of the Livingston Board of Education was held on this date in the large conference room in the Administration Building and via Zoom and Facebook Live. The meeting was called to order at 6:03 p.m. by the Board President, Samantha Messer, who announced that adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 4, 2021 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *TAPinto Livingston* and the Livingston Township Clerk.

Mrs. Chirls moved the following:

Executive Session

Whereas, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

Resolved, that the Livingston Board of Education adjourns to closed session to discuss:

- Legal Update and Personnel

Action may be taken upon return to public session. The full length of the meeting is anticipated to be approximately 60 minutes and be it

Further Resolved, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Mrs. Konner seconded the motion.

ROLL CALL VOTE - Ayes - Mrs. Chirls, Mrs. Khanna, Mrs. Konner, Ms. Messer
Nays - None

At 7:01 p.m., Ms. Messer reconvened the public meeting.

Members Present: Pamela Chirls, Seth Cohen, Vineeta Khanna, Ronnie Konner, Samantha Messer and Ethan Hirsch

Also in Attendance: Dr. Matthew Block, Steven Robinson, Lisa Capone-Steiger, Mark Stern, Susan Burman, Rich Porfido, Coach Jason Daily, Coach Ian Matten, LHS Girls Softball Team and Joann Goldberg

There were approximately 50 members of the public and staff watching remotely through the webinar and a Facebook Live Stream.

Student Representative to the Board (for one year term)

Mr. Robinson swore in Ethan Hirsch as the new Student Representative to the Board.

Dr. Block congratulated Ethan and welcomed him to the board.

Dr. Block announced that the LHS Girls Softball team are the NJSIAA Group 4 Section 1 Champions. Dr. Block added this is the team's sixth Sectional Title in program history and its first since 2016, while the Group 4 Overall Title is the first in the LHS softball program's history. Dr. Block congratulated the players and coaches for their hard work, perseverance and spirit.

Members of the team joined the Zoom call and Coach Jason Daily stated how proud he is of the team for all their hard work both on and off the field.

Mr. Rich Porfido, Athletic Director and Ms. Messer joined in congratulating the team and coaches.

Public Hearing on Superintendent's Contract

There were no questions or comments from the public on the superintendent's contract.

Approval of the Contract of Employment - Superintendent of Schools

Mrs. Konner moved the following:

Resolved, that the Livingston Board of Education approves the contract of employment between the Board and the Superintendent of Schools, effective July 1, 2021 through June 30, 2026. The contract received the prior approval of the Executive County Superintendent of Schools. Public Notice in accordance with N.J.S.A. 18A:11-11 was provided in accordance with law, and copies of the Contract of Employment are available at the Board Meeting of June 21, 2021, as well as in the District Business Office.

Mrs. Chirls seconded the motion.

ROLL CALL VOTE - Ayes - Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Mrs. Konner, Ms. Messer
Nayes - None

Superintendent's Report

Dr. Block presented a sampling of the next episode of "Around the Block," whose theme is a look through the rearview mirror of the 2020-2021 school year. The full episode can be viewed on our website starting tomorrow morning.

Dr. Block recognized Michelle Lichtstein for receiving the Unsung Hero Award from New Jersey School Boards Association and Essex County School Boards Association for making a difference in the community.

Board Reports

Mrs. Chirls thanked the district and everyone on staff for providing the graduation moments that are being held for students and their families over the past few days.

Mrs. Khanna encouraged everyone to read "Coming of Age" in this week's DISCOVER as it shows how resilient and positive the students are after what they went through this past year.

Mrs. Khanna announced that Sanskriti of New Jersey was holding their first International Yoga Day at the oval today.

Mrs. Chirls proposed that rather than voting on the board size tonight, to set up an additional board meeting on September 1 so they can all take the time to reflect on the individual reports presented at the last meeting, go through the process of setting goals for the board and superintendent for the next school year and engage with NJSBA on policy work and committee planning over the summer. Mrs. Chirls continued they can then assess where they are and try to get to a consensus around the issue for a vote in September.

Mrs. Konner agreed they should try to reach a consensus and added she feels it's also important for the board to take the time to assess our current policy and regulation on committees.

Mr. Cohen agreed they need to look at their policy on committees, how they function within these committees and the direct impact it has on their governance.

All board members supported Mrs. Chirl's proposal.

Approval of Minutes

Mrs. Chirls moved the following:

1. Public Listening Forum Minutes of May 24, 2021
2. Voting Meeting Minutes of May 24, 2021
3. Public Portion of Executive Session Minutes of May 26, 2021
4. Executive Session Minutes of March 15, 2021; April 5, 2021; April 29, 2021; May 4, 2021; May 11, 2021; May 13, 2021; May 24, 2021; May 26, 2021; June 14, 2021; June 15, 2021

Mr. Cohen seconded the motion.

ROLL CALL VOTE - Ayes - Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Mrs. Konner, Ms. Messer
Abstain - Ms. Messer (on Exec Session of May 4, 2021)
Nays - None

Public Input on Agenda Items ~ up to 15 minutes

Mike Ramer, 22 Mohawk Drive, confirmed the board needs to have a ballot question on board size to the county by September 3. Mr. Ramer requested more focus be on public sentiment and suggested the board send a survey to residents over the summer. Mr. Ramer also stated the board should allow the public to vote on this question.

RECOMMENDATIONS FOR APPROVAL

PROGRAM/CURRICULUM

Mr. Cohen moved the following:

1.1 Textbooks/DVDs

Resolved, that the Livingston Board of Education approves the textbooks and DVDs as shown on **Attachment A**.

1.2 Student Teachers

Resolved, that the Livingston Board of Education approves the student teachers as shown on **Attachment B**.

Mrs. Khanna seconded the motion.

ROLL CALL VOTE - Ayes - Mrs. Chirls, Mr.Cohen, Mrs. Khanna, Mrs. Konner, Ms. Messer
Nays - None

STUDENT SERVICES

Mrs. Chirls moved the following:

2.1 Out of District Placements

Resolved, that the Livingston Board of Education approves placement for the academic year 2020-2021 for one (1) Livingston student with disabilities, as classified and recommended by the Child Study Team, in facilities with tuition costs to be determined within the limits established by the New Jersey Board of Education as shown on **Attachment C**.

2.2 Related Services/Medical Consultants

Resolved, that the Livingston Board of Education approves the following consultants that will be utilized to provide related services for the 2020-2021 school year:

SPEECH THERAPY

RWJ Barnabas Health \$180.00/evaluation

2.3 Related Services/Medical Consultants

Resolved, that the Livingston Board of Education approves the following consultants that will be utilized to provide related services for the 2021-2022 school year:

BEHAVIORAL TRAINING & ASSISTANCE / APPLIED BEHAVIORAL ANALYSIS

ABA Skills \$175.00/hour
Duva, Amanda \$150.00/hour

CHILD STUDY TEAM EVALUATIONS

Carey, Kelly \$475.00/evaluation
\$100.00/meeting

NURSING SERVICES

Horizon Healthcare Staffing LPN \$52.00/hour
RN \$60.00/hour
Starlight Homecare Agency, Inc. LPN \$48.00/hour
RN \$60.00/hour

OCCUPATIONAL THERAPIST

Oxford Consulting Services, Inc. \$87.00/hour
Shah, Cynthia \$87.00/hour
\$304.50/evaluation

PHYSICAL THERAPIST

Miller, Diana \$87.00/hour
\$351.79/evaluation

Oxford Consulting Services, Inc. \$87.00/hour

SPEECH THERAPIST

Oxford Consulting Services, Inc. \$93.00/hour
STARS Solomon Therapeutics and Resource Specialists \$150.00/hour

Mrs. Konner seconded the motion.

ROLL CALL VOTE - Ayes - Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Mrs. Konner, Ms. Messer
Nayes - None

BUSINESS

Mr. Cohen moved 3.1 to 3.11:

3.1 Payment of Bills

Whereas, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

Resolved, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
10&11	Regular	1,458,666.31
12	Regular	39,964.55
20	Regular	234,551.31
60	Cafeteria	397.60
	TOTAL	<u>\$1,733,579.77</u>

Regular Checks	91910-92367	1,733,182.17
Cafeteria	1299-1300	397.60
	TOTAL	<u>\$1,733,579.77</u>

3.2 Board Secretary Report – April 2021

Whereas, the Livingston Board of Education has received the Report of the Board Secretary for April 30, 2021, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

Whereas, the Livingston Board of Education has received the report of the Treasurer for April 30, 2021, which report is in agreement with the Report of the Board Secretary, and

Whereas, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	17,595,943		
(11) Current Expense		14,915,846	8,009,270
(12) Capital Outlay		104,702	1,978,235
(20) Special Revenue Fund	248,334		
(30) Capital Projects Fund	183,836		
(40) Debt Service Fund	145,962		
Total:	18,174,075	15,020,548	\$9,987,505

Whereas, pursuant to N.J.A.C. 6:20-212(d), the Board Secretary has certified that as of April 30, 2021, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

Resolved, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

Further Resolved, the Livingston Board of Education certifies that, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3.3 Transfers

Whereas, the Superintendent of Schools recommends certain transfers among accounts in the 2020-2021 budget for April pursuant to Board of Education Policy 6422, now therefore be it

Resolved, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10:

<u>Object</u>	<u>Description</u>	<u>To</u>	<u>From</u>
0420	Clean, Repair, Maintenance		280
0600	Supplies and Materials		251
0610	General Supplies	280	
0832	Interest Lease Purchase	251	
	TOTALS	\$531	\$531

3.4 Transfer of Current Year Surplus to Capital Reserve

Whereas, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess

current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

Whereas, the Livingston Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

Whereas, the Livingston Board of Education has determined that up to \$3,000,000 is available for such purpose of transfer;

Now, Therefore, Be It Resolved by the Livingston Board of Education that it hereby authorizes the district's School Business Administrator to make a transfer up to \$3,000,000 consistent with all applicable laws and regulations.

3.5 Travel and Conferences Expenses

Whereas, the State of New Jersey has enacted P.L. 2007 An Act Concerning School District Accountability requiring boards of education to annually approve the total amount of funds budgeted for travel and conferences for all faculty, staff, administration and board members; and

Whereas, the ACT became effective on March 15, 2007, and requires prior approval of all travel and conference costs before they are incurred; and

Whereas, there are three categories of travel and conferences that faculty, staff, administrators and board members generally attend, including routine meetings held annually scheduled dates, meetings of an emergent nature with little prior notice, and meetings/conferences that can be scheduled with at least several weeks' notice; and

Whereas, it is practical to anticipate as many activities as possible, and receive annual approval for those and monthly approvals for unanticipated activities;

Now, Therefore, Be It Resolved, that the following budget amounts are acknowledged and costs of travel and conferences are approved for the balance of the 2021-2022 school year:

Total amount budgeted for travel and conferences 2021-2022	\$190,494
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Intra-district business mileage for administrators, and where required, for members of the faculty and staff, including but not limited to, faculty who teach in more than one school, child study team members, secretaries, etc. will be reimbursed at the rate permitted by the New Jersey Office of Management and Budget.

Out-of-district business travel for administrators, faculty and staff to attend conferences and professional development opportunities as approved by the Business Administrator will be reimbursed pursuant to N.J.A.C. 6A:23B-1.2(c)3.

3.6 2021/22 Anticipated Contracts to be Renewed, Awarded or to Expire During the School Year - PL 2015 - Chapter 47

Resolved, that pursuant to PL 2015, Chapter 47, the Livingston Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the Board of Education as shown on **Attachment D**. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. Seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CTF, Part200. Compliance with new contracts, not listed here, will be addressed prior to board action.

3.7 Contract for Supervisory Services for L.I.N.K.S.

Be It Resolved, Drs. Eric Herschman and Susan Herschman have the experience and expertise to provide professional development for mental health services. Drs. Eric Herschman and Susan Herschman have provided a proposed Agreement, dated September 1, 2021 regarding the nature of their services to the satisfaction of the Board.

Be It Further Resolved, that Drs. Eric Herschman and Susan Herschman be approved by the Board of Education for the period September 1, 2021 through June 30, 2022 at the professional fees provided in the proposed Agreement.

Be It Further Resolved, that this appointment is made without advertising for bids because the services rendered are professional services as defined by the statute and not subject to competitive bidding.

3.8 West Essex YMCA

Resolved, that the Livingston Board of Education approves the agreement with the West Essex YMCA for the 2021-2022 school year.

3.9 Subscription Bus Pricing

Resolved, that the Livingston Board of Education establishes a subscription bus rate of \$810 round trip and \$405 one way per child for the 2021-2022 school year.

3.10 General Education Out of District Tuition Rates

Resolved, that the Livingston Board of Education approves general education out of district tuition rates for the 2021-2022 school year as follows:

Kindergarten (full day)	\$14,670
Grades 1-5	\$15,186
Grades 6-8	\$16,217
Grades 9-12	\$17,218

3.11 Settlement Agreement

Resolved, that the Livingston Board of Education approves the Settlement Agreement for Case #04-2021 which is on file at the Board of Education office.

Mrs. Konner seconded the motion.

ROLL CALL VOTE - Ayes - Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Mrs. Konner, Ms. Messer
Nayes - None

Mr. Cohen moved 3.12:

3.12 Policies & Regulations

Resolved, that the Livingston Board of Education approves the following Policies and Regulations for first reading:

Administration

Policy #1110 - Organizational Chart (with revisions)

Policy #1620 - Administrative Employment Contracts (M)(new to district)

Students

Policy #5330.04 - Administering Opioid Antidote (M) (with revisions)
Regulation #5330.04 - Administering Opioid Antidote (M) (new to district)
Policy #5610 - Suspension (M) (with revisions)
Regulation #5610 - Suspension (M) with revisions)
Policy # 5620 - Expulsions (M) (with revisions)

Operations

Policy #8320 - Personnel Records (M) (with revisions)
Regulation #8320 - Personnel Records (M) (new to district)

Mrs. Konner seconded the motion.

ROLL CALL VOTE - Ayes - Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Mrs. Konner, Ms. Messer
Nayes - None

Mrs. Konner made a motion to table 3.13 and to add a board meeting on September 1 at 7 p.m. to address this subject.

3.13 Resolution to Add Question Regarding Board Size

3.13a Resolved, upon the recommendation of the Livingston Board of Education to not place a resolution on the November 2021 ballot and to keep the number of school board members at five.

3.13b Resolved, upon the recommendation of the Livingston Board of Education to increase the number of school board members from five to seven and to have this resolution placed on the November 2021 ballot.

3.13c Resolved, upon the recommendation of the Livingston Board of Education to increase the number of school board members from five to nine and to have this resolution placed on the November 2021 ballot.

Mrs. Chirls seconded the motion.

ROLL CALL VOTE - Ayes - Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Mrs. Konner, Ms. Messer
Nayes - None

PERSONNEL

Mrs. Khanna moved the following:

4.1 Authorization to Hire

Resolved, that the Livingston Board of Education grants *Dr. Matthew Block*, Superintendent, permission to extend offers of employment to candidates, subject to ratification by the Board at the next available scheduled Board meeting for the period June 22, 2021 through September 14, 2021.

4.2 Resignations

Resolved, that the Livingston Board of Education accepts the resignations of:

Name	Position	Reason	Location	Last Day of Employment
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<i>Melissa Kincaid</i>	Administrative Assistant	Resignation	Central Office	August 9, 2021, or earlier if a replacement can be found
<i>Victoria Estoque</i>	Instructional Aide	Resignation	Harrison	June 30, 2021
<i>Samantha Spencer</i>	Elementary School Teacher	Resignation	BHE	June 30, 2021
<i>Grace Ashforth</i>	Teacher of English	Resignation	LHS	NA
<i>Joseph Fischer</i>	ABA Discrete Trial TA	Resignation	BHE	June 30, 2021

**as amended from a previous agenda*

4.3 Transfers

Resolved, that the Livingston Board of Education approves the transfers as listed on **Attachment E**.

4.4 Leaves of Absences

Resolved, that the Livingston Board of Education approves the leaves of absences of:

Name	Position	Location	LOA w/pay and benefits	LOA w/o pay, but with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
<i>Lauren Szaro</i>	Elementary School Teacher	Hillside	9/6/2021-10/4/2021	10/5/2021-12/28/2021	12/29/2021-6/30/2023	9/1/2023

**as amended from a previous agenda*

***Designates time counted toward NJFLA/FMLA*

4.5 Appointments

Resolved, that the Livingston Board of Education approves the applications indicated below (*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
<i>Alicia Bynoe-Ferrell</i>	RHE	Teacher of Art	First Year Tenure Track	B. Levy (transfer)	MA	10	\$76,558	8/30/2021
<i>Leopoldo Caraballo</i>	Hillside	Teacher of Health & PE	First Year Tenure Track	M. Schinelli	MA	8	\$68,665	8/30/2021
<i>Samantha Abrams</i>	LHS	Teacher of Art	First Year Tenure Track	new position (budgeted)	BA	1-2	\$54,550	8/30/2021
<i>Maura Scully</i>	Harrison	Elementary School Teacher	First Year Tenure Track	K. Mullen	MA	1-2	\$61,884	8/30/2021

**as amended from a previous agenda*

Resolved, that the Livingston Board of Education approves the appointment of the Job Coach as listed on **Attachment F** for the 2020-2021 school year.

Resolved, that the Livingston Board of Education approves the reappointment of Instructional Aides, Kindergarten Aides, Campus Aides, ABA Discrete Trial TA's, PRIDE TA's, Job Coaches and Life Skills TA's for the 2021-2022 school year as shown on **Attachment G**.

4.6 2021-2022 Reappointments

Resolved, that the Livingston Board of Education approves the contracts between the LBOE and *Steven K. Robinson* (Business Administrator/Board Secretary), *Lisa Capone-Steiger*, Assistant Superintendent, and *Mark Stern*, Assistant Superintendent. These contracts will commence on July 1, 2021 and end on June 30, 2022. Copies of these contracts are on file at the Board Office and have been approved by the Executive County Superintendent.

Resolved, that the Livingston Board of Education approves the reappointment of non-affiliated staff for the 2021-2022 school year as shown on **Attachment H**.

Resolved, that the Livingston Board of Education approves the reappointment of IT Support Specialists for the 2021-2022 school year as shown on **Attachment H**.

Resolved, that the Livingston Board of Education approves the reappointment of custodial and maintenance staff for the 2021-2022 school year as shown on **Attachment I**.

Resolved, that the Livingston Board of Education approves the reappointment of transportation staff for the 2021-2022 school year as shown on **Attachment I**.

Resolved, that the Livingston Board of Education approves the employees listed on **Attachment J** to be paid at the listed salary, prorated, through the dates specified.

4.7 Substitutes

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment K** as Substitutes. These individuals are currently employed by the District. In the event these individuals are called upon to serve as a substitute, they will be compensated an additional \$50/day for that assignment.

Resolved, that the Livingston Board of Education approves the appointment of the individuals listed on **Attachment L** as substitute teachers, nurses, secretaries, custodians and maintenance, technicians, and security on an as-needed basis for the 2021-2022 school year.

Resolved, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes on an as-needed basis for the 2020-2021 school year:

Teachers

Sean Cruz

Name	Location	Title	Leave Replacement or Long Term Sub	Replacing	Salary	Effective Date
Jane Russo	LHS	Secretary	Long Term Sub	P. Mattia	\$195/day	5/24/2021-6/24/2021
Luther Eason	MPMS	Instructional Aide	Long Term Sub	E. Sardinsky	\$108/day	5/27/2021-6/24/2021
Colin McBride*	HMS	Teacher of Social Studies	Long Term Sub	L. Friedman	\$266/day	6/1/2021-6/24/2021
Timothy Corrigan*	LHS	Teacher of Business Ed	Long Term Sub	D. Mondoro	\$266/day	4/12/2021-5/26/2021

*amended from a previous agenda

4.8 Extra Work Pay

Resolved, that the Livingston Board of Education approves the following payments as listed on **Attachment M** for work performed.

Resolved, that the Livingston Board of Education approves *Brittany Arrington* to work outside of her contracted hours and will be paid at her per diem rate.

4.9 Stipends

Resolved, that the Livingston Board of Education approves the individuals on **Attachment N** for co-curricular stipends at Livingston High School for the 2020-2021 school year in accordance with the contract between the LBOE and the LEA.

Resolved, that the Livingston Board of Education approves the individuals on **Attachment O** for athletic stipends at Livingston High School for the 2021-2022 school year in accordance with the contract between the LBOE and the LEA.

4.10 Extra Period Assignments

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment P** for extra period assignments during the 2020-2021 school year.

4.11 Summer Work

Resolved, that the Livingston Board of Education approves the School Nurses listed on **Attachment Q** to work over the summer of 2021 to assist with health screenings if/when in person sports practice/season commences. They will be compensated at their hourly rate.

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment R** for Extended School Year (ESY) staffing at the listed hourly rates.

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment S** to work over the summer of 2021 at the MCC Summer Academy Program at the approved rate.

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment T** to work over the summer of 2021 at the Summer Academy Program at the approved rate.

Resolved, that the Livingston Board of Education approves the individuals on **Attachment U** to participate in summer curriculum writing during the summer of 2021 at the approved rate.

Resolved, that the Livingston Board of Education approves the appointment of all instructional aides, teacher assistants and job coaches for Livingston Public Schools as 1:1 aides as required by IEP(s) for students involved in an after school co-curricular activity, during the summer of 2021 and the 2021-2022 school year. These individuals will be compensated at their hourly rate.

Resolved, that the Livingston Board of Education approves the Tech Coaches listed on **Attachment V** to work over the summer of 2021 to assist with screencasts and Kami training. They will be compensated at the rate listed.

4.12 Memorandum of Agreement

Resolved, that the Livingston Board of Education approves the Memorandum of Agreement between the LBOE and the Livingston Education Association (LEA).

4.13 Longevity

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment W** for longevity on July 1, 2021 (for 12-month employees) and September 1, 2021 (for 12-month employees).

4.14 2021-2022 Daily & Hourly Rates

Resolved, that the Livingston Board of Education approves the daily and hourly rates listed on **Attachment X** for the 2021-2022 school year.

4.15 Contract Adjustments

Resolved, that the Livingston Board of Education approves the contract adjustments as indicated on **Attachment Y**.

4.16 Job Description

Resolved, that the Livingston Board of Education approves the following job description:

Systems & Technology Manager (new title only)

Mrs. Konner seconded the motion.

ROLL CALL VOTE - Ayes - Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Mrs. Konner, Ms. Messer
Abstain - Mrs. Chirls (on 4.7, Attachment L)
Nays - None

MISCELLANEOUS

Mr. Cohen moved the following:

5.1 HIB Report

Resolved, that the Livingston Board of Education accepts the findings of HIB cases.

Mrs. Chirls seconded the motion.

ROLL CALL VOTE - Ayes - Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Mrs. Konner, Ms. Messer
Nayes - None

Public Comment ~ up to 15 minutes

Mike Ramer, 22 Mohawk Drive, asked what additional activities the board will do between now and September 2 and how it will make a difference in how they vote. Mr. Ramer requested the board hold a second public forum and send a survey to the community for their feedback.

Old Business

1. Proposed Calendars

Dr. Block recommended we revise the 2021-2022 and 2022-2023 calendars to include Juneteenth as a day off for students and staff.

For the 2021-2022 school year, Dr. Block recommended we go down from three to two snow days to add June 17 as a day off in observation of Juneteenth.

For the 2022-2023 school year, Dr. Block recommended putting January 2 back on as a day of school since New Year's Day falls on a Sunday and to add June 16 as a day off in observation of Juneteenth.

Dr. Block will share the calendar revisions with the PTAs, HSAs, PT Council and the LEA and plan to place them on the July meeting for a board vote. Dr. Block will also post the calendars on our website with a link to allow anyone in the public to provide their feedback.

Mrs. Chirls suggested the board advocate for the idea that if they go beyond the number of snow days, allow districts to hold virtual school days.

2. Board Size

Since the board decided to table their vote on board size until September 1, they discussed what they would like to accomplish over the summer to properly prepare themselves to come to that meeting and vote.

The board discussed having our representative from NJSBA come in and talk to them about policy and ways in which committees should work according to best practices.

The board discussed taking a look at our governance and adherence to our current policy regarding committees.

The board discussed that no matter which governance structure they choose, how best to communicate what that will mean to members of the community.

The board discussed the need for professional development training on how committees should operate and structure.

The board discussed the need to perform an internal evaluation to determine how it needs to work most effectively.

Ms. Messer requested that both the current Curriculum Committee and Finance and Facilities Committee hold meetings prior to the July meeting so that board members can assess whether the information they receive is valuable and if it lessens the work of the full board.

Ms. Messer also asked the board members to email her suggestions of what they would like to discuss under this topic at the July meeting.

New Business

There was no new business.

ADJOURNMENT

At 8:20 p.m., Mr. Cohen made a motion to adjourn the meeting.

Mrs. Khanna seconded the motion.

ROLL CALL VOTE - Ayes - Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Mrs. Konner, Ms. Messer
Nays - None

Respectfully submitted,

Steven K. Robinson
Board Secretary