



LIVINGSTON BOARD OF EDUCATION VOTING MEETING AGENDA

Tuesday, September 20, 2022

Executive Session - Hybrid Meeting at Administration Building - 6:30 p.m.

Public Session - Hybrid Meeting at Administration Building - 7:00 p.m.

This is a public meeting of the Board of Education. The Livingston Board of Education will be video recording and posting its open public meetings on the district website. The Board reserves the right to edit the videotape prior to posting to protect the privacy of students and staff.

The Board's Bylaw #0168 allows videotaping and livestreaming of public meetings with prior approval from the Board Secretary. Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, distract Board members or other observers present at the meeting, or violate the privacy of students and staff. The Board will permit the use of tape recorder(s), video camera(s) or live streaming only when notice of such intended use has been given to the Board Secretary five days in advance of the meeting. Any camera(s) must be operated in an inconspicuous location in the meeting room. The Board reserves the right to request a copy of the tape. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

While the Board of Education discourages the videotaping/livestreaming of students without written parental consent, public meetings are not subject to the same restrictions as other school events. Please be aware that you and your children may be videotaped or livestreamed as a result of your participation at this meeting.

In accordance with Policy #9131, the Livingston Board of Education members, district administration, and staff will treat students, parents/guardians and other members of the public with respect and expect the same consideration in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.

I. OPEN SESSION

A. Call to Order – Mr. Seth Cohen, President

B. Reading of Meeting Notice

Adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 4, 2022 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *TAPinto Livingston* and the Livingston Township Clerk.

C. Executive Session

Whereas, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

Resolved, that the Livingston Board of Education adjourns to closed session to discuss:

- personnel and a contract negotiation

Action may be taken upon return to public session. The full length of the meeting is anticipated to be approximately 30 minutes and be it

Further Resolved, the minutes of this closed session be made public when the need for confidentiality no longer exists.

ROLL CALL VOTE

D. Pledge of Allegiance / Roll Call

E. Superintendent's Report

F. Board Reports

G. Student Representative's Report

H. Approval of Minutes

The Superintendent recommends the following:

1. Voting Meeting Minutes of August 16, 2022
2. Voting/Workshop Meeting Minutes of September 6, 2022
3. Executive Session Meeting Minutes of June 21, 2022; June 28, 2022; July 12, 2022; July 25, 2022; August 16, 2022 and September 6, 2022

ROLL CALL VOTE

I. Public Input on Agenda Items ~ up to 15 minutes

An excerpt from Policy #0167 adopted on December 13, 2004, revised on January 10, 2011 and reviewed on March 4, 2013 and January 23, 2017 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

II. RECOMMENDATIONS FOR APPROVAL

1. PROGRAM/CURRICULUM

The Superintendent recommends the following:

1.1 Books and DVDs

Resolved, that the Livingston Board of Education approves the book as shown on **Attachment A**.

1.2 Student Teachers

Resolved, that the Livingston Board of Education approves the student teachers as shown on **Attachment B**.

1.3 Plan for Virtual and Remote Learning

Resolved, that the Livingston Board of Education approves the *Plan for Virtual and Remote Learning* for submission to the Essex County Department of Education. This plan will be instituted in the event a school or schools in the district are required to close for more than three consecutive school days due to a declared state of emergency, declared public health emergency or a directive by the appropriate health agency or officer to institute a public health-related closure.

1.4 Field Trips

Resolved, that the Livingston Board of Education approves the field trips as shown on **Attachment C**.

ROLL CALL VOTE

2. STUDENT SERVICES

The Superintendent recommends the following:

2.1 Out of District Placements

Resolved, that the Livingston Board of Education approves placement for the academic year 2022-2023 for three (3) Livingston students with disabilities and for Extended School Year 2022 (Summer Programs) for one (1) Livingston student with disabilities, as classified and recommended by the Child Study Team, in facilities with tuition costs to be determined within the limits established by the New Jersey Board of Education as shown on **Attachment D**.

2.2 Related Services/Medical Consultants

Resolved, that the Livingston Board of Education approves the following consultants that will be utilized to provide related services for the 2022-2023 school year:

HOME INSTRUCTION

LearnWell	\$54.50/hour
New Pathway Counseling	\$60.00/hour
Silvergate Prep	\$50.00/hour

INTERPRETER

Natural Languages, LLC	\$129.74/hour
------------------------	---------------

2.3 Letter Agreement

Resolved, that the Livingston Board of Education approves the Letter Agreement for Case #08-2022 which is on file at the Board of Education office.

2.4 Teen Mental Health First Aid Training

Be It Resolved, the National Council for Behavioral Health DBA National Council for Mental Wellbeing have the experience and expertise to provide professional development for mental health services. National Council for Behavioral Health DBA

National Council for Mental Wellbeing have provided a proposed Agreement, regarding the nature of their services to the satisfaction of the Board.

Be It Further Resolved, that the National Council for Behavioral Health DBA National Council for Mental Wellbeing be approved by the Board of Education for the 2022-2023 school year for the Teen Mental Health First Aid training at the professional fees provided in the proposed Agreement in the amount not to exceed \$52,800.

Be It Further Resolved, that this appointment is made without advertising for bids because the services rendered are professional services as defined by the statute and not subject to competitive bidding.

ROLL CALL VOTE

3. BUSINESS

The Superintendent recommends the following:

3.1 Payment of Bills

Whereas, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

Resolved, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

Fund	Name	Amount
10&11	Regular	\$ 2,351,070.99
12	Regular	\$ 83,333.18
20	Regular	\$ 39,093.87
60	Cafeteria	\$ 122,903.01
	TOTAL	\$ 2,596,401.05

Regular Checks	98376-98532	\$ 2,473,498.04
Cafeteria	1387-1412	\$ 122,903.01
	TOTAL	\$ 2,596,401.05

3.2 Board Secretary Report – July 2022

Whereas, the Livingston Board of Education has received the Report of the Board Secretary for July 31, 2022, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

Whereas, the Livingston Board of Education has received the report of the Treasurer for July 31, 2022, which report is in agreement with the Report of the Board Secretary, and

Whereas, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	\$13,800,845		
(11) Current Expense		\$75,316,656	\$14,473,208
(12) Capital Outlay		\$ 5,266,774	\$ 4,826,849
(20) Special Revenue Fund	\$ 131,284	\$ 3,183,589	
(30) Capital Projects Fund	\$ 4,548,626		
(40) Debt Service Fund	(\$ 6,200,136)		
Total:	\$ 12,280,619	\$83,767,019	\$19,300,057

Whereas, pursuant to N.J.A.C. 6:20-212(d), the Board Secretary has certified that as of July 31, 2022, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

Resolved, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

Further Resolved, the Livingston Board of Education certifies that, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3.3 Transfers

Whereas, the Superintendent of Schools recommends certain transfers among accounts in the 2022-2023 budget for July pursuant to Board of Education Policy 6422, now therefore be it

Resolved, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10:

Object	Description	To	From
100	Salaries		\$13,613
260	Workman's Compensation	\$ 42,500	
320	Purchased Prof. Educational Svcs		\$ 9,970
421	Hardware Maintenance	\$ 27,264	
423	Software Maintenance	\$ 125,000	
520	Insurance	\$ 72,500	
561	Charter Schools	\$ 7,493	
600	Supplies & Materials		\$ 6,750
610	General Supplies		\$ 21,526
622	Energy		\$113,365
640	Textbooks	\$ 12,642	
731	Instructional Equipment	\$ 2,825	

890	Other Objects		\$ 125,000
	TOTALS	\$ 290,224	\$ 290,224

3.4 Acceptance: Nonpublic Auxiliary and Handicapped Aid (Chapter 192/193)

Resolved, that the Livingston Board of Education approves the acceptance of funds from the New Jersey Department of Education for the Nonpublic Auxiliary and Handicapped Services Aid (Chapter 192/193) for the 2022/2023 school year as follows:

Chapter 192 - Compensatory Education	\$70,170.00
Chapter 193 - Initial Exam & Class	\$120,681.00
Chapter 193 - Annual Exam & Class	\$60,800.00
Chapter 193 - Corrective Speech	\$58,590.00
Chapter 193 - Supplementary Instruction	\$165,200.00

3.5 Joint Transportation Agreement with Morris-Union Jointure Commission

Resolved, that the Livingston Board of Education enters into an agreement with the Morris-Union Jointure Commission to provide student transportation services for the 2022-2023 extended school year.

3.6 Approval of Technology Purchases

Resolved, that the Livingston Board of Education awards the purchase of outdoor wireless access points from Dyntek, Inc. This purchase shall be in accordance with NJ Cisco NVP AR 3227 PA #21-TELE-01506 in the amount of \$38,581.00.

3.7 Rejection of Bids - Synthetic Turf Field at Livingston High School

Resolved, that the Livingston Board of Education rejects all of the four bids received on September 9, 2022, for the synthetic turf field at Livingston High School. All bids exceeded the budget for the project inclusive of the turf.

3.8 Tuition Student (Receiving)

Resolved, that the Livingston Board of Education approves the acceptance of the following tuition student for the 2022-2023 school year:

Student ID	School	Tuition
328847	Elementary	\$16,078

3.9 Conferences and Overnight Trips

Resolved, that the Livingston Board of Education approves the conferences and overnight trips as shown on **Attachment E**.

3.10 Policies & Regulations

Resolved, that the Livingston Board of Education approves the following Policies and Regulations for second reading and adoption:

Section	Policy or Regulation #	Title	comments
Bylaws	Bylaw #0143.2	High School Student Representative to the Board of Education (M)	with revisions
	Bylaw #0163	Quorum	with revisions
Administration	Policy #1511	Board of Education Website Accessibility (M)	new to district
Students	Policy #5513	Care of School Property (M)	with revisions
	Regulation #5513	Care of School Property (M)	new to district
	Policy #5517	School District Issued Student Identification Cards (M)	new to district
	Policy #5722	Student Journalism (M)	new to district

ROLL CALL VOTE

4. **PERSONNEL**

The Superintendent recommends the following:

4.1 Resignations

Resolved, that the Livingston Board of Education accepts the resignations of:

Name	Position	Reason	Location	Last Day of Employment
<i>Jessica Kashanian</i>	Occupational Therapist	Resignation	BHE	November 9, 2022
<i>Jennifer Hubert</i>	Instructional Aide	Resignation	LHS	October 6, 2022
<i>Rachel Huber*</i>	Instructional Aide	Resignation	MPE	September 2, 2022
<i>Cecilia Sanchez Corona</i>	Instructional Aide	Resignation	BHE	June 30, 2022
<i>Kaitlyn Meehan</i>	Instructional Aide	Resignation	BHE	September 16, 2022

<i>Caitlin Quagliato</i>	Instructional Aide	Resignation	Harrison	September 30, 2022
<i>Devaneice Ward</i>	Instructional Aide	Resignation	MPMS	NA
<i>Julianna Koetter</i>	Instructional Aide	Resignation	RHE	NA
<i>Gerda Pierre-Louis</i>	Bus Aide	Resignation	Transportation	June 30, 2022

**as amended from a previous agenda*

4.2 Leaves of Absences

Resolved, that the Livingston Board of Education approves the leaves of absences of:

Name	Location	Position	LOA w/pay and benefits	LOA w/o pay, but with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
<i>Melissa Rosario*</i>	RHE	Elementary School Teacher	2/21/2022-5/24/2022	5/25/2022-6/30/2022**	NA	8/30/2022
<i>Daniel Paris*</i>	B&G	Maintenance	7/1/2022-9/12/2022 (.5)	9/12/2022(.5)-12/31/2022**	NA	NA
<i>Viviana Parco*</i>	BHE	ABA Discrete Trial TA	8/30/2022-10/7/2022	10/10/2022-1/6/2023**	1/9/2023-3/3/2023	3/6/2023
<i>Benjamin DeRuosi</i>	HMS	Teacher of Technology	NA	3/13/2022-6/9/2022**	NA	6/12/2022

**as amended from a previous agenda*

***Designates time counted toward NJFLA/FMLA*

4.3 Appointments

Resolved, that the Livingston Board of Education approves the applications indicated below (*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
<i>Brendan Maloney</i>	B&G	Maintenance (.5)	Leave Replacement	D. Paris	Maintenance	7	\$27,560 (prorated)	9/16/2022-12/31/2023
<i>Brendan Maloney</i>	B&G	Maintenance	NA	D. Paris	Maintenance	7	\$55,119 (prorated)	1/1/2023-6/30/2023

**as amended from a previous agenda*

Resolved, that the Livingston Board of Education approves the appointment of the ABA Discrete Trial TA's and Instructional Aides as listed on **Attachment F**.

4.4 Substitutes

Resolved, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes on an as-needed basis for the 2022-2023 school year:

Playground Aide

Monica Ahluwalia (\$20/hr)

Campus Aides

Monica Ahluwalia (\$20/hr)

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment G** as certified substitutes. These individuals are currently employed by the District. In the event these individuals are called upon to serve as a substitute, they will be compensated an additional \$50/day (\$10/period) for that assignment.

4.5 Extra Work Pay

Resolved, that the Livingston Board of Education approves the following payments as listed on **Attachment H** for work performed.

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment I** for payment for teaching classes at LIVE 2022, Supervisor Training and KAMI training. These individuals will be compensated in the amount of \$65/hour.

4.6 Stipends

Resolved, that the Livingston Board of Education approves the individuals on **Attachment J** for co-curricular stipends at the elementary schools for the 2022-2023 school year in accordance with the contract between the LBOE and the LEA.

Resolved, that the Livingston Board of Education approves the individuals on **Attachment K** for co-curricular stipends at Heritage Middle School for the 2022-2023 school year in accordance with the contract between the LBOE and the LEA.

Resolved, that the Livingston Board of Education approves the individuals on **Attachment L** for co-curricular stipends at Livingston High School for the 2022-2023 school year in accordance with the contract between the LBOE and the LEA.

Resolved, that the Livingston Board of Education approves the individuals on **Attachment M** for district stipends for the 2022-2023 school year in accordance with the contract between the LBOE and the LEA.

Resolved that the Livingston Board of Education rescinds the appointment of *Jennifer Rupert* for the GT Music stipend at Mt. Pleasant Middle School for the 2022-2023 school year in accordance with the contract between the LBOE and the LEA.

4.7 Summer Work

Resolved, that the Livingston Board of Education approves the team leaders on **Attachment N** to work up to six hours over the summer of 2022. Individuals will be compensated at the hourly rate approved for curriculum writing.

Resolved, that the Livingston Board of Education approves the individuals on **Attachment O** who attended KAMI training over the summer of 2022 to be compensated at the rate of \$100.

4.8 Mentor Fees

Resolved, that the Livingston Board of Education approves the individuals on **Attachment P** listed as assigned mentors to receive payment in accordance with the schedule listed.

4.9 Contract Adjustments

Resolved, that the Livingston Board of Education approves the contract adjustments as listed on **Attachment Q**.

4.10 Extra Period Assignments

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment R** for extra period assignments during the 2022-2023 school year.

4.11 Job Description

Resolved, that the Livingston Board of Education approves the job description for the following stipend position:

Student Equity Advisor

ROLL CALL VOTE

5. MISCELLANEOUS

The Superintendent recommends the following:

5.1 HIB Report

Resolved, that the Livingston Board of Education accepts the findings of HIB cases.

ROLL CALL VOTE

J. Public Comment ~ up to 15 minutes

An excerpt from Policy #0167 adopted on December 13, 2004, revised on January 10, 2011 and reviewed on March 4, 2013 and January 23, 2017 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

K. Old Business

L. New Business

III. ADJOURNMENT

EXECUTIVE SESSION

Whereas, N.J.S.A. 10:4-1 et seq., also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

Whereas, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

Resolved, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on September 20, 2022 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
1. Matter rendered confidential by federal law, state statute or rule of court.
 2. Matter in which the release of information would impair a right to receive federal funds.
 3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
 4. Collective bargaining matter.
 5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
 6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
 7. Investigation of violations or possible violations of law.
 8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
 9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
 10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.

PROPOSED FUTURE AGENDA ITEMS (dates subject to change)

October 11, 2022 (*workshop*)

- NJSLA (as per Policy 2610)

October 18, 2022 (*voting*)

- Conference with the Livingston Education Association
- Strategic Plan
- District Goals
- Architect Capacity Analysis
- District Nursing Services Plan

November 8, 2022 (*workshop*)

- Board Budget Goals

November 22, 2022 (*voting*)

- Assessment Update
- Equity Presentation

December 6, 2022 (*voting*)

- National Merit Semi-Finalists Recognition Ceremony
- Public Hearing for District and School HIB Self-Assessment Report

September 20, 2022

- New Course Offerings

January 3, 2023 (*reorganization*)

PROGRAM/CURRICULUM

<u>Title</u>	<u>Author/Publisher</u>	<u>Year</u>	<u>Grade</u>	<u>Subject/Course</u>	<u>Rationale</u>
Sophia's War: A Tale of the Revolution	Avi	2012	10	English - Humanities	Sophia's War takes place during the Revolutionary War in Colonial New York City and Parts of the Hudson Valley. The novel opens and closes with a public hanging. Despite depictions in television, the novel does not describe the hanging in detail; instead Sophia uses this as a moment to describe the emotions that went through her mind during these moments. Nathan Hale was used as a martyr for the Revolutionary cause, presumably declaring " <i>I only regret that I have but one life to lose for my country</i> " before he was hanged. This therefore establishes the concept of love for one's country and liberty trumping all other causes.

Name	School	Type of Placement	In-District Location	Assigned Staff	Date
Megan Maute	Southern New Hampshire University	Observation	Collins Elementary	Marlena Baird	10/23/2022
Joseph Faust	Montclair State University	Student Teaching	Livingston High School	Michael Jedwabnik	9/6/2022
Grisel Santos	Montclair State University	Administrative Internship	Livingston High School	Danielle Rosenzweig	9/1/2022
Sarah Manto	Seton Hall University	Observation	Livingston High School	Melissa Pelullo	9/15/2022
Martin Pyda	Montclair State University	Observation	Heritage Middle School	Brendan Hughes	9/21/2022
Jacklyn Morgentaler	Montclair State University	Observation	Heritage Middle School	Mary Morano	9/19/2022

FIELD TRIPS

SCHOOL	GRADE/COURSE	MONTH	DESTINATION
Elementary	Grade 1	September	Riamede Farm
Elementary	Grade 1	October	Riamede Farm
Elementary	Grade 3	October	Sterling Hill Mining Museum
Elementary	Grade 3	November	Franklin Mineral Mines
Elementary	Grade 2	January	SOPAC
Elementary	Grade 1	May	Essex County Environmental Center
Elementary	Grade 3	May	Ellis Island
Elementary	Kindergarten	May/June	Riamede Farm
Elementary	Grade 4	June	Historic Speedwell
Elementary	Grade 4	June	Liberty Science Center
Elementary	Grade 5	June	Jeff Lake Camp
Secondary	CIP	September	Costco
Secondary	CIP	September	CVS
Secondary	CIP	September	Livingston Mall
Secondary	CIP	October	ALDI
Secondary	CIP	October	Costco
Secondary	CIP	October	ShopRite
Secondary	CIP	October	Target
Secondary	Art	October	Alstede Farm
Secondary	Business	October	Metlife Stadium
Secondary	English	October	Newark's Downtown Art District
Secondary	Humanities - Grade 11	October	Tenement Museum
Secondary	Key Club	October	Six Flags Great Adventure
Secondary	Social Studies	October	Jewish Heritage Museum
Secondary	Theater Arts	October	Old Force Homestead
Secondary	World Language - Spanish	October	Repertorio Espanol
Secondary	Grade 7 and 8 Band and Chorus	June	Dorney Park

School	Program Type	Type	School Year 2022-2023			Extraordinary Services			Extended School Year			Total School
			# of Student	Tuition 2022-2023	Total Tuition	# of Student	Aide(s)	# of Student	ESY Tuition	Total ESY Tuition		
Academy 360 Lower School	Autism	N	1	\$ 77,775.00	\$ 77,775.00	1	\$ 36,900.00	\$ 36,900.00	1	\$9,350.00	\$ 9,350.00	\$ 124,025.00
Banyan School	Learning Language Disabilities	N	1	\$ 58,000.00	\$ 58,000.00							\$ 58,000.00
Banyan School	Learning Language Disabilities	N	1	\$ 58,591.80	\$ 58,591.80							\$ 58,591.80
Bergen County Special Services	Autism	R				1	\$ 49,500.00	\$ 49,500.00				\$ 49,500.00
Total			3		\$ 194,366.80	2		\$ 86,400.00	1		\$ 9,350.00	\$ 290,116.80

Type

Renewal (R) indicates that the student has been at that OOD school and is continuing to be placed there.

New (N) indicates that the student is a newly placed OOD student or an additional service has been added.

Transfer (T) indicates that the student has been OOD, but has transferred to another OOD school.

New to District (ND) indicated that the student moved in and was already placed OOD.

Conference	Attendee(s)	Date(s)	Location	Cost
National Association for College Admission Counseling	Nicole Rothman	September 21 - 25, 2022	Houston, TX	\$2,200.00
NJECC Annual Conference	Danielle DeGraw	March 8-9, 2023	Montclair State University: Montclair, NJ	\$183.00
New Jersey Science Convention	Brian Carey	October 18-19	Princeton, NJ	\$600.00
2022 NJPSA/FEA/NJASCD Conference - Courageous Leadership	Lorena Dolan	October 13-14, 2022	Atlantic City, NJ	\$521.50
Teach for Acquisition	Isabel Villa	October 6, 2022	Monroe, NJ	\$189.00
Teach for Acquisition	Martha Cuervo	October 6, 2022	Monroe, NJ	\$189.00
Art Educators of NJ Annual Conference	Chris Ianuzzi	October 13, 2022	Long Branch, NJ	\$150.00

Last Name	First Name	Location	Job Title	Guide	Step	Salary	Start Date	FTE
22-23 RENEWALS								
Ratner*	Cheri	HMS	ABA/Discrete Trial TA	TA	6	\$38,270	8/30/2022	1.00

APPOINTMENTS

Burger	Andrew	RHE	Instructional Aide	I&KA	1	\$26,033	9/13/2022	1.00
Champagne*	Sharajhen	BHE	ABA Discrete Trial TA	TA	1	\$33,454	10/6/2022	1.00
Kazemi	Susan	MPE	Instructional Aide	I&KA	1	\$26,033	9/2/2022	1.00

**amended from previous agenda*

CERTIFIED SUBSTITUTES

Name	Location
Marrero, Axel	Hillside

NAME	DATE	POSITION	# HOURS WORKED	RATE	TOTAL AMOUNT
Ambio, Lester	8/26/2022	SecurityFootball	5	\$25.00	\$125.00
	9/1/2022	Security/Football	5.5	\$25.00	\$137.50
Casale, Kimberly	8/26/2022	Game Worker/Football	4.5	\$22.50	\$101.25
Cueno, Ernie	8/26/2022	Game Worker/Football	5	\$22.50	\$112.50
	9/1/2022	Game Worker/Football	5	\$22.50	\$112.50
Goldberg, Joann	8/26/2022	Game Worker/Football	2.75	\$22.50	\$61.88
	9/1/2022	Game Worker/Football	2.75	\$22.50	\$61.88
Gromek, Melissa	8/26/2022	Game Worker/Football	4	\$22.50	\$90.00
	9/1/2022	Game Worker/Football	4	\$22.50	\$90.00
Held, Nancy	8/26/2022	Game Worker/Football	2.75	\$22.50	\$61.88
	9/1/2022	Game Worker/Football	2.75	\$22.50	\$61.88
Homberg, Cathy	9/1/2022	Game Worker/Football	2.75	\$22.50	\$61.88
Lieberman, Theresa	8/26/2022	Game Worker/Football	2.75	\$22.50	\$61.88
Lukowiak, Stuart	8/26/2022	Security/Football	6	\$25.00	\$150.00
Rulka, Katey	8/26/2022	Game Worker/Football	2.75	\$22.50	\$61.88
Sullivan, Margaret	8/26/2022	Game Worker/Football	2.75	\$22.50	\$61.88
	9/1/2022	Game Worker/Football	2.75	\$22.50	\$61.88
Salzay, Ann	9/1/2022	Game Worker/Football	2.75	\$22.50	\$61.88
					\$1,537.51

**TEACHING AT LIVE 2022, SUPERVISOR
TRAINING and KAMI TRAINING**

Caryn Lori Perez
Lisa LeBlanc
Danielle DeGraw
Nicholas Brooks

2022-23 ELEMENTARY SCHOOL STIPENDS

Attachment J

School	Position	# of Positions	2022/2023 Amount
	Asst to the Principal	1	\$5,159
Burnet Hill	Courtney Ferraro*		\$5,159.00
Harrison	Janine DeMarsico		\$859.83
Harrison	Celine Falchetta		\$859.83
Harrison	Anne Matienzo		\$859.83
Harrison	Jean Murray-Connell		\$859.83
Harrison	Nicole Sajecki		\$859.83
Harrison	Eileen Saladino		\$859.83
Riker Hill	Aubrey Amorim		\$1,719.66
Riker Hill	Dina Kandel		\$1,719.66
Riker Hill	Heather Cohen		\$1,719.66
	Safety Patrol Leader	1	\$1,290
Burnet Hill	Julie Bachrach*		\$1,290
Harrison	Celine Falchetta		\$1,290
Hillside	Lisa Bowe*		\$1,290
	Student Council	1	\$1,290
Harrison	Sara Calabrese		\$645
Harrison	Lauren Daugherty		\$645
Hillside	Justin Grossman*		\$645
Hillside	Kristin Trebbe*		\$645

**as amended from the 8/16/2022 agenda*

HERITAGE MIDDLE SCHOOL STIPENDS

Position	# of Positions	2022/2023 Amount	STAFF
Builders Club	1	\$1,032	Ekaterina Vorobiev
Classical Literature Book Club	1	\$774	Deanna Iacullo
Diversity Club	1	\$1,290	Ekaterina Vorobiev
Garden Club	1	\$1,290	Michelle Sapolnick
Femgineers	1	\$1,935	Ken Zushma
FBLA	1	\$916	Cindy Cooney
Improv Club	1	\$1,290	Brendan Hughes
Jazz Band	1	\$1,936	Brendan Hughes
Lancer Jazz Band	1	\$1,935	Erik Donough
Math Counts	1	\$1,935	Jamie Wolek
Memory Book	1	\$5,159	Laurie Bisconti
Newspaper	1	\$1,290	Laurie Bisconti
Science Olympiad	1	\$967.50 \$967.50	Joe Velardi Jennifer Fredericks
Select Chorus	1	\$1,935	Kristin Pelletier
Select Orchestra	1	\$1,935	Karin Kott
Spectrum	1	\$1,290	Emily Petrillo
Student Council	1	\$2,579	Kim Egipciano
Team Coord.- Core	8	\$3,869 \$3,869 \$3,869 \$3,869 \$3,869 \$3,869 \$3,869 \$3,869	7-1 Jamie Wolek 7-2 Alaina Burrows 7-3 Katy Hreha 7-4 Mike Carlin 8-1 Laurie Bisconti 8-2 Martha Cuervo 8-3 Maureen Biss 8-4 Rob Rynone
Team Coord- 1 Sp. Ed (2/3 Spec Ed & 1/3 Counseling split) & 1 Cycle (PE & Cycle 50/50 split)	2	\$2,579.33 \$322.41 \$322.41 \$322.41 \$322.41 \$1,934.50 \$1,934.50	Brooke Newman Danielle Iannuzzi Kim Campbell Lori Balasic Danielle Marzano Roger Rubinetti Erin Magalhaes

OSE Science Materials Manager	2	\$50.36/hour not to exceed 15 hours each	Breanna Willard Jessica Cumbo
SPRING MUSICAL			
Director	1	\$6,449	Lisa Dascoli
FALL DRAMA			
Director	1	\$3,224	Lisa Dascoli
Costumes/Set Design	1	\$1,290	Nell White (OD)
Technical Director of Stage Crew	1	\$1,290	Nick Clarey (OD)
Coordinator of Intramurals	1	\$2,579	James Merlo
Intramural Coaches		\$38.46/session	Pat Nann Melissa Gromek Thomas Garzon
Area/Reg./All State Musical Ensemble not to exceed 136 hours	4	\$41.25/hr	Karin Kott Brendan Hughes Kristin Pelletier Erik Donough
Academic Support -			Danielle Cohen
PM Detention -			Ellen Friedman

2022-2023 LHS Co-Curricular Stipends			
Position	# of Positions	Amount	Approved 2022-2023
* Computer Lab Extended Hours (Art, Business, Math, Tech & Photoshop) - 2 hours per week, 34 weeks	5	\$37.93 per hour	Arlene Brown (Art)

DISTRICT STIPEND

Stipend	Amount	Name
Media Coordinator	\$5,159	Jessica Sental

SUMMER TEAM LEADER RETREAT

HMS

Jamie Wolek
Alaina Burrows
Katy Hreha
Mike Carlin
Laurie Bisconti
Martha Cuervo
Maureen Biss
Rob Rynone
Erin Magalhaes
Danielle Iannuzzi
Kim Campbell
Lori Balasic
Danielle Marzano

MPMS

Kimberly Brenneck
Lisa Klemens
Kristi DeMiceli
Suzanne Steckert

KAMI Training Participants

Melissa Muirhead

Jamie Kruse

Jenna McCarthy

Patricia Kaes

Eliza Vieira

Susan Spadafina

Last Name	First Name	School	Position	Mentor	Fee	Notes
Cannarozzi	Elena	LHS	Teacher of Math	Kim Castanzo	\$300	Last 15 weeks
Diaz	Max	LHS	Teacher of Biology & Chemistry	Brenda Young	\$550	
Dunker	Jeffrey	LHS	Teacher of SS/Psychology	Dan Ippolito	\$275	Last 15 weeks
Eagle	Linda	Harrison	Teacher of ESL	Lucia Santarella	\$550	
Korfin	Brooke	RHE	Kindergarten Teacher	Maryann Chorba	\$550	
Lombardi	Victoria	Hillside	Elementary/Special Ed.	Marisa Gengaro	\$550	
Mascera	Lisa	LHS	Teacher of Social St	Vanessa Stock	\$220	First 12 weeks
Pascale	Jacqueline	LHS	Teacher of English	Jennifer Torres	\$550	
Rivera	Yara	Harrison	Elementary/Special Ed.	Ann Matienzo	\$550	
Rubin	Amy	Hillside	P-3	Janene DePalo	\$550	
Singh	Mrigaya	LHS	Teacher of Business Ed	Lori Perez	\$1,000	
Snyder	Caroline	Harrison	Teacher of Art	Michele Matten	\$550	
Van Pelt	Matthew	LHS	Teacher of Math	Will Peklo	\$550	

Name	Location	Job Title	Guide	Step	Base Salary	Longevity	Additional Earnings	Total Salary	Effective Date
Balasic, Lori	HMS	School Counselor	MA+32	14	\$101,800	\$0	\$4,072	\$105,872	8/30/2022
Berger, Devon	LHS	School Counselor	MA+16	4	\$67,520	\$0	\$3,376	\$70,896	8/30/2022
Berryann, Adam	LHS	School Counselor	MA+32	10	\$84,000	\$0	\$4,200	\$88,200	8/30/2022
Campbell, Kimberly	HMS	School Counselor	MA+32	11	\$88,400	\$0	\$3,536	\$91,936	8/30/2022
Cannone, Theresa	LHS	School Counselor	MA+16	5	\$68,220	\$0	\$3,411	\$71,631	8/30/2022
Clayton, Amanda	CES	School Psychologist	MA+32	4	\$69,900	\$0	\$3,495	\$73,395	8/30/2022
Coppleson, Sari	LHS	School Social Worker	MA	11	\$80,728	\$0	\$4,036	\$84,764	8/30/2022
D'Alessandro, Maryann	BES	Learning Disabilities Teacher Consultant	MA+32	17	\$114,508	\$0	\$5,725	\$120,233	8/30/2022
Desamours, Therese	LHS	School Counselor	MA+16	12	\$88,243	\$0	\$4,412	\$92,655	8/30/2022
Duffy, Marjorie	LHS	School Counselor	MA+32	13	\$97,400	\$0	\$4,870	\$102,270	8/30/2022
Franco, Meredith	BES	School Social Worker	MA	4	\$63,855	\$0	\$1,756	\$65,611	8/30/2022
Guardabasco, Nicholas	MPM	School Counselor	MA+32	17	\$114,508	\$2,340	\$2,921	\$119,769	8/30/2022
Halloran, Samantha	HMS	Learning Disabilities Teacher Consultant	MA+32	9	\$79,800	\$0	\$3,990	\$83,790	8/30/2022
Iannuzzi Curcio, Danielle	HMS	School Counselor	MA+32	17	\$114,508	\$2,340	\$4,674	\$121,522	8/30/2022
Joseph, Sarah	LHS	School Counselor	MA	16	\$100,155	\$0	\$5,008	\$105,163	8/30/2022
Kessler, Amy	LHS	School Counselor	MA+16	15	\$100,220	\$0	\$5,011	\$105,231	8/30/2022
Lernihan, Jennifer	MPE	School Psychologist	PHD/DOCT	17	\$117,618	\$2,340	\$2,399	\$122,357	8/30/2022
Morgenroth, Loraine	LHS	School Counselor	MA+16	16	\$103,820	\$2,340	\$5,308	\$111,468	8/30/2022
O'Brien, Mary	MPM	School Counselor	MA	7	\$66,067	\$0	\$1,652	\$67,719	8/30/2022
Otterbein, Kathryn	LHS	School Psychologist	MA+32	11	\$88,400	\$0	\$4,420	\$92,820	8/30/2022
Petryna, Nancy	HMS	School Psychologist	PHD/DOCT	17	\$117,618	\$3,490	\$4,542	\$125,650	8/30/2022
Piccirillo, Christina	LHS	School Psychologist	PHD/DOCT	7	\$76,100	\$0	\$1,142	\$77,242	8/30/2022
Renga, Tina	LHS	School Counselor	MA	16	\$100,155	\$0	\$5,008	\$105,163	8/30/2022
Rothman, Nicole	LHS	School Counselor	MA+16	6	\$68,970	\$0	\$3,449	\$72,419	8/30/2022
Saladino, Eileen	HAR	Learning Disabilities Teacher Consultant	MA+32	17	\$114,508	\$3,490	\$2,360	\$120,358	8/30/2022
Satin, Barrie	HMS	School Social Worker	MA	15	\$96,555	\$2,340	\$494	\$99,389	8/30/2022
Schlesinger, Lisa	HIL	Learning Disabilities Teacher Consultant	MA+32	14	\$101,800	\$0	\$3,054	\$104,854	8/30/2022
Seidman, Mallory	HMS	School Psychologist	PHD/DOCT	10	\$87,000	\$0	\$435	\$87,435	8/30/2022
Silva, Pearl	LHS	Learning Disabilities Teacher Consultant	MA+32	16	\$108,900	\$0	\$5,445	\$114,345	8/30/2022
Steege, Catherine	LHS	School Social Worker	MA	14	\$92,869	\$0	\$4,643	\$97,512	8/30/2022
Taveras, Jessica	MPM	School Psychologist	MA+32	4	\$69,900	\$0	\$3,495	\$73,395	8/30/2022
Ulysse, Gadi	LHS	School Psychologist	MA+32	9	\$79,800	\$0	\$3,990	\$83,790	8/30/2022
Weiss, Joshua	MPM	School Social Worker	MA+32	6	\$72,200	\$0	\$3,610	\$75,810	8/30/2022
Straussman, Wendy*	BHE	Instructional Aide	I&KA	6	\$30,690	\$1,163	\$0	\$31,853	8/30/2022
Hicks, Denise*	Transportation	25-HR Bus Driver	25 HR BD	9	\$31,212	\$2,340	\$0	\$33,552	8/30/2022

*as amended from previous agenda

Name	Position	Location	# classes	Effective Date
Roger, Danielle	Teacher of English	LHS	0.2	9/13/2022-6/30/2023
Belcastro, Vincent	Teacher of Italian	HMS	0.2	8/30/2022-6/30/2023

LIVINGSTON SCHOOL DISTRICT
Livingston, New Jersey 07039

Student Equity Advisor

QUALIFICATIONS:

1. The successful candidates must be:
 - a. Certificated staff members;
 - b. Recognized leaders within their school regarding equity, inclusion, and anti-racism;
 - c. An active and contributing member of the building and/or district equity team;
 - d. Committed to providing leadership in the equity work at their school.
 - e. Desire to work with students to empower them to participate in the equity work at their school.

REPORTS TO: The Assistant Superintendent for Equity, Inclusion, Intervention and Inspiration and appropriate building administrator.

JOB GOAL:

The Student Equity Advisor will facilitate student leadership development and support centered around awareness and understanding of equity. Specifically, the Student Equity Advisor will work with the School Administration, the Building Equity Coach, and others to advance the Equity Initiative in the school through direct organization and advisement of student groups including but not limited to those that focus on equity and social justice teams.

JOB RESPONSIBILITIES:

1. Work with building administrators to gather information regarding student facing clubs, groups, and teams with an eye on equity, inclusion, and anti-racism.
2. Act as the liaison between above groups and the Building Equity Team in order to advance the work of equity, inclusion, and anti-racism within the student body.
3. Lead student equity meetings, social justice teams, and/or any other student leadership groups as determined by the District, in order to build opportunities for student leadership in our schools, expand student voice on matters that are important to them, assess new opportunities in school for students in this area.
4. Collaborate with the District Equity Coaching Team and participate in appropriate professional development, data analysis, and/or expectations set forth by that team.
5. Gather input from the student body as determined by the District and Building Administration to advance student leadership in equity, inclusion, and anti-racism.
6. Any other responsibilities as assigned by the Assistant Superintendent of Equity, Inclusion, Intervention, and Inspiration.

This stipend will be compensated at the rate of \$2,579 for the 2022-2023 school year.

HIGH SCHOOL STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION (M)

0143.2 HIGH SCHOOL STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION (M)

The Board recognizes that pupilstudents are the reason for the existence of the school district. It considers the experience gained by pupilstudents in the district to be a valued source for improving the operation of the school district. To this end, and in accordance with N.J.S.A. 18A:12-1.3 and N.J.S.A. 18A:36A-11.2, The Board is also desirous of furthering the experience of pupils in the governance process and providing opportunities for pupils to contribute to the future direction of the school district. To this end, the Board authorizes the appointment of a minimum of one student selected by the student body to serve as a nonvoting student representative on the Board. one elected pupil representative to the Board.

Qualifications

The individual elected as a pupilstudent representative to the Board shall:

1. Be a member of the student body in grades 10 to 11 (rising to grades 11 & 12);
2. Acquire signatures from at least 10 teachers or staff members as well as 75 students; and
3. Have attended school in the district for at least 2 years.
4. Not have any adverse interests to the Board including but not limited to claims or litigation.

Term

The pupilstudent representative to the Board shall serve a term of one year and may be re-elected. The term shall begin on July 1 and extend to June 30.

Election

The pupilstudent representative shall be elected by the student body at large. The elected representative shall have attained a plurality of votes in the election.

The pupilstudent representative shall attend all public meetings of the Board, shall sit with the Board, and shall be entitled to speak with the permission of the Board President on all matters before the Board except as may be prohibited by New Jersey Statute or



HIGH SCHOOL STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION (M)

Code. The pupilstudent representative does not have voting privileges. All confidential information obtained by virtue of membership shall be held as such by the pupilstudent representative. The pupilstudent representative shall be held to the same code of ethics as elected and appointed members of the Board.

Duties and Responsibilities

The pupilstudent representative shall:

1. Receive and review all public Board agendas.
2. Offer suggestions, through the Board President, items for placement on the Board agenda either at or prior to a meeting.
3. Attend all public Board meetings.
4. Present the views of the student body as gathered from student body government meetings and interactions to ensure there is a student perspective on relevant matters.
5. Participate in Board discussions and deliberations.
6. Serve on Board committees and attend committee meetings at the discretion of the Committee Chairperson.
7. Effectively communicate Board activity to the student body through regularly scheduled SGA meetings, school publications, and AM Wired.
8. Be entitled to attend the Board orientation sponsored by the New Jersey School Boards Association.
9. Perform such duties as determined by the Board President in consultation with the Superintendent.

The elected pupilstudent representative will be excused from sensitive and confidential discussions and communications (e.g. matters involving personnel, grievances, negotiations, litigation, real property purchase, and other sensitive matters) and will not participate in executive session meetings of the Board.

The pupilstudent representative is expected to adhere to all bylaws, policies, and regulations of the Board. The Board in no way relinquishes any of its authority, powers,



HIGH SCHOOL STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION (M)

prerogatives, or responsibilities, but rather adds to its membership a non-voting ~~pupil~~ student representative for the mutual benefit of the Board, student body, and the school district.

Removal of a Student Representative

A student representative who fails to attend three consecutive regular meetings of the Board without good cause may be removed from office on the affirmative votes of a majority of the remaining Board members, provided that:

1. The student member's removal was proposed at the immediately previous Board meeting; and
2. Notice of the proposed removal was given to the affected member at least forty-eight hours in advance of the meeting at which the vote will be taken.

Replacement of a Student Representative

The Board Secretary shall promptly notify the President of a vacancy to be filled by the Board; the President shall inform all other Board members. The Board will give the Student Government Association (SGA) notice of the vacancy and invite any qualified student to submit a written request for consideration of his/her candidacy for the vacancy.

The Board will interview the candidate suggested by the SGA and the student representative shall be added with a vote affirming the individuals' candidacy by the majority of the Board.

[N.J.S.A. 18A:12-1.3; 18A:36A-11.2](#)

Adopted: 30 March 2009
Revised: 16 April 2012
Revised: 16 January 2013



0163 QUORUM

A quorum of the Board of Education shall consist of a minimum of three Board members, and no business shall be conducted in the absence of a quorum, except when the Doctrine of Necessity is invoked.

~~All Board meetings shall be called to commence not later than 8:00 p.m. of the designated day but, if a quorum is not present at the time for which the meeting is called, the Board member or Board members present may recess the meeting to a time not later than 9:00 p.m. of the same day and, if a quorum be not present at that time, the member or members present may adjourn the meeting to commence not later than 8:00 p.m. of another day, but not more than seven days following the date for which the original meeting was called, but no further recess or adjournment of the meeting shall be made. In the event a quorum is not present at the hour of convening, the meeting may be recessed to a time not later than 9:00 p.m. of the same day. If a quorum is not then present, the members present may adjourn the meeting to a later date within seven days.~~

The Board of Education recognizes ~~that~~ there may be matters that come before the Board or acts required of Board members in their official capacity where the Board member may have a conflict of interest or the act by a Board member would be in violation of N.J.S.A. 18A:12-24. In these matters, the Board member(s) ~~shall will~~ remove ~~himself/herselfthemselves~~ from any discussions, meetings (informal or formal), committee meetings, and/or a vote regarding the matter. The Board will consider this matter without the Board member(s) who has the conflict.

In the event a matter comes before the Board or an act is required of a Board member in ~~their his/her~~ official capacity that is a conflict or would be in violation of N.J.S.A. 18A:12-24, the Board would still be required to have a quorum to consider the matter. However, the New Jersey Department of Education and the School Ethics Commission has envisioned this prohibition could create a situation in which the number of conflicted Board members would prevent so many Board members have a conflict, that the Board ~~would be unable~~ to take action on a matter. Therefore, when more than a quorum of the Board members must abstain from voting on a matter due to a conflict or the act would be in violation of N.J.S.A. 18A:12-24, the Board will invoke the Doctrine of Necessity consistent with the New Jersey Department of Education and School Ethics Commission guidelines as follows:

- A. Board Member(s) in Conflict - Less Than a Majority of The Board
1. In the event a Board member(s) has a conflict of interest where the Board member will act in ~~his/her~~their official capacity, the Board member must



remove ~~themselves~~~~himself~~~~herself~~ from any discussions, meetings (informal or formal), committee meetings, and/or a vote regarding the matter.

2. In the event a Board member is unsure whether ~~they~~ ~~he/she~~ or any other Board member has a conflict of interest or whether the matter, if acted upon by a Board member(s) is in violation of N.J.S.A. 18A:12-24 - Prohibited Acts, the School Board Attorney will make a determination.
3. The School Board Attorney will provide the Board of Education an opinion on whether the matter is a conflict of interest or act prohibited by N.J.S.A. 18A:12-24 - Prohibited Acts.
4. If the Board member(s) believes ~~he/she~~~~they~~ ~~has~~ a conflict of interest where ~~they~~ ~~he/she~~ will act in ~~their~~ ~~his/her~~ official capacity or if the School Board Attorney renders an opinion that the Board member has a conflict of interest where the Board member will act in ~~their~~ ~~his/her~~ official capacity, the Board member will remove ~~themselves~~~~himself~~~~herself~~ from any discussions, meetings (informal or formal), committee meetings, and/or a vote regarding the matter.

B. Board Member(s) in Conflict - A Majority of Board Members in Conflict

1. In the event:
 - a. A Board member(s) believes ~~they have~~ ~~he/she~~ ~~has~~ a conflict of interest or if acted upon by a Board member is in violation of N.J.S.A. 18A:12-24~~where he/she will act in his/her official capacity~~; or
 - b. If the School Board Attorney renders an opinion ~~that the~~ a Board member(s) has a conflict of interest or if acted upon by a Board member is in violation of N.J.S.A. 18A:12-24~~where the Board member will act in his/her official capacity~~; and
 - c. The number of Board members that have a conflict would make it so the Board would be unable to take action on the matter, then the Board may invoke the "Rule [or Doctrine] of Necessity." (Citing U.S. v. Will, 449 U.S. 200 (1980)).

C. Rule [Or Doctrine] Of Necessity



1. The Doctrine of Necessity may be invoked when more than a quorum of the Board must abstain from voting on a matter.
2. There are three prerequisites necessary for a Board to invoke the Doctrine of Necessity:
 - a. The Board must be unable to act without the members in conflict taking part;
 - b. There must be a pressing need for action, i.e. the matter cannot be laid aside until another date; and
 - c. There can be no alternative forum that can grant the same relief. ~~(Allen v. Toms River Regional Board of Education, 233 N.J. Super 651 (Law Division 1989)).~~
3. When the School Board Attorney advises the Board the Doctrine of Necessity must be invoked in order to obtain a quorum on a vote, the Board must publicly state: ~~announce that it is invoking the Doctrine:~~
 - a. That it is invoking the Doctrine of Necessity;
 - b. The specific reason/purpose for which the Doctrine of Necessity is being invoked; and
 - c. The specific nature of the conflict of interest for each Board member that has a conflict of interest:
 - (1) The specific nature of the conflict of interest for each Board member should include the Board member's name; the name of the immediate family member or relative which is the basis for the conflict of interest, and the position that immediate family member or relative holds; or
 - (2) If the specific nature of the conflict of interest for a Board member is a conflict other than an immediate family member or relative, the announcement should include the conflict which is the basis for the conflict of interest.



4. When the Board invokes the Doctrine of Necessity, it will adopt a Resolution setting forth the same information as outlined in C.3. above.

5. When the Board invokes the Doctrine of Necessity, the Resolution will be:

a. Read at a regularly scheduled public meeting;

b. Posted in such places the Board posts public notices for thirty days; and

c. Provided to the School Ethics Commission.

6. The Board members who have a conflict in the matter are prohibited from:

a. Participating in any discussions on the matter prior to the announcement of the invocation of the Doctrine of Necessity at the public meeting;

b. Being present in an executive session when the matter is being discussed; and

c. Offering their opinions on the matter at any time prior to the announcement or the invocation of the Doctrine of Necessity.

7. The Board members who have a conflict may only ask questions regarding the matter to be voted on in public and after the Board has invoked the Doctrine of Necessity.

8. The Board members who have a conflict may explain their reasons for not voting just before the vote.

N.J.S.A. 18A:10-6; 18A:12-24

New Jersey School Ethics Commission – Advisory Opinions A10-93(b), A07-94, and C07-96

New Jersey School Ethics Commission – Resolution on Invoking the Doctrine of Necessity – June 25, 2018

a. The announcement must include the reason the Board must invoke the Doctrine of Necessity including stating the nature of each Board members conflict.



- ~~b. — The announcement will be in writing and should be recorded in the minutes of the meeting by the Board Secretary at the point when the vote takes place.~~
- ~~c. — It is enough for the Board to announce it is invoking the Doctrine and a Board Resolution is not required.~~
- ~~4. — When the Board announces the Doctrine of Necessity is being invoked, the details, parameters and/or other pertinent facts of the matter to be voted should be revealed on an agenda for the public meeting in which the matter is to be voted upon.~~
- ~~5. — The Board members who have a conflict in the matter are prohibited from:~~
 - ~~a. — Participating in any discussions on the matter prior to the announcement and public meeting; and~~
 - ~~b. — From entering an executive session in order to discuss the merits of the matter or contract; and~~
 - ~~c. — From offering their opinions on the matter at any time prior to the announcement and public meeting.~~
- ~~6. — The Board members who have a conflict in the matter may only participate to the extent they may vote after the motion to approve and/or ratify the matter has been made and seconded and the Doctrine of Necessity has been thoroughly explained to the public.~~
- ~~7. — Board members in conflict may only ask questions regarding the matter to be voted on in public and after the Board has invoked the Doctrine of Necessity.~~
- ~~8. — Board members in conflict may explain their reasons for not voting just before the vote.~~

~~N.J.S.A. 18A:12-24~~

~~New Jersey School Ethics Commission Advisory Opinion
A10-93(b) and A07-94~~



POLICY

LIVINGSTON
BOARD OF EDUCATION

Bylaws
0163/Page 6 of 6
QUORUM

~~Cross reference: Policy Guide No. 0142 — Conflict of Interest~~

Adopted: 13 December 2004



POLICY 1511 – BOARD OF EDUCATION WEBSITE ACCESSIBILITY (M)

It is the goal of the Board of Education that the information on the school district's internet websites are accessible to individuals with disabilities in compliance with the requirements of Federal law (Section 504 of the Rehabilitation Act of 1973 and that statute's implementing regulations at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 and that statute's implementing regulations at 28 C.F.R. Part 35) and New Jersey law (N.J.S.A. 18A:36-35.1).

A. Federal Law – American with Disabilities Act (ADA)

1. For the purpose of the Federal law - Section 504 of the Rehabilitation Act of 1973 and that statute's implementing regulations at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 and that statute's implementing regulations at 28 C.F.R. Part 35 and this Policy, "school district website" includes, but is not limited to, the internet home page, all subordinate pages, school or school district department pages, intranet pages and sites, and includes online content and functionality, developed by, maintained by, or offered through a third-party vendor or by using open sources.
2. The accessibility of online content and functionality will be measured according to the most up-to-date version of the World Wide Web Consortium's (W3C) Web Content Accessibility Guidelines (WCAG) and the Web Accessibility Initiative Accessible Rich Internet Application Suite (WAI-ARIA) 1.0 for web content (benchmarks for measuring accessibility).
3. By conforming to the benchmarks for measuring accessibility set forth above, the Board of Education will ensure that people with disabilities have an opportunity equal to that of their nondisabled peers to access the information on the district's website.
4. To ensure the district's website conforms with the above benchmarks for measuring accessibility, the Superintendent of Schools will designate a school staff member to act as the Website Accessibility Coordinator. The Coordinator will:
 - a. Ensure that in-house staff and contractors responsible for web pages and web page content development are properly trained on the Board of Education's website accessibility policy and procedures.

- b. Ensure that all new, newly added, and modified online content and functionality is accessible to people with disabilities as measured by conformance to the above benchmarks by, among other things:
 - i. Checking the hypertext markup language (HTML) of all new webpages on the website to make sure that accessible elements are used, including "alt" tags, long descriptions, and captions, as needed;
 - ii. Ensuring that webpages are designed in a manner that allows them to be displayed using a visitor's own settings for color and fonts, and can be navigated with a keyboard;
 - iii. If images are used, including photos, graphics, scanned images, or image maps, making sure to include text equivalents for them, using "alt" tags and/or long descriptions for each and ensuring the text equivalents convey the meaningful information presented visually by the image;
 - iv. If online forms and tables are used, making those elements accessible;
 - v. Ensuring that videos appearing on the website include appropriately synchronized audio description and captions;
 - vi. Ensuring when posting new documents on the website, the documents shall be provided in HTML or another text-based format (even if they are provided in another format, such as portable document format (PDF)). If documents are provided in both formats, provide both formats at the same time so people with disabilities have the same degree of access as others;
 - vii. Periodically enlisting people with a variety of disabilities to test the Board of Education's webpages for accessibility and ease of use and use this information to increase the Board's website accessibility;
 - viii. Periodically coordinating the audit of existing content and functionality of the website to identify online content or functionality that is inaccessible to persons with disabilities; and
 - ix. Developing and carrying out a corrective action plan, when necessary, for making the district's existing web content accessible.

- c. Ensure that alternative means are available for people with disabilities to access information, programs, and services that are normally provided on the Board's website.

B. New Jersey Law – N.J.S.A. 18A:36-35.1

1. For the purpose of New Jersey law – N.J.S.A. 18A:36-35.1 and this Policy, “internet website or web service” includes any web page, website, web service, online curriculum, or online third party or open educational resource product that is made available to enrolled students or the public by the school district.
2. Pursuant to N.J.S.A. 18A:36-35.1, no school district shall make available to the enrolled students of the district or school or to the public an Internet website or web service unless the Internet website or web service complies with the most up-to-date version of the World Wide Web Consortium's (W3C) Web Content Accessibility Guidelines (WCAG) if the Guidelines are approved by the Commissioner of Education, or any other applicable guidelines or requirements as may be designed or approved by the Commissioner of Education.
3. In accordance with N.J.S.A. 18A:36-35.1.a. and b., the school district is required to submit a statement of assurance attesting to compliance with N.J.S.A. 18A:36-35.1 as required by the Commissioner of Education.

This Policy establishes minimum standards for the accessibility of web-based information and services considered necessary to meet the district's goals and ensure compliance with applicable Federal and State laws.

Section 504 of the Rehabilitation Act of 1973
Title II of the Americans with Disabilities Act of 1990
34 C.F.R. Part 104; 28 C.F.R. Part 35
N.J.S.A. 18A:36-35.1

Adopted:

5513 CARE OF SCHOOL PROPERTY (M)

The Board of Education believes ~~that the schools~~ district should help students learn to respect property and ~~instill to develop~~ feelings of pride in ~~their schools~~ community institutions. The Board ~~requires charges~~ each student ~~enrolled in their~~ district ~~to responsibly with responsibility for the proper care~~ for of school property and the school supplies and equipment entrusted to ~~the student by the school district.~~ his/her use.

Students who cause damage to or lose school property ~~may will~~ be subject to disciplinary measures. The Board authorizes the imposition of a fine for the loss, damage, or ~~destruction defacement~~ of a textbook, equipment and/or supplemental materials, and reserves the right to withhold a report card or diploma from any student whose payment of a fine is in arrears.

The Superintendent shall develop rules for the safekeeping and accounting of textbooks and supplemental materials and/or equipment and prepare a schedule of fines for ~~the loss and damage of such items.~~ lost, damaged, and destroyed textbooks.

N.J.S.A. 18A:34-2; 18A:37-3

N.J.A.C. 6A:23 A-20.6-6.6

Adopted: 12 May 2008



REGULATION

LIVINGSTON
BOARD OF EDUCATION

Students
5513/Page 1 of 3
CARE OF SCHOOL PROPERTY (M)

5513 CARE OF SCHOOL PROPERTY (M)

A. Teaching Staff Member Responsibilities

1. Teaching staff members will impress upon all students the importance of the proper care of school property and instruct students in the proper use of school facilities, equipment, instructional materials, and textbooks.
2. Teaching staff members will keep an accurate inventory of textbooks and other materials in their classrooms.

B. General Rules Governing the Use of School Property

1. Students shall not deface the school building, furnishings, or equipment in any manner.
2. Students shall not use school furnishings or equipment for purposes other than those for which the furnishing or equipment was designed and intended.
3. Students will care for school textbooks in accordance with D. below.

C. Distribution and Collection of Textbooks and Materials

1. Textbooks will be identified as the property of the Board of Education.
2. A label shall be affixed to each textbook and will include:
 - a. The name of the Board of Education and
 - b. The name of the school.
3. The following information will also be entered on the label or documented in another manner each time the book is issued to a student:
 - a. The name of the student to whom the book is issued,
 - b. The date on which the book is issued to the student,
 - c. The condition of the book when it is issued, and
 - d. The condition of the book when it is returned.



REGULATION

LIVINGSTON
BOARD OF EDUCATION

Students
5513/Page 2 of 3
CARE OF SCHOOL PROPERTY (M)

4. Each classroom teacher will keep a permanent record of the textbooks used in their classroom. The record will include all the information listed in C.2. and C.3. above.
5. A lost textbook must be promptly reported to the teaching staff member who issued the book. A replacement textbook will be issued to the student as soon as possible.
6. Textbooks will be collected and inspected before the end of the school year or marking period, as appropriate. Once inspected, a textbook will be returned to inventory until it is again distributed to a student.
7. Students must remove covers, loose papers, and markings before returning any textbook.
8. Fines may be assessed for lost and damaged textbooks in accordance with a schedule as approved by the Superintendent or designee.

D. Care of Textbooks by Students

1. Students shall take care not to lose or misplace a textbook or expose a textbook to conditions or circumstances likely to destroy, damage, or degrade it.
2. All textbooks that will be taken home by students must be protected with an appropriate cover to be supplied by the student.
3. Students should not:
 - a. Use pens, pencils, or other implements to mark a place in a textbook;
 - b. Use a textbook to file bulky papers and notes;
 - c. Write in textbooks; or
 - d. Soil textbooks beyond normal use.

E. Fines and Penalties

1. The teaching staff member will inspect each textbook returned and may assess a fine for lost or damaged books. The teacher will prepare a report to be submitted to the Principal or designee that includes:



REGULATION

LIVINGSTON
BOARD OF EDUCATION

Students
5513/Page 3 of 3
CARE OF SCHOOL PROPERTY (M)

- a. The name and number of the textbook damaged or lost;
 - b. The name of the student that lost or damaged a textbook;
 - c. The loss or extent of damage to the textbook; and
 - d. The amount of the fine assessed, if any.
2. In setting fines the teaching staff member may take into account verified extenuating circumstances.
 3. Teaching staff members will not collect fines. Textbook fines shall be submitted to the Principal or designee.
 4. A student who finds their lost textbook, after being assessed and paying a fine, will be reimbursed any fine paid for the lost textbook but may be assessed a fine for any damage done to the book.
 5. The Board of Education may withhold a diploma, transcript, or report card until the fine has been paid.

Adopted:



5517 SCHOOL DISTRICT ISSUED STUDENT IDENTIFICATION CARDS

The Board of Education recognizes school building security measures are important for the safety and welfare of all students, staff, parents, and community members in school buildings. In recognizing this important responsibility, the Principal or designee may require students to carry a school district issued Identification Card.

An Identification Card will be issued to all students in high school.

The Identification Card shall have printed on the back the telephone number for Care Solace, the New Jersey Suicide Prevention Hopeline (NJ Hopeline) and contact information for a crisis text line pursuant to N.J.S.A. 18A:6-113.1. The district may, in addition to the telephone number for the NJ Hopeline and contact information for a crisis text line, provide the contact information for the National Suicide Prevention Lifeline, a school district crisis center, or any other mental health support services pursuant to N.J.S.A. 18A:3B-73.2.

The Principal or designee may require a student to present their Identification Card at any time during the school day or at any time during a school-sponsored activity on school grounds.

Notwithstanding any provision of this Policy, the Principal or designee may also require students carry their Identification Card at any school-sponsored, off-campus activity, including but not limited to, field trips or interscholastic sports programs pursuant to N.J.S.A. 18A:36-43a. The provisions of this Policy shall not be construed to require a student to carry the Identification Card while participating in an athletic contest or competition, an activity involving fine arts or performing arts, or any other activity that the Commissioner of Education determines does not require the physical possession of an Identification Card. An Identification Card used in accordance with N.J.S.A. 18A:36-43a shall include, but need not be limited to, the following information: the student's name; an up-to-date photograph; and the current school year.

Any student who fails to have the Identification Card in their possession or fails to present it when required may be denied access to an event or activity and may be subject to appropriate discipline.

An Identification Card issued in accordance with this Policy shall not be considered a government record pursuant to P.L. 1963, c.73 (N.J.S.A. 47:1A-1 et seq.), P.L. 2001, c.404 (N.J.S.A. 47:1A-5), or the common law concerning access to government records.

N.J.S.A. 18A:3B-73.2; 18A:6-113.1; 18A:36-43
Adopted:



5722 STUDENT JOURNALISM (M)

The Board of Education believes it is important to afford students the opportunity to exercise their creativity, passion, and constitutionally protected freedom of speech. However, the Board also believes this opportunity must be balanced between ensuring students have the right to speak freely while also preserving the ability of district staff to maintain the safe and orderly operation of the school district. The Board adopts this Policy granting students the right to exercise freedom of speech and of the press in accordance with N.J.S.A. 18A:36-44 and N.J.S.A. 18A:36-45.

For the purpose of this Policy, the following terms shall mean:

“Prior restraint” means a school official informing a student journalist(s) the news, opinion, feature, and advertising content of school-sponsored media, subject to the restrictions listed in N.J.S.A. 18A:36-45.b., N.J.S.A. 18A:36-45.c., and the provisions of this Policy, cannot be published in school-sponsored media or a school official takes any action to prevent a student from doing so.

“Prior review” means a school official reviewing school sponsored media before it is published, broadcast by a student journalist at school or distributed, or generally made available to members of the student body.

“School official” means the Principal or designee or an administrative staff member designated by the Superintendent.

“School-sponsored media” means any material that is prepared, substantially written, published, or broadcast by a student journalist at school, distributed or generally made available to members of the student body, and prepared under the direction of a student media advisor. School-sponsored media does not include media intended for distribution or transmission solely in the classroom in which the media is produced.

“Student journalist” means a student who gathers, compiles, writes, edits, photographs, records, or prepares information for dissemination in school-sponsored media.

“Student media advisor” means an individual employed, appointed, or designated by the district to supervise or provide instruction relating to school-sponsored media.

Student journalists have the right to exercise freedom of speech and of the press in school-sponsored media, regardless of whether the media is supported financially by the district or by use of school district facilities or produced in conjunction with a class in which the student is enrolled. Subject to 1. through 5. below, student journalists are responsible for



determining the news, opinion, feature, and advertising content of school-sponsored media. N.J.S.A. 18A:36-45.b. and this Policy shall not be construed to prevent student media advisors from teaching professional standards of English and journalism to student journalists. All student journalists will be educated by an advisor regarding the roles and responsibilities that come with reporting within school sponsored publications/media in accordance with the Code of Conduct.

This Policy does not authorize or protect expression by a student that:

1. Is libelous or slanderous;
2. Constitutes an unwarranted invasion of privacy;
3. Is profane or obscene;
4. Violates Federal or State law; or
5. So incites students as to create a clear and present danger of the commission of an unlawful act, the violation of school district policies, or the material and substantial disruption of the orderly operation of the school.

The district shall not authorize any prior restraint of any school-sponsored media except for the types of expression prohibited under N.J.S.A. 18A:36-45.c. and as listed in 1. through 5. above.

A school official may implement a procedure for prior review of school-sponsored media. Any prior review of school-sponsored media required by the school official shall be communicated to the student journalist by the school official and be conducted within three school days after submission to the school official by the student journalist. If the school official cannot show the school-sponsored media is prohibited under N.J.S.A. 18A:36-45.c. and 1. through 5. above, within the three school days, the student journalist may release the school-sponsored media.

When a school official determines the restraint of student expression is necessary, the school official shall simultaneously identify at least one of the five prohibitions listed in 1. through 5. above under N.J.S.A. 18A:36-45.c. and in this Policy under which the limitation of student expression is appropriate. This determination shall be provided to the student journalist in writing by the school official that made the determination.

A student journalist may appeal, to the Superintendent or designee, a determination by a school official that the restraint of student expression is necessary. An appeal must be submitted in writing to the Superintendent or designee within five school days of the written



determination being communicated to the student journalist. The appeal must include a copy of the written determination and the reasons why the student journalist believes the limitation is not appropriate. The Superintendent or designee may, but is not required to, provide the student journalist an opportunity to present their written appeal in person. The Superintendent or designee will make a determination on the appeal within five school days of receiving the written appeal from the student journalist. The student journalist may appeal a decision of the Superintendent or designee to the Board of Education in writing. The Board of Education will make a decision on the appeal at the first Regular Board Meeting after receiving the written appeal or within ten school days after receiving the written appeal.

A student journalist that violates a provision of this Policy may be subject to appropriate discipline.

The school district shall not sanction a student operating as an independent journalist.

A staff member shall not be dismissed, suspended, disciplined, reassigned, transferred, or otherwise retaliated against solely for acting to protect a student engaged in the conduct authorized under N.J.S.A. 18A:36-44 and N.J.S.A. 18A:36-45 and this Policy, or refusing to infringe upon conduct that is protected by this Policy, the First Amendment to the United States Constitution, or paragraph 6 of Article I of the New Jersey Constitution.

The Superintendent or designee shall determine reasonable provisions for the time, place, and manner of student expression for the purposes of school-sponsored media.

N.J.S.A. 18A:36-44; 18A:36-45

Adopted:

